



Quotation Advert

Opening Date: 2020-05-18

Closing Date: 2020-05-22

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Catherine Booth hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: CATHERINE BOOTH HOSPITAL

Date Submitted: 2020-05-15

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: 15/20-21

Item Category: Services

Item Description: ONE(1) YEAR CONTRACT FOR SERVICING OF MEDICAL POINTS

Quantity (if supplies): 52

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: DOWNLOADED FRO DEPARTMENT OF HEALTH WEBSITE

QUOTES SHOULD BE DELIVERED TO: CBH NEAR ADMIN OFFICES/nompelelo.zulu@kznhealth.gov.za

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MS NOMUSA ZULU / MR BILO MTHETHWA

Email: nomusa.zulu@kznhealth.gov.za

Contact Number: 035 474 8407 EXT.1133/1163

Finance Manager Name: MR O.N DLUDLA

Finance Manager Signature:

No late quotes will be considered

PART ONE

INVITATION TO QUOTE

STANDARD BID SPECIFICATION

INVITATION

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS FOR SERVICES AT CATHERINE BOOTH HOSPITAL

BID NUMBER: ZNQ:

SITE INSPECTION DATE:

TIME:

CLOSING DATE:

TIME:

DESCRIPTION OF SERVICE: SERVICING MEDICAL OXYGEN, VACUUM NITROUS POINTS, MEDICAL OXYGEN, NITROUS AND VACUUM PLANT AND ANNUAL PARTICLE COUNT.

CONTRACT PERIOD: TWELVE MONTHS (12)

VALIDITY PERIOD: 60 DAYS

BID DOCUMENTS TO BE PLACED IN A SEALED ENVELOPE, THE FRONT OF THE ENVELOPE BEING EARLY ENDORSED WITH THE BID NO. SERVICE TYPE AND DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

CATERINE BOOTH HOSPITAL
KWAKHOZA RESERVE
AMATIKULU
3801

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is available on the following days and times: Monday to Friday 08H00 – 15H00

All bids must be submitted on the official forms – (not to be – typed)

This bid is subjected to the preferential procurement policy framework act and the preferential procurement regulation, 2011, the general conditions of contract (gcc), if applicable, any other special conditions of contract.

SCHEDULE OF PRICES:
WORK TO BE DONE AND SCHEDULE OF PRICES:

ITEM	DESCRIPTION	UNIT	QTY	RATE/ UNIT	AMOUNT
	<p>NOTE: All rates for items contained in this Schedule of Prices must be computed excluding the applicable Sales Tax.</p> <p>All rates quoted shall be inclusive of transport, Labor, Profit and the cost to obtain Material or Equipment and necessary Certificates.</p> <p>The Administration reserves the right to Negotiate prices in the Bill of Quantities</p> <p>Bidders are advised that the buildings will be occupied during the duration of this contract.</p> <p>PLEASE NOTE: Sizes given are for quotation purposes only, Contractor responsible for final measurements.</p> <p>PROPRIETARY ARTICLES: All equipment and material used in this contract shall be that which is specified or other approved.</p> <p>CONTRACT GUARANTEE: The Bidders must allow for all charges in connection with acquiring the Contract guarantee, which is to be furnished.</p>				
	<p>INSTITUTION: Catherine Booth hospital SERVICE: Service of aircons and refrigeration</p>				
1	<p>Servicing medical oxygen, vacuum nitrous points (47), medical oxygen, nitrous and vacuum plant (4) and annual particle count (1).</p>	Items	52	R	R
2	<p>After service reports shall be scrutinized by the hospital and only after approval, will an official order be issues, for the repairs</p>	Item	01	R	R
3	<p>All emergency/ urgent repairs shall be approved by the hospital and declared as emergency/ urgent, then an official order issued for such repairs only.</p>	Item	01	R	R
4	<p>All prices quoted shall be valid for one year, for complete duration of this contract.</p>				
	<p>Issue service certificate</p>	Item	01	R	R
	<p>PROVISIONAL SUMS</p>				
	<p>Allow for Consumable Items</p>	Item	01	R	R

SCHEDULE OF PRICES

Catherine Booth hospital
Servicing plant and equipment

Contractor read, understood and agree with the contence.
Signature; Date;

LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT

6.3.1	LABOUR	TOTAL HOURS	RATE/HR	AMOUNT
a)	Artisans	R.....	R.....
b)	Apprentice	R.....	R.....
	1 st Year	R.....	R.....
	2 nd Year	R.....	R.....
	3 rd Year	R.....	R.....
	4 th Year	R.....	R.....
c)	Semi-skilled	R.....	R.....
d)	Unskilled	R.....	R.....
6.3.2	SUBSISTENCE	TOTAL DAYS	RATE / 24HR DAY	
a)	Artisans	R.....	
b)	Apprentice	R.....	
c)	Semi-skilled	R.....	
d)	skilled	R.....	
6.3.3	TRAVEL	TOTAL Km	RATE/Km	
6.3.3.1	From contractor's premises to site		Petrol Diesel <u>Delete as applicable</u>	
a) trips (skilled)	R..... R.....	R.....
	@..... km per trip		
b)trips (Semi-skilled)	R..... R.....	R.....
	@..... km per trip		
6.3.3.2	From accommodation to site			
a) trips (skilled)	R..... R.....	R.....
	@..... km per trip		
b)trips (semi-skilled)	R..... R.....	R.....
	@..... km per trip		
6.3.4	TRANSPORT	TOTAL Km	RATE	
b)	Cranage to and on site @ sub contract rate	R.....	x 1.10	R.....

SUB-TOTAL (B) R

PART FIVE

OFFICIAL ONSITE BRIEFING ATTENDANCE CERTIFICATE

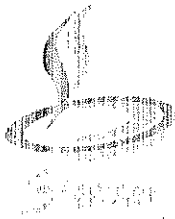
Catherine Booth hospital

Medical gas points register

department	Oxygen/ point number	Vacuum/ point number	Nitrous/ point number
OPD	1	1	1
	1	1	1
Theaters	1	1	1
	1	1	1
Recovery room	1	0	0
Dentistry	1	1	1
Rehab office	1	1	1
Physiotherapy	1	1	1
Labour ward	1	1	1
	1	1	1
	1	1	1
	1	1	1
	1	1	1
	1	1	1
Nursery	1	1	1
	1	1	1
Total	16	15	16

Catherine Booth hospital: Vacuum plant register

DESCRIPTION	MAKE	MODEL NUMBER	SERIAL NUMBER
Vacuum pump 1	Instuvac	10215302 AA	SC 10229664004
Vacuum pump 2	Rietschle	VCB- 20	172153-0217
Vacuum vessel	Heat transfer	500	HT-5190
Oxygen banks	Afrox	2 x 7 banks	NA
Nitrous bank	Afrox	2 x single cylinders	NA



Email: info@steris.co.za
Web: www.steris.co.za

Reg. No 2013/130633/07
VAT No 4490264969

Proctoria:

589 Borzoi Street
Glenhazel
Proctoria East
0801

PO BOX 22055
GLENHAEZEL
4922
085-0844

Tel: +27 (0)11 251 2311
Cell: +27 76 251 2312
Fax: +27 (0)11 251 2313

Durban: Head Office

8 BLACKWOOD PLACE
VIRGINIA
4051
DURBAN

PO BOX 22055
GLENHAEZEL
4922
085-0844

Tel: +27 (0)31 251 2311
Cell: +27 76 251 2312
Fax: +27 (0)31 251 2313

Manufacturing, Clean Rooms, Filtration, Filtration equipment & Validation of equipment & Operating Theatre's

VALIDATION CERTIFICATE No. 1300

This is to certify that the Facility / Equipment covered by this report has been tested
In accordance with ISO 14644-1: 2015 meeting the specified requirements

The Facility / Equipment PASSED

Catherine Booth Provincial Hospital

Facility	Theatre 1	S/N N/A	SA Vel. 0.28m/s
Equip. Name or No.			SA Vol. 9 Changes /hr
Date Tested	9 July 2019	Valid for 12 Months	Main Filter : 595 x 595 x 300
Target Class Tested	ISO 8	Standard: 14644-1: 2015	Pre Filter : 600 x 600 x 50
Particle Sizes Measured	0,5 - 1,0 & 5,0 µ	Reading: Cumulative	Pressure Pa :

Test Equipment used			
CEM DT-9881 Particle measuring Equipment	S/N 150604813	Calibration Date: (see certificate)	
TESTO 417 Vane Anemometer	S/N 61044160	Calibration Date: (see certificate)	

Our Particle counter is calibrated in accordance to ISO 21501-1 & is the worldwide recognized standard for optical particle counter calibration introduced in 2007

Count No.	Occupancy	Reading	Conditions	Count No.	Occupancy	Reading	Conditions
1	1	0.5um: 30597	At Rest	2	1	0.5um: 29292	At Rest
		1.0um: 5098				1.0um: 5035	
		5.0um: 143				5.0um: 119	
		AT: 18.0 RH: 70.9 DP: 12.9 WB: 15.3				AT: 18.0 RH: 70.9 DP: 12.9 WB: 15.3	
3	1	0.5um: 27653	At Rest	4	1	0.5um: 29398	At Rest
		1.0um: 4731				1.0um: 4825	
		5.0um: 139				5.0um: 142	
		AT: 18.2 RH: 69.6 DP: 12.9 WB: 15.3				AT: 18.3 RH: 69.4 DP: 12.9 WB: 15.4	
5	1	0.5um: 29860	At Rest	6	1	0.5um: 27198	At Rest
		1.0um: 4440				1.0um: 4707	
		5.0um: 135				5.0um: 180	
		AT: 18.4 RH: 69.0 DP: 12.9 WB: 15.5				AT: 18.6 RH: 68.3 DP: 13.0 WB: 15.6	
7	1	0.5um: 29190	At Rest	8	1	0.5um: 29936	At Rest
		1.0um: 4773				1.0um: 4831	
		5.0um: 126				5.0um: 151	
		AT: 18.8 RH: 68.0 DP: 13.1 WB: 15.7				AT: 18.9 RH: 67.2 DP: 13.1 WB: 15.7	

AT = Ambient Temperature

RH = Relative Humidity

DP = Dew Point

WB = Wet Bulb

NOTES

Airflows are low.

Tested By: **Melanie Oxlee** Certificated member of the ACT

Signed

9 July 2019

Date

EXPIRY DATE: Valid until 9 July 2020

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date ____/____/____ Time ____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....