

Quotation Advert

Opening Date: 07/04/2020
Closing Date: 17/04/2020
Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: St Aidans Mission hospital
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required: ST AIDANS HOSPITAL
Date Submitted: 06/04/2020

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: 008/20
Item Category: Goods
Item Description: Repairs to the kitchen extraction unit

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Select... Site Visit
Date: 09/04/2020
Time: 10:00
Venue: St Aidans hospital

QUOTES CAN BE COLLECTED FROM: St Aidans Hospital

QUOTES SHOULD BE DELIVERED TO: St Aidans Hospital

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MRS N.P ZUMA / MISS P ADONIS
Email: phillicia.adonis@yahoo.com

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Name:

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philicia.adonis@yahoo.com

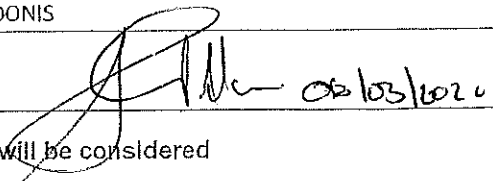
Contact Number:

0733998274/ 0781860937

Finance Manager Name:

MISS P ADONIS

Finance Manager Signature:



No late quotes will be considered



ST AIDANS HOSPITAL

SPECIFICATION REQUIREMENTS FOR THE FOLLOWING:

Repairs to the Kitchen Extraction Unit.

NO	COMPULSORY SPECIFICATION REQUIREMENTS	YES or NO
1	<p>Bidders must note that answers must be provided to every technical (technical specification) requirement in this Quotation Specification example YES or NO and where there are deviations, these deviations must be clearly specified. The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every technical (technical specification) requirement in this Quotation Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted. Bidders must also note that no part of any technical (technical specification) in this Bid Specification may be altered. Where there are traces of alterations found to the technical specification in this document during the evaluation, the Evaluation Committee will reserve the right to disqualify the bidder. The use of correcting fluid/tippex will disqualify the quotation. THIS DOCUMENT CANNOT BE RE-TYPED.</p>	
2	Compulsory Site Meeting: YES.	
3	COMPULSORY: CIDB CATEGORY: Minimal Grade 1 - ME and SF.	
4	Only businesses in the required industrial sector relevant to the quote will be considered. Awards will be made in terms of companies core business operations. /	
5	<p>OFFICIAL DOCUMENTATION:</p> <p>5.1 Compulsory Official price quotation page Form 8</p> <p>5.2 Compulsory Official SBD Forms</p> <p>5.3 Compulsory Original Valid SARS</p> <p>5.4 Compulsory Valid CIDB Certificate – copies must be certified by a Commissioner of Oaths</p> <p>5.5 Valid BBBEE Certificate – copies must be certified by a Commissioner of Oaths to qualify for Preference Points.</p> <p>5.6. Letter of Good Standing.</p>	

TECHNICAL SPECIFICATION:

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6.1. Supply and install the Following equipment:

Decommission the existing unit. And remove all old components.
Seal off all existing entry points and cavities.

1. Supply and install Silencer unit as per existing.
 2. Supply and install fan unit to match existing specifications, with a variable speed drive control.
 3. Supply and install Stainless steel food grade canopies.
 4. Manufacturer, supply and install stainless steel ducting.
 5. Supply and install 8 Meter stainless steel sheeting to close up all openings
 6. Supply and install stainless steel mesh guards.
 7. Issue COC. For all electrical work and all fire compliance certification for entire installation.
 8. Supply and install inline fire dampers.
- All ducting and pipework is to be stainless steel polished to food grade specifications.
9. make good all areas where worked.
 10. Reseal waterproofing in areas affected.
- Ensure that there is no leak in ducting and areas of penetration.

- This units and all installation and workmanship related items must come with a one year warrantee.
- Maintenance of this unit for the Duration of the one year guarantee is the service provider's responsibility.
- The service provider is to provide all compulsory guarantee certificates, user manuals, and service and maintenance requirements on completion of the installation to the maintenance Manager.

- 6.2. All work must be carried out during normal working hours. Qualified Technicians will perform all work and reasonable care will be taken by the contractor as per the OHS Act 85 of 1993 and the terms and conditions of this contract.
- 6.3. Complete services with Safety certification, labelling etc and service guarantees. To include all inspection reports as per the Occupational Health and Safety Act 85 of 1993 and the terms and conditions of the contract.
- 6.4. To perform the work required in terms of this contract during normal working hours except in the case of an emergency.
- 6.5 Hand over a written guarantee on completion of the installation stating the Model & Serial Number and the Location of the unit and the expiry date. The guarantee period shall be for a period of twelve (12) months on parts and labour.
- 6.6. All building work required for the completion of the installation will be the responsibility of the contractor which includes plastering ,matching up existing brick work, window-panes, touch-up paint etc. During the progress of work, the contractor shall clean up and leave the work site in a clean and tidy condition. Alterations or damages to be made good.
- 6.7. Air-conditioners must have a complete extra protection coating against corrosion. Coils to be treated with Coil Guard.
- 6.8. Procedure requirements will have to be signed by the contractor.
- 6.9. Spare parts of units installed to be readily available as and when required.
- 6.10. Important: Services to the Air Conditioning Units as recommended by the Manufacturer must be provided by the successful contractor at his cost for

the duration of the Guarantee period as stipulated.

- 6.11. All installations required, cables, weather proofed isolators, circuit breakers, etc. to be supplied and installed by the successful Contractor. All piping and cables to be in PVC Trunking. Existing piping must be replaced with new.
 - 6.12. On completion, a certificate of compliance must be handed to the Chief Artisan.
 - 6.13. No condenser to be mounted onto waterproofed roof areas. Mounting must be via galvanised bracketry and Rawl-bolted to the wall.
 - 6.14. To allow for Contractor inspections by an inspector from the Department of Labour, workmen, lights, tools, instruments and other equipment required by the inspector for the purpose of the inspection.
 - 6.15. To allow for any additional inspections called for by DOH and OHS (Occupational Health and Safety Act) 85, of 1993 – this mandatory requirement will form part of this contract. State if your company offers random OHS inspections as part of your service offer to the Department at no charge.
 - 6.16. **AFTER SERVICE REMEDIAL WORK / REPAIRS / REPLACEMENTS**
Contractor is required to submit a detailed report to the Maintenance Manager on completion of service. Repairs are undertaken through formal authority (order number). No repairs to be under taken without prior authority. All after service remedial work follows the process listed in Point 6.11. below.
 - 6.17. **CALL OUT FOR BREAKDOWN/S and REPAIR/S** – To have available within business hours and all repair work to be under taken by a qualified technician at all times.
 - 6.18. **Unforeseen or Emergency Breakdown/s and Repair/s:**
To repair and replace any part of the existing components, when such replacement or repair has been occasioned by fair wear and tear and in the Contractor's opinion is essential for the safe functioning of the Air Conditioners supplied, fitted and commissioned in its entirety. All identified replacement/s or repair/s and down time to be detailed in a report and handed to the maintenance manager. The following compulsory documentation will be required for all repairs before commencing with such repair/s:
 - Detailed Report
 - Compulsory Official Price Quotation Price Page – Form 8
 - Compulsory SBD4 Form
 - Compulsory Bill of Quantities Form
 - Job card, safety certification and completion certificate
 - Proof of guarantees pertaining to workmanship, materials and parts
 - 6.19. Contractor must supply all user manuals and service manuals or guides on in house maintenance if required and all relevant information with regard to service intervals to be handed to maintenance manager.
 - 6.20. Quoted Price must be held firm for the duration of the contract. It is the Contractor's responsibility to take a forward cover for any future increase in charges, taxes, duty etc that maybe imposed on the Contractor in respect of servicing, materials and parts.
 - 6.21. **NO SUB CONTRACTING WILL BE ALLOWED FOR THIS CONTRACT. ONLY COMPANIES SPECIALISING IN THIS FIELD WILL BE CONSIDERED.**
- ONLY OFFICIALLY AUTHORIZED PERSON/S RELATED TO THE ABOVE SERVICE WILL BE GRANTED ACCESS INTO THE INSTITUTION, FOR THE DURATION OF THE CONTRACT..**

GENERAL TERMS AND CONDITIONS

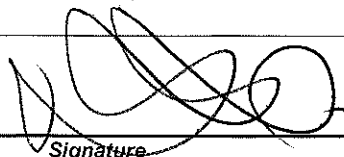
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- 7.1 The Contractor to commence work on receipt of order or prior arrangement.
Contractor to ensure he/she informs the Maintenance Manager of planned services to be provided, with approximate down time. There after fixed dates and times must be communicated to the Maintenance Manager. Only the authorised person/s will be permitted on site for the duration of this contract.
- 7.2 Contractors to work within normal working hour's i.e. 07H00 to 15H30, unless prior arrangements have been agreed on and authorized for afterhours work on site. Entrance and exit for authorized afterhours work - the Contractor must at all time report to and sign in and out with the Security Supervisor on site.
- 7.3 The contractor and contractor's employees are required to report to the Maintenance Supervisor or Official in Charge upon arrival and prior to departure from the institution.
- 7.4 Compulsory: Signing in and out in the Contractors Register. The Register must be signed by all contractors' staff on site, individually. (Company name, Contractor personnel/staff with title/designation as per page 3 of the BILL OF QUANTITIES Document)
- 7.5 Compulsory compliance to the OHS ACT 85 of 1993, National Building Regulations & the institution agreed on terms for the duration of the contract.
- 7.6 The Contractor will ensure the area/s where the contract is under way, the area/s closest to and within this area is always kept clean and safe for all persons. Ensure proper visible signage is in place indicating restricted areas is in place for the duration of the work in progress and removed on completion of the contract.
- 7.7 Handing over certificate, Safety Certificates, invoice/s, and job card will ONLY be accepted, once the site is cleared of all rubble/debris/unwanted scrap, under the supervision of the Maintenance Manager. No scrap metal or redundant parts, materials, equipment or plant to be removed off site without prior written authority from the Systems Manager.
- 7.8 The contractor shall make timeous arrangements with the Maintenance Manager to inspect all work carried out on the equipment/installation prior to departure off site.
- 7.9 Should any part of the complete works perform unsatisfactorily, so as to become detrimental to its functional use, the contractor shall replace any such part, or the complete works, with equipment as prescribed by the institution without delay at his/her own cost. Any damages caused to the building, plant or working area due to contractor negligence, will be repaired at the contractor's cost before the end of the contract or the costs will be deducted from the final invoice of the current work in progress,
- 7.10 Failure to comply with the contract can result in penalties being levied.
- 7.11 The contractor shall submit his/her final invoice only after all work is satisfied as per the technical specification of the contract, together with all written guarantees not less than 12 months, safety & completion certificates, written reports if required and signed off job cards and checklists, together with the required instruction manuals, service intervals and written maintenance advice on the internal up keep of the equipment.
- 7.12 All work carried out must be to the satisfaction of the Maintenance Manager / Systems Manager or an Engineer requested by the Department's to endorse such work carried out. The Department reserves the right to consult or confirm all work undertaken by the awarded Contractor.

End user:

N. MOHAMED

Name



Signature

24/02/2020

Date