

Quotation Advert

Opening Date: 2019-07-11 
Closing Date: 2019-07-18 
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Nkonjeni hospital 
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required Nkonjeni Hospital(scm)
Date Submitted 2019-07-09 

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
120/19/20
Item Category: Services 
Item Description: MAJOR SERVICING OF WATER TREATMENT PLANT

NB:All quotes to be hand delivered or sent by courier as we are experiencing network problems.

Quantity (if supplies) 01

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable 
Date ; 
Time:
Venue:

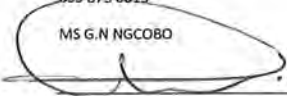
QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MISS P.T. DLAMINI
Email: thulisibalukhulu@gmail.com
Contact Number: 035-873-0013

Finance Manager Name: MS G.N NGCOBO

Finance Manager Signature: 

No late quotes will be considered

“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.
 a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 b) any municipality or municipal entity;
 c) provincial legislature;
 d) national Assembly or the national Council of provinces; or
 e) Parliament.

Name of bidder
 Signature
 Position
 Date

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

4 DECLARATION

3. Full details of directors / trustees / members / shareholders. NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

2.12.1. If so, furnish particulars:.....
 or not they are bidding for this contract?
 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether

YES NO

2.11.1. If so, furnish particulars:.....
 employed by the state who may be involved with the evaluation and or adjudication of this quote?
 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person

YES NO

2.10.1. If so, furnish particulars:.....
 may be involved with the evaluation and or adjudication of this quote?
 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who

YES NO

2.9.1. If so, furnish particulars:.....
 state in the previous twelve months?
 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the

YES NO

2.8.2.2. If no, furnish reasons for non-submission of such proof. (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.1. If yes, did you attach proof of such authority to the quote document?
 in the public sector?

YES NO

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment
 Position occupied in the state institution:.....Any other particulars:.....

Name of person / director / trustee / shareholder/ member:.....
 Name of state institution at which you or the person connected to the bidder is employed:.....
 2.8.1. If so, furnish the following particulars:
 2.8. Are you or any person connected with the bidder presently employed by the state?

YES NO

2.7. The names of all directors / trustees / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

2.1. Full Name of bidder/representative:.....
 2.4. Company Registration Number:.....
 2.2. Identity Number:.....
 2.5. Tax Reference Number:.....
 2.6. VAT Registration Number:.....

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.
 on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or

declare his/her position in relation to the evaluating/adjudicating authority where-
 employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative

1. Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons

DECLARATION OF INTEREST

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

- 1. AMENDMENT OF CONTRACT**
- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.
- 2. CHANGE OF ADDRESS**
- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 (i) that the price(s), rate(s) & preference quoted cover all for the workitem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

(i) The institution has determined that a compulsory site meeting take place

(ii) Date ____/____/____ Time ____:____ Place _____

| | |
|--|--------------------------|
| Institution Site Inspection / briefing session Official Full Name: _____ Signature: _____ Date: _____ | Institution Stamp: _____ |
|--|--------------------------|

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER

- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract;
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

12. TERMINATION FOR DEFAULT

- 11.1.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

11. PENALTIES

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

10. PATENT RIGHTS

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

9. TAX INVOICE

- 8.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

8. TAX COMPLIANCE REQUIREMENTS

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference points' allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

6. STATEMENT OF SUPPLIES AND SERVICES

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
(a) Price; and
(b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

| POINTS | |
|---|-----|
| PRICE | 80 |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | 20 |
| Total points for Price and B-BBEE must not exceed | 100 |

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contributor are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "Functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

| | | |
|---|--|--|
| Black people | | |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

Designated Group: An EME or QSE which is at least 51% owned by:

EME QSE

YES NO

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

Whether the sub-contractor is an EME or QSE

YES NO

(Tick applicable box)

Will any portion of the contract be sub-contracted?

If yes, indicate:

SUB-CONTRACTING

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contributor must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

BID DECLARATION

| B-BBEE Status Level of Contributor (80/20 system) | Number of points (80/20 system) |
|---|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

Ps = Points scored for price of bid under consideration
 P = Price of bid under consideration
 Pmin = Price of lowest acceptable bid

$$Ps = 80 \left(1 - \frac{P - P_{min}}{P - P_{min}} \right) \text{ Where}$$

A maximum of 80 points is allocated for price on the following basis:

THE 80/20 PREFERENCE POINT SYSTEMS

POINTS AWARDED FOR PRICE

3.1
3.

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

Partnership/Joint Venture / Consortium

One person business/sole property

Close corporation

Company

(Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

| | |
|-----------|---|
| | 2 |
| | 1 |
| WITNESSES | |

| | |
|----------------------------|---------|
| | DATE |
| | ADDRESS |
| SIGNATURE(S) OF BIDDERS(S) | |

DATE: 26/6/19

SIGN: 

JB Gaysman (Chief Artisan)

Specification compiled by:

NB: The area must be left neat and tidy.

1. Only IME and above companies will be permitted to quote
2. Strictly trade tested artisans/ Technicians will be allowed to work on the equipment
3. No sub-contracting of the equipment will be permitted
4. Previous experience of having serviced such equipment at the Department of Health will be an added advantage. Submit proof on quoting.
5. A detailed after service report must be submitted upon completion
6. The service provider will be liable for any malfunctioning of the equipment after service should it occur
7. All O.H.S acts to be adhered to at all times during the undertaking of work
8. Penalties shall be instituted on delay of any of these services.

ALL EQUIPMENT TO BE SERVICED ARE SPECIALISED, HENCE:

NOTE TO BIDDERS

| | | | |
|--|--|-------|---------------|
| INSTITUTION: | | | CODE: CD - 02 |
| TYPE OF SERVICE: Chemical Dosing | | | |
| SCHEDULE FOR: Boiler Water | | | |
| FREQUENCY: Weekly/Monthly | | | |
| ITEM | INSTRUCTION | CHECK | COMMENTS |
| Weekly/Monthly (Artisan or Contractor) | | | |
| 1 | Check operation of dosing pump and adjust settings as necessary | | |
| 2 | Check that pipes are free of airlocks. Bled if necessary | | |
| 3 | Check feed tanks for sufficient chemical levels | | |
| 4 | Check suction line steamers/ and foot valves/ are free of obstructions | | |
| 5 | Test T.D.S. and re-calibrate controller if necessary | | |
| 6 | Check that bleed solinoid is functioning at correct T.D.S. level | | |
| 7 | Check hotwell water temperature (70 deg C) | | |
| 8 | Clean plant and plant area | | |
| Date : | | | |
| Name : | | | |
| Signature : | | | |

| | | | |
|--|--|-------|---------------|
| INSTITUTION: | | | CODE: CD - 01 |
| TYPE OF SERVICE: Chemical Dosing | | | |
| SCHEDULE FOR: Cooling Tower Water | | | |
| FREQUENCY: Weekly/Monthly | | | |
| ITEM | INSTRUCTION | CHECK | COMMENTS |
| Weekly/Monthly (Artisan or Contractor) | | | |
| 1 | Check operation of dosing pump and adjust settings as necessary | | |
| 2 | Check that pipes are free of airlocks. Bled if necessary | | |
| 3 | Check feed tanks for sufficient chemical levels | | |
| 4 | Check suction line steamers/ and foot valves/ are free of obstructions | | |
| 5 | Test T.D.S. and re-calibrate controller if necessary | | |
| 6 | Check that bleed solenoid is functioning at correct T.D.S. level | | |
| 7 | Clean plant and plant area | | |
| Date : | | | |
| Name : | | | |
| Signature : | | | |