| health Department: Haseth PROMISE OF KWAZALUHATAL | Quotation Advert |
|---------------------------------------------------|---------------------------------|
| Opening Date: | 2020-02-26 |
| Closing Date: | 2020-03-04 |
| Closing Time: | 11:00 |
| INSTITUTION DETAILS | |
| Institution Name: | Mseleni hospital |
| Province: | KwaZulu-Natal |
| Department or Entity: | Department of Health |
| Division or section: | Central Supply Chain Management |
| Place where goods / services is require | MSELENI HOSPITAL |
| Date Submitted | 2020-02-25 |
| ITEM CATEGORY AND DETAILS | |
| Quotation Number: | ZNQ: 565/19/20-H |

Services

01

Not Applicable

NOVEMBER 2020.

MINOR AND MAJOR SERVICE TO ALL REFRIDGERATION AND HEAT PUMPS

IN THE HOSPITAL, MINOR DUE IN APRIL 2020 AND MAJOR DUE IN

SCM OFFICE/ 035 574 1003/Nozipho.Ndlovu@kznhealth.gov.za

TENDER BOX NEXT SWITCHBOARD/035 574

1003/Mandla.Zikhali@kznhealth.gov.za

Nozipho.Ndlovu@kznhealth.gov.za

PHINDILE KHUMALO

Item Category:

Item Description:

Quantity (if supplies)

Select Type:
Date :
Time:
Venue:

Name: Email:

Contact Number:

COMPULSORY BRIEFING SESSION / SITE VISIT

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

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Submit Save Save As... Close a Print Preview



Note:

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| | / | SUPPLIED VATANGO WES |
| · STAP | NDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00 | 202 CHAIN HO WA |
| YOU ARE HEREBY INVITE | D TO QUOTE FOR REQUIREMENTS AT: MSELENI HOSPITAL, D1885 SIBHAYI 3967 02-2020 CLOSING DATE: 04-03-2020 CLOSING DATE: | ME: 11:00/2 |
| DATE ADVERTISED: | 55 574 1003 E-MAIL ADDRESS: mandla.zikhali@kznhealihogo | V.29 25 |
| FACSIMILE NUMBER: | SELENI HOSPITAL, D1885 SIBHAYI 3967 | JE 15 WAY 3902 |
| PHYSICAL ADDRESS: | SELENT (100) (1) L. | OFYLLAND |
| ZNQ NUMBER:565/19 | /20-H | ALTHIAL |
| DESCRIPTION: MINOR | AND MAJOR SERVICE TO ALL REFRIDGERATION AND HE | AT PUMPS |
| | VALIDITY PERIOD 60 Days SARS PIN | *************************************** |
| CONTRACT PERIOD | (if applicable) | |
| CENTRAL SUPPLIER DATA | ABASE REGISTRATION (CSD) NO. | <u></u> |
| UNIQUE REGISTRATION F | REFERENCE | |
| | | |
| DEPOSITED IN THE QUOT | TE BOX SITUATED AT (STREET ADDRESS) PITAL NEXT TO THE SWITCHBOARD OPERATOR | |
| • | | |
| | hat quotes are delivered timeously to the correct address. If the quote is late, it will | not be accepted for |
| consideration. | | |
| The quote box is open from | | |
| ALL QUOTES MUST BE S | UBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED) | rue DOCCCOENTIAL |
| THIS QUOTE IS SUBJI PROCUREMENT REGULA CONDITIONS OF CONTR | | ANY OTHER SPECIAL |
| | THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED) | |
| NAME OF BIDDER | | *************************************** |
| POSTAL ADDRESS | | ******* |
| STREET ADDRESS | | *************************************** |
| TELEPHONE NUMBER | CODENUMBERNUMBER CODENUMBER | ₹ |
| CELLPHONE NUMBER | | |
| E-MAIL ADDŔESS | | |
| VAT REGISTRATION NU | JMBER (If VAT vendor) | Typo I No I |
| HAS A B-BBEE STATUS | LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) | YES NO |
| TA B. BREE STATUS LE | EVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUFERENCE POINTS FOR B-BBEE] | IBMITTED IN ORDER |

OFFICIAL PRICE PAGE FOR QUOTATIONS

TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)

ZNQ NUMBER: 565/19/20-H

DESCRIPTION: MINOR AND MAJOR SERVICE TO ALL REFRIDGERATION AND HEAT PUMPS

| DESCRIPTION | |
|-------------------------------------------------------------------------------------------|------|
| SIGNATURE OF BIDDER [By signing this document I hereby agree to all terms and conditions] | DATE |

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED..... Country of Brand & Quantity Description Item No model manufacture R C MINOR SERVICE TO ALL REFRIDGERATION AND HEAT 1 PUMPS IN THE HOSPITAL (DUE IN APRIL 2020) AS PER LIST AND SPECIFICATION ATTACHED) NEXT PAGE FOR MAJOR VALUE ADDED TAX @ 15% (Only if VAT Vendor)

| Does This Offer Comply With The Specification? Is The Price Firm? Does The State Deliv | | Article Conform To The S.A.N.S. / S.A.B.S. Specification? ivery Period E.G. E.G. 1day, 1week |
|-----------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------------------------------------------------------------|
| Enquiries regarding the guote may be directed to: Contact Person: PHINDILE Tel: 035 E-Mail Address: nozipho.ndlovu@kznhe. | 574 1004 | Enquiries regarding technical information may be directed to: Contact Person: BONGEKILE Tel:0355741004. |

| OFFICIAL PRICE PAGE FOR QUOTATIONS | ZNQ NUMBER: 565/19/20-H |
|-------------------------------------------------------------------------------------------|-------------------------|
| DESCRIPTION: MINOR AND MAJOR SERVICE TO ALL R | |
| SIGNATURE OF BIDDER [By signing this document I hereby agree to all terms and conditions] | |
| CAPACITY UNDER WHICH THIS QUOTE IS SIGNED | |

| | | | Brand & | Country of | Price | |
|-------------|-------------|-----------------------------------------------------------------|--------------------------------------------------|-------------|-------|---|
| tem No | Quantity | Description | model | manufacture | R | С |
| | - | MAJOR SERVICE TO ALL REFRIDGERATION AND HEAT | | | | |
| 1 | 01 | PUMPS IN THE HOSPITAL DUE IN NOVEMBER 2020 | | | | |
| | | (AS PER LIST AND ATTACHED SPECIFICATION) | | | | _ |
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| VALUE | ADDED TAX | @ 15% (Only if VAT Vendor) I PRICE (VALIDITY PERIOD 60 Days) | | | | |

| Does This Offer Comply With The Specification? Is The Price Firm? | Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification? State Delivery Period E.G. E.G. 1day, 1week |
|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Enquiries regarding the quote may be directed to Contact Person: PHINDILE Tel: 03 E-Mail Address: nozipho.ndlovu@kznhe | 35574 1004 PONCEKILE T-0355741004 |



Scope of servicing all hospital air-conditioning and heat pump.

- (MINOR SERVICE) 1. Minimum requirements
- Must be valid CIDB ME,G1.
- The contractor to provide a letter of good standing from the department of labour.

2. Scope of work:

- Service the mentioned above all hospital air-conditioning and heat pump..
- Written report shall be submitted to the project manager /Artisan foreman.
- The contractor and all these materials, together with rubbish and debris must be carried away and the site left clean unencumbered.
- No payment will be done if the report is not submitted
- The contractor must not do anything without approval if the item is out of the service schedule.
- The contractor shall immediately report to the maintenance manager if there is any equipment is not working before or after service is done.



| LOCATION | TYPE | QUANTITY | MODEL | SIZE | ACTIVITY/SCOP |
|-------------------|-------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------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| PARKHOME NO:07 | SPLIT UNIT | 01 | | | EXISTING TO BE SERVICED |
| COMPUTER TRAINING | SPLIT UNIT | 01 | | | EXISTING TO BE SERVICED |
| DOCTOR'S OFFICE | SPLIT UNIT | 01 | | | EXISTING TO BE SERVICED |
| CEO'S OFFICE | SPLIT UNIT | 01 | | | EXISTING TO BE SERVICED |
| REVENUE'S OFFICE | SPLIT UNIT | 01 | The state of the s | | EXISTING TO BE SERVICED |
| METRON'S OFFICE | SPLIT UNIT | 01 | TRANSPORTATION | | EXISTING TO BE SERVICED |
| EYE CLINIC | SPLIT UNIT | 01 | | *************************************** | EXISTING TO BE SERVICED |
| SUPPLY CHAIN | SPLIT UNIT | 10 | | | The state of the s |
| MOBILE CLINIC | SPLIT UNIT | 02 | | | EXISTING TO BE SERVICED |
| LABOUR WARD | SPLIT UNIT | 06 | | A CONTRACTOR OF THE CONTRACTOR | EXISTING TO BE SERVICED |
| CRITICAL WARD | SPLIT UNIT | 03 | | | EXISTING TO BE SERVICED |
| TELEMEDICINE | SPLIT UNIT | 01 | | | EXISTING TO BE SERVICED |
| ICDM CLINIC | SPLIT UNIT | 01 | | | EXISTING TO BE SERVICED |
| HR OFFICES | SPLIT UNIT | 03 | | | EXISTING TO BE SERVICED |
| PEADS WARD | SPLIT UNIT | 01 | | | |
| PHARKHOME NO:31 | WINDOW WALL | 05 | | | the second secon |
| | | | | | |

uMnyango Wezempilo . Departement van Gesondheid Fighting Disease, Fighting Poverty, Giving Hope

| EXISTING TO BE SERVICED | | air handling unit 1 | New female ward air |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------|
| EXISTING TO BE SERVICED | | air handling unit 1 | Therapy air |
| EXISTING TO BE SERVICED | | WINDOW WALL 3 | PRO parkhome WIN |
| EXISTING TO BE SERVICED | | WINDOW WALL 3 | Staff clinic WIN |
| EXISTING TO BE SERVICED | | WINDOW WALL 4 | Social services WIN |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | Secretary OFFICE WIN |
| EXISTING TO BE SERVICED | | SPLIT UNIT 1 | CEO"S HOUSE SPLI |
| EXISTING TO BE SERVICED | | WINDOW WALL 5 | PARKHOME NO.10 WIN |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | PARKHOME NO.9 WIN |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | PARKHOME NO.8 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | PARKHOME NO.7 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | PARKHOME NO.6 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | PARKHOME NO.5 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 1 | PARKHOME NO.4 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 3 | PARKHOME NO.3 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 2 | PARKHOME NO.2 WINI |
| EXISTING TO BE SERVICED | Address of the state of the sta | WINDOW WALL 05 | PARKHOME NO.1 WINI |
| EXISTING TO BE SERVICED | | WINDOW WALL 05 | PARKHOME NO.39 WINI |

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| | TOTAL=100 | | | The state of the s |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EXISTING TO BE SERVICED | | 09 | Split unit | Nursing school |
| EXISTING TO BE SERVICED | | 01 | split | Gate way pharmacy |
| | | | | including kwasihambi |
| EXISTING TO BE SERVICED | and the state of t | 03 | Split unit | Main pharmacy |
| EXISTING TO BE SERVICED | | | HEAT PUMPS | RES HEAT PUMPS |
| | | | | container |
| EXISTING TO BE SERVICED | | 4 | freezer | Mortuary cabinet& |
| EXISTING TO BE SERVICED | | L | freezer | Wester room |
| EXISTING TO BE SERVICED | | 3 | Freezer | Kitchen |
| EXISTING TO BE SERVICED | | 22 | air handling unit+split unit. | X-ray & OPD |
| EXISTING TO BE SERVICED | | 1 | Air handling unit | Theatre |

uMnyango Wezempilo . Departement van Gesondheid Fighting Disease, Fighting Poverty, Giving Hope

09/16

DECLARATION OF INTEREST

| | | DECLARATION OF | - IN EREST | |
|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. - - | blood relationship, may make limited quote or proposal). In employed by the state, or to precious declare his/her position in related the bidder is employed by the legal person on whose evaluation and or adjudication whose behalf the declarements. | behalf the bidding document is signed, ion of the quote(s), or where it is known ant acts and persons who are involved w | on to quote (includes a price quotati m, should the resulting quote, or pa em, it is required that the bidder or ity where- has a relationship with persons/a that such a relationship exists betw ith the evaluation and or adjudication | on, advertised competitive quote, rt thereof, be awarded to persons his/her authorised representative person who are/is involved in the ween the person or persons for or on of the quote. |
| 2. | In order to give effect to the at | ove, the following questionnaire must be | e completed and submitted with the | quote. |
| 2.1. 2.2. 2.3. | Identity Number: Position occupied in the Com | tative2.4 2.5 pany (director, trustee, shareholder²):2.6 | . Company Registration Number: | ***(*********************************** |
| 2.8. 2.8. 2.8. (Note: 2.8. 2.9. 2.10 2.11 2.11 2.11 2.11 2.11 | The names of all directors / t employee / persal numbers in Are you or any person conner. It so, furnish the following part Name of person / director / tru Name of state institution at whe Position occupied in the state 2. If you are presently employ in the public sector? 2.1. If yes, did you attach propaility to submit proof of such 2.2. If no, furnish reaction in the provious twelver in the provious twelver in the previous twelver in the previous twelver in the you, or any person connermal be involved with the evanual in the you, or any person connermal in the you, or any person connermal in the you, or any person connermal in the you or any of the directors or not they are bidding for the | rustees / shareholders / members, their nust be indicated in paragraph 3 below. cted with the bidder presently employed ticulars: stee / shareholder/ member: | by the state? bidder is employed: Any other particulars: priate authority to undertake remulate authority to undertake remul | YES NO nerative work outside employment YES NO spouses conduct business with the YES NO on employed by the state and who YES NO an any other bidder and any person YES NO |
| 3. NB | Full details of directors / true: The Department Of Health wat to ensure that their details a not be considered and passed DECLARATION | stees / members / shareholders. ill validate details of directors / trustee re up-to-date and verified on CSD. If the d over as non-compliant according to N | s / members / shareholders on CS e Department cannot validate the in ational Treasury Instruction Note 4 | ntermation on CSD, the quote will (a) 2016/17. |
| FU I A | RNISHED IN PARAGRAF CCEPT THAT THE STAT OVE TO BE FALSE. | ME) HS 2. E MAY REJECT THE QUOTE OR | | |
| Na | me of bidder | Signature | Position | Date |
| . 91 | alc incails – | | | |

- anneans –
 any national or provincial department, national or provincial public entity or
 constitutional institution within the meaning of the Public Finance Management
 Act, 1999 (Act No. 1 of 1999);
 any municipality or municipal entity;
- provincial legislature;
 alional Assembly or the national Council of provinces; or
- Parliament.

^{**}Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

4

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on ofter for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

| 7.1. | Bidders who fail to attend the compulsory meeting will be disqua | alified from the evaluation process. |
|-------------|--------------------------------------------------------------------------|---------------------------------------------------------|
| (i) (ii) | The institution has determined that a compulsory site meeting Date Place | take place |
| Instit | ution Stamp: | Institution Site Inspection / briefing session Official |
| | | Full Name: |
| | | Signature: |
| | | Date: |

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- if the supplier fails to perform any other obligation(s) under the contract; or (ii)
- if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the (iii)
- In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier 14.3. by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

| | POINTS |
|---------------------------------------------------|--------|
| PRICE | 80 |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | 20 |
| Total points for Price and B-BBEE must not exceed | 100 |

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributo | Number of points (80/20 system) |
|-----------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

| 5. | BID | DECL | AR. | ATION |
|----|-----|------|-----|-------|

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

| 7. | SUB-CONTRACTING | (Tick applicable box) |
|-------|---------------------------------------------------------------------------------------|-----------------------|
| 7.1 | Will any portion of the contract be sub-contracted? | YES NO |
| 7.1.1 | If yes, indicate: | |
| 8. | i) What percentage of the contract will be subcontracted | |
| | in) Consider by fielding the appropriate how if subscatterating with an enterprise in | terms of the a |

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:

EME

√

QSE

√

| Designated Group: An EME or QSE which is at last 51% owned by: | EME √ | QSE √ |
|-------------------------------------------------------------------|----------|----------|
| Black people | | |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

| 9. | DECLARATION WITH REGARD TO COMPANY/FIRM | | | | | |
|-----|------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--|--|--|
| 9.1 | Name o | Name of company/firm: | | | | |
| 9.2 | VAT registration number: | | | | | |
| 9.3 | Compa | Company registration number: | | | | |
| 9.4 | TYPE (| TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX] | | | | |
| | () () () | Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited | | | | |
| 9.5 | | DESCRIBE PRINCIPAL BUSINESS ACTIVITIES | | | | |
| 9.6 | ****** | | | | | |
| | 0 8 0 | Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc. | • | | | |
| 9.7 | Total n | umber of years the company/firm has been in bu | siness: | | | |
| 9.8 | | | | | | |
| | i) The information furnished is true and correct; | | | | | |
| | ii) Th | ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form; | | | | |
| | | iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct; | | | | |
| | | iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have — | | | | |
| | (a) | disqualify the person from the bidding process | | | | |
| | (b) recover costs, losses or damages it has incurred | | ed or suffered as a result of that person's conduct; | | | |
| | (c) | (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation; | | | | |
| | (d) | (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and | | | | |
| | (e) forward the matter for criminal prosecution. | | | | | |
| | WITN | ESSES | | | | |
| | 1 | | SIGNATURE(S) OF BIDDERS(S) | | | |
| | | | DATE: | | | |
| | 2 | | ADDRESS | | | |