

## Quotation Advert

Opening Date: 2019-10-03   
Closing Date: 2019-10-10   
Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: KwaMagwaza hospital   
Province: KwaZulu-Natal  
Department or Entity: Department of Health  
Division or section: Central Supply Chain Management  
Place where goods / services is required: Communications  
Date Submitted: 2019-10-02

### ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:  
282/19/20  
Item Category: Goods   
Item Description: Service Board for Hospital District Services (Supply & Install) spec attached  
  
Quantity (if supplies): 01

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Select...   
Date :   
Time:   
Venue:

QUOTES CAN BE COLLECTED FROM: SCM Office, KwaMagwaza Hospital, Melmoth, 3835

QUOTES SHOULD BE DELIVERED TO: KwaMagwaza Hospital, Melmoth, 3835, Main security gate tender box

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Andile Dladla   
Email:   
Contact Number: 035 450 8248   
Finance Manager Name: Mr B.S Mbetazi

Finance Manager Signature: 

No late quotes will be considered



Private Bag X808  
Melmoth  
3835



**health**  
Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Tel: 035 450 8200  
Fax: 035 450 2050  
www.kznhealth.gov.za

# ST. MARY'S KWAMAGWAZA DISTRICT HOSPITAL

## SERVICES OFFERED

- Acute & chronic care
- Child & Women's Health
- Clinical psychology
- Communicable Disease management
- Counseling
- Medical / Dental
- Environmental health
- Eye care
- Forensic-Medical
- HIV and Aids management
- Medical Male Circumcision
- Maternal
- Orthopaedics
- Pharmaceutical
- Physiotherapy
- Occupational therapy
- Primary/community health care
- Psychiatric
- Social Work
- Theatre
- Trauma and emergency care
- Emergency Medical Services
- X-Ray & Ultrasonography
- VCT
- Operation Sukuma Sakhe

## INPATIENT CARE

- General Medical
- Surgical
- Obstetric / Gynae
- Paediatrics
- Tuberculosis

## THEATRE SERVICES

- Obstetric & Minor Surgery



0354502082



0354503700

## VISITING HOURS

Monday to Sunday

Morning: 10h00 - 12h00

Afternoon: 15h00 - 16h00

Evening: 18h00 - 19h00

## USIZO OLUTHOLAKALAYO

- Umtholampilo wokugoma
- Umtholampilo wabakhulelwe
- Usozonhlalakahle
- Umtholampilo wabathatha imishanguzo
- Umtholampilo wezifo zocansi
- Umtholampilo wezifo zofuba
- Umtholampilo wokweluleka, kuhlolelwa igazi
- Umtholampilo wamehlo
- Umtholampilo wamazinyo
- Umtholampilo wezifo ezithathelanayo
- Ikhemesi
- Abagula ngengqondo
- Ezemvelo
- Udokotela wezokululeka

## USIZO OLUPHUTHUMAYO

- Lutholakala imini nobusuku

## AMAGUMBI OKULALA EMAWODINI

- Abagulayo
- Abalimele
- Abaphwethwe isifo sofuba
- Izingane ezigulayo
- Ababelethayo/Izifo zabetesifazane

## ITHIYETHA

- Abahlinzelwa ukubeletha
- Abahlinzwa imithungo emincane



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## IZIKHATHI ZOKULAKAASHA

UMSITHOLAKALAYO KUYA KWISIXOYO

• Kuzane: 10h00-12h00

• Nambata: 15h00-16h00

• Nambata: 18h00-19h00

FIGHTING DISEASE, FIGHTING POVERTY, GIVING HOPE



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

## **SPECIFICATION FOR SERVICE BOARD**

**NB: This is supply and install item**

**Size: 2.8m (B) X 2.3m (L)**

**Width: 18mm**

- Pespex - 4mm
- Pespex Lighting Box
- With 04 foot fluorescent fitting X 04
- With Ballast to be installed through circuit breaker
- Day Night Switch
- To light up and reflect at night
- Supply 1.5mm<sup>2</sup> surfex from the DB to the light
- Two (02) 80mm Poles 5m OR 6M long (Galvanized) – To be poprivit on the board (NOT Screws)
- Galvanized pole 0.5m to be installed on the ground
- Cement plus 19mm stole plus river sand to fit the galvanized pole.
- The old signage must be permanently removed before installing the new signage on site.



DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number: .....
- 2.2. Identity Number: ..... 2.5. Tax Reference Number: .....
- 2.3. Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): 2.6. VAT Registration Number: .....

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. (TICK APPLICABLE)

YES  NO

2.8. Are you or any person connected with the bidder presently employed by the state?

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....  
Name of state institution at which you or the person connected to the bidder is employed: .....  
Position occupied in the state institution: ..... Any other particulars: .....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES  NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2.

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES  NO

2.9.1. If so, furnish reasons for non-submission of such proof: .....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES  NO

2.10.1. If so, furnish particulars: .....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES  NO

2.11.1. If so, furnish particulars: .....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES  NO

2.12.1. If so, furnish particulars: .....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4. DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder ..... Signature ..... Position ..... Date .....

- <sup>1</sup>State<sup>1</sup> means -
  - a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
  - b) any municipality or municipal entity;
  - c) provincial legislature;
  - d) national Assembly or the national Council of provinces; or
  - e) Parliament.

<sup>2</sup>Shareholder<sup>2</sup> means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

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### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:  
(i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired products will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be reyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialed.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.