

Quotation Advert

PROVINCE OF KWAZULU-RATAL		
Opening Date:	2020-05-29	j., 2
Closing Date:	2020-06-05	
Closing Time:	11:00	
INSTITUTION DETAILS		
Institution Name:	Head Office Quotations	\triangleright
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	Dr Pixley kalsaka Seme Hospital	
Date Submitted	2020-05-28	
ITEM CATEGORY AND DETAILS		
Quotation Number:	ZNQ: 729/19/20	
Item Category:	Select	a 🗸
Item Description:	Supply and delivery of mirror box and mobile full length mirror)r
Quantity (if supplies)	Various	
COMPULSORY BRIEFING SESSION	SITE VISIT	
Select Type:	Not Applicable	~
Date:		::5
Time:		
Venue:		
QUOTES CAN BE COLLECTED FROM:	310 Jabu Ndlovu, Pietermaritzburg	
QUOTES SHOULD BE DELIVERED TO:	310 Jabu Ndlovu Street	
ENQUIRIES REGARDING THE ADVE	RT MAY BE DIRECTED TO:	
Name:	Ms S. SHAWUKA	
Email:	Nkosithandile. Shawuka@kznhealth.gov.za	
Contact Number:	033 815 8383	
Finance Manager Name:	Sakhile/	
Finance Manager Signature:	late quotes will be considered	_
NO	Will be considered	

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

DATE ADVERTISED: 29/05/2020 PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201
ZNQ NUMBER: 729/19/20 CLOSING DATE: 05/06/2020 CLOSING TIME: 11:00
DESCRIPTIONDESCRIPTION
CONTRACT PERIOD VALIDITY PERIOD 60 Days
SARS PIN
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.
UNIQUE REGISTRATION REFERENCE
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISORY
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted to consideration.
The quote box is open from 08:00 to 15:30.
ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED)
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)
NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODENUMBER FACSIMILE NUMBER CODENUMBER
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)
HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); A REGISTERED AUDITOR
[TES NO

			DA	ΓΕ		
		I hereby agree to all terms and conditions] CH THIS QUOTE IS SIGNED				
tem No	Quantity	Description	Brand & model	Country of manufacture	Price	T
	-	Supply and delivery of	model	mandiactare	N	
1	01	Mirror box				1
2	09	Mobile full length mirror				
						-
		(DR PIXLEY KA ISAKA SEME HOSPITAL)				7
		(DR FIXLE) RA ISARA SLIVIE (100) (TAL)				+
						1
						4
						+
	-	Original documents required in a sealed				+
_		envelope with current CSD summary report			-	+
	-	reflecting banking details, certified copy				1
		of B-BBEE certificate by verified agency and				1
	-	accredited by SANAS , Tax Clearance				T
		certificate or SARS pin				I
						_
		Please attach brochure for evaluation purpose				+
	+	Responses to be delivered:310 Jabu Ndlovu				+
		street,old boys Model,Quotation tender box				
						4
						-
/ALIE AF	DED TAY (C	quotations.scmho@kznhealth.gov.za				+
	•	RICE (VALIDITY PERIOD 60 Days)				+
		72 =				
				.S. / S.A.B.S. Specificati	on?	_
The Price	Firm?	State Delivery Period	E.G. E.G. 1day, 1	week	_	_

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where
 - the bidder is employed by the state; and/or

Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity;

the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2.		nt acts and persons who are invo ove, the following questionnaire r				ne.
2.1. 2.2.	Full Name of bidder/represental Identity Number:	ativeative (director, trustee, shareholde	2.4. 2.5. er²):2.6.	Company Registration Nation Tax Reference Number	Number:	
2.8.	The names of all directors / truemployee / persal numbers mu Are you or any person connect I. If so, furnish the following parti	istees / shareholders / members ist be indicated in paragraph 3 b ied with the bidder presently em	, their in elow. ployed b	by the state?		YES NO
2.8.2 Note: I	Position occupied in the state in 2. If you are presently employe in the public sector? 2.1. If yes, did you attach proof Failure to submit proof of such a	stitution:d by the state, did you obtain the of such authority to the quote doubt of the ducted of such authority, where applicable, may be applicable, may be applicable.	e appropocumen	Any other particulars priate authority to underta t? the disqualification of the	s:ke remunerative worl e <u>quote.)</u>	k outside employment
2.9.	Did you or your spouse, or any state in the previous twelve mo	on-submission of such proof: y of the company's directors / tru onths?	istees /	shareholders / members	or their spouses cond	duct business with the
2.10 2.11 2.11 2.11 2.12	Do you, or any person connect may be involved with the evaluation. It is so, furnish particulars:	ted with the bidder, have any relation and or adjudication of this sted with the bidder, aware of any be involved with the evaluation trustees / shareholders / members.	ationship quote? relation and or and or ers of the	p (family, friend, other) winship (family, friend, other adjudication of this quote company have any inter	th a person employed r) between any other e? rest in any other relate	YES NO bidder and any persor YES NO
3. NB:	The Department Of Health will to ensure that their details are	tees / members / shareholders validate details of directors / tr up-to-date and verified on CSD over as non-compliant accordin	ustees If the	Department cannot valida	ate the information of	uppliers' responsibility on CSD, the quote wil
FU	RNISHED IN PARAGRAPH	-				
	CCEPT THAT THE STATE OVE TO BE FALSE.	MAY REJECT THE QUOTI	E OR A	ACT AGAINST ME SE	IOULD THIS DEC	ELARATION
 Nan	ne of bidder	Signature	••	Position	 Da	te
¹"Sta a)		nt, national or provincial public entity			ional Council of provinces	or

e) Parliament.

^{*&}quot;Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
 - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

5.1.	Bidders who fail to attend the compulsory meeting will be disqua	lified from the e	valuation process.
(i) (ii)	The institution has determined that a compulsory site meeting Date Time: Place	will not	take place
Insti	tution Stamp:	Institution Site	e Inspection / briefing session Official
		Full Name:	
		Signature:	
		Date:	

6. STATEMENT OF SUPPLIES AND SERVICES

6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

10.1. The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

THE RESERVE OF STREET	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - B-BBEE Status level certificate issued by an authorized body or person;
 - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps

Points scored for price of bid under consideration

Pt = Price Pmin = Price

Price of bid under consideration
Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

-	DID DEGL AD ATION
5.	BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

proof of E	3-BBEE Status level of contributor.	
7.	SUB-CONTRACTING	(Tick applicable box)
7.1	Will any portion of the contract be sub-contracted?	YES NO
7.1.1	If yes, indicate:	

i) What percentage of the contract will be subcontracted.......%
ii) The name of the sub-contractor......

iii) The B-BBEE status level of the sub-contractor.....

Whether the sub-contractor is an EME or QSE

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms

of Preferential Procurement Regulations, 2017: EME QSE Designated Group: An EME or QSE which is at last 51% owned by: V V Black people Black people who are youth Black people who are women Black people with disabilities Black people living in rural or underdeveloped areas or townships Cooperative owned by black people Black people who are military veterans OR Any EME Any QSE

(Tick applicable box)

YES

NO

9.	DECL	LARATION WITH REGARD TO COMPANY/FIRM	
9.1	Nan	me of company/firm:	
9.2	VAT	T registration number:	
9.3	Con	mpany registration number:	
9.4	TYF	PE OF COMPANY/ FIRM [TICK APPLICABLE BOX]	
	- - -	Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited	
9.5	DES	SCRIBE PRINCIPAL BUSINESS ACTIVITIES	
9.6		DMPANY CLASSIFICATION [TICK APPLICABLE BOX]	
		Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.	
9.7		tal number of years the company/firm has been in busine	
9.8	the	re, the undersigned, who is / are duly authorised to do so e B-BBE status level of contributor indicated in paragraph e preference(s) shown and I / we acknowledge that:	o on behalf of the company/firm, certify that the points claimed, based on ns 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for
	i)	The information furnished is true and correct;	
	ii)	The preference points claimed are in accordance with	the General Conditions as indicated in paragraph 1 of this form;
	iii)	In the event of a contract being awarded as a result of be required to furnish documentary proof to the satisfa	f points claimed as shown in paragraphs 1.4 and 6.1, the contractor may ction of the purchaser that the claims are correct;
	iv)	If the B-BBEE status level of contributor has been clair have not been fulfilled, the purchaser may, in addition	ned or obtained on a fraudulent basis or any of the conditions of contract to any other remedy it may have –
	((a) disqualify the person from the bidding process;	
	((b) recover costs, losses or damages it has incurred o	r suffered as a result of that person's conduct;
	((c) cancel the contract and claim any damages which arrangements due to such cancellation;	n it has suffered as a result of having to make less favourable
	(who acted on a fraudulent basis, be restricted by t	eholders and directors, or only the shareholders and directors the National Treasury from obtaining business from any organ the audi alteram partem (hear the other side) rule has been
	((e) forward the matter for criminal prosecution.	
	WI	/ITNESSES	OLONATURE(S) OF RIDDERS(S)
	1.		SIGNATURE(S) OF BIDDERS(S) DATE:
	2.		ADDRESS

TECHNICAL SPECIFICATION.

Clause T1
This specification establishes the requirements, supply, delivery, end user training, demonstration, commission and installation of the MIRROR BOX, THERAPY AND MIRROR, FULL LENGTH, MOBILE
The unit offered must be both very reliable and extremely user friendly.
BIDDER'S COMMENTS:

Clause T2 - MIRROR BOX, THERAPY (1 unit)

#	Requirement	Complies or not compliant. Bidder to indicate
2.1	Unit to be made up of good quality, easy to clean Perspex material.	
2.2	Dimensions 30X25 cm	
2.3	The offered mirror box to be easily collapsible for ease use with both feet and hands	

BIDDER'S COMMENTS:

Clause T3 - MIRROR, FULL LENGTH, MOBILE (9 UNITS)

#	Requirement	Complies or not compliant. Bidder to indicate
3.1	Distortion free glass mirror to allow patients to make mind-body connections during rehabilitation work.	
3.2	Solid wood construction to ensure longevity	
3.2	Dimensions H152 x W36 cm	
3.3	Mobile with 4 castors (2X on brakes)	

BIDDER'S COMMENTS:		

Therapy Hand glass Mirror - (2 UNITS)	
Dimensions: H30cm X W 12 cm in X D1.2cm	
BIDDER'S COMMENTS:	

Clause T4