

## Quotation Advert

**Opening Date:** 2019-05-21

**Closing Date:** 2019-05-28

**Closing Time:** 11:00

### INSTITUTION DETAILS

**Institution Name:** Benedictine hospital

**Province:** KwaZulu-Natal

**Department or Entity:** Department of Health

**Division or section:** Central Supply Chain Management

**Place where goods / services is required** SYSTEMS

**Date Submitted** 2019-05-20

### ITEM CATEGORY AND DETAILS

**Quotation Number:** ZNQ:  
30 / 2019-20

**Item Category:** Goods

**Item Description:**  
1.SERVICE OF FIRE FIGHTING EQUIPMENT AT BENEDICTINE HOSPITAL  
2. SERVICE OF FIRE FIGHTING EQUIPMENT ( 15 CLINICS )

### Quantity (if supplies)

#### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Not Applicable

**Date :**

**Time:**

**Venue:**

**QUOTES CAN BE COLLECTED FROM:** SUPPLY CHAIN MANAGEMENT OFFICE

**QUOTES SHOULD BE DELIVERED TO:** [manqoba.mdladla@kznhealth.gov.za](mailto:manqoba.mdladla@kznhealth.gov.za) box next to PRO office

#### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

**Name:** Phakathi AA

**Email:** [hiengiwe.mthembu@kznhealth.gov.za](mailto:hiengiwe.mthembu@kznhealth.gov.za)

**Contact Number:**

035 831 7062

**Finance Manager Name:**

Mdladla GNM

**Finance Manager Signature:**



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**No late quotes will be considered**

Submit Save Save As... Close Print Preview

Print this page

**STANDARD QUOTE DOCUMENTATION OVER R30 000.00**

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: BENEDICTINE HOSPITAL  
 DATE ADVERTISED: 21 / 05 / 2019  
 PHYSICAL ADDRESS: VRYHEID MAIN ROAD, NONGOMA, 3950

ZNQ NUMBER: 30 / 05 / 2019 CLOSING DATE: 28 / 05 / 2019 CLOSING TIME: 11:00

DESCRIPTION: SERVICE OF FIRE FIGHTING EQUIPMENT (BENEDICTINE CLINIC AND CLINICS)

CONTRACT PERIOD: ONCE OFF VALIDITY PERIOD 60 Days

SARS PIN: .....

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

email to : manqoba.mdladla@kznhealth.gov.za OR

deposit to tender box next to PRO office

**Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.**

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

**THE FOLLOWING PARTICULARS MUST BE FURNISHED  
 (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)**

NAME OF BIDDER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE .....NUMBER.....

CELLPHONE NUMBER .....

E-MAIL ADDRESS .....

VAT REGISTRATION NUMBER (If VAT vendor) .....

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  YES  NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY? [TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) .....

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); .....

A REGISTERED AUDITOR.....

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

DEPARTMENT  YES  NO

**BENEDICTINE HOSPITAL**

21-05-2019

PRIVATE BAG X5007  
 NONGOMA 3950

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? **[IF YES ENCLOSE PROOF]**

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
		Service of fire fighter at Benedictine hospital				
		Service of fire fighter to all clinics				
		Sovane clinic				
		Ekubungazeleni clinic				
		Njoko clinic				
		Queen Nolonolo clinic				
		Enkuzana clinic				
		Usuthu clinic				
		Ngqeku clinic				
		Mahhashini clinic				
		Emaphophoma clinic				
		Hlengimpilo clinic				
		Enhlekiseni clinic				
		Ndlozane clinic				
		Dengeni clinic				
		Buxedene clinic				
		Mthwadlana clinic				
		specification is attached				
VALUE ADDED TAX (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

Enquiries regarding the <u>quote</u> may be directed to: Contact Person: Phakathi AA ..... Tel: 035 831 7062	Enquiries regarding <u>technical information</u> may be directed to: Contact Person: Mpanza BT ..... Tel: 035 831 7078
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**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- |  |   |
|--|---|
| 2.1. Full Name of bidder/representative.....   | 2.4. Company Registration Number: ..... |
| 2.2. Identity Number: .....  | 2.5. Tax Reference Number: .....        |
| 2.3. Position occupied in the Company (director, trustee, shareholder <sup>2</sup> ):..... | 2.6. VAT Registration Number: .....     |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:  
 Name of person / director / trustee / shareholder/ member: .....  
 Name of state institution at which you or the person connected to the bidder is employed:.....  
 Position occupied in the state institution: .....Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

*(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*

2.8.2.2. If no, furnish reasons for non-submission of such proof: .....

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

**3. Full details of directors / trustees / members / shareholders.**

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....	.....	.....
Name of bidder	Signature	Position	Date

<sup>1</sup>"State" means –

- |   |   |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature;                                    |
| b) any municipality or municipal entity;  | d) national Assembly or the national Council of provinces; or |
|   | e) Parliament.  |

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**SPECIAL CONTRACT CONDITIONS OF QUOTATIONS**

**1. AMENDMENT OF CONTRACT**

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

**2. CHANGE OF ADDRESS**

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

**3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION**

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

**4. SAMPLES**

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**5. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  will not take place
- (ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: ..... Signature: ..... Date: .....
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## 6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

## 10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 11. PENALTIES

- 11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

## 12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

**FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS.....  
.....  
.....

**SPECIFICATION  
FOR  
THE SERVICING AND REPAIRING  
OF EXTINGUISHERS AT BENEDICTINE CLINICS**

This quotation calls for the complete inspection, servicing, preventative maintenance and repair of fire extinguisher. The service is required for the month of 2019 June

**REQUIREMENTS**

- The Contractor will be requested to visit the site to take all measurement necessary.
- Contractors are also advised to be present on site meeting for anything that might be discussed outside the specification
- The competed workmen skilled in their trades shall carry out all work.
- Quality shall be of the best standard practice and workmanship shall be subject to the approval of the Hospital Representative.
- During the progress of work the Contractor shall carefully clean up after his /her men and shall leave the area and the portion of the building clean and free from debris.
- Only contractors on the valid permit to apply the SABS standardization mark Diamond mark will be considered. The technician serving the equipment must register with the S.A.Q.C.C. (South African Qualification for Fire Industry) **NOTE**; a copy of these certificates must be furnished with this quotation.
- If it is considered necessary to remove any Fire Fighting Equipment to the contractors' works for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by similar unit on loan to the institution at no cost to the institution, until such time the removed equipment has been serviced, returned and reinstalled.
- The Contractor will be required to conform to the Security and other Regulations imposed by the Health Service Department and in addition, are to provide suitable means of identification of all workmen employed on his/her work to the approval of the Hospital.
- The Contractor is also advised to comply with Health and Safety Regulations while performing duties on the Hospital premises.

- No variation will be entertained for non-complying with paragraph one of this document.
- The contractor shall provide the training on the usage of fire fighting equipment after the service.

## **PROGRAMME**

- Time is considered to this contract and Contractors taking quotations are advised if necessary to discuss the program for the work with the Hospital Representative on Technical Division before submitting quotations
- The Contractor shall carry out his/her work in such a manner as to suit the Hospital Management.
- Contract period for this work shall be two weeks only.
- After completion of the service labeling of the Service Company, date of service and the date of expiry shall appear on the tag of each fire extinguisher installed/ repaired.
- Should equipment require any interim maintenance, for example, recharge after use (between the annual services), rates rendered herein will apply to such interim service /maintenance as if such item service maintenance were an annual service.
- If any unit falls to operate when required due to negligence of the contractor the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.
- The service /maintenance performed to each unit will include for all /any spares/repairs required to ensure 100% working condition of the apparatus.
- All spares replaced or removed to be handed to the Maintenance Supervisor and a receipt obtained therefore.
- The contractor will be required to provide the certificate of service on the last day of finishing the work.
- the service should be guaranteed for a period of one year, with good pressure in all the equipment's

## **QUOTATIONS**

Quotation for the entire work contained in this contract are to be submitted on the official quotation form provided, sealed in an envelop endorsed and will be deposited in a Quotation Box at the Hospital main entrance by the date and time stipulated on the official invitation form.

**SERVICE AND REPAIRS**

**List of Benedictine clinics  
And  
Type of equipment to be serviced and repaired/ re-gas**

<b>No</b>	<b>Name of Clinic</b>	<b>No. and type of equipment for service</b>	<b>Hose reels</b>	<b>Repairs or Refilling</b>
<b>1.</b>	<b>Nongoma</b>	7X 4.5 KG – DCP  <b>Total = 07</b>	<b>04 X Fire Hose</b> need service and switches	
<b>2.</b>	<b>Nqeku</b>	3X 9.0KG – DCP 1X 4.5KG – DCP 2X 2.0KG – CO2  <b>Total = 06</b>		
<b>3.</b>	<b>Hlengimpilo</b>	9X 4.5KG – DCP 1X 2.0KG – CO2  <b>Total = 10</b>		
<b>4.</b>	<b>Mahhashini</b>	3X 2.0KG – CO2 2X 4.5KG – DCP 1X 9.0KG – DCP  <b>Total = 06</b>		
<b>5.</b>	<b>Sovana</b>	6X 4.5KG – DCP 1X 9.0KG – DCP  <b>Total = 07</b>	<b>01 X Fire Hose</b> need service and switches	
<b>6.</b>	<b>Maphophoma</b>	6X 4.5KG – DCP		

		<b>Total = 06</b>		
7.	<b>EKubungazeleni</b>	2X 4.5KG – DCP 2X 2.0KG – CO2  <b>Total = 04</b>		
8.	<b>Nkunzana</b>	3X 4.5KG – DCP 3X 9.0KG – DCP  <b>Total = 06</b>	01 X Fire Hose need service and switches	
9.	<b>Buxedeni</b>	3X 4.5KG – DCP 1X 9.0KG - DCP 1X 2.0 Kg – CO2  <b>Total = 05</b>	01 X Fire Hose need service and switches	
10.	<b>Njoko</b>	5X 4.5KG – DCP  <b>Total = 05</b>		
11.	<b>Dengeni</b>	4X 5.0KG – CO2 1X 4.5KG – DCP 1X 2.0KG – CO2  <b>Total = 06</b>		
12.	<b>Osuthu</b>	2X 4.5KG – DCP 4X 9.0KG – DCP 1x 2.0KG – CO2  <b>Total = 07</b>		
13.	<b>Nhlekeseni</b>	2X 4.5KG – DCP 4X 9.0KG – DCP  <b>Total = 06</b>	04 X Fire Hose need service and switches	
14	<b>Ndlozana</b>	5X 7.5KG – DCP	04 X Fire Hose need service	

		<b>Total = 05</b>	and switches	
15	Mthwadlana health post	3 X 4.5KG –DCP <b>Total = 03</b>		

**Note:**

The Contractor shall focus on the clinic quoting for and shall contact the Hospital if having any problems regarding the safety equipment, sizes and types.

The Clinics fire equipment should be serviced at the Clinics, and the contractor should take it to account that most of the clinics are more than 10KM away from the Hospital. (the Clinic Distances are attached – to only Predict the Kilometers from the Mother Hospital)

The contractor shall at the end of service provide training on how to use the fire equipment.

**Important notice**

The Contractor Must Provide the training of safety handling and use of Fire Extinguishers and all Firefighting equipment serviced at the Clinic

The contractor Must Produce a formal attendance register as proof of the training. The attendance register should be detailed with all Contractors details Such as Letterhead, address and contact numbers

**SPECIFICATION  
FOR  
THE SERVICING AND REPAIRING  
OF EXTINGUISHERS ON THE MONTH OF June 2019 AT BENEDICTINE  
HOSPITAL**

This quotation calls for the complete inspection, servicing, preventative maintenance and repair of fire extinguisher.

**REQUIREMENTS**

- The Contractor will be requested to visit the site to take all measurement necessary.
- Contractors are also advised to be present on site meeting for anything that might be discussed outside the specification.
- The competed workmen skilled in their trades shall carry out all work.
- Quality shall be of the best standard practice and workmanship shall be subject to the approval of the Hospital Representative.
- During the progress of work the Contractor shall carefully clean up after his /her men and shall leave the area and the portion of the building clean and free from debris.
- Only contractors on the valid permit to apply the SABS standardization mark Diamond-mark will be considered. The technician serving the equipment must register with the S.A.Q.C.C. (South African Qualification for Fire Industry) **NOTE**; a copy of these certificates must be furnished with this quotation.
- If it is considered necessary to remove any Fire Fighting Equipment to the contractors' works for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by similar unit on loan to the institution at no cost to the institution, until such time the removed equipment has been serviced, returned and reinstalled.
- The Contractor will be required to conform to the Security and other Regulations imposed by the Health Service Department and in addition are to provide suitable means of identification of all workmen employed on his/her work to the approval of the Hospital.
- The Contractor is also advised to comply with Health and Safety Regulations while performing duties on the Hospital premises.
- No variation will be entertained for non-complying with paragraph one of this document.

**PROGRAMME**

- Time is considered to this contract and Contractors taking quotations are advised if necessary to discuss the program for the work with the Hospital Representative on Technical Division before submitting quotations
- The Contractor shall carry out his/her work in such a manner as to suit the Hospital Management.



- Contract period for this work shall be two weeks only.
- After completion of the service labeling of the Service Company, date of service and the date of expiry shall appear on the tag of each fire extinguisher installed/ repaired.
- Should equipment require any interim maintenance, for example, recharge after use (between the annual services), rates rendered herein will apply to such interim service /maintenance as if such item service maintenance were an annual service.
- If any unit falls to operate when required due to negligence of the contractor the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.
- The service /maintenance performed to each unit will include for all /any spares/repairs required to ensure 100% working condition of the apparatus.
- All spares replaced or removed to be handed to the Maintenance Supervisor and a receipt obtained therefore.
- The contractor will be required to provide the certificate of service on the last day of finishing the work.
- the service should be guaranteed for a period of one year, with good pressure in all the equipment's
- The contractor shall provide training for the use of the fighting equipment

#### **QUOTATIONS**

Quotation for the entire work contained in this contract are to be submitted on the official quotation form provided, sealed in an envelop endorsed and will be deposited in a Quotation Box at the Hospital main entrance by the date and time stipulated on the official invitation form.

9,0 kg	MATRON COTTAGE	40
9,0 kg	MATRON CORTAGE	41
9,0 kg	TRAINING CENTRE	42
9,0 kg	KITCHEN	43
9,0 kg	KITCHEN	45
9,0 kg	KITCHEN	46
9,0 kg	KITCHEN	49
9,0 kg	KITCHEN	50
9,0 kg	KITCHEN EXIT	51
9,0 kg	LINEN BANK	52
9,0 kg	LAUNDRY	53
9,0 kg	LAUNDRY	54
9,0 kg	LAUNDRY	55
9,0 kg	LAUNDRY	56
9,0 kg	STORES	57
9,0 kg	STORES	58
9,0 kg	STORES	59
9,0 kg	STORES EXIT	60
9,0 kg	TUCKSHOP	61
9,0 kg	PAEDS /SURGICAL	62
9,0 kg	PAEDS	63
9,0 kg	PLANT ROOM 1	64
9,0 kg	PHYSICHIATRIC CLINIC	69
9,0 kg	NURSES' HOME	72A
<b>FIRE EXTINGUISHER SIZE</b>	<b>PLACE</b>	<b>NO.</b>
9,0 kg	NURSES' HOME	72B
9,0 kg	NURSES' HOME	72C
9,0 kg	NURSES' HOME	72D
9,0 kg	NURSES' HOME	72E
9,0 kg	NURSES' HOME	73
9,0 kg	NURSES' HOME	73B
9,0 kg	NURSES' HOME	74
9,0 kg	NURSES' HOME	74B
9,0 kg	PLANT ROOM 6	76
9,0 kg	COLLEGE RES.	77
9,0 kg	COLLEGE RES.	78
9,0 kg	COLLEGE CLASSES	79
9,0 kg	COLLEGE	80
9,0 kg	COLLEGE	81
9,0 kg	GAS BANK	82
9,0 kg	DOCTORS LODGE	83
9,0 kg	DOCTORS LODGE	84
9,0 kg	DOCTORS LODGE	85
9,0 kg	DOCTORS LODGE	86

9,0 kg	DOCTORS LODGE	87
9,0 kg	DOCTORS LODGE	88
9,0 kg	TRANSPORT P/HOME	89
9,0 kg	BOYS' COTTAGE	90A
9,0 kg	BOYS' COTTAGE	90B
9,0 kg	PARKINGS	91
9,0 kg	PARKINGS	92
9,0 kg	PARKINGS	93
9,0 kg	GAS ROOM (CAGE )	94
9,0 Kg	PARKINGS	95
<b>FIRE EXTINGUISHER SIZE</b>	<b>PLACE</b>	<b>NO.</b>
9,0 kg	PARKINGS	96
9,0 kg	MAINTENANCE	102
9,0 kg	FITTERS' COTTAGES	103
9,0 kg	PLANT ROOM	104 A
9,0 kg	PLANT ROOM	104 B
9,0 kg	PLANT ROOM	104 C
9,0 kg	OSUTHU P /HOME	113
9,0 kg	OSUTHU P/HOME	114
9,0 kg	DOCTORS P/HOME	119
9,0 kg	BOILER	134
<b>TOTAL</b>		

<b>FIRE EXTINGUISHER SIZE</b>	<b>PLACE</b>	<b>NO.</b>
4,5kg	PARKHOME	02
4,5kg	OPD	09
4,5kg	OPD	10A
4,5kg	OPD	11
4,5kg	PAEDS	14
4,5kg	MATERNITY	16
4,5kg	ADMIN PASSEGE	27
4,5kg	THEATER	30
4,5kg	DENTAL CLINIC	35
4,5kg	MORTUARY	65
4,5kg	MORTUARY C ROOM	66
4,5kg	MORTUARY (MAINS )	67
4,5kg	MALE WARD	68
4,5kg	MALE WARD	70
4,5kg	T.B.WARD	71
4,5kg	NURSES'S HOME	75
4,5kg	FITTER W/SHOP	98
4,5kg	MAINTENANCE EXT.	99

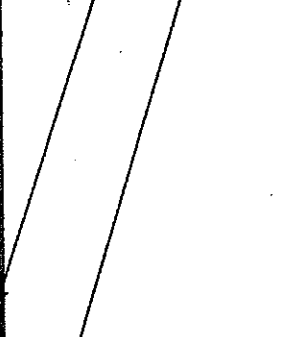
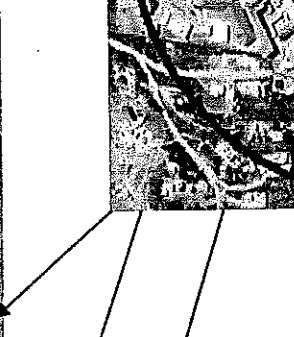
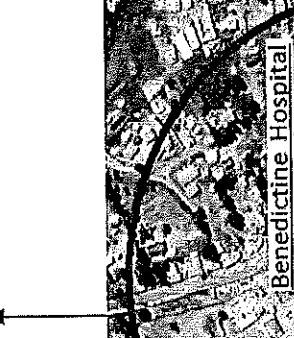
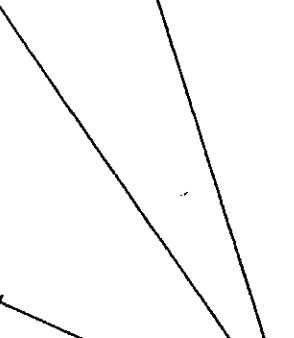
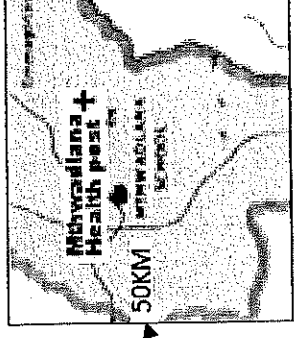
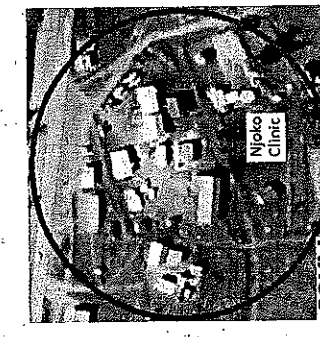
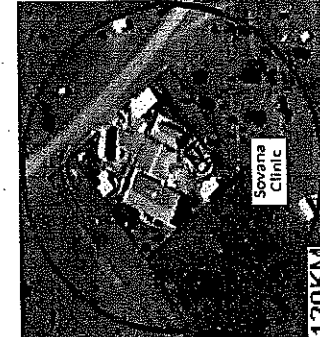
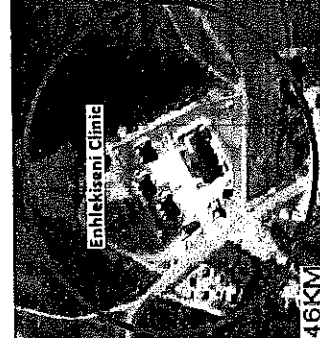
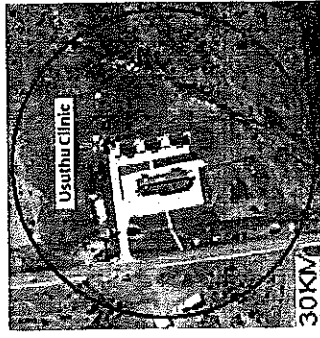
4,5kg	MAINTENANCE	100
4,5kg	DOCTORS P/HOME	120
<b>TOTAL</b>		<b>20</b>

<b>FIRE EXTINGUISHER SIZE</b>	<b>PLACE</b>	<b>NO</b>
2,5 Kg	MALE SURGICAL	22
2,5 kg	SLUICE ROOMS	39
2,5 Kg	EMRS OFFICE	97
2,5 kg	DOCTORS	105
2,5 Kg	DOCTORS	106
2,5 kg	DOCTORS	107
2,5 Kg	DOCTORS	108
2,5 kg	DOCTORS	109
2,5 Kg	DOCTORS	110
2,5 kg	DOCTORS	111
2,5 Kg	DOCTORS	112
2,5 kg	STUDENT RES	115
2,5 Kg	STUDENT RES	116
2,5 kg	STUDENT RES	117
2,5 Kg	STUDENT RES	118
<b>TOTAL</b>		<b>15</b>
2,0 kg	KITCHEN	44
2,0kg	KITCHEN	47
2,0kg	KITCHEN	48
<b>TOTAL</b>		<b>03</b>
2,27Kg	MAINTENANCE	01
<b>TOTAL</b>		<b>01</b>
<b>FIRE EXTINGUISHER SIZE</b>	<b>PLACE</b>	<b>TOTAL NUMBER</b>

**Important notice**

The Contractor Must Provide the training of safety handling and use of Fire Extinguishers and all Firefighting equipment serviced at the HOSPITAL

The contractor Must Produce a formal attendance register as proof of the training. The attendance register should be detailed with all Contractors details Such as Letterhead, address and contact numbers



Clinic Name	Distance (To and from)
Ngeku Clinic	14KM
Nkuzana Clinic	50KM
Sovane Clinic	120KM
Njoko Clinic	66KM
Ekubungazeleni Clinic	30KM
Buxeden Clinic	64KM
Nolonolo Clinic	1.6KM
Ndlozana Clinic	80KM
Dengeni Clinic	56KM
Enhlekiseni Clinic	46KM
Maphophoma Clinic	44KM
Hlengimpilo Clinic	62KM
Usuthu Clinic	30KM
Mahhashini Clinic	50KM

