

# **Quotation Advert**

Opening Date:	2019-11-07	i i		
Closing Date:	2019-11-14	iio iio		
Closing Time:	11:00			
INSTITUTION DETAILS				
institution Name:	Head Office Quotations	$\nabla$		
Province:	KwaZulu-Natal			
Department or Entity:	Department of Health			
Division or section:	Central Supply Chain Management			
Place where goods / services is required	Pinetown Morluary			
Date Submitted	2019-11-07	49		
ITEM CATEGORY AND DETAILS				
Quotation Number:	ZNQ: 1111/19/20-H			
Item Category:	Services	$\subseteq$		
Item Description:	Design, Supply and Install a Medical Waste Container at Pinetown	MLM		
Quantity (if supplies)				
COMPULSORY BRIEFING SESSION /	SITE VISIT			
Select Type:	Compulsory Site Visit	$\overline{\mathbf{v}}$		
Date:	2019-11-08	20		
Time:	10:30			
Venue:	Pinetown Mortuary			
QUOTES CAN BE COLLECTED FROM:	310 Jahu Ndlovu Street, Pietermaritzburg or on website			
QUOTES SHOULD BE DELIVERED TO:	310 Jabu Ndlovu Street, Pietermaritzburg or to email address atta	ched		
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:				
Name:	K.Ceie			
Email:	tyrone,ashby@kznhealth.gov.za			
Contact Number:	033-8158392			
Finance Manager Name;	Tyrone Ashby			
Finance Manager Signature:		_		
No late quotes will be ce <del>gorit</del> ered				

# STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH- CENTRAL SCM  DATE ADVERTISED: 07/11/2019  PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201					
ZNQ NUMBER:					
CONTRACT PERIOD VALIDITY PERIOD 60 Days					
SARS PIN					
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.					
UNIQUE REGISTRATION REFERENCE					
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISORY					
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.					
The quote box is open from 08:00 to 15:30.					
ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS (NOT TO BE RE-TYPED)					
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.					
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER					
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER (if VAT vendor)					
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)					
IF YES, WHO WAS THE CERTIFICATE ISSUED BY? [TICK APPLICABLE BOX]					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)  A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS);  A REGISTERED AUDITOR					

NO

YES

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES ENCLOSE PROOF]

ENCLOSE F	PROOF]					
OFFICIAL P	RICE PAGE I	FOR QUOTATIONS				
		R	DA <sup>-</sup>	ľE		
CAPACITY	JNDER WHI	CH THIS QUOTE IS SIGNED				
Item No	Quantity	Description	Brand & model	Country of manufacture	Price R	С
1		Design, supply & install a Medical Waste				Т
		Container (Phoenix Mortuary)				
		AS PER ATTACHED LIST				
Junitary						
				A STATE OF THE STA		
water .						
						<u></u>
						_
		Original documents required in a sealed				
		envelope with current CSD summary report				
		reflecting banking details, certified copy				
		of B-BBEE certificate by verified agency and				
		accredited by SANAS , Tax Clearance				
		certificate or SARS pin				
						$\vdash$
-						
		Responses to be delivered:310 Jabu Ndlovu		The state of the s		$\vdash$
		street old hove Model Quotation tender hox			<b></b>	T

Does This Offer Comply With The Specification?

Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?

Is The Price Firm?

State Delivery Period E.G. E.G. 1day, 1week

Or Melanie.Grewe@kznhealth.gov.za Musawenkosi.Sokhela@kznhealth.gov.za

VALUE ADDED TAX (Only if VAT Vendor)

TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)

Enquiries regarding the <u>quote</u> may be directed to:	Enquiries regarding <u>technical information</u> may be directed to:
Contact Person: Mr K.Cele Tel. 033-815 8392	Contact Person: Mr.S.Cele Tel033-9402513

### **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or

any municipality or municipal entity;

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2.	In order to give effect to the above	e, the following questionnaire mus	t be	completed and submitted with the quote	<b>.</b>		
2.1.	Full Name of bidder/representat	ive	2.4.	Company Registration Number:	e1+11+14111+1177414		
2.2.	Identity Number:		2,5,	Tax Reference Number:			
2.3.	Position occupied in the Compa	ny (director, trustee, shareholder²):	2.6.	VAT Registration Number:	***************************************		
2.7.			eir in	dividual identity numbers, tax reference	numbers and,	if a	pplicable,
	employee / persal numbers mus	it be indicated in paragraph 3 belov	٧.		[TICK A	\PPL	ICABLE)
		d with the bidder presently employ	ed b	y the state?	YES		NO
2.8.1	. If so, furnish the following partic	ulars:					
	Name of person / director / truste	ee / snarenolder/ member:	o bi	tdor is amplayed:			
	Name of state institution at which	i you or the person connected to the	ie nir	dder is employed:Any other particulars:	***************************************	*****	
201	Position occupied in the state ins	by the state, did you obtain the ar	 anr∩r	oriate authority to undertake remunerativ	re work outside	em	ployment
2.0.2	in the public sector?	by the state, did you obtain the ap	Prop	mate datherity to andonate formationally	YES		NO
282		of such authority to the quote docui	ment	?	ILO	І	110
(Note: I	Failure to submit proof of such au	thority, where applicable, may resu	ılt in	the disqualification of the quote.)			
282	2 If no, furnish reasons for no	n-submission of such proof:					
2.9.	Did you or your spouse, or any	of the company's directors / truste	es /	shareholders / members or their spouse	s conduct busi	ness	s with the
	state in the previous twelve mor	nths?			YES		NO
2.9.1	. If so, furnish particulars:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
2.10	. Do you, or any person connecte	d with the bidder, have any relation	nship	o (family, friend, other) with a person em			
		tion and or adjudication of this quo			YES		NO
2.10	.1. If so, furnish particulars:		otion	whin (family, friend, other) between any	othar hidder ar	nd ar	ny nareon
2.11	. Are you, or any person connect	ed with the bidder, aware of any ref be involved with the evaluation an	auur d or	ship (family, friend, other) between any	YES		NO NO
2 11	1. If so, furnish particulars:	De illaniaed mini file easingnou gu	iu vi	adjudication of this quote:	TES		NO ]
2.11	Do you or any of the directors / f	rustees / shareholders / members	of the	e company have any interest in any other	r related compa	anies	s whether
2,12	or not they are bidding for this of			,	YES	T	NO
2.12		***************************************			\		
	Full details of directors / truste						
<b>3.</b> NB:	The Department Of Health will y	elidate details of directors / trust	200	/ members / shareholders on CSD. It is	s the suppliers'	resr	oonsibility
NO.	to ensure that their details are i	in-to-date and verified on CSD. If	the (	Department cannot validate the informa	ation on CSD.	the i	quote will
	not be considered and passed	over as non-compliant according to	Nati	onal Treasury Instruction Note 4 (a) 201	16/17.		•
4	DECLARATION						
r m		`		CERTIFY THA	T THE INFO	)R M	IATION
	HE UNDERSIGNED (NAME KNISHED IN PARAGRAPHS			CERTH T THE	TIBHAC		<u> </u>
						TTO:	. 7
		MAY REJECT THE QUOTE O	R A	CT AGAINST ME SHOULD THIS	DECLARA	HOI	N
PRO	OVE TO BE FALSE.						
	************						
Nam	e of bidder	Signature		Position	Date		
***	<b>4</b>						
*"Stat a)	e" means – anv national or provincial department	, national or provincial public entity or	c)	provincial legislature;			
۵,	constitutional institution within the mea	ning of the Public Finance Management	ď) e)	national Assembly or the national Council of pro Parliament.	ovinces; or		

<sup>2&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

#### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

#### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

# 4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

# 5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

•				
5.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.			
(i) (ii)	The institution has determined that a compulsory site meeting  Date 08 / 11 / 2019 Time 10 : 30 Place Pinetown Mortuary			
Institution Stamp:		Institution Site Inspection / briefing session Official		
		Fuil Name:		
		Signature;		
		Date:		

#### 6. STATEMENT OF SUPPLIES AND SERVICES

6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 7. SUBMISSION AND COMPLETION OF SBD 6.1

7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

### 8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 10. PATENT RIGHTS

10.1. The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 11. PENALTIES

11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

## 12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

#### FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act:
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P\min}{P\min} \right)$$
Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

## 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5	RID	DECL	ΔRΔ	MOIT

8.

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = ......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7.	SUB-CONTRACTING	(Tick applicable box)	
7.1	Will any portion of the contract be sub-contracted?	YES NO	•
7.1.1	If yes, indicate:		
	i) What percentage of the contract will be subcontracted		

Whether the sub-contractor is an EME or QSE

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Profesential Procurement Regulations 2017:

NO

Profesential Procurement Regulations 2017:

of Preferential Producement Regulations,2017:		
Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9.	DECLARATION WITH REGARD TO COMPANY/FIRM				
9.1	Name of company/firm:				
9.2	VAT registration number:				
9,3	Company registration number:				
9.4	TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]				
	<ul> <li>Partnership/Joint Venture / Consortium</li> <li>One person business/sole propriety</li> <li>Close corporation</li> <li>Company</li> <li>(Pty) Limited</li> </ul>				
9.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES				
9.6					
9.0	COMPANY CLASSIFICATION [TICK APPLICABLE BOX]  Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.				
9.7	Total number of years the company/firm has been in busi	ness:			
9.8	I/we, the undersigned, who is / are duly authorised to do the B-BBE status level of contributor indicated in paragra the preference(s) shown and I / we acknowledge that:	so on behalf of the company/firm, certify that the points claimed, based or phs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm fo			
	<li>i) The information furnished is true and correct;</li>				
	ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;				
	iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;				
	<ul> <li>iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of c have not been fulfilled, the purchaser may, in addition to any other remedy it may have –</li> </ul>				
	(a) disqualify the person from the bidding process;				
	(b) recover costs, losses or damages it has incurred	or suffered as a result of that person's conduct:			
		ch it has suffered as a result of having to make less favourable			
	who acted on a fraudulent basis, be restricted by	areholders and directors, or only the shareholders and directors the National Treasury from obtaining business from any organiser the audi alteram partem (hear the other side) rule has been			
	(e) forward the matter for criminal prosecution.				
	WITNESSES	SIGNATURE(S) OF BIDDERS(S)			
	1	DATE:			
	2	ADDRESS			



**CHIEF DIRECTORATE:** 

Physical Address 121 Chief Albert Luthuli Street Pietermaritzburg 3201 Postal Address Private/BAG X9051 Pietermaritzburg 3201 Tel: 033 – 246 7000 Email: Edward.chiro@kznhealth.gov.za

Infrastructure Development

# **FAULT LOGGING TEMPLATE**

Name of Facility: Pinetown Mortuary

District: Ethekwini

Supply and install medical waste container

The facility does not comply with health and safety regulation with regards to the handling/storage of medical waste.

Not having a proper designated area for storage of medical waste, compromises the health of staff as well as public members; hence it is currently being put in the loading and offloading zone.

Therefore supply of this medical waste container is seen as urgent .

Submitted by: PN Ndebele

Signature: PN Ndebele

Date: 2019-06-03

# 1 CONDITIONS OF CONTRACT

## 1.1 NOTICE TO BIDDERS

- 1.1.1 The institutions will remain open and operational at all times therefore the Contractor shall make the necessary arrangements with the Institutional Management and maintenance staff for any power outages that are required. This may necessitate weekend work
- 1,1.2 All rubble shall to be removed from the institution's property immediately.
- 1.1.3 All equipment and materials used in this contract shall be that which is specified or other approved prior to submission and closure of the bid.
- 1.1.4 The Contractor is advised to examine all the drawings (if any) and to visit the site prior to tendering to acquaint him/herself with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim will be allowed on the grounds of ignorance of the conditions under which the work will be executed.
- 1.1.5 All items quantities in the Schedule of Prices are **PROVISIONAL** and subject to re-measure after installation.
- 1.1.6 The Schedule of Prices shall be read in conjunction with the Scope of Work.

  Any discrepancies or omissions shall be brought to the attention of the Project Leader immediately.
- 1.1.7 Preference will be given to Bidders who have registered offices / workshops within the borders of the Province of KwaZulu-Natal. This is in an effort to reduce response times to call outs for breakdowns in the more remote areas of the Province.

### 1.2 EXECUTION PERIOD

One Day is the specified completion period for the construction stage from the date of award.

### **PART TWO**

## **TECHNICAL SPECIFICATION**

# 2 TECHNICAL SPECIFICATION

# 2.1 COMPLIANCE WITH REGULATIONS AND STANDARD SPECIFICATIONS

The operation, construction, material and components of the equipment, as specified, shall comply with the latest requirements of:

The Occupational Health and Safety Act (Act 85, 1993) as amended

The Municipal By-laws and any special requirements of the Supply Authorities of the area or district concerned.

Local Fire Regulations.

All building works shall be in accordance with the Standard Preambles to All Trades.

The contractor should fully familiarise himself with these documents prior to quoting.

# PART 3

# PARTICULAR SPECIFICATION

# 3. PARTICULAR SPECIFICATION

# 3.1. TECHNICAL SPECIFICATION

## 3.1.1 **GENERAL**

This Technical Specification shall be read in conjunction with all other sections of the Specification and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

## 3.1.2 GENERAL REQUIREMENTS

Tenderers are to make special note of the following where it is applicable:

This particular specification must be read with, and shall form part of, Part 2 of this document (Technical Specification).

In so far as the conditions contained herein are at variance with any obtained in the Technical Specifications, the contract shall be interpreted in terms of this Part 3 (Particular Specification)

The whole installation shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.

Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.

The complete installation shall be maintained for a period of twelve months (12) after acceptance in writing by the Department of Health and shall allow for routine inspections not less frequently than two times a year.

The complete installation must be guaranteed against defective parts and workmanship for a period of twelve months (12) after the date of issue of the Completion Certificate. This period shall run concurrently with the maintenance period.

Rates are to include for commissioning and testing of the complete installation and handing over in working order ready for use.

Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

The Department of Health reserves the right to make emergency repairs to keep the equipment in operation without voiding the Contractor's Guarantee, nor relieving the Contractor of his

responsibility during the guarantee period when, after proper notice, the Contractor fails to attend to such emergency repairs. All costs incurred by the Administration under these circumstances will be for the account of the Contractor.

NOTE: All electrical equipment shall comply with NER Regulation of voltage.

# 3.2 SCOPE OF CONTRACT

The specification calls for design and supply of one (1) Medical Waste Container Unit to the specification and dimension as below:

- 1m x 3m x 2.4m Medical Waste Container
- Wire brushed and treated for rust
- Painted exterior
- Painted interior
- 1 x Steel partition
- 2 x Steel personal container door
- Rubberised flooring 3m Package 200V DB +3 x 20amp+e/leakage, 2 x switch, 2 x plug points, 2 x 4 florescent tubes
- 1 x Stainless steel basin with gallows brackets with raised nose pillar tape
- 1 x Drainage point in floor
- Compliant with SANS/SABS standards

# 3.3 INSTALLATION DETAILS

The container shall have all the features necessary and suitable for the Forensic Mortuary environment. The Medical Waste Container shall be robust in construction to withstand accidental impact from loading vehicle and absorb strains from human handling.

### 3.4 THE SITE

The site is Pinetown Forensic Pathology Mortuary Located in 22 Suffert Street in Durban.

## 3.5 PROGRAM OF WORKS

It is imperative that the installation where necessary be achieved with minimum interruption to the existing facility.

The contractor shall notify the institution a day prior to carrying out any site work. As the institution is to remain in full operation for the duration of the works, the works are to be planned and executed so as to cause minimum inconvenience to staff and visitors.

A program **WILL BE** submitted prior to the commencement of any work for the approval by the Project Leader or designated site official. No work will commence without the program of works having been approved by the Project Leader or site official.

The lists of documents that ARE returnable with the Quotation Documentation are:

DOCUMENT REQUIRED	
Program of Works	
Health and Safety Plan	
Proposed Medical Waste Container	

# 3.6 **ELECTRICAL**

N/A

# 3.7 TESTING AND COMMISSIONING

No testing and commissioning required for the Medical Waste Container however the product load bearing capabilities and proper usage guideline shall be made available and enclosed on the product specific (not generic) brochure. This is essential to be able to uncover and be able to distinguish between malfunction and failure due to improper use.

# 3.8 MAINTENANCE MANUALS

One (1) set of maintenance and operating manuals are required and shall be specific to the product supplied (no generic brochure will be accepted).

# 3.9 MAINTENANCE AND SERVICING

N/A