



Quotation Advert

Opening Date: 2020-06-29

Closing Date: 2020-07-03

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Catherine Booth hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required Catherine Booth Hospital

Date Submitted 2020-06-25

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
39/20-21

Item Category: Goods

Item Description: SUPPLY AND DELIVER PHC REGISTERS

Quantity (if supplies) 1200

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date :

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MS NOMUSA ZULU

Email: nomusa.zulu@kznhealth.gov.za

Contact Number: 035 474 8407

Finance Manager Name: Mr O.N Dlodla

Finance Manager Signature:

No late quotes will be considered

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES ENCLOSE PROOF]

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER DATE.....
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

| Item No | Quantity | Description | Brand & model | Country of manufacture | Price | |
|---|----------|---|---------------|------------------------|-------|---|
| | | | | | R | c |
| | | SUPPLY AND DELIVER | | | | |
| 1 | 900 | CHILD PATIENT HEALTH RECORD PHC (BIRTH - 15 YEARS) | | | | |
| 2 | 300 | PHC HEADCOUNT REGISTER A4 LANDSCAPE, VERSION 1.0 OF 2020 WITH 3000 PAGES | | | | |
| | | SEE ATTACHED SPECIFICATION FOR ITEM (1 & 2) | | | | |
| | | DOCUMENTS REQUIRED: VALID TAX CLEARANCE CERTIFICATE VALID BBBEE CERTIFICATE LEVEL 1 OR ABOVE CSD FULL SUMMARY REPORT NB:FAILURE TO COMPLY WITH THE ABOVE WILL RESULT IN YOUR BID BEING PASSED OVER:AWARDED SUPPLIER TO DELIVER 2 WEEKS AFTER RECEIVING AN ORDER | | | | |
| VALUE ADDED TAX (Only if VAT Vendor) | | | | | | |
| TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days) | | | | | | |

| | | | |
|--|--|---|--|
| Does This Offer Comply With The Specification? Is The Price Firm? | | Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification? State Delivery Period E.G. E.G. 1day, 1week | |
|--|--|---|--|

| | |
|--|--|
| Enquiries regarding the <u>quote</u> may be directed to: Contact Person:Tel:..... | Enquiries regarding <u>technical information</u> may be directed to: Contact Person:Tel:..... |
|--|--|

ITEM 1

Patient File Number:

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

| | | | | | | | | | | | |
|---------------------|--|--|--|--|--|--|--|--|--|--|--|
| ID/Passport Number: | | | | | | | | | | | |
| | | | | | | | | | | | |

HPRS LABEL



health

Department:
Health
REPUBLIC OF SOUTH AFRICA

CHILD PATIENT HEALTH RECORD PRIMARY HEALTH CARE (BIRTH - 15 YEARS)

Name: _____

Surname: _____

Facility Name: _____

Facility unique number: _____

Disclaimer: This patient record is the property of the Department of Health for use only by the health facility. It contains information that is confidential and protected from disclosure.

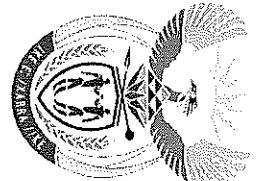
DO NOT REMOVE from the premises of this health facility.

Possession of this health record without prior authorisation by the Department of Health is strictly prohibited.

| IndGroup | Data Element Name | Definition | Definition_Extended | Use and Context | Inclusions | Exclusions |
|-------------------|-----------------------------|---|---|---|---|---|
| Management PHC | PHC headcount under 5 years | All individual clients not yet reached five years (60 months) seen for Primary Health Care services at a facility | Count each client once for each day they appear at the facility, regardless of the number of services provided on that day; If the client is recorded as a headcount at the registration point, the observations of the client is done and the client then leaves the facility voluntarily without receiving the service that he/she is supposed to receive, a headcount can be recorded; If infant is delivered at the facility, the infant should be counted as a headcount because services like immunisation, M/UAC, PCR testing at birth and full baby examination, etc. are provided to that infant. Record only a sick child who is brought to the facility for treatment or a child with a chronic disease for whom medication is collected at the facility | Monitors PHC access and utilisation for children under 5 years. | INCLUDE cases where a client visits a facility to get feedback on any diagnostic tests done; INCLUDE clients whose medication was collected by a Home Community Based Care (HCBC) worker or family member/friend as a headcount registered at the registration point INCLUDE cases where a client visits a facility to submit sputum samples produced outside of the facility and /or sputum samples produced at facility with assistance of health professional | EXCLUDE children seen by health professionals of the facility part of an outreach team at another health facility; EXCLUDE national campaign (EPH/-5 years, HPV vaccination) headcounts; EXCLUDE cases where a client visits a facility just to make an appointment (e.g. transport / OPD or specialist appointments); EXCLUDE clients seen in CCMDD site at facility |
| Management PHC | PHC headcount 5-9 years | All individual clients 5-9 years seen for Primary Health Care services at a facility | Count each client once for each day they appear at the facility, regardless of the number of services provided on that day; If the client is recorded as a headcount at the registration point, and the client then leaves the facility voluntarily without receiving the service that he/she is supposed to receive, a headcount can be recorded; Count all clients who access the facility for preventive, promotive, curative and rehabilitative services at a facility or with a chronic disease for whom medication is collected at the facility | Monitors PHC access and utilisation for children 5-9 years. | INCLUDE cases where a client visits a facility to get feedback on any diagnostic tests done; INCLUDE clients whose medication was collected by a Home Community Based Care (HCBC) worker or family member/friend as a headcount registered at the registration point; INCLUDE cases where a client visits a facility to submit sputum samples produced outside of the facility and /or sputum samples produced at facility with assistance of health professional; INCLUDE a DOTS visit to the facility (but not to the community, workplace or home); INCLUDE clients who come to collect chronic medication dispensed by the facility itself (excluding Centralised Chronic Medicines Dispensing and Distribution (CCMD)/CDU medication) or clients using fast lines, or those to be seen by ADHERENCE counsellor at the facility; INCLUDE clients seen by a professional nurse appointed by a NPO and seconded to a clinic/service; include all clients on Space Fast Lane Modality (SFLA) who bypass registration | EXCLUDE children seen by health professionals of the facility part of an outreach team at another health facility; EXCLUDE national campaign (EPH/-5 years, HPV vaccination) headcounts; EXCLUDE cases where a client visits a facility just to make an appointment (e.g. transport / OPD or specialist appointments); EXCLUDE clients seen in CCMDD site at facility |
| Management PHC | PHC headcount 10-19 years | Adolescents and youth 10-19 years old seen for Primary Health Care | Count each client once for each day they appear at the facility, regardless of the number of services provided on that day; If the client is recorded as a headcount at the registration point, and the client then leaves the facility voluntarily without receiving the service that he/she is supposed to receive, a headcount can be recorded; Count all clients who access the facility for preventive, promotive, curative and rehabilitative services at a facility or with a chronic disease for whom medication is collected at the facility | Monitors PHC access and utilisation for clients 10-19 years | INCLUDE cases where a client visits a facility to get feedback on any diagnostic tests done; INCLUDE clients whose medication was collected by a Home Community Based Care (HCBC) worker or family member/friend as a headcount registered at the registration point; INCLUDE cases where a client visits a facility to submit sputum samples produced outside of the facility and /or sputum samples produced at facility with assistance of health professional; INCLUDE a DOTS visit to the facility (but not to the community, workplace | EXCLUDE clients seen by health professionals of the facility part of an outreach team at another health facility; EXCLUDE national campaign (EPH/-5 years, HPV vaccination) headcounts; EXCLUDE cases where a client visits a facility just to make an |

Item 2

NATIONAL DEPARTMENT OF HEALTH



health
Department:
Health
REPUBLIC OF SOUTH AFRICA

PHC HEADCOUNT REGISTER

VERSION 1.0 OF 2020

PROVINCE:

FACILITY NAME:

FACILITY UNIQUE IDENTIFIER:

START DATE:

END DATE:

ITEM 2

| IndGroup | Data Element Name | Definition | Definition_Extended | Use and Context | Inclusions | Exclusions |
|----------------|----------------------------------|---|---|---|---|--|
| Management PHC | PHC headcount 20 years and older | All individual clients 20 years and older seen for Primary Health care services at a facility | Count each client once for each day they appear at the facility, regardless of the number of services provided on that day; If the client is recorded as a headcount at the registration point, and the client then leaves the facility voluntarily without receiving the service that he/she is supposed to receive, a headcount can be recorded; Count all clients who access the facility for preventive, promotive, curative and rehabilitative services at a facility or with a chronic disease for whom medication is collected at the facility | Monitors PHC access and utilisation for clients 20 years and older. | <p>or home); INCLUDE clients who come to collect chronic medication dispensed by the facility itself (excluding CCMD/ CDU medication) or clients using fast lanes, or those to be seen by ADHERENCE counsellor at the facility;</p> <p>INCLUDE clients seen by a professional nurse appointed by a NPO and seconded to a clinic/service;</p> <p>INCLUDE a DOTS visit to the facility (but not to the community, workplace or home); INCLUDE clients who bypass the registration unit and go directly to the pharmacy to collect their own chronic medication or clients using fast lanes or those to be seen by outreach teams, or those to be seen by HIV counsellors;</p> <p>INCLUDE clients seen by a professional nurse appointed by a NPO and seconded to a clinic/service; include all clients on Space Fast Lane Modality (SFLA) who bypass registration</p> | <p>appointment (e.g. transport / OPD or specialist appointments;</p> <p>EXCLUDE clients seen in CCMD site at facility</p> <p>EXCLUDE telephonic consultations with clients;</p> <p>EXCLUDE cases where a professional nurse appointed by a HCBC NPO renders a service to individuals or to support groups in the community</p> |
| | | | | | <p>INCLUDE cases where a client visits a facility to get feedback on any diagnostic tests done;</p> <p>INCLUDE clients whose medication was collected by a Home Community Based Care (HCBC worker or family member/friend as a headcount registered at the registration point;</p> <p>INCLUDE cases where a client visits a facility to submit sputum samples produced outside of the facility and /or sputum samples produced at facility with assistance of health professional; INCLUDE a DOTS visit to the facility (but not to the community, workplace or home); INCLUDE clients who come to collect chronic medication dispensed by the facility itself (excluding CCMD/ CDU medication) or clients using fast lanes, or those to be seen by ADHERENCE counsellor at the facility;</p> <p>INCLUDE clients seen by a professional nurse appointed by a NPO and seconded to a clinic/service;</p> <p>INCLUDE a DOTS visit to the facility (but not to the community, workplace or home); INCLUDE clients who bypass the registration unit and go directly to the pharmacy to collect their own chronic medication or clients using fast lanes or those to be seen by outreach teams, or those to be seen by HIV counsellors;</p> <p>INCLUDE clients seen by a professional nurse appointed by a NPO and seconded to a clinic/service; include all clients on Space Fast Lane Modality (SFLA) who bypass registration</p> | <p>EXCLUDE clients seen by health professionals of the facility part of an outreach team at another health facility; EXCLUDE national campaign headcounts;</p> <p>EXCLUDE cases where a client visits a facility just to make an appointment (e.g. transport / OPD or specialist appointments;</p> <p>EXCLUDE clients seen in CCMD site at facility</p> <p>EXCLUDE telephonic consultations with clients;</p> <p>EXCLUDE cases where a professional nurse appointed by a HCBC NPO renders a service to individuals or to support groups in the community</p> |

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
- 2.2. Identity Number: 2.5. Tax Reference Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder²):..... 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

| | | | |
|-------------------------|--------------------|-------------------|---------------|
| Name of bidder | Signature | Position | Date |
|-------------------------|--------------------|-------------------|---------------|

¹"State" means --

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date / / Time : Place

| | |
|--------------------|--|
| Institution Stamp: | Institution Site Inspection / briefing session Official Full Name: Signature: Date: |
|--------------------|--|

6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, ***it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.***
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, ***the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.***

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

| | POINTS |
|--|------------|
| PRICE | 80 |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR | 20 |
| Total points for Price and B-BBEE must not exceed | 100 |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will portion of the contract be sub-contracted?

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| | | | |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

| Designated Group: An EME or QSE which is at last 51% owned by: | EME | QSE |
|---|-----|-----|
| Black people | √ | √ |
| Black people who are youth | | |
| Black people who are women | | |
| Black people with disabilities | | |
| Black people living in rural or underdeveloped areas or townships | | |
| Cooperative owned by black people | | |
| Black people who are military veterans | | |
| OR | | |
| Any EME | | |
| Any QSE | | |

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)
 DATE:
 ADDRESS.....

