

## Quotation Advert

**Opening Date:** 2020-05-08

**Closing Date:** 2020-05-20

**Closing Time:** 11:00

### INSTITUTION DETAILS

**Institution Name:** Osindisweni hospital

**Province:** KwaZulu-Natal

**Department or Entity:** Department of Health

**Division or section:** Central Supply Chain Management

**Place where goods / services is required** Osindisweni Hospital , Oakford Road , Verulam..4340

**Date Submitted** 2020-05-08

### ITEM CATEGORY AND DETAILS

**Quotation Number:** ZNQ:  
ZNQ 47-05-2020/21

**Item Category:** Services

**Item Description:** ASSESS , IDENTIFY AND REPAIR ALL LEAKSS IN THE ABLUTIONS  
IN THE NURSES HOME AS WELL AS CARRY OUT THE LIST OF  
RENOVATIONS IN ALL THE ABLUTIONS AND KITCHEN FLOORS .  
  
AS PER ATTACHED SPECIFICATIONS

**Quantity (if supplies)** 12

### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Both

**Date :** 2020-05-12

**Time:** 11:00 AM

**Venue:** OSINDISWENI HOSPITAL AT MAINTENANCE DEPARTMENT

**QUOTES CAN BE COLLECTED FROM:** PRINT FROM WEBSITE

**QUOTES SHOULD BE DELIVERED TO:** OSINDISWENI HOSPITAL IN BOX NEAR MAIN SECURITY GATE

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

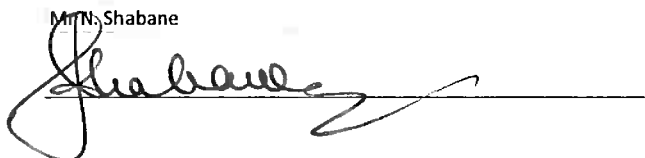
**Name:** Suresh Parsutom

**Email:** NO e-mailed Quotes Accepted = Only FAX OR DROP OFF

**Contact Number:** 032-5419342

**Finance Manager Name:** Mr N. Shabane

**Finance Manager Signature:**



STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: OSINDISWENI HOSPITAL
DATE ADVERTISED: 08 MAY 020 CLOSING DATE: 20 MAY 2020 CLOSING TIME: 11:00
FACSIMILE NUMBER: 032-5410343 E-MAIL ADDRESS: NO E-MAIL QUOTES WILL BE ACCEPTED = ONLY FAX OR DROP OFF
PHYSICAL ADDRESS: Private Bag X15 , Oakford Road , Verulam ... 4340

ZNQ NUMBER: 47-05-2020/21

DESCRIPTION: ASSESS, IDENTIFY AND REPAIR ALL LEAKS IN THE ABLUTIONS IN NURSES HOME AS WELL AS RENOVATE ABLUTIONS AND FLOOR KITCHENS

CONTRACT PERIOD..... VALIDITY PERIOD 60 Days SARS PIN.....
(if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. [Grid]

UNIQUE REGISTRATION REFERENCE [Grid]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
OAKFORD PRIORY ROAD , OGUNJINI , VERULAM

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE .....NUMBER.....
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: 47-05-2020/21

DESCRIPTION: ASSESS , IDENTIFY AND REPAIR ALL LEAKS IN THE ABLUTIONS IN NURSES HOME AS WELL AS RENOVATE ABLUTIONS AND FLOOR KITCHENS

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
	12	ASSESS , IDENTIFY AND REPAIR ALL LEAKS IN THE ABLUTIONS IN NURSES HOME AS WELL AS CARRY OUT THE IDENTIFIED LIST OF RENOVATIONS IN ALL THE ABLUTIONS AND FLOOR KITCHENS				
		AS PER ATTACHED SPECIFICATIONS				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification? Is The Price Firm?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification? State Delivery Period E.G. E.G. 1day, 1week	
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Enquiries regarding the quote may be directed to: Contact Person: <u>Suresh Parsuto</u> Tel: <u>032-5419349</u> E-Mail Address: <u>NO E-MAIL QUOTES ACCEPTED</u>	Enquiries regarding technical information may be directed to: Contact Person: <u>R.J. JACOBS</u> Tel: <u>032-5419208</u>
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**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/s involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- |   |   |
|---|---|
| 2.1. Full Name of bidder/representative.....  | 2.4. Company Registration Number: ..... |
| 2.2. Identity Number: .....   | 2.5. Tax Reference Number: .....        |
| 2.3. Position occupied in the Company (director, trustee, shareholder <sup>2</sup> ): | 2.6. VAT Registration Number: .....     |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state?  YES  NO

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution: .....Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?  YES  NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

*(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*

2.8.2.2. If no, furnish reasons for non-submission of such proof: .....

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?  YES  NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?  YES  NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?  YES  NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?  YES  NO

2.12.1. If so, furnish particulars:.....

**3. Full details of directors / trustees / members / shareholders.**

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....	.....	.....
Name of bidder	Signature	Position	Date

<sup>1</sup>"State" means -

- |   |   |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature;                                    |
| b) any municipality or municipal entity;  | d) national Assembly or the national Council of provinces; or |
|   | e) Parliament.  |

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:  
(i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

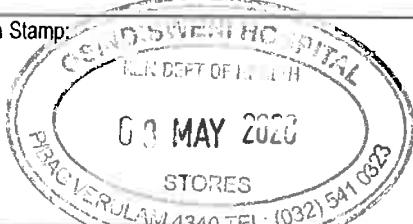
## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date 12/05/2020 Time 11:00 Place OSINDIWAYO HOSPITAL NAUTHELE

<p>Institution Stamp:</p> 	<p>Institution Site Inspection / briefing session Official</p> <p>Full Name: <u>SULESH KRASOM</u></p> <p>Signature: <u>[Signature]</u></p> <p>Date: <u>08/05/2020</u></p>
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## 8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### **13. PENALTIES**

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### **14. TERMINATION FOR DEFAULT**

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### **15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



**3. POINTS AWARDED FOR PRICE**

**3.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted..... %
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<b>WITNESSES</b>
1. ....
2. ....

..... <b>SIGNATURE(S) OF BIDDERS(S)</b>
<b>DATE:</b> .....
<b>ADDRESS:</b> ..... ..... .....

**KWAZULU NATAL PROVINCIAL ADMINISTRATION**  
**DEPARTMENT OF HEALTH**

**1. ASSESS and IDENTIFY ALL LEAKS IN THE ABLUTIONS IN NURSES HOME**

**2. SCOPE OF WORK**

A. Assess and identify all leaks in the ablutions in Nurses Home and provide a detailed report with recommendations to Maintenance Supervisor who will peruse and approve based on the report prior to the commencement of the repairs.

3. Repair all identified leaks according to the detailed report provided after the assessment and carry out the identified list of renovation according to the specification.

**4. Requirements**

- a) Contractors are requested to visit the site to take all measurements necessary.
- b) No variations will be entertained for not complying with 2(a).
- c) All work to be carried out by the competent workmen skilled in their trades.
- d) Quality shall be of the best standard practice and workmanship shall be subject to approval of the department of health representative
- e) During the progress of work the contractor shall carefully clean after his/her men and shall leave the area clean.
- f) The contractor is advised to conform to the security and other regulations imposed by the health service department.
- g) The contractor is also advised to comply with health and safety regulations while performing on the premises.
- h) Contractors to give department of health 12 months guarantee of all workmanship.
- i) Contractor to comply with all safety regulations as stipulated in Occupational Health and Safety Act 85 of 1993 and sign the attached relevant Memorandum Agreement.

**5. Programme**

- a) Contractors taking quotations are advised if necessary to discuss the program of work with the artisan foreman before submitting quotations.
- b) Contact period for this project shall be agreed upon by the contractor and the head of Maintenance Dept before the commencement of work.

**6. Quotations**

Quotations for the entire work contained in this contract are to be submitted on the official quotation form provided, sealed in an envelope and will be deposited in a quotation box by the date stipulated on the invitation form.

## 7. Site Handover

Awarded company to make arrangements with the Maintenance Supervisor on what date the site will be handed over to the company. Company will only be allowed to commence with the work once a site handover certificate has been issued to the company.

## 8. Storage and accommodation

The administration is not obliged to supply any accommodation facilities to the contractor for storage.

## 9. Equipment and tooling

- a) The contractor is to supply his/her own equipment and tools to execute this contract which must conform to the requirements of the OHS ACT 85 of 1993.

## 10. Work to be done and schedule of rates

Item NO	Description	Unit	QTY	Rate R	c	Total R	c
	<p><b><u>INSTITUTION:</u></b></p> <p><b>Osindisweni Hospital</b></p> <p><b><u>SCOPE OF WORK:</u></b></p> <p>A. Assess and identify all leaks in the ablutions in Nurses Home and provide a detailed report with recommendations to Maintenance Supervisor who will peruse and approve based on the report prior to the commencement of the repairs.</p> <p>a. <i>Below specs is for work to be carried out on the 3 floors in Nurses Home - B Floor, C Floor and D Floor</i></p> <p>b. <i>Assess, identify and repair all the water</i></p>						

	<p>leaks on the cold and hot water pipes including all waste pipes in the Nurses Home in the ablutions and all the service ducts.</p> <p>c. Remove all existing wash hand basins with taps including water and waste pipes with the old ball stop valves and bottle traps in all ablutions on the floor then replace with new Vaal wash hand basins, including new taps, new ball stop valves and water pipes to each wash hand basin and new waste pipes and new bottle traps and connect to the nearest existing water supply pipeline and nearest existing waste pipeline.</p> <p>d. Remove existing mirrors above each wash hand basin and replace with new mirrors of the same size – 600mm x 450mm.</p> <p>e. Remove all existing bath tubs with taps and drain pipes and replace with new bath tub, including new taps and brass drain traps and connect the drain to the nearest existing waste pipeline.</p> <p>f. Remove bench slats from the benches in each bath cubicle and replace with new timber – 450mm x 900mm. <b>Existing</b></p>		36			
			36			
			09			
			09			

	<p><b>brackets can be used after cleaning and making them look presentable and new.</b></p>					
	<p>g. Remove existing toilets and replace with new Vaal complete toilets including new inlet pipes and ball stop valves and new heavy duty toilet seat and cover. Also remove old toilet roll holder and install new lockable toilet roll holder that holds 3 toilet rolls.</p>		18			
	<p>h. Remove all wall tiles in toilets/bathrooms/showers and floor kitchens, prepare walls down to bare then replace with new 1<sup>st</sup> grade glazed 200mm x 200mm matt white tiles with PVC edge trim where required.</p>		24			
	<p>1.8 Prepare the floors for tiling in all toilets/bathrooms/showers and install 300 x 300x 8,3 -8,5 full bodied Porcelain Tiles in compliance with UPEC specifications with joints varying from 3mm -5mm (Colour to be uniform light colour Salt and Pepper range).</p>		18			
	<p>i. Remove all external toilet/bathroom/shower doors and replace with solid core timber doors with door closers.</p>		18			
	<p>j. Remove all towel rails and replace with new towel rails – 500mm.</p>		45			
	<p>k. Remove all internal bathroom/toilet doors and replace with new solid core timber door</p>		36			

<p>1 pair rising butts, stand closed, Indicator bolts. Doors must be lockable and painted with cream white paint. All internal wooden door frames to be removed and replaced with new frames that match the new doors. Frames to be painted with cream white paint to match the door paint.</p> <p>i. All service duct covers in the toilets/showers/bathrooms to be removed and replaced with 5mm – 8mm ply timber – 500mm x 2800mm. Ply timber to be sealed and painted white before being screw fitted.</p> <p>m. All service ducts in the passages to be removed and replaced with 5mm – 8mm ply timber – 2020mm x 650mm. Ply timber to be sealed and painted white before being screw fitted.</p> <p>n. All cracked and damaged toilet/bathroom/shower ceilings to be prepared and shown to the Chief Artisan before being and painted with white PVA ceiling paint.</p> <p>o. All existing 2D light fittings to be removed and 1 x 5 foot double tube fluorescent</p>		12				
		63				
		17				
		18				

	<p>steam proof light fitting to be centrally installed in each toilet/bathroom/shower. Electrical cables to be trunked in the installation and electrical covers to be installed at the point where other 2D light fittings were removed.</p> <p>p. All window frames and sills to be cleaned and prepared and shown to the Chief Artisan before being painted with high gloss paint white.</p> <p>q. Remove all shower troughs and drain pipes and replace with new 4-way angled shower floor with centre drain and brass drain traps. Each shower unit to be waterproofed during renovation and mosaic tiles to be installed on the floor. Build 2 course common brick wall to prevent water from splashing out shower at entrance to shower cubicle.</p> <p>r. Remove broken / damaged windows in the toilet/bathrooms/showers and replace with new steel hinged windows with frosted glass. 480mm x 595mm.</p> <p>s. Remove all kitchen doors and replace with new solid core timber doors.</p>		<p>126</p> <p>12</p> <p>06</p> <p>06</p>				
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	<p>t. Remove existing single bowl kitchen sink with drain board and replace with new stainless steel single bowl kitchen sink and drain board – 600mm x 1m.</p> <p>u. Remove existing kitchen sink cupboard and built in cupboards and replace with new sink cupboard – 600mm x 1m and new built in cupboards 2400mm x 600mm with doors and 1 cupboard with drawers. Install new Formica counter top – 2400mm x 600mm.</p> <p>v. Remove all wall tiles in floor kitchens and prepare walls down to bare then replace with new 1<sup>st</sup> grade glazed 200mm x 200mm matt white tiles with PVC edge trim where required. Tiles must be installed from counter to the height of the window ledge.</p> <p>Wall above tiles in the floor kitchens to be prepared before painting with white Velvagio paint After preparation, the walls are to be shown to the Chief Artisan for approval to go ahead prior to the application of the first coat of paint. After the first coat has been applied it is to be shown to the Chief Artisan for approval to go ahead with the second coat of paint.</p>	06	06	06	06	
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**1.24** All walls in the floor kitchens above the tiles to be fully prepared before painting and shown to the Chief Artisan for approval before application of first coat of paint. After application of first coat of paint, the area to be shown to the Chief Artisan for approval before the second coat of paint can be applied. All walls in the floor kitchens above the tiles must be painted with white Velvagro paint and all ceilings must be painted with white PVA paint. All steel door frames and steel window frames must be painted with white oil paint.

**1.25** All walls that are prepared to bare before tiling are to be shown to the Chief Artisan for approval prior to the application of tiles to the walls.

**1.26** All floors to be prepared and shown to the Chief Artisan for approval before the application of the actual tiles.

**NB:** Failure to comply with **1.24 – 1.26** will result in the walls being repainted and the tiling being removed and redone.

**NB: All toilets/bathrooms/showers to be tiled to the ceiling**

**Mosaic tiles to be installed on all shower cubicle floors.**

All rates quoted shall be inclusive of transport, labour and profit.

The tenderer is advised that the HOSPITAL is fully functional - allowance must be made in this regard.

A	<p><b>Materials, Components/Ancillary Parts</b> The service provider shall add here, <u>ALL</u> materials, components/ancillary parts which are required for the completion of the work quoted for.</p> <p>Please allow for the <b>EPWP programme</b> to be included in this project whereby the labour is employed from the local community through the local Councilor. <b><u>On completion of work.</u></b></p> <p>All areas of work to be left clean and tidy. Contractor to remove all rubble before payment will be authorized.</p> <p>Invoice to be handed to Chief Artisan on completion together with completion certificates signed by both parties.</p>					
	<b>SUB TOTAL</b>					
	<b>VAT@15%</b>					
	<b>TOTAL</b>					

**NB: The schedule of rates must be completed by tendered in full**

**The successful bidder to ensure that he/she make the appointment with Chief Artisan for the proper site hand over after receiving the call or the order before commencing any work, failure to make these necessary arrangement will result in an intruding offence.**

**Contact number: 032 541 9200 Ext:9208/9299/9301**

**Declaration**

I have read with understanding and agree to all terms and conditions and requirements printed on this document.

I/ We undertake to complete the project within \_\_\_\_\_ weeks.

Tenderer : \_\_\_\_\_

Signature: \_\_\_\_\_ Capacity \_\_\_\_\_