



Quotation Advert

Opening Date: 2019-08-01
Closing Date: 2019-08-07
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Catherine Booth hospital
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required: Catherine Booth Hospital
Date Submitted: 2019-07-31

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
173/19-20
Item Category: Services
Item Description: REPLACE TAPS ELBOW OPERATED

Quantity (if supplies) 154

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Select...
Date :
Time:
Venue:

QUOTES CAN BE COLLECTED FROM: Downloaded from Department Website

QUOTES SHOULD BE DELIVERED TO: Catherine Booth Hospital ,KwaKhoza Reserve ,Amatikulu,3801

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Ms Nomusa N.S Zulu
Email: nomusa.zulu@kznhealth.gov.za
Contact Number: 035 474 8407
Finance Manager Name: Mr MS Mtshali

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: CATHERINE BOOTH HOSPITAL

DATE ADVERTISED: 01/08/2019

PHYSICAL ADDRESS: KWAKHOZA RESERVE, SALVATION ARMY AMATIKULU, 3801

ZNQ NUMBER: 173/19-20 CLOSING DATE: 07/08/2019 CLOSING TIME: 11:00

DESCRIPTION.....TAPS X154

CONTRACT PERIOD ONCE-OFF VALIDITY PERIOD 60 Days

SARS PIN:.....

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

CATHERINE BOOTH HOSPITAL NEAR ADMIN OFFICES

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER	
----------------	--

POSTAL ADDRESS

STREET ADDRESS *****

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER _____

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES		NO	
-----	--	----	--

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

[TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) ☐

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS):

A REGISTERED AUDITOR.....

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES		NO	
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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES
ENCLOSE PROOF]

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER

DATE.....

[By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	154	SUPPLY AND REPLACE TAPS WITH ELBOW				
		OPERATED MEDICAL TYPE MIXERS, SOAP				
		DISPENSERS AND HAND TOWEL DISPENSE				
		AT IDENTIFIED AREAS IN CATHERINE				
		BOOTH HOSPITAL FIND ATTACHED				
		INSTALLATION SPECIFICATION AND LIST				
		WHERE TO DO INSTALLATIONS				
		REQUIREMENTS: ALL MATERIALS TO BE				
		SABS APPROVED. ALL CONTRACTORS				
		QUOTING ON SERVICES AND REPAIRS				
		SHALL HAVE A CIDB RATING OF				
		1-CE; 1-EE; 1-GB; OR 1-ME				
		AWARDED SUPPLY SUPPLIER TO DELIVER				
		IN 2 WEEKS AFTER RECEIVING AN ORDER				
		SEE ATTACHED SPECIFICATION				
		DOCUMENTS REQUIRED:				
		VALID TAX CLEARANCE CERTIFICATE				
		VALID BBBEE CERTIFICATE LEVEL 1 OR				
		ABOVE CSD FULL				
		SUMMARY REPORT NB: FAILURE				
		TO COMPLY WITH THE ABOVE WILL				
		RESULT IN YOUR BID BEING PASSED OVER				
VALUE ADDED TAX (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?		State Delivery Period E.G. E.G. 1day, 1week	

Enquiries regarding the quote may be directed to: Contact Person: Tel:	Enquiries regarding technical information may be directed to: Contact Person: Tel:
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health
Department:
Health
PROVINCE OF KWAZULU-NATAL

INFECTION PREVENTION AND CONTROL

Tel: 033 474 3407 Fax: 033 474 7626 www.kznhealth.gov.za

HAND HYGIENE EQUIPMENTS 2019

UNIT NAME	CUBICLE	ELBOW OPERATED TAP AVAILABLE YES/NO	SOAP DISPENSER AVAILABLE YES/NO	HAND PAPER TOWEL DISPENSER YES/NO	
OPD	Dressing room	Y	Y	N	
	Consulting room no 1	Y	Y	N	
	Consulting room no 4(Paeds)	Y	N	N	
	Female Toilet	Y	Y	N	
	Male Toilet	Y	N	N	
	PRO's office	Y	N	N	
	X-Ray	Y	N	N	
	Total	-	4	7	
ADMIN BLOCK	CEO's office	Y	N	N	
	Matron's office	Y	N	N	
	DMN's office	Y	N	N	
	Female Toilet (staff)	Y	Y	N	
	Male Toilet	Y	Y	N	
	Total	-	3	5	
Maternity	Delivery ward no.1	Y	Y	N	

	Delivery ward no2	Y	Y	N	
	C/S	N	Y	N	
	ANC	N	Y	N	
	Isolation Ward	Y	N	N	
	Examination Room	Y	Y	N	
	Nursery	Y	Y	N	
	Milk Kitchen	Y	N	N	
	Staff Room	N	N	N	
	Staff Toilet	N	N	N	
	Kitchen	N	N	N	
	TOTAL	5	5	11	
O.T	Duty room	Y	Y	N	
	Scrub area	Y	N	Y	
	Reception Area	Y	N	N	
	Recovery Area	Y	N	N	
	TOTAL	-	3	3	
EKUVUKENI CLINIC	N.M.C Room	Y	N	N	
	ART duty room	N	N	N	
	QAM's office	N	N	N	
	TOTAL	1	3	3	
REHAB TEAM	Dietician 's office	N	N	N	
	Physio's office	Y	N	N	
	Optometrist	Y	N	N	
	TOTAL	1	3	3	

	Duty Station	N	N	Y	
	G1	Y	N	Y	
	G2	Y	N	N	
	G3	Y	N	Y	
	G7 Treatment Room	N	N	Y	
	G 23 Male Staff Toilet	N	N	Y	
	G24 Female Staff toilet	N	N	Y	
	G20	Y	N	Y	
	G18	Y	N	Y	
	G16	Y	N	Y	
	E 15-14 n- suite	Y	N	Y	
	E12-13 n- suite	N	N	Y	
	E11-10 n- suite	N	N	Y	
	E8-9 n suite	N	N	Y	
	E7-6 n-suite	N	N	Y	
	E4-5 n-suite	N	N	Y	
	E3-2 n suite	N	N	Y	
	D6	Y	N	Y	
	D5	Y	N	Y	
	D4 toilet	N	N	Y	
	D3	Y	N	Y	
	D2	Y	N	Y	
	D1	Y	N	Y	
BLOCK F	F 3toilet	N	N	Y	
	F4	N	N	Y	
	F7-6 n suite	N	N	Y	
	F8-9 n suite	N	N	Y	
	F 11	N	N	Y	
	F12	N	N	Y	

PHARMACY	Pharmacy in OPD	N	N	N	
	Injection Pharmacy	Y	N	N	
	ARV Pharmacy	N	N	N	
	TOTAL	2	3	3	
MRTUARY	mortuary	N	N	N	
STORES	stores	N	Y	N	
PHC	Park home	N	Y	Y	
LAB	lab	Y	N	N	
MDR-TB UNIT BLOCK A	A6 staff female toilet	N	N	Y	
	A7 Staff Male Toilet	N	N	Y	
	A8 staff rest room	N	N	N	
	B2 Audiologist	N	N	Y	
	B3 Consulting Room	N	N	Y	
	B4 Consulting Room	N	N	Y	
	B5 Public Male Toilet	N	N	N	
	B6 Public female toilet	N	N	N	
BLOCK C	C3	N	N	N	
	C6 Male toilet	N	N	Y	
	C4	N	N	N	
	C5	N	N	Y	

	F 15	N	N	Y	
TOTAL		26	32	6	

COMPILED BY T.S.MTHETHWA (IPC)

Elbow action medical type mixers

521-21

Medical

Pillar Mixer

With aerated swivel outlet, 1/4 turn ceramic disc.

1/2" BSP male inlets, SANS 226 TYPE 2

Includes

Pillar type mixer with aerated swivel outlet

Ideal for medical, kitchen and industrial installations

1/4 turn ceramic disk headparts

DZR Brass, Chrome plated, JASWIC Listed

Spare parts

Blue headpart complete S-21-CLOCK

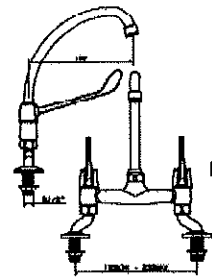
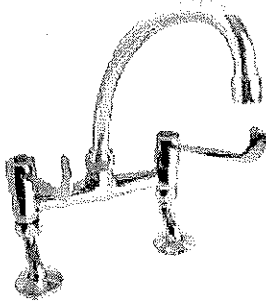
Red headpart complete S-21-ANTI

Blue headpart only S-21-1-CLOCK

Red headpart only S-21-2-ANTI

Connection backnut 088-15

Swivel outlet S-041, Aerator C-M22X1



515/055H-21

Medical

Wall Mixer

Elbow action, Fixed centres, Swivel outlet + hook.

1/4 turn, 1/2" BSP MI

SANS 226 TYPE 2

Includes

Wall type mixer with aerated swan neck swivel outlet

Fixed centre bent inlet connections

Hook for swivel outlet

Ideal for medical, kitchen and industrial installations

1/4 turn ceramic disk headparts

DZR Brass, Chrome plated, JASWIC Listed

Spare parts

Blue headpart complete S-21-CLOCK

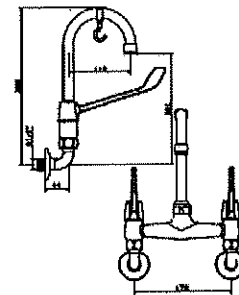
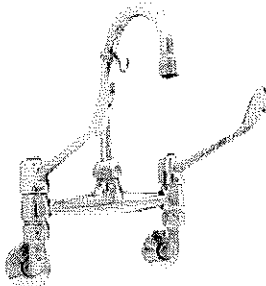
Red headpart complete S-21-ANTI

Blue headpart only S-21-1-CLOCK

Red headpart only S-21-2-ANTI

Swan neck swivel outlet S-044

Elbow connections S-055/1-15, Aerator C-M22X1



Catalogue Number	Item Name	Available on Transversal Contract	Contract Number or Code
PHC-E-020	<i>Paper towel dispenser: folded towels</i>	RT 14-2016	47131710-00003

Functional Specifications	Wall-mounted polycarbonate dispenser for folded paper towels.
Applicable Standards	
Performance Specifications	Cleanable with standard cleaning and disinfectant solutions. Chemical resistant. Expected service life: 15 years.
Accessories	All wall-mounting hardware (stainless steel screws).
Warranties	2 years on all components.
Instructions to Suppliers	Supplier to deliver and install.
Note to Procurement	Suitable folded paper towels available on RT 14 as Item 14111703-0003.

Catalogue Number	Item Name	Available on Transversal Contract	Contract Number or Code
PHC-E-014	<i>Soap dispenser</i>	No	

Functional Specifications	<p>Simple, heavy-duty stainless steel cage-type unit, without hinged lever arm.</p> <p>Cage to be securely welded to stainless steel wall-mounting plate, with 3-4cm projection from front-surface of plate. May be canted forwards, for easier elbow access to pump mechanism on bottle.</p> <p>Cage must accept non-proprietary standard, replaceable refillable, pump bottles, approximately 65mm diameter, about 500ml volume.</p> <p>Mounting plate to be pre-drilled for wall mounting.</p>
Applicable Standards	
Performance Specifications	<p>Cleanable with standard cleaning and disinfectant solutions.</p> <p>Expected service life: 15 years.</p>
Accessories	Two empty bottles. All wall-mounting hardware (stainless steel screws).
Warranties	5 years on metal components.
Instructions to Suppliers	Supplier to deliver and install.
Note to Procurement	Suitable bottles to be procured as spares, in series with this item.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

Kwa Zulu Natal, Durban, 3601
Private Bag X125, Durban, 3601
Tel: 031 - 251 6100 Fax: 031 251 1114 Email: procurement@kzn.gov.za
www.kzn.gov.za

CATHERINE BOOTH HOSPITAL
Maintenance Department

Reference number:

Date:

Specification: Supply all materials and install elbow operated medical type mixers, elbow operated soap dispensers, and hand paper towel dispenser to identified areas.

Conditions of the work:

Period of the work:

This project shall be three week (03), from the date of the official order issued to the appointed contractor.

Scope of the work:

- Assess the attached list and visit the hospital, to familiarize with requested work.
- Do all instalments as per list.
- Test all installations, to ensure all is in good working order.
- Deliver all removed materials to maintenance department.
- Clean work areas, and remove rubble from the hospital premises.

Description of the work:

Description of the work	Unit	Qty	Rate	Amount
Supply all materials and install elbow operated medical type mixers, elbow operated soap dispensers and hand paper towel dispenser at Catherine Booth hospital, to identified areas.	each	154		
Install medical type wall and pillar type mixers to identified places	each	43		
All mixers complete; aerated swivel outlet type, ¼ turn ceramic disc, ½" BSP male outlets. SANS 226 Type 2. Installed as per manufacturers specifications.	each	43		
All installations shall be done to national building regulations.				
Supply and install wall mounted soap dispensers; heavy duty stainless steel type cage units, without hinged lever are. To fit 500ml soap pump bottle in dispenser.	each	67		
Supply and install; wall mounted polycarbonate dispenser for foldable paper towels	each	44		
All newly installed equipment shall be tested in the presence of the unit operations manager and a representative from the maintenance department.	each	154		
All removed taps, and equipment shall be returned to maintenance department.				
Appointed contractor to ensure work areas is clean and safe for staff and patients, as areas are operational and patient safety must be ensured.				
Total				



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

KAB PLOU 10000, Amathole 3101
Private Bag 2000, Amathole 3101
Tel: 033-474 8410 Fax: 033-474 8384 Email: info@kwahealth.gov.za
www.kwahealth.gov.za

CATHERINE BOUTH HOSPITAL
Maintenance Department

Service/ repair/ installation, instructions to all contractors.

- The Appointed contractors shall report to the Maintenance department for instructions, before starting with the requested work.

Service schedules.

- Completed service schedules to be handed in at maintenance department, before payments will be done.

After service reports.

- After services are completed, the contractor shall hand in a complete after service report on the condition of serviced items, before payments will be done

Repaired and replaced equipment and spares.

- All repaired equipment and parts shall have a 6 months warrantee, and replaced parts and equipment's shall have a 1 year warrantee.
- If repaired or replaced items fails, it shall be replaced by the contractor at his/her cost.

Uneconomical repairs or broken equipment

- Where requested and discussed with the contractor, a detailed report for condemning shall be issued to the hospital.

Qualifications of contractors and staff.

- Only qualified and certified artisans and technicians to do services.
- Only persons with training or experience to work on requested equipment.
- Qualification documents to be attached to service schedules, before payments will be done.
- Contractors working on medical gasses and plants shall have certified copy of a valid certification card from Department of Labour authorizing to work on medical gasses.

Measurements

- The appointed contractor shall do own measurements. Estimated measurements are provided on specification. Correct measurements is the responsibility of the contractor

CIDB certification

- All contractors quoting on services and repairs shall have a minimum rating off CIDB rating of 1-CE, 1- EE, 1-GB, or 1-ME.
- Prove of registration to be included on quotation documents.

OCHASA

- The occupational health and safety act 85 off 1993 shall be adhered to at all times while working on Government property
- Contractors working on the hospital premises shall adhere to all national building regulations at all times.
- The contractor shall have a competent person on site at all times.
- Contractor to have an up to date safety file onsite during working period.
- Contractor to ensure all staff have the required safety equipment on site.
- Contractor staff shall wear PPE at all times.
- The Hospital Safety officer will do inspections while the contractor is onsite.

Injuries on the hospital premises.

- Contractors are responsible for accounts of staff that are/ were treated by the hospital, while working on state premises.

Quality of materials

- All materials and equipment shall be SABS approved.
- The hospital reserves the right to approve or reject all materials supplied or used at the hospital and clinics.
- Inferior materials will not be accepted and the contractor shall replace at his own cost.

Pricing of repairs or maintenance

- Contractor to provide a detailed list of materials and spares with market related prices, on quotations and invoices.
- Markup on pricing to be at $\pm 20\%$

Payment for services rendered.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

Kwa-Zulu Natal Health Services, 2001
Private Bag 2101, Durban, 4001
Tel: 031 474 0000 Fax: 031 474 0001 Email: info@kznhealth.gov.za
www.kznhealth.gov.za

CATHERINE BOOTH HOSPITAL

Maintenance Department

- The hospital reserves the right to do a final inspection of the service, repair or installation, and after accepting the work, payments will be processed.

A. Kruger,
Artisan Chief,
Catherine Booth Hospital.

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder²): 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES ☐ NO ☐

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:

Position occupied in the state institution: Any other particulars:

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES ☐ NO ☐

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES ☐ NO ☐

2.9.1. If so, furnish particulars:

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

2.10.1. If so, furnish particulars:

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

2.11.1. If so, furnish particulars:

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES ☐ NO ☐

2.12.1. If so, furnish particulars:

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder	Signature	Position	Date
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¹"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 b) any municipality or municipal entity;

- c) provincial legislature;
 d) national Assembly or the national Council of provinces; or
 e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
 3.3. The bidder must ensure the correctness & validity of quote:
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
 3.6. Offers must comply strictly with the specification.
 3.7. Only offers that meet or are greater than the specification will be considered.
 3.8. Late quotes will not be considered.
 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
 (ii) Date / / Time Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{\min}}{P_{\min}} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration
 Pt = Price of bid under consideration
 Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

.....
.....