



Quotation Advert

Opening Date: 2020-08-14

Closing Date: 2020-08-20

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Town Hill hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: TOWNHILL HOSPITAL

Date Submitted: 2020-08-13

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: 128/20

Item Category: Goods

Item Description:

- SUPPLY AND DELIVER:
- Bags Laundry - 800 units as per specification attached.
- Blanket Woolen 150x200 cm - 1000 units as per specification attached
- Draw Sheets white 100x180 cm-100 units as per specification attached.
- Bedsprad Patient (counterpanes)- 500 units as per specification attached.
- Bath Towels Royal Blue- 1 000 units as per specification attached.
- Bunni Blankets/ Throw- 1 000 units as per specification attached.

 NB: specification page must be completed in full and submitted together with quotation document. failure to comply will disqualify

Quantity (if supplies): AS PER SPECIFICATION ATTACHED ON THE QUOTATION DOCUMENT

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: SCM (STORES) DEPARTMENT FROM 08H00 TO 15H30

QUOTES SHOULD BE DELIVERED TO: TENDER BOX NEXT TO SECURITY OFFICE OR FAX TO 0333455720

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MRS JUNICA PERUMAL

Email: junica.perumal@kznhealth.gov.za

Contact Number: 033 341 5622/20

Finance Manager Name: *KN Adela*

Finance Manager Signature: *[Handwritten Signature]*

No late quotes will be considered

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STORES DEPARTMENT
OFF HYSLOP ROAD
PMBURG 3201**

OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: 128/20

DESCRIPTION: SUPPLY AND DELIVER CLOTHING ITEMS AS PER SPECIFICATION ATTACHED

SIGNATURE OF BIDDER DATE.....
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
SUPPLY AND DELIVER:						
1.	800 units	BAGS LAUNDRY - AS PER SPEC ATTACHED				
2.	1000 units	BLANKETS WOOLLEN 150x200cm- AS PER SPEC ATTACHED				
3.	100 units	DRAW SHEETS WHITE 100x180cm- AS PER SPEC ATTACHED				
4.	500 units	BEDSPREAD PATIENT (COUNTERPANES) - AS PER SPEC ATTACHED				
5.	1000 units	BATH TOWELS ROYAL BLUE - AS PER SPEC ATTACHED				
6.	1000 units	BUNNI BLANKETS/ THROWAS PER SPEC ATTACHED				
		specification document attached must be completed in full and submitted with quotation document, failure to comply will disqualify the quotation document.				
		SUCCESSFUL BIDDER WILL ONLY BE PAID IN FULL WHEN THE JOB IS FULLY COMPLETED. NO PART-PAYMENTS WILL BE DONE.				
		A BB-EE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs OR QSEs) MUST BE STAMPED COMMISSIONER OF OATH AND BE SUBMITTED WITH QUOTATION DOCUMENT, FAILURE TO COMPLY WILL AND BE SUBMITTED WITH QUOTATION DOCUMENT, FAILURE TO COMPLY WILL DISQUALIFY THE BIDDER FOR PREFERENCE POINTS FOR B BB-EE.				
		ALL ERRORS WITH CALCULATIONS OR INCORRECT AMOUNTS STIPULATED ON QUOTATION DOCUMENT WILL RENDER THE QUOTATION INVALID.				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: <u>Mrs J Peruma</u> Tel: <u>0333415622</u></p> <p>E-Mail Address: <u>junica.peruma@kznhealth.gov.za</u></p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: <u>Mrs J Peruma</u> Tel: <u>0333415622</u></p>
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DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- | | |
|--|---|
| 2.1. Full Name of bidder/representative..... | 2.4. Company Registration Number: |
| 2.2. Identity Number: | 2.5. Tax Reference Number: |
| 2.3. Position occupied in the Company (director, trustee, shareholder?)..... | 2.6. VAT Registration Number: |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
 Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution: Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Name of bidder Signature Position Date
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¹"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

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SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

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- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date: _____ Time: _____ Place: _____

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

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13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

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3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Co-operative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

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9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....

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health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

30 HYSLOP ROAD, PIETERMARITZBURG, 3201
P.O. BOX 400, PIETERMARITZBURG, 3200
Tel: 033 341 5622 Fax: 033 345 5720 Email: Junica.perumal@kznhealth.gov.za
www.kznhealth.gov.za

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SPECIFICATION OF BAGS LAUNDRY (38 010 14) (White Nylon) – 800 UNITS

SECTION A – General

Clause	Clause Description	Bidders Remark
G1	Bidder must quote on the Supply and Deliver of the Item.	
G2	Locally produced/manufactured goods with 100% Local content will be considered.	
G3	Bidders are required to complete SBD6.2; Annexure C, D & E documents – Failure to comply will disqualify the Quotation Document.	
G4	Bidders must provide a sample of the item quoted for if required for evaluation purposes.	
G5	Please state brand name of the item quoted for.	
G6	Bidder to note that the guarantee period commences when the stock is successfully received and signed for.	
G7	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	

SECTION B – Technical Specifications

Clause	Clause Description	Bidders Remarks
T1	Round Base, Cylinder shaped. Draw cord to pass through 14 eyelets, 1.25cm inside diameter, evenly spaced apart through hem at mouth i.e. ±09cm apart. It is essential that an equal number of eyelets be fitted. Base to walls and all wall join seams to be made with 3 rows of stitching. Double thickness base and reinforced stitching.	
T2	Material: 470 dtex Nylon (Warp and Weft)	
T3	Colour: White	
T4	Lettering: The item must be marked with the KZN lettering 40mm high 50cm apart in a band across the body of the bag.	
T5	Weight: 225 grams per square meter.	
T6	Dimensions: Top (unopened) Diameter ±85cm. Sides ±90cm. Base diameter ±60cm. 6cm Hem at mouth fitted, with eyelets and draw-cord for closing the bag.	
T7	Stitching: Thread M80 mercerized, stitches 5 per 10mm	
T8	Seams: Hem at mouth = 60mm double stitched and bar tacked for durability. Other joins – hemmed 2.5cm wide and double stitched.	
T9	Eyelets: 14 eyelets (size=2.5cm internal diameter) evenly spaced apart through hem at mouth of the bag at approximately 12cm apart.	
T10	Handles: Two to be fitted: one across the middle of the base, and one on the other side – 35cm from top. Each handle to be 15cm long, 6cm wide hemmed and flag stitched at joins.	
T11	Drawcord: To be good quality woven nylon 6mm diameter and 100cm long. Ends knotted and single sealed.	

TOWNHILL HOSPITAL
STORES DEPARTMENT
30 HYSLOP ROAD
PIETERMARITZBURG 3201

T12	Size Tab: Mercerised and singed dye fast size tab to be sewn on each item indicating item no (38 010 14), Bags, Laundry (white nylon), dimensions, Manufacturer name.	
-----	---	--

SECTION C – Confirmation

Compulsory to be completed by the bidder and returned with quotation:

I.....,from.....do hereby	
(Print Name)	Name of Business
Acknowledge that I have read and understood the specifications as lay out above and will ensure that the quotation price submitted will address all the requirements as stipulated.	
...../...../.....
Signature	Date

**TOWNHILL HOSPITAL
STORES DEPARTMENT
OFF HYSLOP ROAD
PMBURG 3201**



health
 Department:
 Health
 PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

30 HYSLOP ROAD, PIETERMARITZBURG, 3201
 P.O. BOX 400, PIETERMARITZBURG, 3200
 Tel: 033 341 5622 Fax: 033 345 5720 Email: Junica.perumal@kznhealth.gov.za
 www.kznhealth.gov.za

TOWNHILL HOSPITAL

SPECIFICATION OF BLANKETS WOOLEN 150X200cm – 1000 units

SECTION A – General

Clause	Clause Description	Bidders Remark
G1	Bidder must quote on the Supply and Deliver of the Item.	
G2	SABS 1401 Parts 1 and 2 Type 27T proof of certification or any other relevant certification documentation must be provided with the quotation.	
G3	Locally produced/manufactured goods with 100% Local content will be considered.	
G4	Bidders are required to complete SBD6.2; Annexure C, D & E documents – Failure to comply will disqualify the Quotation Document.	
G5	Bidders must provide a sample of the item quoted for if required for evaluation purposes.	
G6	Please state brand name of the item quoted for.	
G7	Bidder to note that the guarantee period commences when the stock is successfully received and signed for.	
G8	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	

SECTION B – Technical Specifications

Clause	Clause Description	Bidders Remarks
T1	Item: Blankets Woolen 150 x 200cm (1000 units)	
T2	Fabric/Material: 90% Wool & 10% Synthetic Fibers	
T3	Thread Count: 180 or better	
T4	Colour: Navy Blue	
T5	Dimensions: 150cm x 200cm	
T6	Stitching: Thread M80 mercerized, stitches 5 per 10mm	
T7	Seams: Raw seams hemmed 2.5cm wide Double stitched	
T8	Size Tab: Mercerized and singed dye fast size tab to be sewn on each item indicating item no (38 018 27), dimensions, Manufacturer name.	
T5	Similar or equal to picture below	



**TOWNHILL HOSPITAL
 STORES DEPARTMENT
 OFF HYSLOP ROAD
 P.M.BURG 3201**

SECTION C – Confirmation

Compulsory to be completed by the bidder and returned with quotation:

I.....,from.....do hereby
(Print Name) Name of Business

Acknowledge that I have read and understood the specifications as lay out above and will ensure that the quotation price submitted will address all the requirements as stipulated.

.....
Signature

...../...../.....
Date

**TOWNHILL HOSPITAL
STORES DEPARTMENT
OFF HYSLOP ROAD
PMBURG 3201**



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

30 HYSLOP ROAD, PIETERMARITZBURG, 3201
P.O. BOX 400, PIETERMARITZBURG, 3200
Tel: 033 341 5622 Fax: 033 345 5720 Email: Junica.perumal@kznhealth.gov.za
www.kznhealth.gov.za

TOWNHILL HOSPITAL

SPECIFICATION OF DRAW SHEETS WHITE (38 088 20) – 100 units

SECTION A – General

Clause	Clause Description	Bidders Remark
G1	Bidder must quote on the Supply and Deliver of the Item.	
G2	SABS 1401 Part 3 of 1983 Latest issue Type P48 - proof of certification or any other relevant certification documentation must be provided with the quotation.	
G3	Locally produced/manufactured goods with 100% Local content will be considered.	
G4	Bidders are required to complete SBD6.2; Annexure C, D & E documents – Failure to comply will disqualify the Quotation Document.	
G5	Bidders must provide a sample of the item quoted for if required for evaluation purposes.	
G6	Please state brand name of the item quoted for.	
G7	Bidder to note that the guarantee period commences when the stock is successfully received and signed for.	
G8	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	

SECTION B – Technical Specifications

Clause	Clause Description	Bidders Remarks
T1	Draw Sheets cotton (White) 100 x 180cm.	
T2	Fabric/Material: 100% cotton, bleached and fully pre-shrunk. Two layers of material	
T3	Thread Count: 180 or better	
T4	Colour: CKS 129-1c/2 White	
T5	Lettering: The item must be marked with the KZN THH 20mm lettering royal blue (CKS 129-31c) over the entire face of the item.	
T6	Dimensions: Finished – 100cm x 180cm	
T7	Stitching: Thread M80 mercerized, stitches 5 per 10mm	
T8	Seams: Raw ends turned in 1.25 seams hemmed 2.5cm wide Doubled stitched	
T9	Size Tab: Mercerized and singed dye fast size tab to be sewn on each item indicating item no (38 088 20), dimensions, Manufacturer name.	
T10	ADDITIONAL: One row of stitching down center of length	

**TOWNHILL HOSPITAL
STORES DEPARTMENT
OFF HYSLOP ROAD
PMBURG 3201**

SECTION C – Confirmation - Compulsory to be completed by the bidder and returned with quotation:

I.....,from.....do hereby
(Print Name) Name of Business

Acknowledge that I have read and understood the specifications as lay out above and will ensure that the quotation price submitted will address all the requirements as stipulated.

.....
Signature

...../...../.....
Date

**TOWNHILL HOSPITAL
STORES DEPARTMENT
OFF HYSLOP ROAD
PMBURG 3201**



SPECIFICATION OF BATH TOWELS (Royal Blue) (38 10210) – 1000 units

SECTION A – General

Clause	Clause Description	Bidders Remark
G1	Bidder must quote on the Supply and Deliver of the Item.	
G2	SABS 1401 Part 13 proof of certification or any other relevant certification documentation must be provided with the quotation.	
G3	Locally produced/manufactured goods with 100% Local content will be considered.	
G4	Bidders are required to complete SBD6.2; Annexure C, D & E documents – Failure to comply will disqualify the Quotation Document.	
G5	Bidders must provide a sample of the item quoted for if required for evaluation purposes.	
G6	Please state brand name of the item quoted for.	
G7	Bidder to note that the guarantee period commences when the stock is successfully received and signed for.	
G8	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	

SECTION B – Technical Specifications

Clause	Clause Description	Bidders Remarks
T1	Item: Towels Bath (Royal Blue) 135 x 70cm	
T2	Fabric/Material: 100% cotton, bleached and fully pre-shrunk.	
T3	Colour: CKS Royal Blue	
T4	Lettering: The item must be marked with the KZN 80mm lettering Black in two places on the face of the item.	
T5	Dimensions: Finished – 135cm x 70cm	
T6	Stitching: Thread M80 mercerized, stitches 5 per 10mm	
T7	Seams: Raw seams hemmed 1.5cm wide Doubled stitched	
T8	Size Tab: Mercerized and singed dye fast size tab to be sewn on each item indicating item no (38 10210), dimensions, Manufacturer name.	

SECTION C – Confirmation - Compulsory to be completed by the bidder and returned with quotation:

I.....,from.....do hereby
 (Print Name) Name of Business
 Acknowledge that I have read and understood the specifications as lay out above and will ensure that the quotation price submitted will address all the requirements as stipulated.

...../...../.....
 Signature Date

**TOWNHILL HOSPITAL
 STORES DEPARTMENT
 OFF HYSLOP ROAD
 PMBURG 3201**



SPECIFICATION OF BUNNI BLANKETS / THROW 130CM X 100CM – 1000 units

SECTION A – General

Clause	Clause Description	Bidders Remark
G1	Bidder must quote on the Supply and Deliver of the Item.	
G2	SABS 1401 Parts 1 and 2 Type 27T proof of certification or any other relevant certification documentation must be provided with the quotation.	
G3	Locally produced/manufactured goods with 100% Local content will be considered.	
G4	Bidders are required to complete SBD6.2; Annexure C, D & E documents – Failure to comply will disqualify the Quotation Document.	
G5	Bidders must provide a sample of the item quoted for if required for evaluation purposes.	
G6	Please state brand name of the item quoted for.	
G7	Bidder to note that the guarantee period commences when the stock is successfully received and signed for.	
G8	Failure to return this specification document fully completed and signed may render your quotation document as not valid and will not be considered.	

SECTION B – Technical Specifications

Clause	Clause Description	Bidders Remarks
T1	Item: Bunni Blanket or Throw ±130 x 100cm (1000 units)	
T2	Fabric/Material: 90% Microfiber Acrylic, 10% Polyester	
T3	Design: Trendy unisex design (Reversible)	
T4	Colour: Trendy Colours/Design	
T5	Dimensions: 130cm x 100cm	
T6	Stitching: Thread M80 mercerized, stitches 5 per 10mm	
T7	Seams: Raw seams hemmed 2.5cm wide Double stitched	
T8	Size Tab: Mercerized and singed dye fast size tab to be sewn on each item indicating item no (38 018 69), dimensions, Manufacturer name. (Also tag for care instructions to be included).	
T5	Similar or equal to picture below	

**TOWNHILL HOSPITAL
 STORES DEPARTMENT
 OFF HYSLOP ROAD
 PMBURG 3201**



SECTION C – Confirmation

Compulsory to be completed by the bidder and returned with quotation:

I.....,from.....do hereby

(Print Name)

Name of Business

Acknowledge that I have read and understood the specifications as lay out above and will ensure that the quotation price submitted will address all the requirements as stipulated.

.....

Signature

...../...../.....

Date

**TOWNHILL HOSPITAL
STORES DEPARTMENT
OFF HYSLOP ROAD
PMBURG 3201**



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

121 Chief Albert Luthe Street
PIETERMARITZBURG, 3201
P.O. Box X 9051, Pietermaritzburg, 3201
Tel: 033-8467309 Fax: 033 8467418 Email: pyasha.aboobaker@kznhealth.gov.za
www.kznhealth.gov.za

SUPPLY CHAIN MANAGEMENT

Enquiries: Ms. A Aboobaker
Telephone: (033) 815-8334
Reference No: 5/1/1/P

26th June 2019

To: Head Office Managers
District Managers
Chief Executive Officers
Community Healthcare Centre Managers
EMS Managers
Finance Managers
SCM Managers

CIRCULAR NO: G87/2019

LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

1. PURPOSE

- 1.1. To Advise All Institutions, District Managers, Hospital Managers, Community Health Care Managers, EMS Managers, Finance Managers and Supply Chain Managers regarding local production and content as per the Preferential Procurement Regulations, 2011 (Regulation 9).

2. BACKGROUND

- 2.1. "Local Content" is referred to the portion of the tender price which is not included in the imported content, provided that local manufacturing does take place within the borders of South Africa (SABS Approved Technical Specification SATS 1286:2011)
- 2.2. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 2.3. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
 - 2.3.1 If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorisation from the dti should there be a need to import such raw material or input; and
 - 2.3.2 A copy of the authorisation letter must be submitted together with the bid document at the closing date and time of the bid
- 2.4. Where necessary, for bids referred to in paragraph 2.3 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 2.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

3. APPLICATION AND INSTRUCTION

- 3.1 Suppliers bidding within stipulated designated sectors must ensure that the local content declaration is complete, together with Annexure C,D and E

Herewith the link for designated sectors from the National Treasury Website:
http://ocpo.treasury.gov.za/Buyers_Area/Legislation/Pages/Designated-Sectors.aspx

3.2 The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

3.2.1 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.dti.gov.za/industrial_development/ip.jsp.

3.3 Herewith the link for Stipulated minimum threshold.; i.e. The portion of local production and content as determined by the Department of Trade and Industry:
http://www.thedti.gov.za/industrial_development/ip.jsp

3.4 Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

3.5 A bid may be disqualified if –

a) The Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

3.6 If all documents stipulated above are submitted timeously, and suppliers meet the stipulated minimum threshold of the item as stated by National Treasury (Link in point 3.1), the bid will move into the second stage of evaluation i.e. price and B-BBEE.

3.7 Once bids are awarded, the dti must be notified of all the successful bidders and provided with copies of their SBD 6.2 & Annex C.

3.8 Please be advised that all Head Office Managers, District Managers, Chief Executive Officers, Community Healthcare Centre Manager, EMS Managers, Finance / Systems Managers, SCM Managers are to disseminate the following instruction accordingly.

3.9 Any enquiries in respect of local production and content and all documents to be submitted to the dti must be directed as follows:

The Department of Trade and Industry
Private Bag x 84
Pretoria
001

The Department of Trade and Industry: Industrial Procurement
Tel: (012) 394 4927
Fax: (012) 394 4927

Thank you

Signed copy available on request

MR V. MEMELA
ACTING CHIEF DIRECTOR
CENTRAL SUPPLY CHAIN MANAGEMENT

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.resbank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)**

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):
.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names).
do hereby declare, in my capacity as
of (name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017

promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No. _____
 (D2) Tender description: _____
 (D3) Designated Products: _____
 (D4) Tender Authority: _____
 (D5) Tendering Entity name: _____
 (D6) Tender Exchange Rate: _____

Note: VAT to be excluded from all calculations

EU R 9.00 GBP R 12.00

A. Exempted imported content

Tender Item no's	Description of imported content	Local supplier	Overseas Supplier	Calculation of imported content					Summary		
				Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)

(D19) Total exempt imported value

B. Imported directly by the Tenderer

Tender Item no's	Description of imported content	Unit of measure	Overseas Supplier	Calculation of imported content					Summary		
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)

(D32) Total imported value by tenderer

C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Calculation of imported content					Summary		
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)

(D45) Total imported value by 3rd party

D. Other foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Calculation of foreign currency payments	
			Foreign currency value paid	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D49)	(D50)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above

Signature of Tenderer from Annex B

Date:

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	<input style="width: 90%;" type="text"/>
(E2)	Tender description:	<input style="width: 90%;" type="text"/>
(E3)	Designated products:	<input style="width: 90%;" type="text"/>
(E4)	Tender Authority:	<input style="width: 90%;" type="text"/>
(E5)	Tendering Entity name:	<input style="width: 90%;" type="text"/>

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			R 0

(E10) **Manpower costs** (Tenderer's manpower cost) R 0

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R 0

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R 0

(E13) **Total local content** R 0

This total must correspond with Annex C G24

Signature of tenderer from Annex B

Date: _____



national treasury

Department
National Treasury
REPUBLIC OF SOUTH AFRICA
Private Bag X115, Pretoria, 0001

**TO: ACCOUNTING OFFICERS OF ALL NATIONAL DEPARTMENTS AND
CONSTITUTIONAL INSTITUTIONS**

**ACCOUNTING OFFICERS OF ALL MUNICIPALITIES AND MUNICIPAL
ENTITIES**

ACCOUNTING AUTHORITIES OF ALL SCHEDULE 2 AND 3 PUBLIC ENTITIES

HEAD OFFICIALS OF PROVINCIAL TREASURIES

NATIONAL TREASURY INSTRUCTION 04 OF 2015/2016

**AMENDMENT OF DECLARATION CERTIFICATES FOR LOCAL PRODUCTION AND
CONTENT FOR DESIGNATED SECTORS [STANDARD BIDDING DOCUMENT (SBD 6.2)
AND MUNICIPAL BIDDING DOCUMENT (MBD6.2)]**

1. PURPOSE

- 1.1 The purpose of this instruction is to prescribe the amended Standard Bidding Document (SBD 6.2) and Municipal Bidding Document (MBD 6.2) to give effect to the new requirements prescribed by the Department of Trade and Industry (the dti).

2. BACKGROUND

- 2.1 The Preferential Procurement Regulations, 2011 ('the Regulations') made in terms of section 5 of the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) which came into effect on 7 December 2011 make provision for the dti to designate sectors in line with national development and industrial policies for local production.
- 2.2 Regulation 9 (1) of the Regulations prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 2.3 Since 16 July 2012, the dti has designated and determined the stipulated minimum threshold for various sectors/products for local production and content.

2.4 Giving effect to the designations in question, the National Treasury has issued the following instructions, prescribing how the designation of sectors/products for local production and content should be implemented:

- (a) Furniture Products
- (b) Set top boxes sector
- (c) Bus sector
- (d) Steel power pylons sector
- (e) Canned or processed vegetables sector
- (f) Textile, clothing, leather and footwear sector
- (g) Rail rolling stock sector
- (h) Solar Water Heater Components
- (i) Electrical and Telecom Cable products
- (j) Residential Electricity Meters
- (k) Working Vessels (Boats)
- (l) Valve Products and Actuators

3. DISCUSSION

- 3.1 The SBD and MBD 6.2 prescribe that *"bidders must submit a certificate from a registered auditor confirming that the local content declaration templates have been audited and certified as correct"*.
- 3.2 This is a mandatory requirement and should bidders not adhere to it, it will result in their bids being disqualified from the bidding process.
- 3.3 The dti received numerous complaints from various stakeholders that this requirement is cumbersome and costly. It is for this reason that the dti decided that the provision be relaxed and only provides that the South African Bureau of Standards will conduct post award local content verification to ensure that the declaration made by bidders is true and correct.
- 3.4 From the effective date of this instruction, institutions must utilise the attached SBD and MBD 6.2 when inviting bids for sectors/products that have been designated for local production and content.

4. RETROSPECTIVE APPLICATION OF THIS INSTRUCTION

- 4.1 The application of the new condition that abolishes the submission of a certificate by bidders from a registered auditor confirming that the local content declaration templates have been audited and certified as correct may be applied retrospectively.
- 4.2 Bids that have already been issued and not yet awarded having the submission of the audit certificate as a requirement may be evaluated with that condition withdrawn (i.e. a requirement for a certificate by a registered auditor).
- 4.3 The retrospective application of this instruction does not apply to bids that have already been awarded.

5. ENQUIRIES

Any enquiries in respect of Local Production and Content and all documents to be submitted to the dti must be directed as follows:

The Department of Trade and Industry
Private Bag X84
Pretoria
0001

For Attention: Dr Tebogo Makube
Chief Director: Industrial Procurement
Tel: (012) 394 3927
Fax: (012) 394 4927
EMAIL: TMakube@thedti.gov.za

6. APPLICABILITY

This instruction applies to all national and provincial departments, constitutional institutions, public entities listed in schedules 2 and 3 to the PFMA and municipalities and municipal entities to which the MFMA apply.

7. DISSEMINATION OF INFORMATION CONTAINED IN THIS INSTRUCTION

- 7.1 Heads of provincial treasuries are requested to bring the contents of this instruction to the attention of accounting officers and supply chain management officials of their respective provincial departments.
- 7.2 Accounting officers of national and provincial departments are requested to bring the contents of this instruction to the attention of accounting authorities and the supply chain management officials of Schedule 3A and 3C public entities reporting to their respective executive authorities.
- 7.3 Accounting officers of municipalities and municipal entities are requested to bring the contents of this instruction to the attention of the supply chain management officials of their municipalities and municipal entities.
- 7.4 Accounting authorities of Schedule 2, 3B and 3D public entities are requested to bring the contents of this instruction to the attention of the supply chain management officials of their public entities.

8. NOTIFICATION TO THE AUDITOR-GENERAL

A copy of this instruction will be forwarded to the Auditor-General for notification.

9. AUTHORITY FOR THIS INSTRUCTION AND EFFECTIVE DATE

- 9.1 The Minister of Finance has approved the issuance of this instruction in terms of regulation 9(2) of the regulations.
- 9.2 This instruction takes effect from the date of issue.

CONTACT INFORMATION

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SCHALK HUMAN
ACTING CHIEF PROCUREMENT OFFICER
DATE: 21/7/2015