



Quotation Advert

Opening Date: 2019-06-04

Closing Date: 2019-06-13

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Nkonjeni hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required Nkonjeni Hospital(scm)

Date Submitted 2019-06-03

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
93/19/20

Item Category: Services

Item Description: *KINDLY DRAIN & DE-SLUDGE SEPTIC TANK & LONG DROPS TOILET
10 000L (09 MONTHS CONTRACT)

NB= (service providers are advices to print the documents on their own
only site certificate will be available on site briefing.

Quantity (if supplies) ONCEOFF

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Briefing Session

Date : 2019-06-06

Time: 11:00

Venue: NKONJENI HOSPITAL (MAINTANANCE)

QUOTES CAN BE COLLECTED FROM: DOWNLOAD FROM WEBSITE

QUOTES SHOULD BE DELIVERED TO: Nkonjeni Hospital, tender box situated at security main gate

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: W.A SEME

Email: thulisibalukhulu@gmail.com

Contact Number: 035 873 0013

Finance Manager Name: MS G.N NGCOBO

Finance Manager Signature: _____

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: NKNJENI DISTRICT HOSPITAL
DATE ADVERTISED: 06-06-2019
PHYSICAL ADDRESS: EKUDUBEKENI RESERVE MAHLABATHINI, 3865

ZNQ NUMBER: 93/19/20 CLOSING DATE: 13-06-2019 CLOSING TIME: 11:00

DESCRIPTION: DRAIN AND DE-SLUDGE SEPTIC TANK AND DROPS TOILET 10 000L

CONTRACT PERIOD: ONCE-OFF VALIDITY PERIOD 60 Days

SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. [Grid]

UNIQUE REGISTRATION REFERENCE [Grid]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
NKNJENI HOSPITAL EKUDUBEKENI RESERVE, TENDER BOX SITUATED AT MAIN GATE SECURITY
NKNJENI HOSPITAL PRIVATE BAG X 509 MAHLABATHINI 3865

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....
CELLPHONE NUMBER
E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY? [TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) []
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); []
A REGISTERED AUDITOR []

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES NO

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? **[IF YES ENCLOSE PROOF]**

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER
 [By signing this document I hereby agree to all terms and conditions]

DATE.....

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
	09 Mnths	Drain and de-sludge septic tank and long toilet- 10 000L (09 Months contract)				
		(Specification attached)				
		NB:ENSURE THAT YOUR COMPANY CSD NO IS WRITTEN CLEARLY AND UNIQUE NO.- ARE 36 DIGITS				
VALUE ADDED TAX (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification? Is The Price Firm?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification? State Delivery Period E.G. <i>E.G. 1day, 1week</i>
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<p>Enquiries regarding the <u>quote</u> may be directed to: Contact Person: <u>P.T. DLAMINI</u>Tel: <u>035 873 0013</u></p>	<p>Enquiries regarding <u>technical information</u> may be directed to: Contact Person: <u>MR J.B. GAYSMAN</u>Tel:.....</p>
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DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- | | |
|--|---|
| 2.1. Full Name of bidder/representative..... | 2.4. Company Registration Number: |
| 2.2. Identity Number: | 2.5. Tax Reference Number: |
| 2.3. Position occupied in the Company (director, trustee, shareholder ²):..... | 2.6. VAT Registration Number: |

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]
- 2.8. Are you or any person connected with the bidder presently employed by the state? YES NO
- 2.8.1. If so, furnish the following particulars:
 - Name of person / director / trustee / shareholder/ member:
 - Name of state institution at which you or the person connected to the bidder is employed:.....
 - Position occupied in the state institution:Any other particulars:.....
- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO
- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

- 2.8.2.2. If no, furnish reasons for non-submission of such proof:
- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO
- 2.9.1. If so, furnish particulars:.....
- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO
- 2.10.1. If so, furnish particulars:.....
- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO
- 2.11.1. If so, furnish particulars:.....
- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO
- 2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Name of bidder Signature Position Date
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¹"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting

MUST

 take place
- (ii) Date 06 / 06 / 2019 Time 11 :00 Place NKONJENI HOSPITAL (MAINTANANCE)

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, ***it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.***
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, ***the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.***

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>



ZNQ

QUOTATION DOCUMENT CONTENTS

PART ONE : INVITATION TO QUOTE
 PART TWO : PARTICULAR SPECIFICATION
 PART THREE : TECHNICAL SPECIFICATION
 PART FOUR : QUOTATION FORM
 PART FIVE : OFFICIAL ONSITE BRIEFING CERTIFICATE
 PART SIX : DECLARATION OF INTEREST
 PART SEVEN : EXECUTION

NAME OF INSTITUTION : NKONJENI DISTRICT HOSPITAL
 SERVICE : DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILET
 CONTRACTORS NAME : _____
 BID AMOUNT (Vat incl.) : R _____ (Vat incl.)
 BRIEFING DATE : _____
 CLOSING DATE : _____

CENTRAL SUPPLIERS DATABASE SUPPLIERS NO : _____
 UNIQUE REGISTRATION REFERENCE : _____
 CIDB NUMBER : _____
 CIDB CATEGORY : 1SO ONLY

CLIENT
 Department of Health
 Project Leader: S.S Qwabe
 Telephone: 035 873 0013
 Fax : 035 873 0031

ENKONJENI DISTRICT HOSPITAL
 DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILET

CONTRACTORS INITIALS.....

PROVINCIAL OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

ZNQ _____

NAME OF INSTITUTION : NKONJENI DISTRICT HOSPITAL

SERVICE : DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILETS

PART ONE

INVITATION TO QUOTE

STANDARD BID SPECIFICATION

INVITATION

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF NKONJENI DISTRICT HOSPITAL AND NKONJENI DISTRICT HOSPITAL CLINICS

BID NUMBER : ZNQ
SITE INSPECTION DATE : _____
TIME : 10H30
CLOSING DATE : _____
TIME : _____
DESCRIPTION OF SERVICE : DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILETS

CONTRACT PERIOD : ANNUALY
VALIDITY PERIOD : 12 MONTHS

BID DOCUMENTS TO BE PLACED IN SEALED ENVELOPES, THE FRONT OF THE ENVELOPE BEING CLEARLY ENDORSED WITH THE BID NO. SERVICE TYPE AND DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

**Ekudubekeni Reserve,
Private BagX505
Mahlabathini
3865**

Bidders should ensure that bid are delivered timeously to the correct address, if the bid is late, it will not be accepted for consideration.

The bid box is available on the following day and time: Monday to Friday 08H00-15H00.

ALL BIDS MUST BE SUBMITTED ON OFFICIAL FORMS-(NOT TO BE TYPED)

THIS BID IS SUBJECTED TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT.

ENKONJENI DISTRICT HOSPITAL
DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILET

CONTRACTORS INITIALS.....

ZNQ

NAME OF INSTITUTION : NKONJENI DISTRICT HOSPITAL

SERVICE : DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILET

PART TWO

PARTICULAR SPECIFICATION

1. General Requirements
2. Site and Mode of Procedure
3. Scope of Contract

ENKONJENI DISTRICT HOSPITAL
DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILET

CONTRACTORS INITIALS.....

1. GENERAL REQUIREMENTS

Tenderers are to make note of the following:

The whole De-slugging shall be in accordance with the Occupational Health and safety A85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health at **NKONJENI DISTRICT HOSPITAL AND CLINICS.**

Competent workman skill in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for duration of the contract ,be carried out under the supervision of a skilled and competent representative of Contractor ,who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number or workman shall be employed at all time to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and material employed in the execution of the contractor shall be new and ensure and shall be latest type or pattern of particular manufacture employed. S.A.N.S marked, bearing item shall use where possible.

The minor repairs must be guaranteed against defective parts and workmanship for a period of twelve (12) months after the date of issue of Completion Certificate. This period shall run concurrently with the maintenance period.

Rates are to includes for commission and testing of complete installation and handing over in working order ready for use.

Tenders are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved period to submitting their tender. Claims on the grounds of insufficient information in such respect or otherwise will not be entertained by Administration.

The Administration reserve the right to make emergency repair to take the equipment in operation without voiding the Contractors Guarantee, nor relieving the Contractor of his responsibility during the guarantee period when ,alter proper notice, the Contractor fail to attend to such emergency repair .all cost incurred by Administration under these circumstances will be for the account of the Contractor

2. SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing **NKONJENI DISTRICT HOSPITAL AND CLINICS.**

The bidder is advised that existing premises will be occupied through the period of the contract, and the minimum amount of disruption to service is of the utmost importance.

Damage to the existing buildings-Bidders to note that any damages done or occurring to any of the buildings will be repaired at the contractor/Bidder.

SATISFACTORY INSTALLATION

The whole of installation shall be carried out in accordance with South African Bureau of Standards Code of practice for application of National Building Regulations, the KZNPA Standard Preamble to all Trades, the KZNPA General Electrical Specification, ICASA, Telecommunications regulations, the South African Bureau of Standard Code of Practice for Wiring of Premises SABS 0142 and the Occupational Health and Safety Act and Regulations 85/1993 as amended.

Copies of KZNPA Standard Preambles to all Trades and the KZNP General Electrical Specification are available at the office of Secretary of Health-Kwazulu-Natal and can be obtained on request.

CERTIFICATE OF COMPLIANCE

On completion of the service, a copy of the "Structural Compliance Certificate" must be submitted to the office of Secretary for Health: Kwazulu-Natal. **(N/A)**

GENERAL

The Bidders/Contractors will be responsible for all masonry/civil work associated with the minor repair and making good of all work related to the installation. The patching must and painting must be to the satisfaction of the Kwazulu-Natal Department of Health.

3. SCOPE OF CONTRACT

- Drain and De-slugging of septic tanks and long drops toilets within **NKONJENI HOSPITAL AND NKONJENI CLINICS**

CONDITIONS OF CONTRACT AND PRELIMINARIES

PERIOD OF CONTRACT

Twelve Months (12) as the Contract Period of the completion of the work from date Site handover. The awarded contractor must resume work after **Seven (7)** working days, after receiving an official order from the department.

CONTRACT GUARANTEE:

The Successful Bidder will NOT be required to submit guarantee.

GUARANTEE PERIOD

The guarantee period for the Structural / Mechanical / Electrical work and all material must be a minimum of Twelve (12) calendar months from the date of first delivery.

ZNQ _____

NAME OF INSITUTION : NKONJENI DISTRICT HOSPITAL

SERVICE : DE-SLUGGING OF SEPTIC TANKSAND LONG DROPS TOILETS

PART THREE

TECHNICAL SPECIFICATION

4. TECHNICAL SPECIFICATION

GENERAL

This THECHICAL SPECIFICATION shall be read in conjunction with all other section of the SPECIFICATION And congnsance shall be taken of the clauses relevant to this particular installation, whether any specification clauses ore referred to or not.

The following items to be quoted on

SCOPE OF WORK TO BE DONE

- 4.1 **DE-SLUDGING OF SEPTIC TANKS AND LONG DROPS TOILETS**
- 4.1.1 This is called for de-slugging of septic tanks for NKONJENI DISTRICT HOSPITAL AND NKONJENI CLINICS for period of **Twelve Months (12)**.
- 4.1.2 All septic tanks are to be drained by registered pumper with ^{10 000 ltr} 8.000lt vacuum tank truck to **AN AUTHORISED** disposal area.
- 4.1.3 A certificate of disposal is required as per 8.000lt load that disposed and must be signed by Municipality Authority to approve payment all the time.
- 4.1.4 All processes of de-sledging by awarded contract must make sure that all excess nutrients, Manhole s Sewer line and sludge in the toilet and septic tank are emptied complete, and shall all sewage line in Clinics and Nurses home are clear and free flowing to septic tank
- 4.1.5 The contractor hired for the completion task must only **DRAINE AND DE-SLUGDE** the septic tanks as per Hospital request **ALL** the time and payment will only be made per call out, and certificate of disposal must be attached all the time ,of disposing in **Authorised Area** must attached and signed by municipality authority to determine load dispose by using **10.000lt vacuum Tank Truck Only Pre load** on the **invoices** all the time.
- 4.1.6 Proof of **Authorisation of de-sledging** and doing the nature of these work must attached in these tender document from the **Authorised Municipality**
- 4.1.7 Contractors all the time must adhere to **HEALTH AND SAFTY REQUIRMENT ALL THE TIME**
- 4.1.8 Contractors should know that contractors responsible for any damage that occurred as the contractor Negligent and must be repair by contractor before any payments by Department at the contractors Expense with no addition remuneration for the service or cost to be paid by the Department.

CLINIC NAMES	CAPACITY OF VACUUM TANK TRUCK TO BE USED PRE LOAD ONLY	LOCATION	RETURN IN DISTANCE (KM) FROM NKONJENI HOSPITAL	NUMBER OF DE-SLUGE PER YEAR
1. NOMDIYA CLINIC	10.000LT vacuum tank truck must be used as per load	NKONJENI	11.2KM	DEPEND PER CALL
2. MAME CLINIC	10.000LT vacuum tank truck must be used as per load	MAME	24KM	DEPEND PER CALL
3. MABEDLANE CLINIC	10.000LT vacuum tank truck must be used as per load	MABEDLANE	38KM	DEPEND PER CALL
4. MAKHOSINI CLINIC	10.000LT vacuum tank truck must be used as per load	MAKHOSINI	80KM	DEPEND PER CALL
5.WELA CLINIC	10.000LT vacuum tank truck must be used as per load	WELA	70KM	DEPEND PER CALL

ENKONJENI DISTRICT HOSPITAL
DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILETS

CONTRACORS INITIALS.....

Handwritten signature and notes:
 This can be
 advised per
 2019/05/07

6. LOMO CLINIC	10.000LT vacuum tank truck must be used as per load	LOMO	80KM	DEPEND PER CALL
7. ZILULWANE CLINIC	10.000LT vacuum tank truck must be used as per load	ZILULWANE	88KM	DEPEND PER CALL
8 .NCEMANENI CLINIC	10.000LT vacuum tank truck must be used as per load	NCEMANENI	88KM	DEPEND PER CALL
9. OKHUKHO CLINIC	10.000LT vacuum tank truck must be used as per load	OKHUKHO	86KM	DEPEND PER CALL
10. NHLUNGWANE	10.000LT vacuum tank truck must be used as per load	NHLUNGWANE	90KM	DEPEND PER CALL
11.MPUNGAMHLOPHE CLINIC	10.000LT vacuum tank truck must be used as per load	MPUNGAMHLOPHE	112KM	DEPEND PER CALL
12.NKONJENI HOSPITAL SEPTIC TANKS	10.000LT vacuum tank truck must be used as per load	NKONJENI	112KM	DEPEND PER CALL

PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH

ZNQ

NAME OF INSITUTION : NKONJENI DISTRICT HOSPITAL

SERVICE TOILETS : DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS

PART FOUR

QUOTATION FORM: (LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT TO BE ALLOWED FOR IN THE FINAL PRICE OFFER)

1. Preamble to Schedule of price
2. Official Quotation Documents
 - >Schedule of Prices – Material, Components/Ancillary Part and Sub contractors

ENKONJENI DISTRICT HOSPITAL
DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILETS

CONTRACORS INITIALS.....

SCHEDULE OF PRICES

PREAMBLE TO THE SCHEDULE OF PRICES

1. All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
2. The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
3. **The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.**
4. The prices quoted for the supply of plant and equipment shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
5. The prices quoted for erection and installation shall include for all handling, loading, transporting and off-loading, to take plant and equipment to place on site where required, erection, installation, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
6. The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the addition of VAT.
7. Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Head: Works' "Representative".
8. The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialling next to the amendment.
9. Electrical and Mechanical work is not measured according to the Standard Procedures of Building Work.
10. Itemized list of material/Spares part/Equipment showing units cost, contractors mark up and subtotal.
11. Vat and Grand Total
12. The contractor's attention is drawn to the following which under no circumstances will be acceptable and will result in the automatic disqualification of the quotation documents.

SCHEDULE OF PRICE

WORK TO BE DONE AND SCHEDULE OF PRICES:

ITEM	DESCRIPTION	UNIT	QTY	RATE/ UNIT	AMOUNT
	<p><u>NOTE:</u> All rate for items contained in the schedule of price must be computed excluding the applicable tax.</p> <p>All rates shall be inclusive of Transport, Labor. Profit and the cost of obtain Material or Equipment and necessary Certificates</p> <p>The Administration reserve the right to negotiate prices in the bill of Quantities</p> <p>Bidders are advised that the building will be occupied during the duration of contract</p> <p><u>PLEASE NOTE:</u> Size given are for quotations purposes in the Bill of Quantities</p> <p><u>PROPRIETARY ARTICLES:</u> All equipment and material used in this contract shall be that which is specified or approved.</p> <p><u>CONTRACT GUARANTEE:</u> The Bidders must allow charges in connection with acquiring Contract guarantee ,which is to be furnished</p>				
	<p><u>INSTITUTION : Nkonjeni DISTRICT</u></p> <p><u>HOSPITAL</u></p> <p><u>SERVICE : DE-SLUGE OF</u></p> <p><u>SEPTIC TANKS AND LONG DROPS TOILET</u></p>				
1	Drain and De-sludge of septic tank using 10.000Lt vacuum Tank Truck per loads and clearing sewer line from Nkonjeni and Nkonjeni Clinics and nurses home complete.	item	01	R	R

ENKONJENI DISTRICT HOSPITAL
DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILETS

CONTRACORS INITIALS.....

PART FIVE

OFFICIAL ONSITE BRIEFING ATTENDANCE CERTIFICATE

ENKONJENI DISTRICT HOSPITAL
DE-SLUGGING OF SEPTIC TANKS AND LONG DROPS TOILETS

CONTRACORS INITIALS.....

PART SIX

**DECLARATION OF INTEREST
(Bidder to complete)**

1. Any legal person, including persons employed by the state¹, or persons a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, or a proposal or written price quotation). In view of possible allegation of favoritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is require that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority where—the bidder is employed by the state; and/or -the legal person on whose behalf the bidding document is signed, has a relationship with persons/s person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder his or her representative:

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder², member):

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:
.....

2.5 Tax Reference Number:

2.6 VAT registration Number:

2.6.1 The names of all directors/trustees/shareholders/members, their individual identity numbers, tax reference numbers and, if applicable, employee/PERSAL numbers must be indicated in Paragraph 3 below.

¹"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional Institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) Any municipality or municipal entity;
- (c) Provincial legislature;
- (d) National Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the State? YES/NO

2.7.1 If so, furnish the following particulars:

Name or person / sector/trustee/shareholder/member:

PREVIOUSLY AWARDED AND COMPLETED PROJECTS ON THE SAME NATURE OF WORK

Employers & contact details	Description of contract	Value of work inclusive of VAT (Rand)	Date started & date of completion	Project number