



Quotation Advert

Opening Date: 2019-11-01 

Closing Date: 2019-11-06 

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Head Office Quotations 

Province: KwaZulu-Natal

Department or Entity: Department of Health


Division or section: Central Supply Chain Management

Place where goods / services is required

Date Submitted 2019-10-31 

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
623/19/20-H

Item Category: Goods 

Item Description: Scale, Baby Electric, Chair (Dr Pixley Isaka Ka Seme)

Quantity (if supplies) 2

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable 

Date : 

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

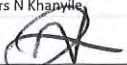
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Thandazile Meyiwa

Email: thandazile.meyiwa@kznhealth.gov.za

Contact Number: 033 815 8349

Finance Manager Name: Mrs N Khanyile

Finance Manager Signature: 

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH- CENTRAL SCM
DATE ADVERTISED: 01/11/2019 FACSIMILE NUMBER:
ENQUIRIES MAY BE DIRECTED TO: Nishan Singh CONTACT NUMBER: 082 336 8240
PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201

ZNQ NUMBER: ZNQ62319/20-H CLOSING DATE: 06/11/2019 CLOSING TIME: 11:00

DESCRIPTION SCALE, BABY ELETRIC, CHAIR (DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)

[illegible]

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	02	SUPPLY AND DELIVER SCALE, BABY ELETRIC CHAIR				
		DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL				
		NB :KINDLY COMPLETE SPECIFICATION ATTACHED				
		BROCHURE TO BE SUPPLIED				
		Hand Deliver : 310 Jabu Ndlovu street, SCM Offices, Quotation Tender				
		Box. Proof of CSD summary with banking details, Tax Clearance				
		Certificate must be attached OR email to				
		musawenkosi.sokhela@kznhealth.gov.za ,				
VALUE ADDED TAX (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does this offer comply with the specification?		State delivery period e.g. <i>E.g. 1day, 1week</i>	
Is the price firm?		All delivery costs must be included in the quote price	

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. The institution is under no obligation to accept the lowest or any quote. 2. The price quoted must include VAT (if VAT vendor). 3. The department reserves the right to evaluate all quotations excluding VAT as some Bidders may not be VAT vendors. 4. The Bidder must ensure the correctness & validity of quote: <i>that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the Bidder's risk</i> 5. The Bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract. 6. This quotation will be evaluated specification & correctness of information. 7. Only offers that comply with or greater than specification will be considered. 8. Late quotes will not be considered. 9. All products supplied must be valid for a minimum period of six months. 10. A Bidder not registered on the Central Suppliers Database or verification has failed will not be considered. 11. All delivery costs must be included in the quote price, for delivery at the prescribed destination. 12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered. 13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. 14. If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course. 15. The supplier shall furnish any information, when requested. | <ol style="list-style-type: none"> 16. In the event that the tax compliance status has failed on CSD, <i>it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.</i> 17. The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser. 18. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. 19. The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract; or has engaged in corrupt or fraudulent practices in competing for or in executing the contract. 20. The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. 21. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years. 22. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered. |
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DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder²): 2.6. VAT Registration Number:

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

- 2.8. Are you or any person connected with the bidder presently employed by the state? YES ☐ NO ☐

- 2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution:Any other particulars:.....

- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES ☐ NO ☐

- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

- 2.8.2.2. If no, furnish reasons for non-submission of such proof:

- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES ☐ NO ☐

- 2.9.1. If so, furnish particulars:.....

- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

- 2.10.1. If so, furnish particulars:.....

- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

- 2.11.1. If so, furnish particulars:.....
- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES ☐ NO ☐

- 2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Name of bidder	Signature	Position	Date

¹"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

REVISED: 15/07/2016

PROVINCE OF KWAZULU-NATAL

DEPARTMENT OF HEALTH

**HEALTH TECHNOLOGY SERVICES
(H.T.S)**

SPECIFICATION FOR:

UMDNS:

DIGITAL BABY SCALE

SPECIFICATION: H.T.S. NO. S120 (SURGICAL) A210943

TECHNICAL SPECIFICATION.

Clause T1

This specification establishes the requirements, supply, delivery, end user training, demonstration, commission and installation of a table top electronic digital scale.

BIDDER'S COMMENTS:

Clause T1.1

The unit must have a low profile and must be compact.

BIDDER'S COMMENTS:

Clause T1.2

The casing of the unit must be rustproof incorporating a stainless steel or plastic tray and must be splash proof.

BIDDER'S COMMENTS:

Clause T1.3

The unit must be smoothly finished and easy to clean.

BIDDER'S COMMENTS:

Clause T1.4

The unit is required for weighing babies and toddlers up to at least 1 year.

BIDDER'S COMMENTS:

Clause T1.5

An automatic electronic display check is required on switch-on.

BIDDER'S COMMENTS:

Clause T1.6

The bidder must have an established technical support base in the Kwazulu Natal Province.

BIDDER'S COMMENTS:

Clause T1.7

The bidder to supply with this offer a list of the quantity of spares held locally in stock of KwaZulu-Natal Province for all the offered products.

BIDDER'S COMMENTS:

Clause T2

MASS METER:

The mass meter must have no moving parts.

BIDDER'S COMMENTS:

Clause T2.1

The unit must be microprocessor controlled.

BIDDER'S COMMENTS:

Clause T2.2

High operating speed is required. The bidder to state the technology used.

BIDDER'S COMMENTS:

Clause T2.3

Digital display of the data is required.

BIDDER'S COMMENTS:

Clause T2.4

A weighing range between 0 and 15 Kilogram. The bidder must state the tolerances of the offered unit. Bidder to state if the offered unit also measures in grams.

BIDDER'S COMMENTS:

Clause T2.5

Zeroing must be automatic when removing goods from the tray or must be achieved by pressing a 'start' button.

BIDDER'S COMMENTS:

Clause T3

POWER SUPPLY:

The bidder to state if the offered unit is powered by batteries or power supply which connects to wall sockets.

BIDDER'S COMMENTS:

Clause T4

UPGRADABILITY

All future upgrades (hardware and software), where applicable, involving patient safety must be supplied at no additional cost.

All future upgrades removing software viruses from existing software, where applicable, must be supplied at no additional cost.

Any software upgrade, where applicable, before or after installation of the equipment must be brought to the attention of the ☐ of the Institution and the Manager, Health Technology Services.

BIDDER'S COMMENTS:

Clause T5

MANUALS

The bidder must include in their offer at no extra cost to the final bid price:

- (a) Complete user Operation/Maintenance Manual x 2 (two) Book/File; CD; DVD copies in English Language

- (b) Complete **ORIGINAL** Service/Repair Manual x 2 (two) Book/File; CD; DVD copies in English Language which **MUST** include the following information:
- (i) Fault Finding Guide
 - (ii) Circuit Diagrams/Schematics
 - (iii) Circuit Descriptions
 - (iv) PCB Layouts
 - (v) Calibration Guide
 - (vi) Part numbers and exploded diagram of mechanical parts/panels.

The offer submitted must be supported by descriptive literature, colour pamphlets, colour brochures and technical data sheets applicable to the offer.

FAILURE TO SUBMIT THE ABOVE WILL RESULT IN THE BID BEING DISQUALIFIED.

BIDDER'S COMMENTS:

Clause T6

RADIATION CONTROL LICENCE

Bidders must state the Radiation Control Licence number of the make and model of the equipment offered. If this type of equipment/apparatus appears on the schedule of Hazardous Substances, issued by the Directorate: Radiation Control of the Department of Health, a licence in terms of the Act on Hazardous Substances (Act 15/1973) must be submitted with the bid document. The licence must be registered under the bidders name or the letter of Joint Venture must be submitted by the Licence holder where the licence is not in the name of the bidder.

BIDDERS THAT NEGLECT TO SUBMIT A LICENCE WILL BE DISQUALIFIED

BIDDER'S COMMENTS:

Clause 27

GUARANTEE / WARRANTY

The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.

BIDDER'S COMMENTS:

Clause 28

MAINTENANCE AND SERVICE AGREEMENT

Upon termination of the guarantee / warranty period the DOH Health Technology Services Component Technicians will be responsible for the maintenance, repair and service of the unit offered.