Supply Chain Management - AdvertQuote SharePoint Umgeni Work Shop Stores -**KZN** Health Intranet Search this site KZN HEALTH health HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES KZN Health > Components > Supply Chain Management AdvertQuote Submit Save Save As... Close Print Preview health Quotation Advert Opening Date: 2020-11-04 10 Closing Date: 2020-11-13 [70] Closing Time: 11:00 INSTITUTION DETAILS Institution Name: Umgeni hospital V Province: KwaZulu-Natal Department or Entity: Department of Health Division or section: Central Supply Chain Management Place where goods / services is required UMGENI HOSPITAL SECURITY GATE OLD MAIN RD HOWICK Date Submitted 2020-11-02 Species ( ITEM CATEGORY AND DETAILS **Quotation Number:** ZNQ: 145/20 Item Category: Goods V Item Description: PATIENTS CLOTHING BOXER SHORTS & FEMALE LONG TROUSERS

> Quantity (if supplies) 532 UNITS COMPULSORY BRIEFING SESSION / SITE VISIT Select Type: Not Applicable V Date: Time: Venue: QUOTES CAN BE COLLECTED FROM: DOWNLOAD FROM WEB QUOTES SHOULD BE DELIVERED TO: UMGENI HOSPITAL OLD MAIN ROAD HOWICK SECURITY GATE ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO: Name: Valerie Grantham Email: Valerie.grantham@kznhealth.gov.za Contact Number: 033 3306146 Finance Manager Name: MH MATHOBELA Finance Manager Signature: No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: UMGENI HOSPITAL DATE ADVERTISED: 04/11/2020 ...... CLOSING DATE: 13/11/2020 FACSIMILE NUMBER: 033 3306062 .. E-MAIL ADDRESS: Umgeni.scmquotations@kznhealth.gov.za PHYSICAL ADDRESS: OLD MAIN ROAD, HOWICK, 3290 ZNQ NUMBER: 145/20 DESCRIPTION: PATIENT CLOTHING - BOXER SHORTS & FEMALE LONG TROUSERS CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN ..... (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) UMGENI HOSPITAL, SECURITY GATE, OLD MAIN ROAD, HOWICK Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER.....NUMBER....NUMBER....NUMBER..... CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) ..... HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE1

#### OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: 145/20

			WED	OLIODE		«		
DESCRIPTION	N: PAT	ENT CLOTHING - BC	JXER	SHORT	S & FEM	ALE LONG T	ROUSE	RS
SIGNATURE [By signing th	OF BIDDEF	R	ditions]		DATE.			
CAPACITY U	NDER WHI	CH THIS QUOTE IS SIGNED						
Item No	Quantity	Description			Brand & model	Country of manufacture	Price R	С
1.	206 UNITS	FEMALE LONG PANTS: FIXED	ELASTI	C WAIST;			<u> </u>	+
		STRETCH MATERIAL THA	T IS DUF	RABLE				$\top$
		WIDE/BROAD LEG PANTS FROM HIP	TO ANKLE	RELAXED FIT				
		NO ZIPS; NO LOOPS; NO BUTT	ONS; NC	POCKETS				$\top$
		NO DRAWSTRINGS; WASHIN	IG MACH	INE AND				$\top$
		TUMBLE DRIER FRIENDLY. S	SABS API	PROVED				$\top$
		ITEMS TO BE MARKED/EMBR	OIDED	IMG AND				$\top$
		WARD NAME ON THE GARMENT	- FONT	SIZE 100MM				$\top$
		AS PER ATTACHE	D LIST					
2.	326 UNITS	BOXER SHORTS (SIMILAR TO SCHO	OL SPOF	RTS SHORTS)				
		BLACK; RELAXED FIT;	SA SIZE	S;				
		FIXED ELASICATED WAIST;	100 % C	OTTON				
		NO BUTTONS; NO DRAWS	TRING; N	O ZIPS				$\Box$
		NO POCKETS; WASHING N	MACHINE	AND				
		TUMBLE DRIER FRIENDLY	. ITEMS	ГО ВЕ				$\Box$
		MARKED/EMROIDED UMG AND WAR	D NAME C	ON GARMENT				$\Box$
		FONT SIZE 100MM; SABS	APPRO	VED				
					***************************************			
		EVALUATION CRITERIA: SAI	MPLES V	VILL BE				
		CALLED FOR						
		NOTE TO SUPPLIERS: NO CHA						
		PLEASE ATTACH YOUR CSD REPORT	r, BBBEE (	CERTIFICATE				
		SWORN AFFIDAVIT, SARS TA						
		FAILURE TO COMPLY WILL RESU	JLT IN YC	OUR QUOTE				
		BEING ELIMINAT	ΓED					
VALUE ADD	ED TAV @	150/ (Only 15 VAT Variable)						
		15% (Only if VAT Vendor)						Ш
TOTAL QUO	TATION PE	RICE (VALIDITY PERIOD 60 Days)						
Does This Off	er Comply W	/ith The Specification?	Does The	Article Confo	rm To The S.A.I	N.S. / S.A.B.S. Specific	ation?	
s The Price F	irm?		State Del	ivery Period E	.G. <i>E.G. 1day,</i> 1	l week		
_								
Enquiries re	garding the	quote may be directed to:		Enquiries re	garding techni	ical information may l	he directed to	.
Contact Pers	on <mark>:</mark>	Tel:				•		
Contact Person:Tel:  E-Mail Address:				Contact Pers	son:	Tel: <mark></mark>		·····



Old Main Road, HOWICK, 3290 Private Bag X23, HOWICK, 3290 Tel: 033-3306146 Fax:033-3305564 Email: funani.hlongwane2@kznhealth.gov.za

**UMGENI HOSPITAL** 

OFFICE OF THE NURSING MANAGER

Enquiries: Mr M Lutchman

PATIENT PANTS SIZES (FEMALE)

X2 of each size

			1. x 1/4"			
WAKD	SMALL	MEDIUM	LARGE	X-I ARGE	AX-I APGE	
W/APD &		0.7			コロンドーン	10141-777
	D	<u>6</u>	10	&	_	0
W/ADD 7	L					
	n	m	ω	5		4
נים מפעוויו	7	ı				
אם מעצא	_	S.	7	4	_	4
M/ADD Comoton	C					
WAND Saamstap	7	,	<u> </u>	0	0	0

SMALL-

34 MEDIUM-

26 LARGE-

X-LARGE- 17

XX-LARGE- 9

XXX-LARGE-8

2 pants per mhcu = TOTAL: 206

Fighting Disease, Fighting Poverty, Giving Hope

PATIENT CLOTHING SIZES QUANTITIES – BOXER SHORTS

WARD	SMALL	MEDIUM	LARGE	X-LARGE	XX-LARGE	XXX-LARGF	TOTAI
WARD 1	10	10	10	5	5		40
WARD 2	10	9	10	9			32
WARD 3	2	12	14	m			34
WARD 4	1	10	20	3	1		35
WARD 5		10	10	10	10		40
WARD 6		19	10	∞	1		38
WARD 7	5	3	∞	5	7	4	32
WARD 8							
WARD SAAMSTAP	10	11	12	8	2		38
WARD D2	1	5	7	4	Н	4	22
WARD C	æ	3	3	8	3		15
TOTAL	45	89	104	50	30	000	376

### **DECLARATION OF INTEREST**

1. - -	limited quote or proposal). employed by the state, or the declare his/her position in restriction that the bidder is employed by the legal person on who evaluation and or adjudic on whose behalf the declaration.	se behalf the bidding document is signation of the quote(s), or where it is kalarant acts and persons who are invol	ouritism to the authori gned, I nown t	n to quote (includes a price quote, or n, should the resulting quote, or m, it is required that the bidder ty where- has a relationship with persons/ hat such a relationship exists be the the evaluation and or adjudical	tation, advertis part thereof, b or his/her auth a person who etween the per	sed competitive quote, e awarded to persons norised representative are/is involved in the
2.	In order to give effect to the	above, the following questionnaire m	ust be	completed and submitted with th	ne quote.	
	Position occupied in the Co	entative mpany (director, trustee, shareholder				
2.8. 2.8.1	The names of all directors and employee / persal numbers. Are you or any person conful so, furnish the following polyname of person / director / to Name of state institution at well as the property of the name of the state institution at well as the person in the pers	trustees / shareholders / members, to must be indicated in paragraph 3 beliected with the bidder presently emploarticulars: Trustee / shareholder/ member:/hich you or the person connected to a	yed by	the state?	(TICK	APPLICABLE] YES NO
282	Position occupied in the state	e institution:		Any other particulars:		
	in the public sector?	you by the state, and you obtain the a	iphrobi	rate authority to undertake remu	inerative work	outside employment
2.8.2 (Note: F	.1. If yes, did you attach pro ailure to submit proof of such	oof of such authority to the quote docu a <u>authority, where applicable, may res</u>	ıment?			YES NO
	·-·	asuns ioi non-summission of such are	O+.			
2.9.1.	state in the previous twelve	months?	ees / si	narenolders / members or their s	spouses condu	ct business with the YES NO
2.10.	may be involved with the eval. If so, furnish particulars:	aluation and or adjudication of this que	nship ote?	(family, friend, other) with a pers		YES NO
2.11.1	employed by the state who n  If so, furnish particulars:	ected with the bidder, aware of any re hay be involved with the evaluation ar	lations nd or a	hip (family, friend, other) betwee djudication of this quote?		YES NO
2.12.	or not they are bidding for thi	S / trustees / shareholders / members /	of the c	company have any interest in any	other related [	companies whether YES NO
3. F NB:	ull details of directors / tru The Department Of Health wi to ensure that their details ar	stees / members / shareholders. Il validate details of directors / trust e up-to-date and verified on CSD. If d over as non-compliant according to	ees/n	nembers / shareholders on CS		pliers' responsibility CSD, the quote will
4	DECLARATION					
I, THI FURN	E UNDERSIGNED (NAM VISHED IN PARAGRAPI	IE) IS 2.	•••••	CERTIFY	THAT THE	INFORMATION
I ACC PROV	CEPT THAT THE STATE 'E TO BE FALSE.	MAY REJECT THE QUOTE OF	R ACT	T AGAINST ME SHOULD T	THIS DECLA	ARATION
Name o	of bidder	Signature	 Posi	tion	 Date	
A	ny national or provincial departme	nt, national or provincial public entity or eaning of the Public Finance Management	d) na	ovincial legislature; ational Assembly or the national Council arliament.	of provinces; or	

<sup>&</sup>lt;sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties. 1.1.

#### CHANGE OF ADDRESS

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et 2.1. executandi) details change from the time of bidding to the expiry of the contract.

#### GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all 3.2. quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.4. agreement, as the Principal (s) liable for the due fulfilment of this contract.
- This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required 3.5. documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- Only offers that meet or are greater than the specification will be considered. 3.7.
- 3.8. Late quotes will not be considered.
- Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months. 3.9.
- A bidder not registered on the Central Suppliers Database or verification has failed will not be considered. 3.10.
- All delivery costs must be included in the quote price, for delivery at the prescribed destination. 3.11.
- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange 3.12. variations) will not be considered.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. 3.13.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

### SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with 4.1. words importing the masculine gender shall include the feminine and the neuter.
- Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation 4.2. may be used, but an original signature must appear on such photocopies.
- The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated. 4.3.
- Quotation submitted must be complete in all respects. 4.4.
- Any alteration made by the bidder must be initialled. 4.5.
- 4.6. Use of correcting fluid is prohibited
- Quotation will be opened in public as soon as practicable after the closing time of quotation. 4.7.
- Where practical, prices are made public at the time of opening quotations. 4.8.
- If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in 4.9. question. Clear indication thereof must be stated on the schedules attached.

#### SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS 5.

- Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the 5.1. directives in the quotation documents.
- Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate 5.2. sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing 5.4. date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqua	lified from the evaluation process.	
(i) (ii)	The institution has determined that a compulsory site meeting Date/ Time Place	take place	
Institu	ution Stamp:	Institution Site Inspection / briefing session Official	
		Full Name:	
		Signature:	
		Date:	

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued:
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

#### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

(4) (1) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts:
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person:
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act:
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

#### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right)$$
 Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5	RID	DECL	ARAT	LIUN

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

#### 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = ......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

proof of t	-BBEE status level of contributor.		
7.	SUB-CONTRACTING	(Tick applicable box)	
7.1	Will any portion of the contract be sub-contracted?	YES NO	
7.1.1	If yes, indicate:		
8.	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor	(Tick applicable box)	
	iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in te	erms of YES NO	

YES Preferential Procurement Regulations, 2017: **QSE** Designated Group: An EME or QSE which is at last 51% owned by: **EME**  $\sqrt{}$  $\sqrt{}$ Black people Black people who are youth Black people who are women Black people with disabilities Black people living in rural or underdeveloped areas or townships Cooperative owned by black people Black people who are military veterans OR Any EME Any QSE

9.	DECLARATION	N WITH REGARD TO COMPANY/FIRM	
9.1	Name of con	pany/firm:	
9.2	VAT registra	ion number:	
9.3	Company reg	gistration number:	
9.4	TYPE OF CO	MPANY/ FIRM [TICK APPLICABLE BOX]	
	☐ One ¡☐ Close ☐ Comp	ership/Joint Venture / Consortium person business/sole propriety corporation pany Limited	
9.5	DESCRIBE I	PRINCIPAL BUSINESS ACTIVITIES	
9.6		CLASSIFICATION [TICK APPLICABLE BOX	]
	□ Supp		
		ssional service provider rervice providers, e.g. transporter, etc.	
0.7	Total numbo	r of years the company/firm has been in busi	inace:
9.7 9.8			so on behalf of the company/firm, certify that the points claimed, based on
5.0	the B-BBE s	tatus level of contributor indicated in paragrace(s) shown and I / we acknowledge that:	aphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for
	i) The info	ormation furnished is true and correct;	
	, ,	•	ith the General Conditions as indicated in paragraph 1 of this form;
	be requ	ired to furnish documentary proof to the satis	t of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may sfaction of the purchaser that the claims are correct;
		-BBEE status level of contributor has been of the been fulfilled, the purchaser may, in addition	laimed or obtained on a fraudulent basis or any of the conditions of contract on to any other remedy it may have –
	(a) disc	qualify the person from the bidding process;	
	(b) rec	over costs, losses or damages it has incurre	d or suffered as a result of that person's conduct;
		cel the contract and claim any damages whangements due to such cancellation;	nich it has suffered as a result of having to make less favourable
	who of s	acted on a fraudulent basis, be restricted by	pareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ of the street the audi alteram partem (hear the other side) rule has been
	(e) for	ward the matter for criminal prosecution.	
	WITNESS	ES	
	1		SIGNATURE(S) OF BIDDERS(S)
	'' ''''		DATE:
	2		ADDRESS

# DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

#### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x/y] * 100$$

Where

x is the imported content in Rand

y is the bid bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

- 1.6 A bid may be disqualified if -
  - (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
  - (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

#### 2. Definitions

- 2.1. "bid" includes written price quotations, advertised competitive bids or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

	Description of services, works or go	ods Stipulated minimum threshold
		%
		%
		%
4.	Does any portion of the services, where any imported content?  (Tick applicable box)  YES  NO	works or goods offered
4.1	SARB for the specific currency at 1	be used in this bid to calculate the local content as general conditions must be the rate(s) published by 2:00 on the date of advertisement of the bid.
The r	elevant rates of exchange information	n is accessible on www.reservebank.co.za.
Indica	ite the rate(s) of exchange against the A of SATS 1286:2011):	e appropriate currency in the table below (refer to
Curre		Rates of exchange
US Do	l Sterling	
Euro	i Steriirig	
Yen		
Other		
	dders must submit proof of the SARE	
5.	Were the Local Content Declaration as correct?	Templates (Annex C, D and E) audited and certified
	(Tick applicable box)	
	YES NO	
5.1. If y	res, provide the following particulars:	
(a) (b) (c) (d)	Email address:	
	(Documentary proof regarding the de satisfaction of the Accounting Officer	claration will, when required, be submitted to the / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

# LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING B EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RE (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)	ESPONSIBILITY
IN RESPECT OF BID NO.	
ISSUED BY: (Procurement Authority / Name of Institution):  NB	
1 The obligation to complete, duly sign and submit this declaration cannot to an external authorized representative, auditor or any other third party act the bidder.	ot be transferred ting on behalf of
2 Guidance on the Calculation of Local Content together with Local Content Templates (Annex C, D and E) is accessible on <a href="http://www.thdti.gdevelopment/ip.jsp">http://www.thdti.gdevelopment/ip.jsp</a> . Bidders should first complete Declaration D. Af Declaration D, bidders should complete Declaration E and then consolidate on Declaration C. Declaration C should be submitted with the bid doc the closing date and time of the bid in order to substantiate the declar paragraph (c) below. Declarations D and E should be kept by the bidders purposes for a period of at least 5 years. The successful bidder is required update Declarations C, D and E with the actual values for the duration of the	gov.za/industrial fter completing the information cumentation at ration made in s for verification to continuously e contract.
I, the undersigned,do hereby declare, in my capacity asof	
(a) The facts contained herein are within my own personal knowledge.	
(b) I have satisfied myself that:	
<ul> <li>the goods/services/works to be delivered in terms of the above comply with the minimum local content requirements as specifiand as measured in terms of SATS 1286:2011; and the declaration templates have been audited and certified to be c</li> </ul>	fied in the bid,
(c) The local content percentage (%) indicated below has been calcular formula given in clause 3 of SATS 1286:2011, the rates of exchange paragraph 4.1 above and the information contained in Declaration D and E will consolidated in Declaration C:	- i i i i i
Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data—that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	DATE:
WITNESS No. 1	 DATE:
WITNESS No. 2	DATE:

# CONTRACT FORM - PURCHASE OF GOODS/WORKS PART 2 (TO BE FILLED IN BY THE PURCHASER)

1.	accept you indicated h	ur bid under reference ereunder and/or furth	e number	ny capacity asdated	for the si	upply of goods/works	
2.	accept your bid under reference numberdatedfor the supply of goods/works indicated hereunder and/or further specified in the annexure(s).  An official order indicating delivery instructions is forthcoming.						
3.	I undertake	I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.					
	ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)	
4.	I confirm that I	I am duly authorised	to sign this contr	act.			
NAME (P	D.D. Im						
SIGNATU	IDE						
OFFICIAL				WITNESS	ES	]	
				1 2			
				DATE			

# CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS

### PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

		TART I (TO BE FILLED IN BY THE SERVICE PROVIDER)
1.	I he instit specime ar date o	reby undertake to render services described in the attached bidding documents to (name of the ution)
2.	The fo	Bidding documents shall be deemed to form and be read and construed as part of this agreement:
	(i)	Bidding documents, viz  Invitation to bid;  Tax clearance certificate;  Pricing schedule(s);  Filled in task directive/proposal;

- Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011; Declaration of interest;

DATE: .....

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- Declaration of bidder's past SCM practices;
- Certificate of Independent Bid Determination;
- Special Conditions of Contract;

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- General Conditions of Contract; and (ii)
- (iii) Other (specify)

DATE

- I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) 3. quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on 4. me under this agreement as the principal liable for the due fulfillment of this contract. 5.
- I declare that I have no participation in any collusive practices with any bidder or any other person regarding this I confirm that I arm duly authorised to sign this contract. 6.
- NAME (PRINT) WITNESSES CAPACITY SIGNATURE ..... NAME OF FIRM

Salahar .

### DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT **PRACTICES**

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be disregarded if that bidder, or any of its directors 3
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- In order to give effect to the above, the following questionnaire must be 4 completed and submitted with the bid.

<b>Ite</b> 4.1	m Question		
4.1.	Restricted Suppliers as companies or persons prohibited from doing business with the public sector?  (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied).  The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the	Yes Yes	No D
4.2.1	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="www.treasury.gov.za">www.treasury.gov.za</a> ) by clicking on its link at the bottom of the home  If so, furnish particulars:	Yes	No 🗌
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	/es	No 🔲
+.3.1	If so, furnish particulars:		

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4.4	Was any contract I			
	Was any contract between the bidder and any five years on account of failure to perform on	Organ of state to		
	five years on account of failure to perform on	or comply with the	Yes	No
4.4.1		or comply with the contract?	П	
7.7.1	If so, furnish particulars:			
			CI	3D 8
	OFF		SI	9 UC
	CERTIF	ICATION		
I. TH	E UNDERSIGNED (FULL NAME) TIFY THAT THE INFORMATION			
CED	ELEVINDERSIGNED (FULL NAME)			
CER	TIFY THAT THE INFORMATION	TITITO		
FORM	TIFY THAT THE INFORMATION M IS TRUE AND CORRECT.	FURNISHED ON THIS DECL.	DATE	••••
	THE CORRECT.	THE DECL	LKAII	ON
LAC	CEPT TILL			
ACTI	CEPT THAT, IN ADDITION TO ON MAY BE TAKEN AGAINST	CANCELLA		
ACII	ON MAY BE TAKEN AGAINST TE TO BE FALSE.	CANCELLATION OF A COL	VTRAC	ىلىر
PROV	E TO BE FALSE.	ME SHOULD THIS DECLA	DATE	1,
		DECEA	ILA I I (	ŊΝ
Signata				
Signatu	ure	***************************************		
		Date	•••	
	••••			
Position				
	1	AT	•••	
		Name of Bidder		
			Js365b	w

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### CERTIFICATE OF INDEPENDENT BID DETERMINATION

- This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.
- Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

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<sup>&</sup>lt;sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>&</sup>lt;sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

# CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting	the accompanying bid:
	(Bid Number and Description)
in response to the invitation for the	e bid made by:
	(Name of Institution)
do hereby make the following state	ements that I certify to be true and complete in every respect
I certify, on behalf of:	, isopec <sub>l</sub>
1. I have rood	(Name of Bidder) that:

1. I have read and I understand the contents of this Certificate;

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- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation; (b)
  - could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - provides the same goods and services as the bidder and/or is in the same (c) line of business as the bidder

- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (b) geographical area where product or service will be rendered (market allocation) (c)
  - methods, factors or formulas used to calculate prices; (d)
  - the intention or decision to submit or not to submit, a bid; (e)
  - the submission of a bid which does not meet the specifications and conditions of the bid; or
  - bidding with the intention not to win the bid. (f)
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

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advalous to the

<sup>&</sup>lt;sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	•••••
	Date
Position	 Name of Bidder
	Js914w 2

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