

Quotation Advert

Opening Date: 2019-07-19 
Closing Date: 2019-07-29 
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Nkonjeni hospital 
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required SCM NKONJENI HOSPITAL
Date Submitted 2019-07-18 



ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
13619/20
Item Category: Services 
Item Description: Repairs to damaged ceiling at Registry, Male ward, Plaster room and OPD
-toilets

NB:Service providers are advised to print the documents on their own
only site certificate will be available on site briefing.

Quantity (if supplies) 04

COMPULSORY BRIEFING SESSION / SITE VISIT

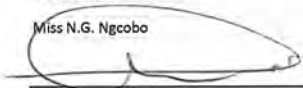
Select Type: Compulsory Briefing Session 
Date : 2019-07-22 
Time: 11H00
Venue: Nkonjeni hospital at Chapel

QUOTES CAN BE COLLECTED FROM: DOWNLOAD FROM WEBSITE

QUOTES SHOULD BE DELIVERED TO: NKONJENI HOSPITAL,TENDER BOX SITUATED AT MAIN GATE SECURITY

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Miss P.T. Dlamini
Email: thulisibalukhulu@gmail.com
Contact Number: 035 873 0013
Finance Manager Name: Miss N.G. Ngcobo

Finance Manager Signature: 

No late quotes will be considered

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- | | |
|---|---|
| 2.1. Full Name of bidder/representative..... | 2.4. Company Registration Number: |
| 2.2. Identity Number: | 2.5. Tax Reference Number: |
| 2.3. Position occupied in the Company (director, trustee, shareholder ²); | 2.6. VAT Registration Number: |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
 Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution: Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Name of bidder	Signature	Position	Date

¹"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting **MUST** take place
 - (ii) Date 22 / 07 / 2019 Time 11 : 00 Place NKONENI HOSPITAL CHAPEL

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
--------------------	--

8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

ZNQ

QUOTATION DOCUMENT CONTENTS

PART ONE	:	INVITATION TO QUOTE
PART TWO	:	PARTICULAR SPECIFICATION
PART THREE	:	TECHNICAL SPECIFICATION
PART FOUR	:	QUOTATION FORM
PART FIVE	:	OFFICIAL ONSITE BRIEFING CERTIFICATE
PART SIX	:	DECLARATION OF INTEREST
PART SEVEN	:	EXECUTION

NAME OF INSTITUTION	:	NKONJENI DISTRICT HOSPITAL
SERVICE	:	<u>RPAIRS TO DAMAGED CEILINGS AT THE HOSPITAL</u>
CONTRACTORS NAME	:	_____
BID AMOUNT (Vat incl.)	:	R_____
BRIEFING DATE	:	_____
CLOSING DATE	:	_____

CENTRAL SUPPLIERS DATABASE SUPPLIERS NO	:	_____
UNIQUE REGISTRATION REFERENCE	:	_____
CIDB NUMBER	:	_____
CIDB CATEGORY	:	CIDB <u>1GB AND ABOVE</u>

CLIENT
Department of Health
Project Leader: JB Gaysman
Telephone: 035 873 0013
Fax : 035 873 0031



health
Department:
Health
PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

ZNQ

NAME OF INSTITUTION : NKONJENI DISTRICT HOSPITAL

PART ONE

INVITATION TO QUOTE

STANDARD BID SPECIFICATION



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

INVITATION

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF NKONJENI DISTRICT HOSPITAL

BID NUMBER : ZNQ

SITE INSPECTION DATE : _____

TIME : 10H30

CLOSING DATE : _____

TIME : _____

DESCRIPTION OF SERVICE : REPAIRS TO DAMAGED CEILINGS

GARANREE PERIOD : 06 MONTHS

VALIDITIY PERIOD :

BID DOCUMENTS TO BE PLACED IN SEALED ENVELOPES, THE FRONT OF THE ENVELOPE BEING CLEARLY ENDORSED WITH THE BID NO. SERVICE TYP AND DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

**Ekudubekeni Reserve,
Private BagX505
Mahlabathini
3865**

Bidders should ensure that bid are delivered timeously to the correct address, if the bid is late, it will not be accepted for consideration.

The bid box is available on the following day and time: Monday to Friday 08H00-15H00.

ALL BIDS MUST BE SUBMITTED ON OFFICIAL FORMS-(NOT TO BE TYPED)

THIS BID IS SUBJECTED TO THE PREFERENTAIL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCURUMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

1. GENERAL REQUIREMENTS

Tenderers are to make note of the following:

The whole repairs shall be in accordance with the Occupational Health and safety A85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health at **NKONJENI DISTRICT HOSPITAL.**

Competent workman skill in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for duration of the contract ,be carried out under the supervision of a skilled and competent representative of Contractor ,who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number or workman shall be employed at all time to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and material employed in the execution of the contractor shall be new and ensure and shall be latest type or pattern of particular manufacture employed. S.A.N.S marked, bearing item shall use where possible.

The minor repairs must be guaranteed against defective parts and workmanship for a period of twelve (12) months after the date of issue of Completion Certificate. This period shall run concurrently with the maintenance period.

Rates are to includes for commission and testing of complete installation and handing over in working order ready for use.

Tenders are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved period to submitting their tender. Claims on the grounds of insufficient information in such respect or otherwise will not be entertained by Administration.

The Administration reserve the right to make emergency repair to take the equipment in operation without voiding the Contractors Guarantee, nor relieving the Contractor of his responsibility during the guarantee period when ,alter proper notice, the Contractor fail to attend to such emergency repair .all cost incurred by Administration under these circumstances will be for the account of the Contractor.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

2. SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing **NKONJENI DISTRICT HOSPITAL**.

The bidder is advised that existing premises will be occupied through the period of the contract, and the the minimum amount of disruption to service is of the utmost importance.

Damage to the existing buildings-Bidders to note that any damages done or occurring to any of the buildings will be repaired at the contractor/Bidder.

SATISFACTORY INSTALLATION

The whole of installation shall be carried out in accordance with South African Bureau of Standards Code of practice for application of National Building Regulations, the KZNPA Standard Preamble to all Trades, the KZNPA General Electrical Specification, ICASA, Telecommunications regulations, the South African Bureau of Standard Code of Practice for Wiring of Premises SABS 0142 and the Occupational Health and Safety Act and Regulations 85/1993 as amended.

Copies of KZNPA Standard Preambles to all Trades and the KZNP General Electrical Specification are available at the office of Secretary of Health-Kwazulu-Natal and can be obtained on request.

CERTIFICATE OF COMPLIANCE

On completion of the service, a copy of the "Structural Compliance Certificate" must be submitted to the office of Secretary for Health: Kwazulu-Natal. (N/A)

GENERAL

The Bidders/Contractors will be responsible for all masonry/civil work associated with the minor repair and making good of all work related to the installation. The patching must and painting must be to the satisfaction of the Kwazulu-Natal Department of Health.

3. SCOPE OF CONTRACT

- Drain and De-slugging of septic tanks within **NKONJENI HOSPITAL**.

CONDITIONS OF CONTRACT AND PRELIMINARIES

PERIOD OF CONTRACT

Twelve Months (12) as the Contract Period of the completion of the work from date Site handover. The awarded contractor must resume work after **Seven (7)** working days, after receiving an official order from the department.

CONTRACT GUARATEE:

The Successful Bidder will NOT be required to submit guarantee.

QUARANTEE PERIOD

The guarantee period for the Structural / Mechanical / Electrical work and all material must be a minimum of Twelve (12) calendar moths from the date of first delivery.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

ZNQ

NAME OF INSITUTION : NKONJENI DISTRICT HOSPITAL

SERVICE : REPAIRS TO DAMAGED CEILINGS

PART THREE

TECHNICAL SPECIFICATION



REPAIRS TO DAMAGED CABLE

SCOPE OF WORK

CLAUSE ON REPAIRS

1. Barricade area and make safe
2. Carry out all electrical lock out procedure
3. Excavate 500mm wide x 500mm deep x 6m long trench till you find the cable joint
4. At 500mm deep, bore a 150mm hole across the paving in preparation for the sleeving
5. Supply and install 10mm x 14m PVC sleeve
6. Excavate 500mm x 500mm x 40m trench for cable lay out
7. Supply and install 22mm x 40m three phase electrical cable – the cable is to be joined using 2 x 22mm S.A.B.S approved joint kits
8. Test and check for power supply to residence from back-up generator
9. Cover trench using existing soil
10. Submit a C.O.C.

All material removed must be sent to maintenance
The area is to be left neat and tidy

Specification compiled by:

JB Gaysman (Chief Artisan)

SIGN:.....

DATE:.....

SCHEDULE OF RATES



WORK TO BE DONE AND SCHEDULE OF PRICES:

ITEM	DESCRIPTION	UNIT	QTY	RATE/UNIT		TOTAL	
				R	C	R	C
	NOTE: All rates for items contained in this Schedule of Prices must be computed excluding the applicable Sales Tax. The Administration reserves the right to negotiate prices in the Bill of Quantities.						
	INSTITUTION : NKONJENI HOSPITAL SERVICE: Repair to damaged ceilings All rates quoted shall be inclusive of transport, labour and profit. The tenderer is advised that the buildings are Occupied and Functional						
	PROPRIETARY ARTICLES: All equipment and materials used in this contract shall be that which is specified or other approved.						
	This scope of work is for the Repairs of damaged ceilings as indicated in the bill. Workmanship is to be of the highest quality. All cracks and holes in walls are to be filled and sanded down.						
1.	Male toilet, remove ceiling	2m	10				
2.	Supply and install ceiling	2m	10				
3.	Paint ceiling	2m	30				
4.	Female toilet, remove ceiling	2m	20				
5.	Supply and install ceiling	20	20				
6.	Supply and install cornices	unit	01				
7.	At Registry, Remove damaged ceiling	2m	14				
8.	Supply and install new ceiling	2m	14				
9.	Supply cornices	each	02				
10	Paint ceiling	2m	30				
11	In the plaster room, remove damaged ceiling	2m	14				
12	Supply and install new ceiling	2m	14				
13	Paint ceiling	2m	30				
14	Supply and fit s/s wash hand basin	each	01				
15	Install elbow action mixer	each	01				

SCHEDULE OF RATES



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

WORK TO BE DONE AND SCHEDULE OF PRICES:

ITEM	DESCRIPTION	UNIT	QTY	RATE/UNIT		TOTAL	
				R	C	R	C
	NOTE: All rates for items contained in this Schedule of Prices must be computed excluding the applicable Sales Tax. The Administration reserves the right to negotiate prices in the Bill of Quantities.						
	INSTITUTION : NKONJENI HOSPITAL SERVICE: Repair theatre cooling plant All rates quoted shall be inclusive of transport, labour and profit. The tenderer is advised that the buildings are Occupied and Functional						
	PROPRIETARY ARTICLES: All equipment and materials used in this contract shall be that which is specified or other approved.						
	This scope of work is for the renovation to old lab building as indicated in the bill. Workmanship is to be of the highest quality. All cracks and holes in walls are to be filled and sanded down.						
10.							
11.							
12.							
13.							
14.							
15.							
16.							

COLLECTION SUMMARY

CONTRACT NO ZNQ _____

NKONJENI HOSPITAL



MINOR RENOVATIONS TO OLD LABORATORY BUILDING

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS1	R		
SUB-TOTAL "A"	R		
ADD Provision for value added tax Allow 14% of SUB-TOTAL "A"			
TOTAL: CARRIED TO TENDER FORM	R		

NOTE TO TENDERS:

The amount shown, as the total tender price must be written into the space provided on the Official Tender Form by the Tenderer, in figures and words and this figure will be regarded as the total tender price which will be binding. No request for adjustment to this amount by Tenderers after closing date will be entertained for any reason whatsoever.

Signed on behalf of tenderer: _____ Full Name: _____

Tenderer's Name: _____

Witness 1 _____ Full Name _____

Witness 2 _____ Full Name _____

Date: _____