

**Contact Number:** 

# **Quotation Advert**

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Opening Date:	2019-06-18	
Closing Date:	2019-06-25	
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	Benedictine hospital	V
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	Main stores	
Date Submitted	2019-06-14	
ITEM CATEGORY AND DETAILS		
Quotation Number:	ZNQ: 34 / 2019-20	
Item Category:	Services	<b>Y</b>
Item Description:	1. Yellow refuse bag 100microns	^
	2. Green plastics for medication 40 microns	
	3. Clear refuse bags 40 microns	
	4. red refuse bag 40 microns	
		Ÿ
Quantity (if supplies)		
COMPULSORY BRIEFING SESSION /	SITE VISIT	
Select Type:	Not Applicable	V
Date:		Estreto-
Time:		
Venue:		
QUOTES CAN BE COLLECTED FROM:	WEBSITE OR SUPPLY CHAIN MANAGEMENT OFFICE )	^
QUOTES SHOULD BE DELIVERED TO:	TENDER BOX NEXT TO PRO OFFICE AT BENEDICTINE HOSPITAL	
ENQUIRIES REGARDING THE ADVER	T MAY BE DIRECTED TO:	
Name:	РНАКАТНІ АА	
Email:	hlengiwe.mthembu@kznhealth.gov	

Finance Manager Name:

Finance Manager Signature:

035 831 7062

No late quotes will be considered

Submit Save Save As... Close Print Preview

STANDARD	QUOTE		

PHYSICAL ADDRESS:	VKYHEIU IV																
ZNQ NUMBER: 34 / 20													00				
DESCRIPTIONREFUS	EBAGS			• • • • • • • • • • • •	•••••	···········											
CONTRACT PERIOD	ce off	1	VALIDITY	PERIC	D 60 D	ays											
SARS PIN		*****															
CENTRAL SUPPLIER DA	TABASE REGI	STRATION	I (CSD) N	O.													
UNIQUE REGISTRATION	REFERENCE																
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To be deposited in the	e tender box	next to F	PRO offi	ce at	Bened	ictine	Hos	pital									
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Bidders should ensure	that quotes a	e delivere	ed timeou	usly to	the co	rrect	addre	ss. If	the	quote	is	late,	it w	/ill n	ot b	e a	ccep
consideration.																	
The quote box is open fro	m 08:00 to 15:3	0.															
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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? JIF YES

ENCLOSE PI				0000702701		[n 144	
OFFICIAL PR	ICE PAGE P	FOR QUOTATIONS					
SIGNATURE [By signing th	OF BIDDER	I hereby agree to all terms a	nd conditions)	DA1	E		······································
CAPACITY U	NDER WHIC	CH THIS QUOTE IS SIGNED	)				******
Item No	Quantity	Description		Brand & model	Country of manufacture	Price R	С
1.	150 000	clear bag polyt	thene ( 1500pkt )				1
	units		n x 40microns				
2.	150 000	yellow bag poly	ythene 1500 pkts				
	units		x 100microns				
3.	100 000	red bag polyt	hene 1000 pkts				
	units		m x 40microns				
4.	100 000	green plastic for me	edication(1000 pkts)				$\top$
	units	25 x 40cm	x 40microns				
		100 units per p	oocket each item				
		1 2 111 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
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VALUE ADD	DED TAX (O	nly if VAT Vendor)					
TOTAL QUO	OTATION PE	RICE (VALIDITY PERIOD 60	Days)				
		Vith The Specification?			S. / S.A.B.S. Specification	n?	
ls The Price F	ırm'?		State Delivery Period I	±.G. <i>E.G. 1day</i> , 1v	/eek		

Enquiries regarding the quote may be directed to:	Enquiries regarding technical information may be directed to:
Contact Person: Phakathi AA Tel: 035 831 7062	Contact Person: Mncwango s Tel035 831 7077

# **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where
  - the bidder is employed by the state; and/or

any municipality or municipal entity;

- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

	OU MHOSE DEHAIL (HE GEGIALAN	acts and persons who are involve	G WIL	il die evaluation and of	adjudication of the qu	ioto.
2.	In order to give effect to the above	e, the following questionnaire mus	t be	completed and submitte	d with the quote.	
2.1	Full Name of bidder/representat	Íνα	24	Company Registration	Number:	
2.1.	Identity Number:			Tax Reference Number		
2.3.	Position occupied in the Compa	ny (director, trustee, shareholder²):				
0.7		tees / shareholders / members, the	alu in	dividual identitu numba	ro tav raforanca num	hare and if applicable
2.1.		it be indicated in paragraph 3 belov		dividual identity number	is, tax reference num	TICK APPLICABLE
2.8.	Are you or any person connecte	d with the bidder presently employ	ed b	v the state?		YES NO
	. If so, furnish the following partic	ulars:				
	Name of person / director / truste	e / shareholder/ member:				
	Name of state institution at which	you or the person connected to the	ne bio	ider is employed:	• • • • • • • • • • • • • • • • • • • •	
200	Position occupied in the state ins	titution:		Any other particular	'S'	rk autaida a malaumant
2.8.2		by the state, did you obtain the ap	pprop	rrate authority to undert	ake remunerative wo	
28'	in the public sector?	of such authority to the quote docui	ment	?		YES NO
/Note:	Failure to submit proof of such au	thority, where applicable, may resu	ılt in	the disqualification of th	e auote.)	
2.8.2	2.2. If no, furnish reasons for no	n-submission of such proof:				(1(23333)233123124
2.9.		of the company's directors / truste	es / s	shareholders / members	or their spouses con	
	state in the previous twelve mor					YES NO
2.9.	If so, furnish particulars:	المستواد المستود المستو	 nahin	Ifamily friand athor) w	ith a naraan amalaya	d by the state and who
2.10	. Lio you, or any person connecte	d with the bidder, have any relation tion and or adjudication of this quo	nsnip vta?	o (raminy, intento, outer) w	ntii a person employe	***************************************
2 10	1 If so furnish particulars:	mon and or adjudication of the que	:			YES NO
2.11	. Are you, or any person connecte	ed with the bidder, aware of any rel	ation	ship (family, friend, othe	er) between any other	bidder and any person
	employed by the state who may	be involved with the evaluation an	ıd or	adjudication of this quot	te?	YES NO
2.11	.1. If so, furnish particulars:					
2.12	. Do you or any of the directors / to or not they are bidding for this c	rustees / shareholders / members o	or the	e company nave any inte	erest in any other relai	YES NO
2 12	1 If so, furnish particulars:					120   140
	•					
3, ND:	Full details of directors / truste	es / members / snarenoiders. alidate details of directors / trust	000	l mamhare l eharahold	are on CSD. It is the	eunnliere' reenoneihilitu
NB:	to ensure that their details are i	ip-to-date and verified on CSD. If	the [	Denartment cannot valid	late the information	on CSD, the quote will
	not be considered and passed of	ver as non-compliant according to	Nati	onal Treasury Instructio	n Note 4 (a) 2016/17.	
4	DECLARATION					
ΙТ	HE UNDERSIGNED (NAME	)		C	ERTIFY THAT TI	E INFORMATION
	RNISHED IN PARAGRAPHS					
		MAY REJECT THE QUOTE O	R A	CT AGAINST ME S	HOULD THIS DE	CLARATION
	OVE TO BE FALSE.	•				
		Ol-salawa		Dacition	_	
Nam	e of bidder	Signature		Position	Da	ate
¹*Stat	e" means					
a)		, national or provincial public entity or ning of the Public Finance Management	c) d)	provincial legislature; national Assembly or the na	ational Council of provinces	r or
	Act, 1999 (Act No. 1 of 1999);	mag or aid Lanife i mance management	e)	Partiament.	ational Godnoi of provinces	, <del>V</del> I

<sup>2&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

# SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

# 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

# 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

# 4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

# 5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

Bidders who fail to attend the compulsory meeting will be disqu	alified from the evaluation process.
The institution has determined that a compulsory site meeting Date/ Time: Place	will not take place
ution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date: ,
	The institution has determined that a compulsory site meeting

# 6. STATEMENT OF SUPPLIES AND SERVICES

6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

# 7. SUBMISSION AND COMPLETION OF SBD 6.1

7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

# 8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

# 9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

### 10. PATENT RIGHTS

10.1. The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

# 11. PENALTIES

11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

# 12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

# FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

# 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

# 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt

Price of bid under consideration

Pmin

Price of lowest acceptable bid

### POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR 4.

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

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- Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following: 5.1
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- B-BBEE Status Level of Contributor: = .......(maximum of 20 points) 6.1

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant

proof of	3-BBEE status level of contributor.			
7.	SUB-CONTRACTING	(Tick applicable box)		
7.1	Will any portion of the contract be sub-contracted?	YES N	0	
7.1.1	If yes, indicate:			
8.	i) What percentage of the contract will be subcontracted	(Tick applicable box)	•	

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms YES NO of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9.	DECLARATION WITH REGARD TO COMPANY/FIRM			
9.1	Name of company/firm:			
9.2	VAT re	VAT registration number:		
9.3	Compa	Company registration number:		
9.4	TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]			
		Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited		
9.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES			
,				
9.6	COMP	ANY CLASSIFICATION [TICK APPLICABLE E Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.	3OX]	
9.7	Total number of years the company/firm has been in business:			
9.8	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based of the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:			
	<ol> <li>The information furnished is true and correct;</li> </ol>			
	ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;		e with the General Conditions as indicated in paragraph 1 of this form;	
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;			
	<ul> <li>iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –</li> </ul>			
	(a)	disqualify the person from the bidding proces	ss;	
	(b)	recover costs, losses or damages it has incu	rred or suffered as a result of that person's conduct;	
	(c)	cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;		
	who acted on a fraudulent basis, be restricted		s shareholders and directors, or only the shareholders and directors and by the National Treasury from obtaining business from any organs, after the audi alteram partem (hear the other side) rule has been	
	(e)	forward the matter for criminal prosecution.		
	WITNESSES			
	1		SIGNATURE(S) OF BIDDERS(S)  DATE:	
	2		ADDRESS	