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AdvertQuote

KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 2020-12-04 ^{HS} 2020-12-07

Closing Date: 2020-12-11 ^{HS} 2020-12-14

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Edumbe CHC

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: EDUMBE CHC

Date Submitted: 2020-11-09 ^{HS} 2020-12-03

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
EDU256/20/21 RE-ADVERT (AMENDED)

Item Category: Services

Item Description: SERVICE OF FIRE EXTINGUISHERS AND FIRE HOSES AT
EDUMBE CHC & CLINICS

Quantity (if supplies) AS PER SPECIFICATION ATTACHED

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date: N/A

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: ATTACHED ON THE ADVERT

QUOTES SHOULD BE DELIVERED TO: email- ntokozo.mnyezima@kznhealth.gov.za
Hand delivered: Tender Box

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Sithembile Shabalala

Email: ntokozo.mnyezima@kznhealth.gov.za

Contact Number: 034 995 8557/ 53/ 41

Finance Manager Name: Mr S. Shandu

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: EDUMBE COMMUNITY HEALTH CENTRE

DATE ADVERTISED: 07/12/2020 CLOSING DATE: 14/12/2020 CLOSING TIME: 11:00

FACSIMILE NUMBER: 0349958556 E-MAIL ADDRESS: ntokoza.mnyezima@kznhealth.gov.za

PHYSICAL ADDRESS: STAND NO. 463 PAULPIETERSBURG

ZNQ NUMBER: **EDU 256/20/21**

DESCRIPTION: **SERVICING OF FIRE EXTINGUISHERS AND FIRE HOSES**

CONTRACT PERIOD.....**ONCE OFF**..... VALIDITY PERIOD 60 Days SARS PIN.....
(if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

[illegible]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

EDUMBE MAIN STREET STAND NO. 463 PAULPIETERSBURG, EDUMBE LOCATION

3180

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 83
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POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODENUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES		NO	
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[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ZNQ NUMBER: **EDU 256/20/21**

DESCRIPTION:

SIGNATURE OF BIDDER

[By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	SPEC	SERVICING OF FIRE EXTINGUISHERS AND FIRE HOSES				
	ATTACHED	AT EDUMBE CHC AND CLINICS				
		EDUMBE CHC				
		LUNEBURG CLINIC				
		PAULPIETERSBURG CLINIC				
		OPHUZANE CLINIC				
		FRIESGEWACHT CLINIC				
		HARTLAND CLINIC				
		PRINCESS MHLOSHENI CLINC				
		(REFER TO ATTACHED SPECIFICATION)				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?		State Delivery Period E.G. E.G. 1day, 1week	

Enquiries regarding the quote may be directed to:

Contact Person: **H. S. Shabalala** Tel: **034995 8557**

E-Mail Address: ntokozo.mnvezima@kznhealth.org

Enquiries regarding technical information may be directed to:

Contact Person: **Mr Ngema** Tel: **0349958540**.

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
 2.2. Identity Number: 2.5. Tax Reference Number:
 2.3. Position occupied in the Company (director, trustee, shareholder?): 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:
 Position occupied in the state institution: Any other particulars:

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4. DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Name of bidder Signature Position Date

"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 b) any municipality or municipal entity;
 c) provincial legislature;
 d) national Assembly or the national Council of provinces; or
 e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting N/A take place
- (ii) Date / / Time Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|---|---|
| (i) the name, address and registration number of the supplier;
(ii) the name and address of the recipient;
(iii) an individual serialized number and the date upon which the tax invoice is issued; | (iv) a description and quantity or volume of the goods or services supplied;
(v) the official department order number issued to the supplier;
(vi) the value of the supply, the amount of tax charged;
(vii) the words tax invoice in a prominent place. |
|---|---|

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: = (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

(Tick applicable box)

- 7.1 Will any portion of the contract be sub-contracted?

YES	NO
-----	----

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
 ii) The name of the sub-contractor.....
 iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

- iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	NO
-----	----

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

.....
.....

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT EDUMBE CHC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
EDumbe			
STP-4.5kg	10		
STP-2.5kg	13		
CO ₂ -5kg	29		
STP-9kg	1		
Fire Hose	8		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE "B" ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 All Fire Equipment to be serviced on site. If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.

2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training sessions of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		
Replace CO ₂ /STP/DCP/MAO/MAP Extinguisher	Ea		

6.2. SCHEDULE B

6.2.1. NORMAL SERVICING

(a) Price per annual service
(Carried from Page 1)

RATE
R_____

VAT
R_____

TOTAL
R_____

6.2.2. CALLS – OUTS

(a) Hourly rate for service
Technician and Assistant
During normal working hours.

R_____

R_____

R_____

(b) Travelling rate per km

R_____

R_____

R_____

Signed at _____ on this _____ day of _____ 20____

For _____

Authorised Representative _____

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT FRIESGEWACHT CLINIC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
Friesgewacht Clinic			
DCP-9kg	6		
CO ₂ – 5kg	4		
Fire Hose Reel	1		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE “B” ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 All Fire Equipment to be serviced on site. If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.
- 2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training seasons of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		

6.2. SCHEDULE B

6.2.1. NORMAL SERVICING

(a) Price per annual service
(Carried from Page 1)

RATE
R_____

VAT
R_____

TOTAL
R_____

6.2.2. CALLS – OUTS

(a) Hourly rate for service
Technician and Assistant
During normal working hours.

R_____

R_____

R_____

(b) Travelling rate per km

R_____

R_____

R_____

Signed at _____ on this _____ day of _____ 20_____

For _____

Authorised Representative _____

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT HARTLAND CLINIC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
Hartland Clinic			
DCP-4.5kg	5		
STP-4.5kg	1		
CO ₂ – 5kg	1		
MAP-4.5kg	1		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE “B” ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 **The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.**
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 **All Fire Equipment to be serviced on site.** If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.

2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training sessions of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		

6.2. SCHEDULE B

6.2.1. NORMAL SERVICING

(a) Price per annual service
(Carried from Page 1)

RATE
R _____

VAT
R _____

TOTAL
R _____

6.2.2. CALLS – OUTS

(a) Hourly rate for service
Technician and Assistant
During normal working hours.

R _____

R _____

R _____

(b) Travelling rate per km

R _____

R _____

R _____

Signed at _____ on this _____ day of _____ 20____

For _____

Authorised Representative _____

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT LUNEBURG CLINIC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
Lunenburg Clinic			
STP-4.5kg	3		
5kg CO ₂	1		
MAO-4.5kg	1		
Fire Hose Reel	1		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE "B" ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 All Fire Equipment to be serviced on site. If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.
- 2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training seasons of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		

6.2. SCHEDULE B

6.2.1. NORMAL SERVICING

(a) Price per annual service
(Carried from Page 1)

RATE
R_____

VAT
R_____

TOTAL
R_____

6.2.2. CALLS – OUTS

(a) Hourly rate for service
Technician and Assistant
During normal working hours.

R_____

R_____

R_____

(b) Travelling rate per km

R_____

R_____

R_____

Signed at _____ on this _____ day of _____ 20 _____

For _____

Authorised Representative _____

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT OPHUZANA CLINIC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
OPhuzana Clinic			
DCP-4.5kg	4		
CO ₂ -5kg	4		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE "B" ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 All Fire Equipment to be serviced on site. If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.
- 2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training seasons of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT PAUL PIETERSBURG CLINIC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
Paulpietersburg Clinic			
STP-4.5kg	2		
CO ₂ -5kg	1		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE "B" ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 All Fire Equipment to be serviced on site. If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.
- 2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training seasons of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		

6.2. SCHEDULE B

6.2.1. NORMAL SERVICING

(a) Price per annual service
(Carried from Page 1)

RATE
R_____

VAT
R_____

TOTAL
R_____

6.2.2. CALLS – OUTS

(a) Hourly rate for service
Technician and Assistant
During normal working hours.

R_____

R_____

R_____

(b) Travelling rate per km

R_____

R_____

R_____

Signed at _____ on this _____ day of _____ 20_____

For _____

Authorised Representative _____

EQUIPMENT SERVICE PLAN 2020

SPECIFICATION FOR SERVICING AND REPAIRS OF FIRE FIGHTING EQUIPMENT INSTALLED AT PRINCESS MHLOSHENI CLINIC

DESCRIPTION OF EQUIPMENT AND HEALTH INSTITUTIONS TO BE SERVICED

Equipment To be Serviced	No. of Units	Unit Price	Total (Excluding 15 % Vat)
Princess Mhlosheni Clinic			
CO ₂ – 2kg	1		
CO ₂ – 5kg	3		
Fire Hose Reel	1		
TOTAL RAND AMOUNT (Excluding VAT)			
TOTAL CARRIED TO SCHEDULE “B” ON PAGE 5, ITEM 6.2.1 (a)			

GENERAL CONDITIONS

- 2.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair of the Fire Fighting Equipment and shall be valid for period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the **Schedule of Rates** (Section 6, Page 4 & 5) in full and failure to do so may invalidate their quotation. The charges/ rates as reflected in the schedule of rates will remain fixed for period of twelve (12) calendar months from the date of acceptance.
- 2.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from the CEO: EDumbe CHC.
- 2.4 Only contractors in possession of a valid permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. The technicians servicing the equipment must be registered with the S.A.Q.C.C. (South African Committee for the Fire Industry) ***Note: -A copy of these certificates must be furnished with this quotation.***
- 2.5 All Fire Equipment to be serviced on site. If it considered necessary to remove any Fire Fighting Equipment to the contractor's work for servicing, the contractor shall state the time required in writing to carry out such a service. Under such circumstances, the equipment must be replaced by a similar unit on loan to the institution (at minimum of 50%) at no cost to the institution, until such time as the removed equipment has been serviced, returned and reinstalled.
- 2.6 After completion of the service, a label bearing the name of the Service Company, date of next service, signature and certificate bearing the competency number of the person who carried out the service/ repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment required require any interim maintenance, for example, recharge after use (between the annual service) then rates tendered in Schedule A & B, Pages 4 & 5 will apply to such interim service/ maintenance.
- 2.8 If any units fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.

2.9 CO₂ to be pressure tested every ten (10) years. Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.

2.10. The unit price quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/ Hydrostatic Testing, Hose Testing and all necessary repairs and spares and replacement of damaged, worn or missing parts.

2.11. The service/ maintenance performed to each unit will include for all/ any spares/ repairs required ensuring 100% working condition of the apparatus.

2.12. The unit price will **include all** labour charges (including after hours) and travelling/ transport and any living out expenses.

2.13. All spares replaced or removed to be handed to the Artisan Foreman and receipt obtained therefore.

2.14. Service invoices and repair invoices are to be kept separate when submitting same for payment.

3. EXCLUSIONS

3.1. The following items only are excluded from the unit service/ maintenance rate quoted.

3.2. **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units servicing and recharge of Wheeled Units.

3.3. **Hose Reels** New Hose Reel complete, 30m PVC hose, Front and Back Frame Plate/ Disc, Shaft.

3.4. **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.

3.5. **Canvas Hose** New Canvas Hose Complete, New Coupling's binding.

4. MAINTENANCE PERSONNEL

4.1. The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out both the servicing/ maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

5.1. All services of Extinguisher, Hose Reels and Hydrants shall conform to current edition of SANS 1475: 1 & 2, 10105: 1 & 2, 1910, 1567, 543 and 1186: 1, and 0400:1990 standards as amended.

5.2. All servicing/ maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 Standard as amended.
- All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.

5.3. Service date arrangement shall be communicated to the Artisan Foreman at least **seven (7) days** prior to the actual proposed service date.

5.4. The successful Contractor and/ or his/ her Technician will be responsible to the Artisan Foreman and will receive instructions for repair to faulty equipment solely from the Artisan Foreman or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Artisan Foreman or his duly appointed representative.

5.5. All normal servicing/ maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.

5.6. The successful contractor shall, on arrival and before any servicing/ maintenance are carried out, report to the Artisan Foreman. On completion of the service, the contractor shall again report to the Artisan Foreman and record details of the service in the Fire Fighting Equipment Service Log Book.

5.7. The successful contractor shall have an adequately sized organization and sufficient component personnel including technicians to carry the servicing and repairs. The successful contractor shall supply a technician when called upon to do so carry out emergency repair work during normal working hours between the annual service.

5.8. The contractor to provide written test certificates for units which have been pressure/ Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.

5.9. The successful contractor may be required by the institution to conduct training seasons of the institutional staff in the form of handling the fire extinguisher units/ fire hoses only. This is to be done by prior arrangement with the CEO CHC. The training exercises to be carried out on institutional premises. The successful contractor to quote per training exercises in the table below:

RATE PER PERSON	VAT	TOTAL

6. SCHEDULE OF RATES

6.1. SCHEDULE A

TYPE OF WORK	UNIT PRICE	VAT	TOTAL
Replace D.C.P. Extinguisher nozzle	Ea		
Refill CO ₂ Extinguisher	Kg		
Refill dry chemical extinguisher	Kg		
Bilingual labels/ stickers (each)	Ea		
Hydrostatic/ pressure testing of STP Cylinders	Ea		
Hydrostatic pressure testing of CO ₂ Cylinders	Ea	Refer Page 1	
Replace hose reel gland packing	Ea		
Hydrostatic/ pressure testing of canvas hoses	Ea		
Replace hose reel nozzles	Ea		
Replace Hydrant Lip Washer	Ea		
Replace CO ₂ Ext Discharge hose	Ea		
Replace CO ₂ Extinguisher horn	Ea		
Replace CO ₂ valve assembly	Ea		
Replace D.C.P. Discharge hose	Ea		
Replace D.C.P. Extinguisher nozzle	Ea		
Replace D.C.P. Extinguisher safety seals	Ea		
Replace CO ₂ Extinguisher safety seals	Ea		
Replace gauge on DCP Extinguisher	Ea		

6.2. SCHEDULE B

6.2.1. NORMAL SERVICING

(a) Price per annual service
(Carried from Page 1)

RATE
R_____

VAT
R_____

TOTAL
R_____

6.2.2. CALLS – OUTS

(a) Hourly rate for service
Technician and Assistant
During normal working hours.

R_____

R_____

R_____

(b) Travelling rate per km

R_____

R_____

R_____

Signed at _____ on this _____ day of _____ 20_____

For _____

Authorised Representative _____