

Opening Date: 2020-01-14

Closing Date: 2020-01-21

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Prince Mshiyeni Memorial hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required Prince Mshiyeni Memorial Hospital

Date Submitted 2020-01-13

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
951/2019/2020

Item Category: Goods

Item Description: Tick register, A3 landscape, version 2.0 of 2017, 300 pages

Quantity (if supplies) 600 Units

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date :

Time:

Venue: N/A

QUOTES CAN BE COLLECTED FROM: PRINT ONLINE

QUOTES SHOULD BE DELIVERED TO: Prince Mshiyeni Memorial Hospital, Mangosuthu Highway, Unit "V"
Section, Umlazi, 4031

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mr. Anele Majiya

Email: Anele.Majiya@kznhealth.gov.za

Contact Number: 031 907 8365

Finance Manager Name: Mr. C. H. Buthelezi

Finance Manager Signature:



SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.



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- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**


11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

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13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.



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PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

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3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

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9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.


9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS:

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health

Department:
Health
PROVINCE OF KWAZULU-NATAL

Specifications Template

Compiled by:

Name and Surname	Designation	Signature	Date
PEARL XABA	AMN - PHC		26/11/2019

Recommended by Supervisor/Professional Nurse/Operations Manager:

Name and Surname	Designation	Signature	Date
N.O. MASONDO	D.D.- CLINICAL & PROGRAMMES		26/11/2019

Approved by SCM Practitioner:

Name and Surname	Designation	Signature	Date
S. HARIPARSAD	SMO		29/11/2019

Specification	User details
Item description	PHC Tick Registers
Size	A3
Colour	Please see the spec.
Material	
Packaging (unit/box)	Pages 01 to 300
Functionality / performance	To collect information about all the services rendered to the patient.
Purpose	Data collection tool.
Other:	

- 300 pages
- Text Black throughout
- 75 gsm white board
- Binding Buckram, colate & staple
- Hand numbering
- Cover 250 gsm gloss

**KWAZULU-NATAL
DEPARTMENT OF HEALTH**



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

PHC COMPREHENSIVE TICK REGISTER

NATIONAL AND PROVINCIAL DATA ELEMENTS
VERSION 2.0 OF 2017

FACILITY NAME:

FACILITY UNIQUE IDENTIFIER:

DISTRICT NAME:

START DATE:

END DATE:

PHC COMPREHENSIVE TICK REGISTER

KCN DOH NIDS AND PIDIS 2013 FOR IMPLEMENTATION: 2016/17 FINANCIAL YEAR
PRIMARY HEALTH CARE

PHC Client Management	Date Received Name	Outcomes	Definition/Exclusion	Who will Count	Inclusions	Exclusions
Management PHC	PHC client seen by professional nurse	A PHC client of any age consulted and/or treated by a doctor employed in the public sector for a Primary Health Care curative and preventative service	Any patient seen by a professional nurse would be counted. Each client is counted once for each day they require at the facility, regardless of the number of services provided on the day	Each client is counted every time they are seen by a Doctor. ONLY clients seen for curative and preventative services must be counted	INCLUDE clients seen by a Medical Doctor for the completion of a test form	EXCLUDE telephone consultations with clients; EXCLUDE other categories of staff
Management PHC	PHC client seen by public doctor	A PHC client of any age consulted and/or treated by a doctor employed in the public sector for a Primary Health Care curative and preventative service	Curative services entail the diagnosis and/or treatment of clients. This data element should be included in all PHC facilities with full or part-time doctors. Clients might originally be seen by a professional nurse for a PHC service or may be seen directly by the doctor	Each client is counted every time they are seen by a Doctor. ONLY clients seen for curative and preventative services must be counted	INCLUDE clients seen by a Medical Doctor for the completion of a test form	EXCLUDE clients seen by a Medical Doctor for the completion of a test form; EXCLUDE cases where a Medical Doctor just repeats prescriptions without seeing such clients; EXCLUDE interpretation of TB sputa or laboratory results without seeing such clients; EXCLUDE clients seen by a Dentist; EXCLUDE clients seen by a Psychologist; EXCLUDE telephone consultations with regard to clients between Professional Nurses and Doctors
Management PHC	PHC client seen by private doctor	A PHC client of any age consulted and/or treated by a private doctor on contract for a Primary Health Care curative and preventative service. The service is provided in a public health facility	Monitoring of services rendered by private doctors employed on contract to consult PHC clients in public health facilities in accordance with the NHF objectives to increase doctor coverage	Each client is counted every time they are seen by a Doctor. ONLY clients seen for curative and preventative services must be counted	None	Exclude PHC facilities that do not contracted doctors
PHC	BCG dose	BCG (tuberculosis) vaccine given to a child under 1 year of age - preferably immediately after birth	All babies/infants receiving BCG should be counted. Including babies coming to clinics after home deliveries and babies who receive their BCG later than usual due to a/d temporary absences or vaccine. BCG should not be given to HIV exposed children	Tuberculosis (TB) is a mycobacterial disease caused by Mycobacterium tuberculosis and is a major cause of disability and death in many parts of the world. Do not give BCG vaccine to children who are sick with AIDS and other immune suppressing conditions. Do not give BCG to a newborn if the mother is on anti-TB drugs. Do not give BCGs to a child who is older than 12 months.	INCLUDE BCGs if they are given BCG	None
PHC	DTaP-IPV4-Hb-HBV (Haemovax) 1st dose	DTaP-IPV4-Hb-HBV (also known as Haemovax) 1st dose vaccination given to a child under one year - preferably at around 6 weeks after birth	The numerator includes children under one year receiving their 1st dose of Haemovax	For Hospital: BCG dose under 1 year should be in his with number of live births in the facility	None	EXCLUDE vaccines given as part of a national mass vaccination campaign
PHC	DTaP-IPV4-Hb-HBV (Haemovax) 3rd dose	DTaP-IPV4-Hb-HBV (also known as Haemovax) 3rd dose vaccination given to a child under one year - preferably at around 14 weeks after birth	The numerator includes children under one year receiving their 3rd dose of Haemovax	DTaP-IPV4-Hb-HBV 1st dose is given together with OPV, PCV and RV. DTaP-IPV4-Hb-HBV is given to children at 6, 10 and 14 weeks and at 18 months	None	EXCLUDE vaccines given as part of a national mass vaccination campaign
PHC	RV 2nd dose under 1 year	Rotaviruses (RV) vaccine 2nd dose given to a child under one year, preferably around 14 weeks after birth and NOT later than 24 weeks after birth	If the child missed the 1st dose of RV at 6 weeks of age and is younger than 20 week, give the 1st dose and the 2nd dose 4 weeks later. Keep a minimum interval of 4 weeks between the 2 doses of RV	RV 2nd dose is given together with DTaP-IPV4-Hb-HBV and PCV	None	EXCLUDE vaccines given as part of a national mass vaccination campaign

JUD Group	CASA Treatment Status	Outcomes	Performance Expectations	Data and Coding	Inclusions	Exclusions
Mental Health	Mental health clients under 18 years	All clients under 18 years who receive ambulatory (non-hospital) services for mental health conditions	<p>Count every visit ONCE if a client is visiting more than once on the same calendar day.</p> <p>Count every client visit that is occurring on a different calendar day</p>	<p>These cases relate to those with intellectual, emotional, and/or physical problems, including:</p> <p>Mental health intervention, including counseling for rape/sexual assault cases, substance abuse cases, physical abuse cases, behavioral problems in children and adolescents;</p> <p>Psychotropic medication;</p> <p>Referral to a mental health worker;</p> <p>Examples of such conditions are:</p> <p>Mood disorders;</p> <p>Anxiety;</p> <p>Post-traumatic stress disorders;</p> <p>Severe psychiatric conditions e.g. schizophrenia, organic brain disease, dementia, psychosis, mental handicap, attention deficit disorders and enuresis.</p>	<p>INCLUDE clients seen by Psychiatric Nurse who use the clinical staff list or the Professional Nurses of the facility.</p> <p>INCLUDE clients seen by a psychiatrist or psychologist</p>	<p>EXCLUDE HIV and pre- and post-test counselling and Life-Health Counselling.</p> <p>EXCLUDE first counselling session for TOP.</p> <p>EXCLUDE epilepsy cases seen without any mental health problem</p>
Mental Health	Mental health clients 18 years and older	All clients 18 years and older who attended ambulatory (non-hospital) services for mental health conditions	<p>Count every visit ONCE if a client is visiting more than once on the same calendar day;</p> <p>Count every client visit that is occurring on a different calendar day</p>	<p>These cases relate to those with psychological, emotional, and/or physical problems, including:</p> <p>Mental health intervention, including counselling for rape/sexual assault cases, substance abuse cases, physical abuse cases, behavioural problems in children and adolescents;</p> <p>Psychotropic medication;</p> <p>Referral to a mental health worker;</p> <p>Examples of such conditions are:</p> <p>Mood disorders;</p> <p>Anxiety;</p> <p>Post-traumatic stress disorders;</p> <p>Severe psychiatric conditions e.g. schizophrenia, organic brain disease, dementia, psychosis, mental handicap, attention deficit disorders and enuresis.</p>	<p>INCLUDE clients seen by Psychiatric Nurse who use the clinical staff list or the Professional Nurses of the facility.</p> <p>INCLUDE clients seen by a psychiatrist or psychologist</p>	<p>EXCLUDE HIV and pre- and post-test counselling and Life-Health Counselling.</p> <p>EXCLUDE first counselling session for TOP.</p> <p>EXCLUDE epilepsy cases seen without any mental health problem</p>
ATTN	Male Urethritis Syndrome treated - new episodes	A new episode of Male Urethritis Syndrome (MUS)	The date element count the episode, not the client	None	None	None

