

Quotation Advert

Opening Date:

2020-08-25

Closing Date:

2020-09-03

Closing Time:

11:00

INSTITUTION DETAILS

Institution Name:

Head Office Quotations

Province:

KwaZulu-Natal

Department or Entity:

Department of Health

Division or section:

Central Supply Chain Management

Place where goods / services is required

Corporate Communication

Date Submitted

2020-08-24

ITEM CATEGORY AND DETAILS

Quotation Number:

ZNQ:

551/20/21-H

Item Category:

Goods

Item Description:

To supply and deliver Books for Departmental Libraries

Quantity (if supplies)

Various

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:

Select...

Date :

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

www.kznhealth.gov.za

QUOTES SHOULD BE DELIVERED TO:

Hand deliver 310 Jabu street, Old boys model, Tender Quotation Box or email to Quotations.scmho@kznhealth.gov.za

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:

Nolwazi Mthembu

Email:

nolwazi.mthembu1@kznhealth.gov.za


Contact Number:

033-8158411

Finance Manager Name:

T. Asbhy

Finance Manager Signature:



STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH- CENTRAL SCM

DATE ADVERTISED: 25/08/2020

PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201

ZNQ NUMBER: ZNQ551/20/21-H CLOSING DATE: 03/09/2020 CLOSING TIME: 11:00

DESCRIPTION: To supply and deliver Books for Departmental Libraries

CONTRACT PERIOD: **Once Off** VALIDITY PERIOD **60 Days**

SARS PIN.....

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISORY

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER	
----------------	--

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES		NO	
-----	--	----	--

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

[TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS);

A REGISTERED AUDITOR.....

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES		NO	
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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Title	Author / Editor	Edition	ISBN	Quantity	Unit Price	Total Price
Managing HIV in the workplace: Learning from SMEs	Vass & Phakathi, S	latest	9780796921611	5		
Manual of Clinical Paramedic procedures	Gregory		9781405163552	3		
Manual of community nursing & communicable diseases	Vlok, ME	latest	9780702122518	11		
Manual of dietetics practice .2019	Joan Gandy		9781119235927	1		
Manual of Emergency Airway Management	Ron Walls, Michael Murphy	4th	9781451144918	5		
Mastering operational risk	T Blunden, J Thirlwell	2nd	9780273778745	1		
Mayes' Midwifery	Sue Macdonald	14th ed.	9780702052330	1		
Mayes' midwifery	Mcdonald Sue	15th ed.	9780702062117	2		
Medical and surgical nursing assessment and management of clinical problems	Lewis SL Dirksen SR Heitmeper MIM Bucher L	4th	9780323328524	1		
Medical and surgical nursing assessment and	Brown, D Edwards H	4th	9780729582209	1		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

management of clinical problems	Seaton L Buckley T				
Men who hate women & the women who love them too much	S Forward	9780553381412	1		
Mental nursing: A south African perspective	Uys & Middleton	9781485102258	19		
Midwifery	Seller - SA	9781485121022	4		
Miller's Anesthesia, 2-Volume	Edited by Michael A Gropper	9780323596046	1		
mims			1		
Mind over matter, change how you feel by changing the way you think		9781462533695	1		
MRCPCH 1 Essential questions in paediatrics		9781905635535	1		
MRCPCH 1 Questions with individual subject summarised		9781905635740	1		
MRCPCH CLINICAL: Short cases, history taking and communication skills		9781905635962	1		
Myles textbook for midwives	Frazer D.M., Cooper	9780702041310	2		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

	Margeret					
Myles Textbook for Midwives	Fraser. D.	17th ed.	9780702076466	3		
Myles textbook for midwives	V. Ruth NGWnet	13TH ED.	443063923	2		
Myles textbook for midwives african edition	Anna Nolte	3rd ed.	9780702066629	2		
National kidney foundation primer on kidney diseases. 2019	Scott Gilbert	7th.ed.	9780323477949	1		
Nelson Essentials of pediatrics	Marcdante, K. & Kliegman, R.M.	8th edition	9780323511452	1		
Nephrology Secrets	Lemar, Edgar; Sparks, Mathew A	4th	9780323478717	1		
Newborn baby	Harrison Vincent	6th ed.	9781485121022	3		
Newborn baby	Vincent Harrison	5th ed.	9780702177088	2		
Nurse educators guide to management	Kotze, Wilma	latest edition	9780627026829	4		
Nursing assessment and management of clinical problems		latest	9780323091435	5		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Nursing Assessment, History Taking and Physical Examination	Viljoen, M.J- SA	latest edition	9781868919765	2		
Nursing care of infants and children	Wong	latest	9780323549394	5		
Nursing care plans: diagnoses, interventions and outcomes	Gulanick, M. & Myers, J.L.	9th edition	9780323428187	1		
Nursing dynamics	Muller, M	4th	9780796227560	26		
Nursing Research : Methods and Critical Appraisal for Evidence Based Practical	Lobiondo-Wood G, Haber J	latest	9780323431316 .00	2		
Nursing Research generating and assessing evidence for nursing practice	Polit and Beck		9781975110642	4		
Nursing Research: Generating and Assessing Evidence for nursing practice	Polit D and Beck	10th	9781496308924	1		
Nursing sociology	Du Toit; Van Staden	latest	9780627027598	22		
Nursing sociology	Du Toit, D. & Le Roux, E.	6th edition	9780627036699	2		
Nursing unit manager : a comprehensive guide	Meyer SM Naude M	3rd	9780796227416	15		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

	Shangase NC					
Obstetrics by Ten Teachers	Kenny C. and Myers J.		9781498744393	1		
Obstetrics in Southern Africa	Cronje H.S, Grobler - SA	latest edition	9780627019210	2		
Obstetrics and the new born	N.A. Naicker, E.V Mackay	3rd ed.	9780702021237	3		
Occupational health management & practice for occupational health	Susan Hattingh	3rd ed.	9780702156991	1		
Occupational health management & practice for occupational health	Susan Hattingh	4th ed.	9780702186745	2		
Occupational health management & practice for occupational health	Susan Hattingh	5th ed.	9781485112129	2		
Occupational health: management and practice for health practitioner	Jenny Acutt and Susan Hattingh	5th edition	9780702186745	2		
Oh's Intensive Care Manual	Bester, Hardy		9780702072215	2		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Ophthalmic Nursing	Shaw M.E, Lee A.	Intern edition	9781482249767	2		
Ophthalmology	Batterbury M, Murphy C.		9780702075025	2		
Ophthalmology	Yanoff M. Duker J.S.	Intern edition	9780323528207	1		
Orthotics and Prosthetics in Rehabilitation	Kevin C Chui	4th Edition	9780323676915	1		
oxford dictionary advance learners dictionary	S.A. Hornby, Joana Turnbull	8th/ 7th ed.	9780194799003	3		
Oxford Handbook of Complementary medicine				1		
Paediatric audiology 0-5 years	McCormick, Barry	3rd	9781861562173	1		
Paediatric Surgery 2vol. Set. 2019	Arnold G. Coran	7th.ed.	9780323549400	1		
Pathophysiology	Jacquelyn I. Banasik	6th	9780323625050	5		
Pediatric ENT radiology. 2003	A.L. Baryet		9783540000020	1		
Perez & Brandy's principles and practice of radiation	Edward C.Halperin		9781496386793	1		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

oncology.2019									
Pharmacology and the nursing process Text and study guide package	Lilley & Harrington	latest	9780323113410	5					
Pharmacology for nurses	Tiziani	latest	9780729541411	5					
Pharmacology for the primary care giver	Edmunds, Marilyn; Mayhew, Maren	latest	9780323087902	5					
Pharmacology, a patient -centered nursing process approach	McCuiston & Kee	latest	9781455754188	5					
Physics & chemistry for health care professionals	Jaros. GG and Breuer.H	Latest edition	1868532577	2					
Physics and chemistry for nurses	Jaros, G G; Breuer,H	latest	9780409109177	2					
Placement learning in cancer& Palliative care nursing: A guide for students	Howard & Whittaker	latest	9780702043000	5					
Practical guide for general nursing science: Part 1	Mulder, M.	Latest	9780798635707	8					
Practical guide for general nursing science: Part 2	Mulder, M.	Latest	9780798618731	2					

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Practice of nursing research: Appraisal, synthesis and generation of evidence	Jennifer R Gray	13th.ed.	9780323377584	1		
Preventative stress management in organization			9781433811852	1		
Preventive and Promotive Health Digest in Changing Africa	Nzimande, P N- SA	latest edition	9780620201865	3		
Preventive and promotive health digest in the changing Africa	Nzimande Philda	2nd ed.	97806202186	2		
Primary Care Medicine	Allan H Goroll, Albert G Mulley	7th	9781451151497	5		
Primary Health Care.	Coetzee, D.	2 nd ed.	9781485701927	4		
Primary health care: Fresh Perspective	Coetzee, D - SA	2nd edition	9781485701927	3		
Principles and practice of radiation therapy. 2015	Charles M. Washington		9780323287524	1		
Principles of anatomy and physiology	Gerard,J Tortora; Derrickson,Bryan H	14th	9781119329398	14		
Principles of biomedical ethics. 2013	Tom L.Beauchamp	7th.ed.	9780199924585	1		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Professional practice a Southern African Nursing Perspective	Searle C, Human S Mogotlane SM	5th	9780796227577	13	
Professional practice A Southern African nursing perspective	C. Searle	6th /5th ed.	9780796227577	3	
Professional practice: a southern african perspective	Human, S. & Mogotlane, S.M.	6th edition	9781775956945	6	
Professional Practice: A Southern African Nursing Perspective	Searle, C. - SA	latest edition	9781775956945	2	
Professional/staff development for nurses	Jooste,K; Troskie,R	latest	9781868125104	5	
Promoting health, the primary health care approach	Talbot & Verrinder	latest	9780729541657	5	
Psychiatric mental health Nursing	Mary C. Townsend	10th ed.	9780803640924	12	
Public Health Nursing	Stanhope M, Lancaster J	8th ed	9780323676953 .00	2	
Radiation Oncology. 2014	James D. Cox	9th ed.	9780323245937	1	
Research At Grassroots	de Vos A J, Strydom H et al..	latest	9780627027727	2	

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Research Design : Qualitative, Quantitative and Mixed Methods	Creswell, J W	latest	9781506386768	3	
Research in health sciences	Bothma, Greef, Maluadzi, Wright		9780796228406	1	
Resolving Ethical Dilemmas: A guide for Clinicians	Bernard Lo	6th	9781975103545	5	
Resource Manual for Nursing Research : Generating & Assessing Evidence for Nursing Practice	Boswell C, Cannan S.	latest	9781496313355 .00	2	
Review of HD for Nurses and Dialysis Personnel	Kallenbach, Judith	9th	9780323299947	1	
Ross & Wilson Anatomy and Physiology in Health and Illness International Edition	Waugh A. & Grant A.	13th	9780702072772	20	
Ross & Wilson anatomy and physiology inhealth and illness.	Waugh A.& Grant A.	International edition 13	9780702186691	3	
Ross and Wilson anatomy and physiology in health and illness	Waugh,A Grant	latest	9780702072765	5	
Ross and Wilson Anatomy and Physioloosophy : Health & illness	Waugh A. ,Grant Allison	13th	9780702072765	3	

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Schwartz's principles of surgery: 2 volume set	Brunicardi, F. et al.	11th edition	9781259835353	1		
Scott Brown's otorhinolaryngology and head & neck surgery. 3v. Set.2018	John C. Watkinson	8th.ed.	9781444175899	1		
Sellers Midwifery	Dippenaar, Joan	3rd	9781485121022	14		
Sheehy's manual of emergency care	BB Hammond, PG Zimmerman	7th	9780323078276	2		
Sherlock's disease of the liver and binary system. 2018	James. S. Dooley		9781119237548	1		
Skeletal Trauma: Basic Science, Management, and Reconstruction, 2-Volume Set, 6th Edition Basic Science, Management, and Reconstruction. 2 Vol Set	Bruce D. Browner & Jesse B. Jupiter		9781455776283	1		
Skill of clinical supervision for nurses, a practical guide for supervisees	Meg Bond and Stevie Holland	Latest edition	9780335238156	2		
Sleisenger and Fordtrans's gastrointestinal and liver disease. 2016	emad Qayed		9780323376396	1		
Sociology for Health Care Professionals	Pretorious, Matebesi, et al...	latest		2		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

South african clinical nurse practitioner manual	B.Mash	Latest edition	9780627027949	2		
South African concise oxford dictionary	OUP	10TH ED.	9780919571804	2		
South african medicine formulary 2020				6		
Stedman's medical dictionary for the health professions and nursing	Stedman	7th	9781608316922	5		
Study Guide for Nursing Research: Methods and Critical Appraisal for Evidence based Practice	Lobiondo-Wood G, Haber J	latest		1		
Teaching and learning the practice of nursing	Mellish, JM; Brink, H	latest	9781775954729	18		
Teaching in nursing : a guide for faculty	Billings, Diana	latest edition	9780323290548	4		
Textbook for midwives (1998)	Anna Nolte		9780627022463	2		
Textbook for neonatal resuscitation	American academy	7th ed.	9781610020244	2		
Textbook of Medical/Surgical Nursing	Brunner L.S& Suddarth D.S - Philadelphia	14th	9780397547975	3		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

The Bethesda Handbook of Clinical Oncology	Abraham, J. & Gulley. J.L.	5th Edition	9781496344182	1	
The crisis of authority - workforce tensions: a desperate call for intervention	M K Mashigo-Tshabalala		9781493138890	1	
The high risk new-born	MKC Nair,Jain Naveen		9781920218287	1	
The Newborn Baby	Harrison V.C - SA	6th edition	9780702197697	3	
The nursing units manager: a comprehensive guide	Meyer.SM and Naude.M	Latest edition	100796227411	3	
The only EKG book youll ever need	Malcolm Thaler	9th	9781975108069	5	
The oxford handbook of oncology	Cassidy, J. et al.	4th edition	9780199689842	1	
The Portograph and how to assess labour	Nolte, A.		9780702176869	4	
The practice of nursing research	Burnt & Grove	8th edition	9780323377584	2	
The practice of social research	Babbie, E; Mountan J	SA edition	9718305104945 .00	3	

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

The preventive and promotive health digest in the changing africa	Philda Nomusa and Dudu Nzimande	Latest edition	062020186-X	2		
The South African red cross society taining academy: essential 1st aid		1st	9780702180583	5		
Thelan's Critical care nursing. Diagnosis and management	Urden,L.D. , Stacey,K.M		9780323447522	3		
Thoracic imaging: Pulmonary and cardiovascular imaging	Webb, W Richard; Higgins, Charles B	3rd	9781496321046	1		
Tintinalli's emergency medicine: a comprehensive study guide	Tintinalli, J.E.	9th edition	9781260019933	1		
Transcultural concepts in nursing care	Margaret M. Andrews	7th.ed.	9781451193978	1		
Transcultural nursig	Andrews ; Boyless	latest	9781608310753	5		
Trauma nursing for rususcitation through rehabilitation	McQuillan K	4th	9781416037729	2		
Trounce Clinical Pharmacology	Greenstein, A.	18th ed.	9780443068058	4		
Understanding HIV/AIDS management and care	Flyson, Hanania	latest	9789533076034	5		

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SPECIFICATION: DEPARTMENTAL LIBRARY BOOKS

Understanding Nursing Research- Building an Evidence Based Practice	Grove S, & Gray J	latest	9780323532051 .00	2		
Unit manager: a comprehensive guide	Meyer, SM; Naude, NC	latest	9780796227416	8		
Vander's Human Physiology	vander		9781259294099	5		
Volk's Community Health	Clarke M.	6th or later	9781485102106	9		
Volpe's neurology of the newborn	Joseph J Volpe	6th	9780323531764	1		
Watson clinical nursing and related science	Mike Walsh, Alison Crumbie	7th edition	9780702026072	3		
Williams textbook of endocrinology. 2015	Henry M. Kroenberg	14th ed.	9780323555968	1		
Wong's nursing care of infants and children	Hockenberry, M, Wilson D.		9780323549394	3		
working with groups	Linda Becker	latest	9780195781403	1		
Writing a portfolio: a step by step guide	Timmins, F; duffy, A	latest	9780335242849	5		

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative: 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder²): 2.6. VAT Registration Number:

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. TICK APPLICABLE

- 2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

- 2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:

Position occupied in the state institution: Any other particulars:

- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

- 2.8.2.2. If no, furnish reasons for non-submission of such proof:

- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

- 2.9.1. If so, furnish particulars:

- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

- 2.10.1. If so, furnish particulars:

- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

- 2.11.1. If so, furnish particulars:

- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

- 2.12.1. If so, furnish particulars:

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4. DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder

Signature

Position

Date

¹"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 b) any municipality or municipal entity;

- c) provincial legislature;
 d) national Assembly or the national Council of provinces; or
 e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting ☐ will not take place
- (ii) Date ____/____/____ Time ____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{\min}}{P_{\min}} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

- 7.1 Will any portion of the contract be sub-contracted?

YES		NO	
-----	--	----	--

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

- iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
(e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....
.....
.....