



Quotation Advert

Opening Date: 2020-01-17

Closing Date: 2020-01-27

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Umgungundlovu district office

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: VARIOUS MORTUARIES UMGUNGUNDLOVU DISTRICT

Date Submitted: 2020-01-17

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
135/19/20

Item Category: Services

Item Description: SERVICING OF FIRE EQUIPMENT AT NEW HANOVER, PMB, HOWICK,
MOOI RIVER MORTUARIES AND FIRE DETECTION AT PMB MORTUARY

(SEE ATTACHED SPECIFICATION)

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date: N/A

Time: n/a

Venue:

QUOTES CAN BE COLLECTED FROM: www.kznhealth.gov.za

QUOTES SHOULD BE DELIVERED TO: UMGUNGUNDLOVU DISTRICT HEALTH OFFICE, 171 HOOSEN HAFHEJEE
STREET, PIETERMARITZBURG

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Ansuri Mahabeer / Sebenzile Mbanjwa

Email: n/a

Contact Number: 033 8971082

Finance Manager Name: Mrs P.L. Mkhize

Finance Manager Signature:

No late quotes will be considered

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
 3.3. The bidder must ensure the correctness & validity of quote:
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 3.4. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract.
 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
 3.6. Offers must comply strictly with the specification.
 3.7. Only offers that meet or are greater than the specification will be considered.
 3.8. Late quotes will not be considered.
 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
 4.4. Quotation submitted must be complete in all respects.
 4.5. Any alteration made by the bidder must be initialled.
 4.6. Use of correcting fluid is prohibited
 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
 4.8. Where practical, prices are made public at the time of opening quotations.
 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting n/a take place
- (ii) Date ____/____/____ Time____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
--------------------	--

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

.....
SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....
.....
.....

**PROVINCE OF KWAZULU-NATAL
DEPARTMENT OF HEALTH**

ZNQ 135 - 19/20

**SERVICE FIRE EQUIPMENT
AT NEW HANOVER/PMB/HOWICK MORTUARY'S
AND FIRE DETECTION AT PMB MORTUARY**

1. PROJECT SPECIFICATIONS

Requirements: SF

1.1 SCOPE OF CONTRACT

This Contract is for the execution of the project indicated above.

1.2 CONTRACT DRAWINGS

Drawing N/A

1.3 CONDITIONS OF CONTRACT AND PRELIMINARIES

1.3.1 PERIOD OF CONTRACT

Three (3) *Weeks* as the Contract Period for the completion of the Work from date of Site handover.

1.3.2 CONTRACT GUARANTEE:

Damage to the existing buildings - Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Tenderer.

The repairs must be to the satisfaction of the Kwa Zulu- Natal Department of Health.

Bidders are advised to visit the site prior to tendering and to acquaint themselves with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim whatsoever will be allowed on the grounds of ignorance of the conditions under which the work will be executed.

Successful Tenderer will not **BE** required to submit a contract guarantee.

1.3.3 GUARANTEE PERIOD

1 year

1.3.3.1 PENALTY FOR NON COMPLETION

Penalties of 0.4% a day shall apply for non-completion.

1.3.4 SITE AND MODE OF PROCEDURE

The work contained in this contract will be carried out on the site of the existing **New Hanover/PMB/Howick Mortuary's**.

The Bidder is advised that the existing premises will be occupied throughout the period of the contract, and that the minimum amount of disruption to services is of the utmost importance.

Damage to the existing buildings - Bidders to note that any damages done or occurring to any of the buildings will be repaired at the expense of the contractor/ Bidder.

The repairs must be to the satisfaction of the Kwa Zulu- Natal Department of Health.

Bidders are advised to visit the site prior to tendering and to acquaint themselves with the nature of the work to be done and access to the siting of the existing buildings etc., as no

claim whatsoever will be allowed on the grounds of ignorance of the conditions under which the work will be executed.

1.3.5 SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General electrical Specification,

Copies of the KZNPA Standard Preambles to all Trades and the KZNPA General plumbing Specification are available at the office of the Secretary for Health – KwaZulu-Natal and can be obtained on request.

1.3.6 CERTIFICATE OF COMPLIANCE

N/A

1.3.7 GENERAL

The Bidders / Contractors will be responsible for all masonry work associated with the electrical installation and making good of all work related to the electrical installation. The patching and painting (If Any) must be to the satisfaction of the KwaZulu-Natal Department of Health.

2. TECHNICAL SPECIFICATION

FFETA is the officially recognised body (also by FPASA) representing repairs, installation, servicing & maintenance of firefighting equipment. FFETA registration is a prerequisite for any contract to be AWARDED.

2.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

SPECIFICATION

2.1.1 SCOPE

The work to be carried out under this contract includes the supply, delivery, installation, servicing of fire equipment, energising and leaving in service condition to the satisfaction of the Secretary for Health – Kwa Zulu – Natal.

2.1.2 WORK TO BE CARRIED OUT

FOR SERVICING OF FIRE FIGHTING EQUIPMENT INSTALLED AT

1. DESCRIPTION OF EQUIPMENT TO BE SERVICED

- (a) Service DCP, CQ2, Foam, Water/DO2, soda acid
- (b) Service Hose Reels
- (c) Service Pillar Post Hydrants

2. GENERAL CONDITIONS

- 2.1 This Quotation shall be for the complete inspection, servicing, preventative maintenance and repairs of the Fire Fighting Equipment and shall be valid for a period of twelve (12) calendar months from the date of acceptance.
- 2.2 Contractors are required to complete the Schedule of Rates (Section 6, Page 3) in full and failure to do so may invalidate their Quotations. The charges/rates as reflected in the Schedule of rates will remain fixed for the period of twelve (12) calendar months from the date of acceptance.
- 2.3 The Successful Contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person unless prior written approval has been obtained from the Medical Superintendent.
- 2.4 Only Contractors in possession of a permit to apply the S.A.B.S. Standardization Mark (Diamond Mark) will be considered. A copy of this certificate must be furnished with this Quotation.
- 2.5 If it is considered necessary to remove any Fire Fighting Equipment to the Contractors works for servicing, the Contractor shall state the time required to carry out such a service. Under such circumstances, the equipment shall be replaced by a similar unit on loan to the institution at no cost to the institution, until such time as the removed equipment has been serviced and re-installed.
- 2.6 After completion of the service, a label bearing the name of the service company, date of service, signature and certificate bearing the competency number of the person who carried out the service/repair shall be affixed to each item of fire fighting equipment.
- 2.7 Should equipment require any interim maintenance, for example, recharge after use (between annual/anniversary service), rates tendered herein will apply to such interim service/maintenance as if such interim service/maintenance were an annual/anniversary service.
- 2.8 If any appliance fails to operate when required due to the negligence of the contractor, the unit shall be repaired or replaced as soon as possible thereafter at no cost to the institution.
- 2.9 All spares removed/replaced must be returned and handed over to the Artisan Superintendent/Foreman.
- 2.10 The unit Price Quoted (as in Section 1, Page 1) will include Service, Recharge, Pressure/Hydrostatic Test, Hose Testing and all necessary repairs and spares and replacement of damaged / worn / missing parts.
- 2.11 The service/maintenance performed to each unit will include for all /any spare/repair required to ensure 100% working condition of that apparatus.

- 2.12 The unit price will include all labour charges (including after hours) and travelling/transportation and any living-out expenses.

3. EXCLUSIONS

- 3.1 The following only is excluded from the unit service/maintenance rate quoted.
- 3.2 **Extinguishers:** Complete full new extinguisher, Recharging of B.C.F. units, Service and Recharge of Wheeled units.
- 3.3 **Hose Reels:** New Hose Reel Complete, 30m PVC hose, Front and Back Frame Plate/Disc, Shaft.
- 3.4 **Hydrants:** New Hydrant Complete, Pawl Assembly, Wheel, Valve stem.
- 3.5 **Canvas Hose:** New Canvas Hose Complete, New Coupling/s, Binding.

4. MAINTENANCE PERSONNEL

- 4.1 The successful Contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of firefighting equipment shall carry out both the servicing/maintenance and attending to repairs.

5. MAINTENANCE AND REPAIR INSTRUCTIONS

- 5.1 All servicing of Extinguishers, Hose Reels and Hydrants shall conform to S.A.B.S. 1475, 0105, 019 and 1567 Standards as amended.
- 5.2 All servicing/maintenance of canvas fire hoses shall conform to S.A.B.S. 1456 Standards as amended.
- 5.3 The successful Contractor and/or his Technicians will be responsible to the Maintenance Supervisor and will receive instructions for repairs to faulty equipment solely from the Maintenance Supervisor or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Maintenance Supervisor or his duly appointed representative.
- 5.4 All normal servicing/maintenance shall be carried out during the hours normally worked by the Hospital Maintenance Staff.
- 5.5 The successful Contractor shall, on arrival and before any servicing//maintenance is carried out , report to the Maintenance Supervisor. On completion of the service the successful Tenderer shall again report to the maintenance Supervisor and record details of the service in he Fire Fighting Equipment Service Log Book.
- 5.6 The successful Contractor shall have an adequately sized organisation and sufficient competent personnel including Technicians and all facilities to carry out the servicing and repairs. The successful contractor shall supply a Technician when called upon to do so to carry out emergency repair work during normal working hours between services.

6. SCHEDULE OF RATES

6.1 The following Schedule of Rates are required and will apply for the twelve (12) months of this agreement. Prices in Schedule A will also include Pressure/Hydrostatic Testing and all spares and repairs.

WORK TO BE CARRIED OUT ON FIRE ALARM SYSTEM

- a) Service fire alarm system in admin and mortuary buildings
- b) Test clean all smoke detectors
- c) Test and clean alarm horn
- d) Test and clean indicator (red) lights
- e) Test glass pad units
- f) Test main control circuits
- g) Clean control boxes inside
- h) Check fire alarm failure in mortuary waiting room
- i) Check mains failure in admin building

ZNQ 135 - 19/20

**SERVICE FIRE EQUIPMENT
AT NEW HANOVER/PMB/HOWICK MORTUARY'S
AND FIRE DETECTION AT PMB MORTUARY**

3. SCHEDULE OF RATES

PREAMBLE TO SCHEDULE OF RATES

Items and Pricing

The Department reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document. Thus the supplier shall not have claim for further payment in respect of any order, which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the contract and of the rates and prices stated in the Schedule of Rates.

Tax and Duties

Prices, tendered and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, **including Value Added Tax (applicable to the current rate).**

Rates

Except where provision is made in the Schedule of Rates, the rates and prices inserted shall be the full rates and prices for the service delivered described under the respective items and shall cover all labour, transport, overhead charges and profit, etc. as well as the general liabilities, obligations and risks arising out of the Conditions of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of Rates.

WORK TO BE DONE AND SCHEDULE OF RATES:

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT	TOTAL
------	-------------	------	-----	------------	-------

				R	c	R	c
<p>NOTE:</p> <p>1) All rates for items contained in this Schedule of Prices must be computed excluding the applicable Sales Tax.</p> <p>2) Where items are described as "Or other approved", approval must be obtained prior to tendering or submission of documents.</p> <p>3) Where brand names are given in the following items, the materials used shall be of the makes and type specified or other approved by the engineer.</p> <p>4) All rates quoted shall be inclusive of transport, labour and profit.</p> <p>5) The bidder is to note that the Mortuary is in operation and the bidder will have to work so that minimal interruption occurs.</p>							
<p>INSTITUTION : NEW HANOVER PMB AND HOWICK MORTUARY'S</p> <p>ZNQ - 19/20</p> <p>SERVICE FIRE EQUIPMENT AT NEW HANOVER/PMB/HOWICK MORTUARY'S AND FIRE DETECTION AT PMB MORTUARY</p>							
<p><u>NEW HANOVER MORTUARY</u></p>							
1	Service dry powder fire extinguisher in passages and box outside of mortuary 4.5/5 kg	No	3				
2	Service hose reels	No	2				
<p><u>PMB MORTUARY</u></p>							
1	Service CO ₂ fire extinguisher (mortuary) 5 kg Recharge CO ₂ fire extinguisher provisional (mortuary) 5 kg	No	4				
2	Service dry powder fire extinguisher (mortuary) 9 kg Recharge dry powder fire extinguisher provisional (mortuary) 9 kg	No	5				
<p>PS 1</p>							

	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
3	DCP fire extinguishers 9 kg requires pressure testing (mortuary)	No	4				
4	Service CO ₂ fire extinguisher. (admin) 5 kg Recharge CO ₂ fire extinguisher if provisional (admin) 5 kg	No	3				
5	Service hydrant valves	No	2				
6	Service Dry Powder fire extinguisher. Admin (9 kg) Recharge Dry Powder fire extinguisher provisional. (admin) 9 kg	No	3				
7	DCP fire extinguishers 9 kg requires pressure testing (admin)	No	1				
<u>HOWICK MORTUARY</u>							
1	Service dry powder fire extinguisher in Mortuary 4.5 kg	No	2				
<u>MOOI RIVER MORTUARY</u>							
1	Service 2.5 kg dry powder fire extinguisher in Mortuary	No	1				
2	Service 4.5 kg dry powder fire extinguisher in Mortuary	No	1				
3	Service 9 kg dry powder fire extinguisher (outside mortuary)	No	1				
4	Service fire hose install full rubber seal kit	No	1				
5	Service 4.5 kg dry powder fire extinguisher in Park home	No	1				
	All units Identification Sticker to be glued to unit with Company Name Tech Name Work done Date of service	Item					
	Insert date for service and next service date on all fire equipment serviced.						
Carried To Collection Summary						PS 2	R

	DESCRIPTION	UNIT	QTY	RATE/ UNIT	TOTAL
	<u>PMB MORTUARY FIRE DETECTION</u>				
1)	Test and clean ceiling mounted fire detectors (red) lights	No	29		
2)	Test and clean fire control panel	No	1		
3)	Test and clean emergency door release	No	3		
4)	Test and clean fire panic buttons	No	3		
	<u>MORTUARY</u>				
5)	Test and clean the siren	No	1		
6)	Test and clean ceiling mounted fire detectors (red) lights	No	2		
7)	Test and clean fire panic buttons	No	1		
	<u>RECEPTION ROOM</u>				
8)	Test and clean ceiling mounted fire detectors (red) lights	No	3		
9)	Test and clean fire alarms	No	2		
	<u>PASSAGE (MORTUARY)</u>				
10)	Test and clean ceiling mounted fire detectors (red) lights in offices	No	4		
11)	Test and clean fire panic buttons	No	1		
	<u>OFF-LOADING ZONE</u>				
12)	Test and clean ceiling mounted fire detectors (red) lights in offices	No	2		
13)	Test and clean emergency door release	No	1		
	<u>DISSECTING ROOM</u>				
14)	Test and clean fire alarm sensors	No	2		
	<u>SLUICE ROOM</u>				
15)	Test and clean fire alarm sensors	No	2		
16)	Test and clean emergency panic buttons	No	1		
17)	Test and clean emergency door release	No	2		
18)	Service fire alarm sensors	No	4		
Carried To Collection Summary PS 3 R					

COLLECTION SUMMARY

ZNQ 135 - 19/20

**SERVICE FIRE EQUIPMENT
AT NEW HANOVER/PMB/HOWICK MORTUARY'S
AND FIRE DETECTION AT PMB MORTUARY**

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
Collection Summary PS 2	R		
Collection Summary PS 3	R		
SUB-TOTAL "A"	R		
ADD Provision for Value Added Tax Allow 15 % of SUB-TOTAL "A"	R		
TOTAL: CARRIED TO TENDER FORM	R		

Compiled by: J Human
02 Dec 2019