

Quotation Advert

Opening Date: 2019-10-09 
Closing Date: 2019-10-18 
Closing Time: 11:00

INSTITUTION DETAILS


Institution Name: McCord hospital 
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required: Theatre
Date Submitted: 2019-10-09 

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
1145/19
Item Category: Goods
Item Description: Cardiac Tables, Stainless steel

Quantity (if supplies) 2

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable
Date : N/A 
Time: N/A
Venue:

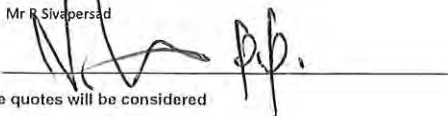
QUOTES CAN BE COLLECTED FROM: Supply Chain department Building, McCord Hospital, Overport Durban

QUOTES SHOULD BE DELIVERED TO: 28 McCord road, Tender box in the main hospital gate at McCord hospital at McCord hospital, Overport Durban

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mr V Xulu
Email: Vincent.Xulu@kznhealth.gov.za
Contact Number: 0312685753
Finance Manager Name: Mr R Sivapersad

Finance Manager Signature:



No late quotes will be considered



QUOTATIONS ARE INVITED FOR THE UNDERMENTIONED REQUIREMENTS OF THE PROVINCIAL ADMINISTRATION OF KWAZULU-NATAL

ENQUIRIES IMIBUZO DATUM	Ms S Zungu	DATE USUKU DATUM	09/10/2019	REFERENCE INKOMBA VERWYSING	ZNQ 1145 /19
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- 1) Service Providers **MUST** be registered on the **Central Supplier Database (CSD)**.
- 2) Quotations must be on the official quotation form, with all the required information completed and stamped. OMISSION of information will render your quotation invalid.
- 3) Only bidders that fully meet the specifications will be considered.
- 4) Separate envelopes must be used for each quotation, should you be quoting for more than one item.
- 5) Quotation must be submitted in a seal envelope and placed in the quotation box provided at McCord Hospital.
- 6) The envelope must be addressed to McCord Hospital, Quotation Evaluation Committee together with the quotation number and closing date.
- 7) The name and address of the quoting company must be endorsed on the back of the envelope.
- 8) Where **SABS/SANS/ISO/CKS/CIDB certifications are requested**, the service provider must submit a certificate of compliance from the SABS attached to the quotation form. If the product is a SANS mark bearing product, this certificate will not be necessary. SANS CONTACT: 031-2032900 FAX: 031 - 2032907. All certificates will be at the cost of the prospective service provider.
- 9) **CIDB certification with relevant grading levels must be provided for all maintenance and construction work or please ensure that your company's CIDB certification is recorded on the CSD to avoid non-compliance.**
- 10) The validity (binding) period of this quotation must be sixty (60) days.
- 11) The quotation requires that all prices quoted are firm for the duration of the quotation. If a non-firm price is quoted the service provider will be disqualified for not complying with the conditions of the quotation.
- 12) Delivery of products must be in accordance with the instructions appearing on the official order form. **Deliveries are Monday – Friday from 8am – 15H00**. In an emergency, the department reserves the right to request the successful service provider/s to affect deliveries at any given time including weekends and Public holidays. All deliveries are at the cost of the service provider.
- 13) Quotation document/s are available from **McCord Hospital: 53 McCord Road, Overport Durban 4000: MONDAY – FRIDAY from 09H00 – 15H00**.
- 14) If samples are called for by the institution the samples shall be supplied by the bidder at own expense and risk. The bidders sample will be retained if it:
 - i. Wins the contract. Samples must be made available on or before the closing date of the bid. If a bidder fails to provide a sample of their product on offer for scrutiny, their offer will be rejected.
 - ii. If a company/s who has not won the bid requires their samples, they must advise the institution in writing of such. If samples are not collected within three months of close of bid the institution reserves the right to dispose of them at their discretion.
 - iii. The institution has determined that: **Samples must be made available (Yes/No/N/A)**

NB! DELIVERY PERIODS AND COMPETITIVE PRICING FROM PART OF THE SELECTION CRITERIA
PLEASE ENSURE TO INDICATE YES/NO ON THE SPECIFICATION DOCUMENT WHEN NECESSARY.

2 Units x Cardiac Tables, Stainless Steel

Closing Date : 18/10/2019
Closing Time : 11H00
Enquiries with regards to specification: **Ms S Zungu**
Tel: **031-2685916/5753**
Fax: **031- 2685910**

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: McCord Provincial Eye Hospital

DATE ADVERTISED: 09/10/2019 FACSIMILE NUMBER: 031 - 2685910, EMAIL: _____

ENQUIRIES MAY BE DIRECTED TO: Mr V Xulu CONTACT NUMBER: 031- 2685916/5753

PHYSICAL ADDRESS: 28 McCord Road, Durban , 4001

ZNQ NUMBER: 1145/19 **CLOSING DATE:** 18/10/2019 **CLOSING TIME:** 11:00

DESCRIPTION: Cardiac Tables, Stainless Steel

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)

NAME & ADDRESS OF BIDDER (FIRM)	
NAME OF BIDDER:	DATE:
PHYSICAL ADDRESS:	EMAIL ADDRESS:
CONTACT NUMBER:	FACSIMILE NUMBER:
SIGNATURE OF BIDDER:	SARS PIN:
[By signing this document I hereby agree to all terms and conditions]	CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: ↓
UNIQUE REGISTRATION REFERENCE: ↓	

Does this offer comply with the specification?	State delivery period e.g. E.g. 1day, 1week
Is the price firm?	All delivery costs must be included in the quote price

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c.
	2	Cardiac Tables, Stainless Steel				
NB: QUOTATION SUBMITTED BY TELEFAX, TELEGRAPHIC OR OTHER ELECTRONIC MEANS WILL BE CONSIDER						

VALUE ADDED TAX @ 15% (Only if VAT Vendor)

TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)

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| <ol style="list-style-type: none"> 1. SPECIAL CONTRACT CONDITIONS OF QUOTATIONS 1.1 The institution is under no obligation to accept the lowest or any quote. 1.2 The price quoted must include VAT (if VAT vendor). 1.3 The department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors. 1.4 The bidder must ensure the correctness & validity of quote: that the price(s), rate(s) & preference quoted cover all for the workitem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk. 1.5 The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract. 1.6 This quotation will be evaluated specification & correctness of information. 1.7 Only offers that comply with or greater than specification will be considered. 1.8 Late quotes will not be considered. 1.9 All products supplied must be valid for a minimum period of six months. 1.10 A bidder not registered on the Central Suppliers Database or verification has failed will not be considered. 1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination. 1.12 Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered. 1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due course. 1.15 The supplier shall furnish any information, when requested. 1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier. 1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser. 1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract. 1.19 The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract fails to perform any other obligation(s) under the contract, or has engaged in corrupt or fraudulent practices in competing for or in executing the contract. 1.20 The purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. 1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a | <ol style="list-style-type: none"> restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years. 1.22 In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders having multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered 2. SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION, 2.1 Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter. 2.2 Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies. 2.3 The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. 2.4 Quotation submitted must be complete in all respects. 2.5 Any alteration made by the bidder must be initialled. 2.6 Use of correcting fluid is prohibited 2.7 Quotation will be opened in public as soon as practicable after the closing time of quotation. 2.8 Where practical, prices are made public at the time of opening quotations. 2.9 If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached. 3. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS 3.1 Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents. 3.2 Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid. 3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope. 3.4 A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered. 3.5 No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid. 3.6 |
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DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
- 2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative.....
- 2.2. Identity Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder²):.....
- 2.4. Company Registration Number:
- 2.5. Tax Reference Number:
- 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the bidder is employed:.....
Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder Signature Position Date

¹"State" means –

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- b) any municipality or municipal entity;
- c) provincial legislature;
- d) national Assembly or the national Council of provinces; or
- e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

Physical Address: 28 McCord Road – Durban - 4000
Postal Address: P.O. Box 37587– Overport – Durban – 4067
E-Mail: Sindisiwe.zungu@kznhealth.gov.za
PH: 031-2685893/5753

McCord Provincial Eye Hospital
SUPPLY CHAIN MANAGEMENT

McCORD HOSPITAL QUOTATION SPECIFICATION FOR:

NO	SPECIFICATION Medical Overbed Table	YES OR NO
1	<p>Bidders must note that answers must be provided to every technical (technical specification) requirement in this Bid Specification example YES or NO and where there are deviations, these deviations must be clearly specified. The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every technical (technical specification) requirement in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted.</p> <p>Bidders must also note that no part of any technical (technical specification) in this Bid Specification may be altered. Where there are traces of alterations AND use of correcting fluid / tippex used the technical specification document during the evaluation, the Evaluation Committee will reserve the right to disqualify the bidder.</p>	Yes
2	<p style="text-align: center;"><u>TERMS & CONDITIONS OF THE QUOTATION</u></p> <p>2.1 All compulsory quotation document requirement:</p> <ul style="list-style-type: none"> - Official Price Quotation Page – Form 8 - SBD4 for quotes under R30 000. - SBD1, SDB4, SBD6.1 FOR Quotation above R30 000 – R200 000. - Any other compulsory certification requested for this quotation stated in the specification. <p>2.2 All deliveries as per commitment on the Quotation Price Page – Form 8.</p> <p>2.3 Breach of contract or non delivery will be liable for penalties levied against the supplier as per the conditions in the price quotation page – Form 8</p> <p>2.3 Delivery is strictly between 7H30 – 15H00 directly to McCord Hospital – 28 McCord Road Durban – Supply Chain Management (SCM Stores)</p> <p>2.4 All goods will be checked and verified against quality, quantity and specification before the item is accepted.</p>	

TECHNICAL SPECIFICATION

1. Medical Over Bed Table
2. Height adjustable
3. Movable wheels
4. Plastic / wooden finish
5. Steel frame
6. Comfortable work surface
7. Light weight

COMPULSORY SAMPLE REQUIRED

NB: Companies submitting the correct sample/s (ie. size, quality, unexpired – on or before the closing date) together with their quotation documents will be considered for the award process.

End user: **Matron R. Pillay**
Print Name

Signature

12.08.2019
Date

DATE APPROVED _____ AND STAMPED AT BID SPECIFICATION COMMITTEE: