






Quotation Advert

Opening Date: 2019-11-04 
Closing Date: 2019-11-15 
Closing Time: 11:00



INSTITUTION DETAILS

Institution Name: Head Office Quotations 
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required
Date Submitted 2019-11-04 

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
252/19/20-K
Item Category: Services 
Item Description: Service repair, paint to fire sprinkle system and tanks
Quantity (if supplies) 01

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit 
Date : 2019-11-07 
Time: 10:30 AM
Venue: KZN Central Provincial Laundry, Next to Prince Mshiyeni Hosp

QUOTES CAN BE COLLECTED FROM: www.kznhealth.gov.za or 310 Jabu Ndlovu Street, SCM Office

QUOTES SHOULD BE DELIVERED TO: Quotations.scmho@kznhealth.gov.za

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

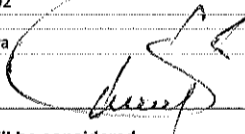
Name: Kwazikwakhe Cele
Email: Kwazikwakhe.Cele@kznhealth.gov.za
Contact Number:

Finance Manager Name:

033 815 8392

Robert Sibiya

Finance Manager Signature:



No late quotes will be considered

OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: 252/19/20K

DESCRIPTION: SERVICE REPAIR, PAINT TO FIRE SPRINKLE SYSTEM AND TANKS

SIGNATURE OF BIDDER DATE.....
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1		SEIRVICE ,REPAIR ,PAINT TO FIRE SPRINKLE SYSTEM AND TANKS, DIESEL FIRE PUMP				
		COMPULSORY SITE INSPECTION				
		VENUE:KWAZULU CENTRAL PROVINCIAL LAUNDRY				
		DATE 07-11-2019 @ 10-30				
		SPECIFICATION ATTACHED				
		DELIVERY ADDRESS :				
		KWAZULU CENTRAL PROVINCIAL LAUNDRY				
		TURN RIGHT BEFORE PRINCE MSHIYENI HOSPITAL				
		QUOTE DOCUMENT TO BE DELIVERED TO :				
		310 JABU NDLOVU STREET, PIETERMARITZBURG				
		3201, PROOF CSD SUMMARY WITH BANKING DETAILS,				
		TAX CERTIFICATE MUST BE ATTACHED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

Enquiries regarding the <u>quote</u> may be directed to: Contact Person: <u>NOMBUSO</u> Tel: <u>31-9069495</u> E-Mail Address: <u>nombuso.acabashe@kznhealth</u>	Enquiries regarding <u>technical information</u> may be directed to: Contact Person: <u>Mr Makada</u> Tel: <u>31-9069490</u>
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DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative.....
- 2.2. Identity Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder²):.....
- 2.4. Company Registration Number:
- 2.5. Tax Reference Number:
- 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the bidder is employed:
Position occupied in the state institution: Any other particulars:

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder Signature Position Date

"State" means -
a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
b) any municipality or municipal entity;
c) provincial legislature;
d) national Assembly or the national Council of provinces; or
e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting YES take place
- (ii) Date 07/11/2019 Time 10:30 Place Ikwalulu Central Provincial Library

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

Provincial Health Engineering and Maintenance Unit
Provincial Health Engineering and Maintenance Unit

KWA ZULU CENTRAL
PROVINCIAL LAUNDRY

25 October 2019

SPECIFICATION

SCOPE OF WORK/SPECIFICATION FOR ANNUAL SERVICING OF AUTOMATIC FIRE SPRINKLER SYSTEM AND DIESEL FIRE PUMP

GENERAL NOTES: 1 SF IS REQUIRED

This is to ensure that KWA ZULU Central Provincial Laundry Automatic fire sprinkler system is fully functional at all times. Therefore this work must be carried out by an accredited service provider using a competent person with correct tools and PPE as per OHS act 85 of 1993 and SABS.

All dimensions to be checked on site prior to submission of a quote and of any work being undertaken, discrepancies to be reported to the Chief Artisan before work is carried out.

Preparation work is critical important to all works, where an unusual situation is discovered, report to the Chief Artisan prior to proceeding.

SERVICING

The following is the list of the various items that need to be covered when service is carried out but not limited:

- 1) Repair all leakages on the system.
- 2) Paint all rusted sections on the pipe from the tanks to inside the laundry. The red pipe shall also be de rusted and repainted red. The butterfly valve and non-return valve, all bolts & fitting should be replaced and painted red.
- 3) Conduct hydrostatic test.
- 4) Test and operate alarm check valve, butterfly valve, stop valve, non- return valves, gauges, hangers and Post indicator valve (PV).
- 5) Also test and operate the following:
 - a) Gear operated main stop valve
 - b) 100mm alarm valve
 - c) Gear operated stop valve
 - d) 15mm test valve
 - e) 50mm flushing valve
 - f) Pressure gauges
 - g) 100mm by pass
- 6) Correct the position of all main stop valves.
- 7) Service and test all pump as specified by the manufacturer.
- 8) All tests must be conducted and carried out as required by the OHS Act/SABS.

CHECK SHEET (Fire Sprinkler system)

SERVICE PROVIDER :

Tel :

KWAZULU CENTRAL PROVINCIAL LAUNDRY

DATE :

PRE-START SYSTEM CHECKS	YES	NO	COMMENTS
1. Water tank full			
2. Suction valves open			
3. Delivery valves open			
4. Jockey valves open			
5. Valve chained / locked – correct position			
6. Check all pressure gauges correct			
7. Delivery gauge fitted below non-return valve			
8. A.S.I.B labels fitted			
9. Check all terminations tight and correct			
10. Check battery cables and solenoids secure			
11. Check diesel tank fuel level			
12. Oil levels on all pumps and diesel engine			
13. Check diesel engine coolant level			
14. Check incoming power on the DB			
15. Check engine sensor			
RUNNING CHECKS	YES	NO	COMMENTS
JOCKEY PUMP			
16. Check the rotation			
17. Pressurize system			
DIESEL PUMP UNIT			
18. Check the diesel controller incoming 220V			
19. Check annunciator battery connections			
20. Check lamp test facility			
21. Check all controller meters			
22. Check all bells/beacon/siren working correctly			
23. Start engine – emergency start 1 & 2			
24. Check cooling line gauge & record			
25. Check sight glass for flow			
26. Check exhaust for leaks			
27. Check delivery line pressure & record			
28. Check suction line pressure & record			
29. Check pump run indication			
30. Check Rhomberg relays operation/set			
31. Check high engine temperature indication			
32. Check low oil pressure indication			
33. Start engine from a test push button			
34. Check fire alarm indication			
35. Check fire alarm siren			
36. Check fire alarm beacon			
37. Check pump fail indication			
38. Check pump fail siren			
39. Check extractor fan operating			
40. Abortive start sequence correct			

The system is left in full working order	YES	NO
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If your answer is no, please tell us why:

.....

Technician (Name): _____ Signature: _____ Date: _____

Checked and accepted by KCL Maintenance official:

Name: _____ Signature: _____ Date: _____