

Contact Number:

## **Quotation Advert**

Opening Date:	2019-10-28
Closing Date:	2019-11-04
Closing Time:	11:00
INSTITUTION DETAILS	
Institution Name:	Heed Office Quotations
Province:	KwaZulu-Natal
Department or Entity:	Department of Health
Division or section:	Central Supply Chain Management
Place where goods / services is required	Or Pixley Ka Isaka Seme Hospital
Date Submitted	2019-10-24
ITEM CATEGORY AND DETAILS	Terremonal and release and common and common preparating processing of the process of the process of the common and the common
Quotation Number:	ZNQ: 815/19/20-H
Item Category:	Goods
Item Description:	To supply and deliver Various Items for Or Pixley Ka Isaka Seme Memor Hospital
Quantity (if supplies)	Various
	to an annual section and an annual section of the s
COMPULSORY BRIEFING SESSION /	to an annual section and an annual section of the s
COMPULSORY BRIEFING SESSION /	SITE VISIT
COMPULSORY BRIEFING SESSION / Select Type: Date :	SITE VISIT
COMPULSORY BRIEFING SESSION / Select Type:  Date :  Time:	SITE VISIT
COMPULSORY BRIEFING SESSION / Select Type: Date : Time: Venue:	SITE VISIT
COMPULSORY BRIEFING SESSION / Select Type:  Date :  Time:  Venue:  QUOTES CAN BE COLLECTED FROM:	SITE VISIT    Select   [
COMPULSORY BRIEFING SESSION / Select Type: Date : Time: Venue: QUOTES CAN BE COLLECTED FROM: QUOTES SHOULD BE DELIVERED TO:	SITE VISIT    Select
Quantity (if supplies)  COMPULSORY BRIEFING SESSION / Select Type:  Date :  Time:  Venue:  QUOTES CAN BE COLLECTED FROM:  QUOTES SHOULD BE DELIVERED TO:  ENQUIRIES REGARDING THE ADVER	SITE VISIT    Select

	.033-8138411
Finance Manager Name:	Mrs N. Khanyile
	0
Finance Manager Signature:	
	No late quotes will be considered

Submit 🖫 Save Save As... 🔯 Close 🖨 Print Preview

## STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH-DATE ADVERTISED: 28/10/2019 PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBUR			SCN	1	
ZNQ NUMBER: 815/19/20-H CLOSING DATE: 04/11/2019 CLOSING TIME DESCRIPTION SUPPLY, DELIVER VARIOUS ITEMS FOR DR PIXLEY KA ISAKA SEME	E: 11:0	0			
CONTRACT PERIOD ONCE OFF  CONTRACT PERIOD ONCE OFF  VALIDITY PERIOD 60 Days	*******	****			
			-		
SARS PIN	<u> </u>		$\overline{}$	ТТ	<del></del> -1
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.	<u> </u>	LL.	L		
UNIQUE REGISTRATION REFERENCE					
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISO					
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is consideration.	late,	it will	not be	e acce	pted for
The quote box is open from 08:00 to 15:30.					
ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED)					
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK A PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF API CONDITIONS OF CONTRACT.					
THE FOLLOWING PARTICULARS MUST BE FURNISHED  (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIE	ED)				
NAME OF BIDDER					
POSTAL ADDRESS	******	**********		******	
STREET ADDRESS					
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODE	NUI	MBER			
CELLPHONE NUMBER		******		••••••	
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER (If VAT vendor)				********	
HAS A 8-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)			YE	s 📗	NO
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?		[TICK	(APPI	_ICABL	E BOX]
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)	);	********		• • • • • • • • • • • • • • • • • • • •	
A REGISTERED AUDITOR.  [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSES) MU TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]	ST BE	SUBN	IITTE	) IN OF	L RDER
			YE	s	NO NO

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES ENCLOSE PROOF]

-	
OFFICIAL PRICE PAGE FOR QUOTATIONS	
SIGNATURE OF BIDDER [By signing this document I hereby agree to all terms and conditions]	DATE
CAPACITY UNDER WHICH THIS QUOTE IS SIGNED	

Item No	Quantity	Description	Brand &			
			model	manufacture	R	C
		SUPPLY, DELIVER				
1	05	MASSAGE MACHINE PHYSICAL THERAPY	i			
2	03	PLINTH , WOODEN, THERAPY-LOW DOUBLE				
3	02	BATHS, PARAFFIN, PHYSICAL THERAPY				
4	01	TEST, MEMORY, BEHAVIORAL				
5	02	RESISTIVE HAND ACTIVITIES SET				$oldsymbol{\perp}$
6	02	LEG SUPPORTS, POP				$oldsymbol{\perp}$
		FOR (DR PIXLEY KA ISAKA SEME HOSPITAL				-
		NB: KINDLY COMPLETE SPEC ATTACHED				+
						_
		Original documents required in a sealed				_
		envelope with current CSD summary report				
		reflecting banking details, certified copy				
		of B-BBEE certificate by verified agency and				┸
		accredited by SANAS , Tax Clearance				
		certificate or SARS pin				+
		Responses to be delivered:310 Jabu Ndlovu				1
		street,old boys Model,Quotation tender box				$\perp$
		Or Musawenkosi.Sokhela@kznhealth.gov.za				-
						1
		Only if VAT Vendor) RICE (VALIDITY PERIOD 60 Days)				$\bot$

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week	

Enquiries regarding the guote may be directed to:	Enquiries regarding <u>technical information</u> may be directed to:
Contact Person: Nolwazi Mthembu Tel: 033-815 8411	Contact Person: Nishan Singh Tel082 336 8240

## **DECLARATION OF INTEREST**

- 1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

	OII MINOS DOMAIN (NO GODINI MIN GOTO ONE PORODINO MINO 210 MIN			•
2.	In order to give effect to the above, the following questionnaire	must be	completed and submitted with the quote.	
2.1.	Full Name of bidder/representative	2.4.	Company Registration Number:	
	Identity Number:			
2.3.	Position occupied in the Company (director, trustee, sharehold	ler²):2.6. 	VAT Registration Number:	
2.7.	The names of all directors / trustees / shareholders / member employee / persal numbers must be indicated in paragraph 3	s, their in below.	dividual identity numbers, tax reference n	umbers and, if applicable, [TICK APPLICABLE]
2.8	Are you or any person connected with the bidder presently en	nploved b	v the state?	YES NO
2.8.	l.If so, furnish the following particulars:			<u> </u>
	Name of person / director / trustee / shareholder/ member:	to the his	dario omalarodi	***************************************
	Name of state institution at which you or the person connected	to the bid	der is employed:	
	Position occupied in the state institution:		Any other particulars:	
2.8.2	2. If you are presently employed by the state, did you obtain the	ne approp	nate authority to undertake remunerative	
	in the public sector?			YES NO
2.8.	<ol><li>If yes, did you attach proof of such authority to the quote of</li></ol>	document	?	<del></del>
(Note:	Failure to submit proof of such authority, where applicable, may	result in	the disqualification of the quote.)	
2.8.	2.2. If no, furnish reasons for non-submission of such proof:			
2.9.	Did you or your spouse, or any of the company's directors / tr	ustees / :	shareholders / members or their spouses	conduct business with the
2.01	state in the previous twelve months?		·	YES NO
20	1. If so, furnish particulars:			
2.3.	. Do you, or any person connected with the bidder, have any re	lationshir	(family friend other) with a person empl	oved by the state and who
2,10	may be involved with the evaluation and or adjudication of this	anote?	y (lating), manay autory what a postoric stop.	YES NO
0.40	.1. If so, furnish particulars:			TES [ NO ]
2.10	. Are you, or any person connected with the bidder, aware of ar	w relation	schin (family, friend, other) between any of	her hidder and any nerson
2.11	employed by the state who may be involved with the evaluation	ny relation	adjudication of this quote?	
0.44				YES NO
2.11	.1. If so, furnish particulars:		a company have any interest in any other r	alated companies whether
2.12	. Do you or any of the directors / trustees / shareholders / memb	Ders or un	s company have any interest in any other i	YES NO
	or not they are bidding for this contract?			YES NO
2.12	.1. If so, furnish particulars:			
3.	Full details of directors / trustees / members / shareholder	<b>S</b> .		
NB:	The Department Of Health will validate details of directors /	trustees	/ members / shareholders on CSD. It is t	he suppliers' responsibility
	to ensure that their details are up-to-date and verified on CS	D. If the I	Department cannot validate the informati	i <b>o</b> n on CSD, the quote will
	not be considered and passed over as non-compliant accordi	na to Nat	ional Treasury Instruction Note 4 (a) 2016	/17.
			, , , , , , , , , , , , , , , , , , , ,	
4	DECLARATION		CERTIFY TILE	THE INDODA (ATION
	HE UNDERSIGNED (NAME)RNISHED IN PARAGRAPHS 2.		CERTIFY THAT	THE INFORMATION
т А.	CCEPT THAT THE STATE MAY REJECT THE QUOT	TE OR A	CT AGAINST ME SHOULD THIS I	DECLARATION
		L OIL A	CI Adamoi ME BROCES TIES	SECENTIAL TOTAL
PK	OVE TO BE FALSE.			
			***************************************	
	ne of bidder Signature		Position	Date
1400	ic of blader			
1ºQta	te" means –			
a)	any national or provincial department, national or provincial public entit	уог с)	provincial legislature;	
٠,	constitutional institution within the meaning of the Public Finance Manager	nent d)	national Assembly or the national Council of provi	inces; or
	Act, 1999 (Act No. 1 of 1999);	e)	Partiament.	
b)	any municipality or municipal entity;			

<sup>&</sup>quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

#### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

#### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

#### 4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### 5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

5.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.			
(i) (ii)	The institution has determined that a compulsory site meeting Date/ Time Place	will not ta	ke place	
Instit	ution Stamp:	Institution Site In	spection / briefing session Official	
		Full Name:	·····	
	•	Signature:	<b></b>	
		Date:		

#### 6. STATEMENT OF SUPPLIES AND SERVICES

6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 7. SUBMISSION AND COMPLETION OF SBD 6.1

7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

### 10. PATENT RIGHTS

10.1. The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 11. PENALTIES

11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

#### 12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act:
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

9.	DECLARATION WITH REGARD TO COMPANY/FIRM		
9.1	Name o	of company/firm:	
9.2	VAT reg	gistration number:	
9.3	Compa	ny registration number:	
9.4	TYPE (	OF COMPANY/ FIRM [TICK APPLICABLE BO)	<b>K</b> ]
		Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited	
9.5		RIBE PRINCIPAL BUSINESS ACTIVITIES	
			OVI
9.6		ANY CLASSIFICATION [TICK APPLICABLE B Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.	OXJ
9.7	Total n	umber of years the company/firm has been in b	pusiness:
9.8	the B-E	e undersigned, who is / are duly authorised to BBE status level of contributor indicated in para ference(s) shown and I / we acknowledge that:	do so on behalf of the company/firm, certify that the points claimed, based on agraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for
	i) Th	ne information furnished is true and correct;	
	ii) Th	ne preference points claimed are in accordance	e with the General Conditions as indicated in paragraph 1 of this form;
			sult of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may satisfaction of the purchaser that the claims are correct;
	iv) If ha	the B-BBEE status level of contributor has bee ave not been fulfilled, the purchaser may, in ad-	n claimed or obtained on a fraudulent basis or any of the conditions of contract dition to any other remedy it may have –
	(a)	disqualify the person from the bidding proces	ss;
	(b)	recover costs, losses or damages it has incu	rred or suffered as a result of that person's conduct;
	(c)	cancel the contract and claim any damages arrangements due to such cancellation;	which it has suffered as a result of having to make less favourable
	(d)	who acted on a fraudulent basis, be restricted	s shareholders and directors, or only the shareholders and directors ed by the National Treasury from obtaining business from any organ s, after the audi alteram partem (hear the other side) rule has been
	(e)	forward the matter for criminal prosecution.	
	WITN	ESSES	SIGNATURE(S) OF BIDDERS(S)
	1		DATE:
	2		ADDRESS

**REVISED: 15/03/2008** 

**Preamble B** 

# PROVINCE OF KWAZULU-NATAL

## **DEPARTMENT OF HEALTH**

# HEALTH TECHNOLOGY SERVICES (H.T.S.)

## **SPECIFICATION FOR:**

**UMDNS: 14369** 

**VIBRATORS** 

HAND HELD MASSAGE UNIT Le 10376

SPECIFICATION: H.T.S. NO. 23/1999 (ELECTRONICS)

		BIDDERS COMMENTS:
ИО	SPECIFICATION	STATE "COMPLIES" OR "DOES NOT COMPLY"
Clause G1.1	The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder.  The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" next to the corresponding clause.	

		BIDDERS COMMENTS:
NO	SPECIFICATION	STATE "COMPLIES" OR "DOES NOT COMPLY"
Clause G1.2	All responses must be clear and legible.	
Clause G2	At the end of the guarantee period the successful bidder must be prepared to enter into a planned preventative maintenance agreement with the Department of Health.	
Clause G3	GUARANTEE:	
Clause G3.1	All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twelve (12) Months. The successful bidder must arrange with both the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution.  The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and successful test and acceptance by the Health Technology Services.	
Clause G3.2	State percentage guaranteed up time of machine. (Should be at least 99%).	
Clause G3.3	State the Guarantee Period. (State the number of years).	
Clause G3.4	The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account.	
Clause G3.5	The bidder must state the number of services that will be provided during and up to the end of the guarantee period.	
Clause G3.6	Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period.	
Clause G3.7	Travelling and Travelling Time costs must be included during the Guarantee Period?	
Clause G3.8	Spares that may be required during the Guarantee Period will be supplied at the expense of the bidder.	
Clause G3.9	Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis.	
Clause G3.10	Any repetition (twice or more) of the same type of fault that first occurred during the guarantee period must be considered as a repair under guarantee if it occurs within the first year after the expiry of the guarantee period.	
Clause G3.11	The same guarantee conditions must apply to replacement units.	
Clause G4	The successful bidder must Supply, Deliver, Commission and install the Equipment and will be required to demonstrate the product to the applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price.	
Clause G5	Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the equipment during the Test and Acceptance phase.	
Clause G6	Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable).	

r			
		BIDDERS COMMENTS:	
NO	SPECIFICATION	STATE "COMPLIES" OR "DOES NOT COMPLY"	
Clause G7	The successful bidder must provide the Health Technology Service's in house Technicians, <b>full training</b> in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user.		
Clause G8	SERVICING:		
Clause G8.1	A well established service and repair facility in KwaZulu-Natal, to service, repair and calibrate the equipment offered. (The Health Technology Services reserves the right to inspect the premises).		
Clause G8.2	If the service is subcontracted to a local service agent, a signed copy of the letter of appointment by the bidder and acceptance by the subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises).	*****	
Clause G8.3	State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor.		
Clause G8.4	Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal.		
Clause G8.5 State if the Technician(s) are in the direct employ of the bidder or a subcontractor.			
Clause G8.6	The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted).		
Clause G8.7  The Technician(s) must be original equipment manufacturer trained to deal with the service, repair and calibration of the equipment quoted on.  N.B. Proof of original equipment manufacturer training must be submitted with this bid / quotation offer.			
Clause G8.8	The Institution's requirement is that a technician is available within a reasonable time (24 hours) to attend to malfunctioning equipment. The Bidder to state the technician per install base e.g. equipment ratio to technician ratio, e.g. 1 technician per 10 pieces of equipment.		
Clause G9	The bidder must Guarantee that no additional equipment will be required for the successful operation of the equipment bided for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.		
Clause G10	Optional accessories must be offered for separately on the Schedule of optional accessories found at the end of this Technical specification, indicating catalogue numbers, correct descriptions and Prices inclusive of <b>V.A.T.</b>		
Clause G11.1	Bidder must state the period of time for delivery of Spare parts following the receipt of an official order as follows: 0 to 10 days; 0 to 20 days; 0 to 30 days; 0 to 60 days; 0 to 90 days; more than 90 days.		
Clause G11.2	The Bidder must supply with this offer a list together with the quantities of spares held locally in stock in the KwaZulu-Natal Province on the offered product. The Health Technology Services reserves the right to inspect the premises to verify the spares stock held.		

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		BIDDERS COMMENTS:		
NO	SPECIFICATION	STATE "COMPLIES" OR "DOES NOT COMPLY"		
Clause G12.1	The bidder must include a firm commitment in writing, which must be attached with this bid that they would supply spares, components, upgrades, complete original service / repair manual, technical support and ongoing training support for technical staff of the Health Technology Services, Department of Health, KwaZulu-Natal.			
Clause G12.2				
Clause G13	Spares will be available for years from the original equipment manufacturer for the product offered.  The successful bidder must include in their offer at no extra cost to the			
	final bid price:			
Clause G14.1	Complete user Operation / Maintenance Manual x 2 (two) Book / File; CD; DVD copies in English Language.			
Clause G14.2	Complete ORIGINAL Service / Repair Manual x 2 (two) Book / File; CD; DVD copies in English Language which MUST include the following information: Fault Finding Guide, Circuit Diagrams / Schematics, Circuit Descriptions, and PCB Layouts, Calibration Guide, Part Numbers and exploded diagram of Mechanical Parts / Panels.			
Clause G14.3				
Clause G14.4				
Does your Company have an after hour service back up facility.  Clause G15				
Clause G16				
Clause G17.1	Bidder must bid on the latest model and Technology that fully complies with this Technical Specification.			
Clause G17.2	The Bidder must state how long this technology has been commercially available (state when the model offered was launched).			
Clause G17.3	The bidder must state if there are any near future updates expected.			
Clause G18	The successful bidder must maintain a system for notifying and providing users with Updates, Modifications, new Software Releases and Recalls.			
Clause G19	The successful bidders must arrange for an acceptance test of the equipment with the Manager of the Health Technology Services and the Hospital Manager. A copy of the original answered Specification, copy of the invoice order and relevant paperwork (PH form) from the receiving Hospital must be submitted with the equipment when the ACCEPTANCE TEST is to be undertaken.			
Clause G20	Where equipment bided for, operates off 220 Volt, 50Hz a.c. supply, bidder must ensure that the product being quoted for is fitted with a 15 Amp approved S.A.N.S. mains plug top, which is held together by two screws.			

		BIDDERS COMMENTS:
NO	SPECIFICATION	STATE "COMPLIES" OR "DOES NOT COMPLY"
Clause G21	The unit must comply with an acceptable International Electrical Safety Standard such as <b>IEC 60601-1</b> and <b>60601-1-2</b> for Medical Equipment where the quoted equipment operates off an electrical supply.	
Clause G22	All equipment, the installation and any alteration / additions must comply with:	
Clause G22.1	The Occupational Health and Safety Act (1993);	
Clause G22.2	The wiring code S.A.N.S. 0142.	***************************************
Clause G23	Units being quoted for must be CE Certified. (Attach a copy of certification). The make and the model offered must be reflected on the certificate.	1177//
Clause G24	The Mains Cable of the unit being quoted for must be the Hospital Grade Type and it must be a minimum length of (3) three metres.  N.B. The mains cable of the unit being quoted for must be S.A.N.S. colour coded.	
Clause G25	The equipment being quoted for must be protected against Electro magnetic interferences.	
Clause G26	Only new equipment must be quoted for. Refurbished and reconditioned equipment being quoted on will not be accepted.	
Clause G27	Bidders must note that dedicated test equipment, spare parts and any special tooling required for the upkeep and maintenance of the equipment quoted on must be available to the Health Technology Services to procure if requested.	
Clause G28	All the necessary calibration and maintenance software, where applicable, required to maintain and calibrate the equipment, must be supplied with the equipment to the Health Technology Services at no extra cost to the final bid price.	
Clause G29 NB. HAZARDOUS SUBSTANCE ACT:		
Clause G29.1	If this type of equipment / apparatus appears on the schedule of Hazardous Substances issued by the Directorate: Health Technology of the Department of Health, a license in terms of the Act on Hazardous Substances (Act. 15/1973) must be submitted with this bid document. The license must be registered under the bidders name or a letter of joint venture must be submitted by the license holder where the license is not in the name of the bidder. Bidders that neglect to submit a license will not be considered.	
Clause G29.2	Bidder must state the Radiation Control licence number of the make and model of equipment offered.	Licence No:
Clause G29.3	Where it has been established by the bidder that the equipment offered does not require Radiation Control licence, proof from the Radiation Control authority must be submitted with this bid document.	
Clause G30	The system offered must comply fully with or exceed all of the minimum specification requirements per the Technical Clauses.	
Clause G31	The offer submitted must be supported by descriptive literature, colour pamphlets, colour brochures and technical data sheets applicable to the offer (i.e. supporting information for all components of the system) must accompany the bid, failing which the bid will not be considered.	
Clause G32	The equipment and any accessories ordered from the successful bidder will be delivered, installed, tested, calibrated, demonstrated (including specified training) and commissioned in the specific Hospital at the expense of the successful Bidder, prior to full payment being made.	

		BIDDERS COMMENTS:
NO	SPECIFICATION	STATE "COMPLIES" OR "DOES NOT COMPLY"
Clause G33	All prices are to include V.A.T. and must be quoted in the South African currency. The price must be firm for a period of 6 months from closing date of bid.	
Clause G34	If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of Technical and Clinical experts with regards to its functionality, performance and quality. The decision of this committee will be used as a motivation for the evaluation and recommendation of the bid. For this reason a demonstration unit must be readily available, or the bidder must undertake to arrange for demonstration with representatives of the Department for the equipment offered at a site within South Africa where a same make and model of unit is installed and is in full clinical operation. The cost of this site visit is for the account of the bidder and it must therefore not place any obligation on the Department to procure from the bidder.	
Clause G35	The Institution requesting the unit reserves the right to clinically trial and evaluate the unit in order to ensure that the unit meets the clinical requirements of the Department before adjudication of the bid.	
Clause G36	UPGRADEABILITY:	
Clause G36.1	Bidders are to state the policy with regard to future software updates and the costs that will be involved.	
Clause G36.2	The Bidder to state what hardware and software will be available, with costs and projected dates.	
Clause G37	UPGRADE POLICY:	
Clause G37.1	All future upgrades (hardware and software) involving patient safety must be offered at no additional cost.	
Clause G37.2	All future upgrades removing software viruses from existing software must be supplied at no cost.	
Clause G37.3	Any upgrade before or after installation of the equipment involving additional cost must be brought to the attention of the Manager, Health Technology Services.	
Clause G38	The Bidder must indicate the expected life of their offered unit and software in years.	
Clause G39	The Bidder must provide a detailed breakdown of the cost of ownership of their offered system for the life cycle including cost of services, disposables etc. The following formula must be used:  Cost of Ownership = Unit Price + Installation / Commissioning costs +  Training costs (End User & Technical) + Comprehensive Maintenance / QA checks per year (Nett Present Value) X Life expectance in years. The cost of Ownership may be used as part of the feasibility evaluation of bid.	
Clause G40	The successful Bidder at no extra cost must provide additional future training for end users and technical staff on the equipment offered.	

## **TECHNICAL SPECIFICATION.**

Clause T1

The unit being quoted on must be a hand held unit constructed from impact resistant material and it must be suitable for massage therapy application in the Hospital's Physiotherapy Department.
BIDDER'S COMMENTS:
Clause T2
The unit must be operable from the 220 Volt $\pm$ 10%, 50hz, single phase a.c. supply.
BIDDER'S COMMENTS:
Clause T3
The unit must be fitted with a reliable high performance motor that will couple directly to a pad attachment, which will enable suitable massage therapy to muscles, tissue, ligaments and to also improve blood flow and metabolism without giving rise to any side effects.
BIDDER'S COMMENTS:
Clause T4
State the wattage of the motor on the unit being quoted for.
BIDDER'S COMMENTS:
Clause T5
The massage base plate and pad must be well designed and it must not cause discomfort to the patient during therapy.
BIDDER'S COMMENTS:

Clause T6
The motor must be completely insulated, it must be interference free and it must have been designed for continuous operation. The motor must be provided with adequate ventilation in it's housing in order to prevent overheating.
BIDDER'S COMMENTS:
Clause T7
The motor on the unit being tendered for must require minimum or no maintenance. Bidder must provide details in this regard.
BIDDER'S COMMENTS:
Clause T8
The unit being quoted for must provide a minimum of two speeds of operation by means of a simple switch activation.
BIDDER'S COMMENTS:
Clause T9
The unit must be provided with a power ON / OFF switch.
BIDDER'S COMMENTS:
Clause T10
The unit must be supplied with additional easy to slip on pads, to fit over the massage base plate. Bidder must state all the different type of easy to slip on pads to fit the massage base plate, which must be supplied as part of the standard accessories for the quoted unit and the price of which must be included in the final bid price.
N.B. The bidder must also quote the price inclusive of <b>V.A.T.</b> and the catalogue numbers of the "slip on pads" on a separate schedule.
BIDDER'S COMMENTS:

Clause T11
Bidders must state the total weight of the unit being quoted for.
BIDDER'S COMMENTS:
Clause T12
Should there be any metal parts on the outer casing, they must be adequately earthed.
BIDDER'S COMMENTS:
Clause T13
State all the safety features that are provided on the unit being offered.
BIDDER'S COMMENTS:
Clause T14
Bidder must specify all the standard accessories that will be supplied with the tendered unit at no extra cost to the final bid price.
BIDDER'S COMMENTS:
Clause T15
Should a video on the operation of the unit be available it must be offered with the item.
BIDDER'S COMMENTS:

## **SCHEDULE OF OPTIONAL ACCESSORIES**

Bidders must quote the price of the optional accessories and items listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.

Cat No	Item	Price including VAT
THE PARTY OF THE P		

## **DETAILED TECHNICAL SPECIFICATION**

## **GENERAL INFORMATION REQUIRED**

## FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER

	Make:		 		 
	Model Number / Part Nu	mber for:	 		 
-\	Country of Origin		 		 
	Final Bid / Quotation Pric	e inclusive of V.A.T.			
	Local (KwaZulu-Natal) A	gent			
	Delivery Period				
	R S A Import Permit Hold	der	 		 
· Committee	BIDDER _				
, sister	SIGNATURE _		DATE		
	ADDRESS _				
	-		 	<del>Velourone</del>	
	TELEPHONE NO.		FAX NO.		 
	CONTACT PERSON _ (PLEASE PRINT)		 		

SPECIFICATION: H.T.S. 23/1999 (ELECTRONICS) REVISED: 15/03/2008 Page 11 of 11

## **TECHNICAL SPECIFICATION.**

C	a		se	<b>T1</b>
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This bid calls for the supply of a PLINTH, WOODEN, THERAPHY - LOW DOUBLE X3 used specifically in a Hospital environment.

BIDDER'S COMMENTS:	

## Clause T2

Key requiremnts of the offered unit

	Description	Bidders comments
2.1	Wooden Double Plinth:  For safe and comfortable neurological and exercise therapy  Wooden Frame with padded black Upholstered (easy to clean)  Non height adjustable  1.8m x 2m x 550mm	

BIDDER'S COMMENTS:				
:				

Bidder to Sign and Date every Page



## IMAGE IS FOR ILLUSTRATION PURPOSES.

#### Clause T3

### HADIATION CONTROL LICENCE

Bidders must state the Radiation Control Licence number of the make and model of the equipment offered. If this type of equipment/apparatus appears on the schedule of Hazardous Substances, issued by the Directorate: Radiation Control of the Department of Health, a licence in terms of the Act on Hazardous Substances (Act 15/1973) must be submitted with the bid document. The licence must be registered under the bidders name or the letter of Joint Venture must be submitted by the Licence holder where the licence is not in the name of the bidder.

BIDDERS THAT NEGLECT TO SUBMIT A LICENCE WILL BE DISQUALIFIED

BIDDER'S COMMENTS:	

## Clause T4

## **GUARANTEE / WARRANTY**

The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.

NR: The bidder must state the duration of warranty/guarantee period for the Transducers supplied with the main monitor unit to extra cost to the Department of Health Institution.

## **BIDDER'S COMMENTS:**

## Clause T5

#### MAINTENANCE AND SERVICE AGREEMENT

Upon termination of the guarantee period the DOH Health Technology Services Component Technicians will be responsible for the maintenance, repair and service of the unit offered.

### **BIDDER'S COMMENTS:**

Bidder to Sign and Date every Page

SPECIFICATION: H.T.S. AC11864 REVISED: 05/08/2019 Page 9 of 12

**REVISED: 20/10/2016** 

# PROVINCE OF KWAZULU-NATAL

## **DEPARTMENT OF HEALTH**

# HEALTH TECHNOLOGY SERVICES (H.T.S)

## **SPECIFICATION FOR:**

**UMDNS: 12956** 

AC 10642

SPECIFICATION: H.T.S. NO. E39 (ELECTRONICS)

**Description of Unit:** 

BATHS, PARAFFIN, PHYSICAL THERAPY

## **Intended Areas of Use:**

District Hospitals Regional Hospitals Tertiary Hospitals

# **Expert Advisory Group:**

Health Therapy

D. Simbeye

S. Naidoo

Health Technology Service

C. Cowlen

# NB: GENERAL CLAUSES THAT DO NOT APPLY TO THE EQUIPMENT OFFERED MUST BE ANSWERED "COMPLIES", "DOES NOT COMPLY" OR ANSWER THE QUESTION UNDER BIDDERS COMMENTS.

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NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G1	The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder. The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" or answer the question next to the corresponding clause.	
Clause G2	All responses must be clear and legible.	
Clause G3	GUARANTEE:	
Clause G3.1	All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twenty four (24) Months. The successful bidder must arrange with the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution.  The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and successful test and acceptance by the Health Technology Services.	
Clause G3.2	State percentage guaranteed up time of machine (Should be at least 99%).	
Clause G3.3	The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account.	
Clause G3.4	The bidder must state the number of services that will be provided during and up to the end of the guarantee period.	
Clause G3.5	Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period.	
Clause G3.6	Travelling and Travelling Time costs must be included during the Guarantee Period?	
Clause G3.7	Spares that may be required during the Guarantee Period will be supplied at the expense of the bidder.	
Clause G3.8	Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis.	

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NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G3.9	Any repetition (twice or more) of the same type of fault that first occurred during the guarantee period must be considered as a repair under guarantee if it occurs within the first year after the expiry of the guarantee period.	
Clause G3.10	The same guarantee conditions must apply to replacement units.	
Clause G4	The successful bidder must Supply, Deliver, Commission and install the Equipment and will be required to demonstrate the product to the applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price.	
Clause G5	Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the equipment during the Test and Acceptance phase.	
Clause G6	Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable).	
Clause G7	The successful bidder must provide the Health Technology Service's in house Technicians, full training in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user.	
Clause G8	SERVICING:	
Clause G8.1	The bidder must have a well established service and repair facility in KwaZulu-Natal, to service,repair and calibrate the equipment offered. (The Health Technology	
<u></u>	Services reserves the right to inspect the premises).	
Clause G8.2	If the service is subcontracted to a local service agent, a signed copy of the letter of appointment by the bidder and acceptance by the subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises).	
Clause G8.3	State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor.	
Clause G8.4	Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal.  Please supply details as follows:	
	Company name :	
	Physical Address :	

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	Telephone Number/s : Fax number :	
	(The Health Technology Services reserves the right to inspect the premises).	
Clause G8.5	State if the Technician(s) are in the direct employ of the bidder or a subcontractor.	
Clause G8.6	The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted) in an annexure to the bid document.	
Clause G8.7	The Technician(s) must be original equipment manufacturer trained to deal with the service, repair and calibration of the equipment quoted on.  N.B. Proof of original equipment manufacturer training must be submitted with this bid / quotation offer.	
Clause G8.8	The Institution's requirement is that a technician is available within a reasonable time (24 hours) to attend to malfunctioning equipment. The Bidder to state the technician per install base e.g. equipment ratio to technician ratio, e.g. 1 technician per 10 pieces of equipment.	
Clause G9	The bidder must Guarantee that no additional equipment will be required for the successful operation of the equipment bided for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.	
Clause G10	Optional accessories must be offered for separately on the Schedule of optional accessories found at the end of this Technical specification, indicating catalogue numbers, correct descriptions and Prices inclusive of V.A.T.	
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Clause G11.1	The Bidder must supply with this offer a list together with the quantities of spares held locally in stock in the KwaZulu-Natal Province on the offered product. The Health Technology Services reserves the right to inspect the premises to verify the spares stock held.	
Clause G12	The bidder must include a firm commitment in writing, which must be	

<u> </u>		DIDDEDO
NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	attached with this bid that they would supply spares, components, upgrades, complete original service / repair manual, technical support and ongoing training support for technical staff of the Health Technology Services and the end users Department of Health, KwaZulu-Natal throughout the life cycle of the equipment offered.	
Clause G13	Spares must be available for 10 (Ten) years from the original equipment manufacturer for the product offered.	
Clause G14	The successful bidder must include in their offer at no extra cost to the final bid price:	
Clause G14.1	Complete user Operation / Maintenance Manual x 2 (two) Book / File; CD; DVD copies in English Language.	
Clause G14.2	Complete ORIGINAL Service / Repair Manual x 2 (two) Book / File; CD; DVD copies in English Language which MUST include the following information: Fault Finding Guide, Circuit Diagrams / Schematics, Circuit Descriptions, and PCB Layouts, Calibration Guide, Part Numbers and exploded diagram of Mechanical Parts / Panels.	
Clause G14.3	All the above Manuals must be properly bound in either a Book, File or CD form.	
Clause G14.4	The Bidder must supply all software (including software-keys and / or passwords) to allow for trouble shooting (faultfinding), maintenance, calibrations, repairs and services at no additional cost.	
Clause G15	Does your Company have an after hour service back up facility.	
Clause G16	If the equipment is taken away for repairs, a loan set must be made available on request to the end user by the Institution until the Institution's unit is returned. All costs incurred for providing the loan unit must be for the bidders account.	
Clause G17	Bidder must bid on the latest model and Technology that fully complies with this Technical Specification.	
Clause G17.1	The Bidder must state how long this technology has been commercially available (state when the model offered was launched).	
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Clause G20	Where equipment bided for, operates off 220 Volt, 50Hz a.c. supply,	

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	bidder must ensure that the product being quoted for is fitted with a 15 Amp approved mains plug top, which is held together by two screws.	
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Clause G30	The system offered must comply fully with or exceed all of the minimum	

		BIDDERS COMMENTS: STATE "COMPLIES" OR
NO	SPECIFICATION	"DOES NOT COMPLY" OR ANSWER THE QUESTION.
	VC at a second Table 1-1 Clauses	QUESTION.
Clause G31	specification requirements per the Technical Clauses.  The offer submitted must be supported by descriptive literature, colour	
Clause G31	pamphlets, colour brochures and technical data sheets applicable to the offer (i.e. supporting information for all components of the system) must accompany the bid, failing which the bid will not be considered.	
Clause G32	The equipment and any accessories ordered from the successful bidder will be delivered, installed, tested, calibrated, demonstrated (including specified training) and commissioned in the specific Hospital at the expense of the successful Bidder, prior to full payment being made.	
Clause G33	All prices are to include V.A.T. and must be quoted in the South African currency. The price must be valid for a period of 180 days from closing date of bid.	
Clause G34	If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of Technical and Clinical <b>experts</b> with regards to its functionality, performance and quality. The decision of this committee will be used as a motivation for the evaluation and recommendation of the bid. For this reason a demonstration unit must be readily available within14 days, or the bidder must take arrange for demonstration with representatives of the Department for the equipment offered at a site within South Africa where a same make and model of unit is installed and is in full clinical operation. The cost of this site visit is for the account of the bidder and it must therefore not place any obligation on the Department to procure from the bidder.	
Clause G35	The Institution requesting the unit reserves the right to clinically trial and evaluate the unit in order to ensure that the unit meets the clinical requirements of the Department before adjudication of the bid.	
Clause G36	UPGRADEABILITY WHERE APPLICABLE:	
Clause G36.1	Bidders are to state the policy with regard to future software updates and the costs that will be involved.	
Clause G36.2	The Bidder to state what hardware and software will be available, with costs and projected dates.	
Clause G37	UPGRADE POLICY:	
Clause G37.1	All future upgrades (hardware and software) involving <u>patient safety</u> must be offered at no additional cost.	
Clause G37.2	All future upgrades removing software viruses from existing software must be supplied at no cost.	
Clause G37.3	Any upgrade before or after installation of the equipment involving additional cost must be brought to the attention of the Manager, Health Technology Services.	
Clause G38	The Bidder must indicate the expected life of their offered unit and software in years.	

## **TECHNICAL SPECIFICATION.**

#### Clause T1

This specification establishes the requirements supply, delivery; end user training, demonstration, commission and installation of the unit suitable for the heating of paraffin wax and the size of the bath must be such that it is suitable for so-called dipping treatments in physical therapy.

NB: The minimum capacity of the wax bath offered must be 30 liters.

#### Clause T2

The bidder must note that the paraffin wax bath offered must operate on the "au-bain-marie" principle, where the paraffin wax is heated directly by the heat transferred from a heat transfer liquid and thereby ensuring the provision of a more even distribution of heat.

#### Clause T3

The wax bath offered must be mobile with reasonable size castors and a minimum of two castors must be lockable.

## Clause T4

The wax bath offered must be fitted with a stainless steel inner tank with stainless steel splash cover/lid.

#### Clause T5

The exterior casing of the wax bath must be constructed of durable material.

NB: The bidder must state the type of material used.

#### **BIDDER'S COMMENTS:**

#### Clause T6

The unit must be fit with a reliable thermostat temperature control, which will provide control in a minimum range of 30°C to a maximum of 90°C.

#### Clause T7

The unit offered must be fitted with an "over temperature" safety mechanism, which will disconnect the A.C. power to the unit in the event where the temperature exceeds the maximum selectable temperature.

#### Clause T8

It must be possible to use water or oil as heat transfer liquid on the wax bath offered.

## Clause T9

The wax bath offered must operate off the 220 volt  $\pm$  10%, 50 Hz single phase A.C. supply.

## Clause T10

The wax bath offered must be supplied with 5 litres of heat transfer liquid, 25kg paraffin wax and a stainless steel ladle with a  $\pm$  40cm handle and the price of these inclusive of **V.A.T.** must be included in the final total bid price.

## Clause T11

## **GUARANTEE / WARRANTY**

The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.

## Clause T15

## MAINTENANCE AND SERVICE AGREEMENT

Upon termination of the guarantee / warranty period the DOH Health Technology Services Component Technicians will be responsible for the maintenance, repair and service of the unit offered.

## **SCHEDULE OF ACCESSORIES**

Bidders must quote the price of the accessories listed as well as any other accessories that may be useful to the end users.

The receiving Institutions may purchase individual accessories necessary for their particular Institution.

Cat No	Item	Price including VAT
	Heat Transfer Liquid (5 litres)	
	Paraffin wax (25kg)	
	Stainless Steel Ladle (with a long handle of ± 40cm)	
:		
, ** 		

## **SCHEDULE OF OPTIONAL ACCESSORIES**

Bidders must quote the price of the optional accessories listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.

Cat No	Item	Price including VAT
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## **DETAILED TECHNICAL SPECIFICATION**

## **GENERAL INFORMATION REQUIRED**

## FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER

Make:	
Model Number / Part Number for:	
Country of Origin	
Delivery Period	
·	
R S A Import Permit Holder (License No)	
Bidder	
Signature	Date
Address	
Telephone No	Fax No
Contact Person(Please Print)	

# Clause T1 This bid calls for the supply of a TEST, MEMORY, BEHAVIOUR X1 used specifically in a Hospital environment. **BIDDER'S COMMENTS:** Clause T2 Key requirements of the offered unit Description **Bidders comments** Should contain the complete kit of Rivermead Behavioural memory Tests (latest edition) which should include but not be limited to: Administration and Scoring Manual Record Forms (minimum back of 25) 2 Stimulus Books 2.1 Novel Task Stimulus Material Novel Task Score Card Storycard Message Envelope Timer **BIDDER'S COMMENTS:** Cause T3 DIATION CONTROL LICENCE Bidders must state the Radiation Control Licence number of the make and model of the equipment offered. If this type of equipment/apparatus appears on the schedule of Hazardous Substances, issued by the Directorate: Radiation Control of the Department of Health, a licence in terms of the Act on Hazardous Substances (Act 15/1973) must be submitted with the bid document. The licence must be registered under the bidders name or the letter of Joint Venture must be submitted by the Licence holder where the licence is not in the name of the bidder.

Bidder to Sign and Date every Page

**BIDDER'S COMMENTS:** 

BIDDERS THAT NEGLECT TO SUBMIT A LICENCE WILL BE DISQUALIFIED

TECHNICAL SPECIFICATION.

SPECIFICATION: H.T.S. AC11640 REVISED: 05/08/2019 Page 8 of 12

Revised: 05/08/2019

## PROVINCE OF KWAZULU-NATAL

## **DEPARTMENT OF HEALTH**

# HEALTH TECHNOLOGY SERVICES (H.T.S)

**SPECIFICATION FOR:** 

**RESISTIVE HAND ACTIVITY SET X2** 

SPECIFICATION: H.T.S. NO. AC11898

Intended Areas of Use: Dr PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL **Expert Advisory Group:** 

Bidder to Sign and Date every Page

RESISTIVE HAND ACTIVITIES SET.

## **TECHNICAL SPECIFICATION.**

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This bid calls for the supply of a VARIABLE EXERCISERS X2 used specifically in a Hospital environment for rehabilitation.

BIDDER'S COMMENTS:	

#### Clause T2

## Key requiremnts of the offered unit

#	Description	Specification
		Extra soft – 0.86Kg (Yellow) Soft - 1.43Kg (Red) Medium - 2.3Kg (Green) Heavy – 3.2Kg (Blue) Extra heavy – 4.5Kg (Black)
( )	Hand grip exercise (set of 2)	

Bidder to Sign and Date every Page

SPECIFICATION: H.T.S. AC11898 REVISED: 05/08/2019 Page 8 of 13

#	Description	Specification
2.2	Gel ball exerciser (set of 2)	Effective hand exercise for rehabilitation or strength building Pleasant hand feel Various resistant balls in colors (Extra soft, soft, medium, firm and extra firm)
2.3	Hand exercising putty (Set of 2)	Different color resistances:  a) Extra soft b) Soft c) Medium d) Firm e) Extra firm Non toxic Great for stress relief Latex free Clean and hygenic

BIDDER'S COMMENTS:		

# **TECHNICAL SPECIFICATION.**

Clause T	1	
This bid o	ealls for the supply of a LEG SUPPORT POP X2 used specifically in	n a Hospital enviroment.
BIDDER'	S COMMENTS:	
Clause T	2	
Key requ	iremnts of the offered unit	
, , , , , , , , , , , , , , , , , , , ,	Description	Bidders comments
2.1	Leg brace specifically designed for post-operative and post-injury rehabilitation.  ROM control in 15° increments: Flexion 0°-105°, Extension 15°-90 Suggested weight range to up to approx 120 kg Push-button system/ one touch hinge for easy Length adjustment. Quick release buckles for easy fitment and taking off. Unit must be padded for patient comfort. If unit is specifically designed for left or right leg then both should be supplied.	
BIDDER'	S COMMENTS:	
Juse T RADIATI	3 ON CONTROL LICENCE	
equipmer Departme documen Licence h	nust state the Radiation Control Licence number of the make and apparatus appears on the schedule of Hazardous Substances, is ent of Health, a licence in terms of the Act on Hazardous Substance. The licence must be registered under the bidders name or the holder where the licence is not in the name of the bidder.  THAT NEGLECT TO SUBMIT A LICENCE WILL BE DISQUALING.	ssued by the Directorate: Radiation Control of the ces (Act 15/1973) must be submitted with the bid letter of Joint Venture must be submitted by the
BIDDER'	S COMMENTS:	

Bidder to Sign and Date every Page