

## Quotation Advert

**Opening Date:** 2019 / 03 / 13  
**Closing Date:** 2019 / 03 / 20  
**Closing Time:** 11:00

### INSTITUTION DETAILS

**Institution Name:** RK Khan hospital  
**Province:** KwaZulu-Natal  
**Department or Entity:** Department of Health  
**Division or section:** Supply Chain Management  
**Place where goods / Services is required** R.K KHAN HOSPITAL  
**Date Submitted** 2019 / 03 / 13

### ITEM CATEGORY AND DETAILS

**Quotation Number:** ZNQ: 879/18-19  
**Item Category:** Goods  
**Item Description:** 28 DIOPTRE INDIRECT LENS

**Quantity (if supplies)** 01 UNIT

### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Select...

**Date :**

**Time:**

**Venue:**

**QUOTES CAN BE COLLECTED FROM:**

R.K KHAN HOSPITAL

QUOTES SHOULD BE DELIVERED TO:

R.K KHAN HOSP - SECURITY OFFICE

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:

MR MNP MTHETHWA

Email:

mnqobi.mthethwa@kznhealth.gov.za

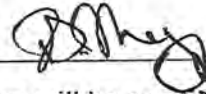
Contact Number:

031 459 6391

Finance Manager Name:

MR IDMYEZA

Finance Manager Signature:



No late quotes will be considered

879/1879

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: R.K.KHAN HOSPITAL.....  
 DATE ADVERTISED: 13 MARCH 2019..... FACSIMILE NUMBER: 031 4037333.....  
 ENQUIRIES MAY BE DIRECTED TO: MNP MTHETHWA..... CONTACT NUMBER: 031 4596391.....  
 PHYSICAL ADDRESS: 336 R.K.KHAN CIRCLE - WESTCLIFF - CHATSWORTH - 4092.....

ZNQ NUMBER: 879 / 18-19..... CLOSING DATE: 20 MARCH 2019..... CLOSING TIME: 11:00

DESCRIPTION: SUPPLY OF 28 DIOPTRE INDIRECT LENS.....

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)

| NAME & ADDRESS OF BIDDER (FIRM)                                       |   |
|---|---|
| NAME OF BIDDER  |   |
| PHYSICAL ADDRESS  | DATE  |
| CONTACT NUMBER  | FACSIMILE NUMBER                                  |
| SIGNATURE OF BIDDER   | SARS PIN  |
| [By signing this document I hereby agree to all terms and conditions] | CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: |
| UNIQUE REGISTRATION REFERENCE: ↓                                      |   |
|   |   |

| Item No | Quantity | Description   | Brand & model | Country of manufacture | Price |   |
|---------|----------|---|---------------|------------------------|-------|---|
|         |          |   |               |                        | R     | c |
| 1       | 01       | SUPPLY OF 28 DIOPTRE INDIRECT LENS                      |               |                        |       |   |
|         |          | UNIT  |               |                        |       |   |
|         |          | AS PER ATTACHED SPEC.                                   |               |                        |       |   |
|         |          | N,B SAMPLES, DECLARATION FORMS, CSD NO., UNIQUE REG. NO |               |                        |       |   |
|         |          | TO BE SUBMITTED. FAILURE TO ADHERE WILL BE LEAD TO      |               |                        |       |   |
|         |          | DISQUALIFICATION.                                       |               |                        |       |   |
|         |          | <i>15%</i>  |               |                        |       |   |
|         |          | VALUE ADDED TAX @ 15% (Only if VAT Vendor)              |               |                        |       |   |
|         |          | TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)         |               |                        |       |   |

|  |  |  |  |
|--|--|--|--|
| Does this offer comply with the specification? |  | State delivery period e.g. E.g. 1day, 1week            |  |
| Is the price firm?                             |  | All delivery costs must be included in the quote price |  |

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

- The institution is under no obligation to accept the lowest or any quote.
- The price quoted must include VAT (if VAT vendor).
- The department reserves the right to evaluate all quotations excluding VAT as some Bidders may not be VAT vendors.
- The Bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the Bidder's risk
- The Bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- This quotation will be evaluated specification & correctness of information.
- Only offers that comply with or greater than specification will be considered.
- Late quotes will not be considered.
- All products supplied must be valid for a minimum period of six months.
- A Bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course.
- The supplier shall furnish any information, when requested.
- In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.
- The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract; or has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF HEALTH  
HEALTH TECHNOLOGY SERVICES  
(H.T.S.)

SPECIFICATION FOR:  
28 Dioptre Indirect lens

**Description of Unit:** For examining the retina via and ophthalmic slit lamp.

SPECIFICATION: H.T.S. NO. E 219

**Intended Areas of Use:**  
Regional Hospitals  
Tertiary Hospitals

**Expert Advisory Group:**  
Ophthalmology:  
Dr C Kruse  
Dr K. Moodley  
Dr Y. Reddy

**NB: GENERAL CLAUSES THAT DO NOT APPLY TO THE EQUIPMENT OFFERED MUST BE ANSWERED "COMPLIES", "DOES NOT COMPLY" OR ANSWER THE QUESTION UNDER BIDDERS COMMENTS.**

| NO           | SPECIFICATION  | BIDDERS COMMENTS:<br>STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION. |
|--------------|--|--|
| Clause G1.1  | The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder. The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" or answer the question next to the corresponding clause. |  |
| Clause G2    | All responses must be clear and legible.   |  |
| Clause G3    | <b>GUARANTEE:</b>  |  |
| Clause G3.1  | All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twenty four (24) Months. The successful bidder must arrange with the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution. The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and successful test and acceptance by the Health Technology Services.  |  |
| Clause G3.2  | State percentage guaranteed up time of machine (Should be at least 99%).   |  |
| Clause G3.3  | The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account.   |  |
| Clause G3.4  | The bidder must state the number of services that will be provided during and up to the end of the guarantee period.   |  |
| Clause G3.5  | Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period.   |  |
| Clause G3.6  | Travelling and Travelling Time costs must be included during the Guarantee Period?   |  |
| Clause G3.7  | Spares that may be required during the Guarantee Period will be supplied at the expense of the bidder.   |  |
| Clause G3.8  | Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis.   |  |
| Clause G3.9  | Any repetition (twice or more) of the same type of fault that first occurred during the guarantee period must be considered as a repair under guarantee if it occurs within the first year after the expiry of the guarantee period.   |  |
| Clause G3.10 | The same guarantee conditions must apply to replacement units.   |  |

| NO          | SPECIFICATION  | BIDDERS COMMENTS:<br>STATE "COMPLIES" OR<br>"DOES NOT COMPLY"<br>OR ANSWER THE<br>QUESTION. |
|-------------|--|---|
| Clause G4   | The successful bidder must Supply, Deliver, Commission and install the Equipment and will be required to demonstrate the product to the Applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price.  |   |
| Clause G5   | Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the equipment during the Test and Acceptance phase.   |   |
| Clause G6   | Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable).  |   |
| Clause G7   | The successful bidder must provide the Health Technology Service's in house Technicians, <b>full training</b> in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user. |   |
| Clause G8   | <b>SERVICING:</b>  |   |
| Clause G8.1 | The bidder must have a well established service and repair facility in KwaZulu-Natal, to service, repair and calibrate the equipment offered. (The Health Technology Services reserves the right to inspect the premises).   |   |
| Clause G8.2 | If the service is subcontracted to a local service agent, a signed copy of The letter of appointment by the bidder and acceptance by the Subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises).   |   |
| Clause G8.3 | State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor.  |   |
| Clause G8.4 | <p>Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal.</p> <p><b>Please supply details as follows:</b></p> <p><b>Company name</b> : _____</p> <p><b>Physical Address</b> : _____</p> <p>_____</p> <p><b>Telephone Number/s</b> : _____</p> <p><b>Fax number</b> : _____</p> <p>_____</p> <p><i>(The Health Technology Services reserves the right to inspect the premises).</i></p>  |   |

| NO           | SPECIFICATION   | BIDDERS COMMENTS:<br>STATE "COMPLIES" OR<br>"DOES NOT COMPLY"<br>OR ANSWER THE<br>QUESTION. |
|--------------|---|---|
| Clause G8.5  | State if the Technician(s) are in the direct employ of the bidder or a subcontractor.   |   |
| Clause G8.6  | The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted) in an annexure to the bid document.   |   |
| Clause G8.7  | The Technician(s) must be original equipment manufacturer trained to deal with the service, repair and calibration of the equipment quoted on. <b>N.B. Proof of original equipment manufacturer training must be submitted with this bid / quotation offer.</b>   |   |
| Clause G8.8  | The Institution's requirement is that a technician is available within a reasonable time (24 hours) to attend to malfunctioning equipment. The Bidder to state the technician per install base e.g. equipment ratio to technician ratio, e.g. 1 technician per 10 pieces of equipment.  |   |
| Clause G9    | The bidder must Guarantee that no additional equipment will be Required for the successful operation of the equipment bid for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.               |   |
| Clause G10   | Optional accessories must be offered for separately on the Schedule of optional accessories found at the end of this Technical specification, indicating catalogue numbers, correct descriptions and Prices inclusive of V.A.T.   |   |
| Clause G11   | Bidder must state the period of time for delivery of Spare parts following the receipt of an official order as follows: 0 to 10 days; 0 to 20 days; 0 to 30 days; 0 to 60 days; 0 to 90 days; more than 90 days.  |   |
| Clause G11.1 | The Bidder must supply with this offer a list together with the quantities of spares held locally in stock in the KwaZulu-Natal Province on the offered product. The Health Technology Services reserves the right to inspect the premises to verify the spares stock held.   |   |
| Clause G12   | The bidder must include a firm commitment in writing, which must be attached with this bid that they would supply spares, components, upgrades, complete original service / repair manual, technical support and ongoing training support for technical staff of the Health Technology Services and the end users Department of Health, KwaZulu-Natal throughout the life cycle of the equipment offered. |   |
| Clause G13   | Spares must be available for 10 (Ten) years from the original equipment manufacturer for the product offered.   |   |
| Clause G14   | <b>The successful bidder must include in their offer at no extra cost to the final bid price:</b>   |   |
| Clause G14.1 | Complete user Operation / Maintenance Manual x 2 (two) Book / File; CD, DVD copies in English Language.   |   |

**TECHNICAL SPECIFICATION.**

**Clause T1**

**28 Diopter Ophthalmic Lens:**

The lens should have **double aspheric GLASS** optics.

**BIDDER'S COMMENTS:**

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**Clause T2**

The lens should ensure **high resolution** of fundus images.

**BIDDER'S COMMENTS:**

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**Clause T3**

The lens should have a **2.27x magnification**.

**BIDDER'S COMMENTS:**

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**Clause T4**

The lens should have a **53/69degree field of view**.

**BIDDER'S COMMENTS:**

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**Clause T5**

The lens should have a **working distance** of not more than 33 mm.

**BIDDER'S COMMENTS:**

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**Clause T6**

The lens should be **fully coated** on all surfaces for scratch resistance and glare reduction.

**BIDDER'S COMMENTS:**

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**Clause T7**

The lens should come with a **durable case** and cleaning instrument/cloth at no extra cost to the final bid price.

**BIDDER'S COMMENTS:**

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**Clause T8**

The lens should be fully **HEAT autoclavable** for sterile use in theatre.

**BIDDER'S COMMENTS:**

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**Clause T9**

Please list and provide price inclusive of **V.A.T.**

**BIDDER'S COMMENTS:**

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**Clause T 10**

**GUARANTEE / WARRANTY**

The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.

**BIDDER'S COMMENTS:**

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**Clause T11**

**MAINTENANCE AND SERVICE AGREEMENT**

The bidder must provide a fully - costed **PREVENTATIVE MAINTENANCE AND SERVICE AGREEMENT** for a period of 5 years to commence upon termination of the guarantee / warranty period with an option to enter into a renewable agreement.

**BIDDER'S COMMENTS:**

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**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- |  |   |
|--|---|
| 2.1. Full Name of bidder/representative.....                                 | 2.4. Company Registration Number: ..... |
| 2.2. Identity Number: .....  | 2.5. Tax Reference Number: .....        |
| 2.3. Position occupied in the Company (director, trustee, shareholder?)..... | 2.6. VAT Registration Number: .....     |

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]
- 2.8. Are you or any person connected with the bidder presently employed by the state? YES  NO
- 2.8.1. If so, furnish the following particulars:
  - Name of person / director / trustee / shareholder/ member: .....
  - Name of state institution at which you or the person connected to the bidder is employed:.....
  - Position occupied in the state institution: .....Any other particulars:.....
- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES  NO
- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

*(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*

- 2.8.2.2. If no, furnish reasons for non-submission of such proof: .....
- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES  NO
- 2.9.1. If so, furnish particulars:.....
- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES  NO
- 2.10.1. If so, furnish particulars:.....
- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES  NO
- 2.11.1. If so, furnish particulars:.....
- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES  NO
- 2.12.1. If so, furnish particulars:.....

**3. Full details of directors / trustees / members / shareholders.**

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

|                         |                    |                   |               |
|-------------------------|--------------------|-------------------|---------------|
| .....<br>Name of bidder | .....<br>Signature | .....<br>Position | .....<br>Date |
|-------------------------|--------------------|-------------------|---------------|

<sup>1</sup>"State" means –

- |   |   |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature;                                    |
| b) any municipality or municipal entity;  | d) national Assembly or the national Council of provinces; or |
|   | e) Parliament.  |

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.