

SharePoint

Mthembu Hlengiwe ▾ ?

KWAZULU-NATAL PROVINCE  
HEALTH  
REPUBLIC OF SOUTH AFRICA

KZN HEALTH

## KZN Health Intranet

Search this site

[HOME](#) [CORPORATE INFORMATION](#) [COMPONENTS](#) [DIRECTORY](#) [DISTRICT OFFICES](#) [HEALTH FACILITIES](#)

KZN Health &gt; Components &gt; Supply Chain Management

AdvertQuote

KWAZULU-NATAL PROVINCE  
HEALTH  
REPUBLIC OF SOUTH AFRICA

## Quotation Advert

Opening Date: 2020-11-26

Closing Date: 2020-12-17

Closing Time: 11:00

## INSTITUTION DETAILS

Institution Name: Benedictine hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Maintenance

Date Submitted: 2020-11-25

## ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:  
361 / 20-21

Item Category: Services

Item Description:

1. Renovation of Chicago residence room no.1
2. CIDB grading is 2GB plus
3. Specification & document attached
4. Bring your own PPE's

Quantity (if supplies)

## COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Both

Date : 2020-12-03

Time: 09H00am

Venue: Sisters Lounge

QUOTES CAN BE COLLECTED FROM: Download from website

QUOTES SHOULD BE DELIVERED TO: Deposit in the tender box next to PRO office ONLY due to network problem

## ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Phakathi AA


Email: hlengiwe.mthembu@kznhealth.gov.za

Contact Number: 035 8317062

Finance Manager Name:

Gumede PN

Finance Manager Signature:



No late quotes will be considered

Print this page

Site Updated: 25 November, 2020, 10:09 am

The materials on this website may be copied for non-commercial use as long as our copyright notice and website address are included.

Copyright © KwaZulu-Natal Department of Health, 2000

Contact the Web Administrator

## STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: **BENEDICTINE HOSPITAL**

DATE ADVERTISED: **26 / 11 / 2020** CLOSING DATE: **17 / 12 / 2020** CLOSING TIME: 11:00

FACSIMILE NUMBER: **N/A** E-MAIL ADDRESS: **N/A**

PHYSICAL ADDRESS: **VRYHEID ROAD, NONGOMA 3950**

ZNQ NUMBER: 361 / 20-21

DESCRIPTION: Renovation of Chicago residence room no.1

CONTRACT PERIOD Once off VALIDITY PERIOD 60 Days SARS PIN.....  
(if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

tender box is next to PRO office

**Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.**

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER .....

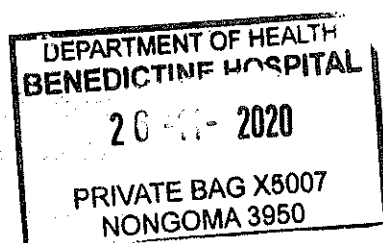
E-MAIL ADDRESS ..... \*\*\*\*\*

VAT REGISTRATION NUMBER (If VAT vendor) .....

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES		NO	
-----	--	----	--

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**



DESCRIPTION: Renovation of Chicago residence room no.1

SIGNATURE OF BIDDER \_\_\_\_\_ DATE \_\_\_\_\_  
[By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

[illegible]

Does This Offer Comply With The Specification?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?		State Delivery Period E.G. E.G. 1day, 1week	

<p>Enquiries regarding the <u>quote</u> may be directed to:</p> <p>Contact Person: <b>Phakathi AA</b> ..... Tel: <b>035 8317062</b></p> <p>E-Mail Address: <b>hlenqiwe.mthembu@kznhealth.qc</b></p>	<p>Enquiries regarding <u>technical information</u> may be directed to:</p> <p>Contact Person: <b>Dlamini SB</b> ..... Tel: <b>035 8317048</b></p>
---	--

## DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or

- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number: .....  
 2.2. Identity Number: ..... 2.5. Tax Reference Number: .....  
 2.3. Position occupied in the Company (director, trustee, shareholder?) 2.6. VAT Registration Number: .....

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

- 2.8. Are you or any person connected with the bidder presently employed by the state?

YES ☐ NO ☐

- 2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed: .....

Position occupied in the state institution: ..... Any other particulars: .....

- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

YES ☐ NO ☐

- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

- 2.8.2.2. If no, furnish reasons for non-submission of such proof: .....

- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

YES ☐ NO ☐

- 2.9.1. If so, furnish particulars: .....

- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?

YES ☐ NO ☐

- 2.10.1. If so, furnish particulars: .....

- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?

YES ☐ NO ☐

- 2.11.1. If so, furnish particulars: .....

- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES ☐ NO ☐

- 2.12.1. If so, furnish particulars: .....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

## 4. DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder

Signature

Position

Date

<sup>1</sup>"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);  
 b) any municipality or municipal entity;

- c) provincial legislature;  
 d) national Assembly or the national Council of provinces; or  
 e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P_{\min}}{P_{\min}} \right) \text{ Where}$$

Ps = Points scored for price of bid under consideration  
 Pt = Price of bid under consideration  
 Pmin = Price of lowest acceptable bid

### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

### 5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

#### 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

### 7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

- 1. ....
- 2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS.....  
.....  
.....

**PROVINCE OF KWAZULU-NATAL  
DEPARTMENT OF HEALTH  
ZULULAND DISTRICT**



**MAINTENANCE OF CHICAGO HOUSE  
(TECHNICAL SPECIFICATIONS)**

**PROJECT SPECIFICATION**

The work to be carried out in terms of this section of the project comprises the supply and installation *of all the materials necessary, as per the Schedule of Rates*

**PART 1**

**1.1. SCOPE OF WORK**

- 1.1.1 Supply and install burglar guards for all windows and doors
- 1.1.2 Repair all broken built in cupboards
- 1.1.3 Replace all existing light with LEDs type
- 1.1.4 Replace all broken tapes and repair all leaks
- 1.1.5 Supply and install shower and washing basin.
- 1.1.6 Repair only broken area of the perimeter fence
- 1.1.7 Remove and replace the existing floor tiles with ceramic tiles
- 1.1.8 Remove and replace the existing roof with aluminum RBR

# REPAIRS AND RENOVATIONS OF CHICAGO HOUSE

## PART 2

### 2.1 TECHNICAL SPECIFICATION

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

#### Part 1

#### 4.1. MATERIALS:

- 4.1.1 Proprietary materials where specified are to be of the brand specified or other approved by the Department.
- 4.1.2 All primers, emulsion paints, enamels, stains, varnishes, etc. are to comply with the relevant SANS specification. Paints, etc. shall be suitable for application on the surfaces to which they are being applied and those used externally shall be of exterior quality or suitable for exterior use. For any particular work the priming coat and subsequent coats of paint are to be executed with paints from the same manufacturer and in accordance with that manufacturer's instructions.
- 4.1.3 The materials are to be brought to the site in unopened containers and no adulteration will be permitted, except thinners of a quantity and quality directed by the manufacturer.
- 4.1.4 The Department shall at all times be permitted to take samples for testing purposes from open containers of any brand of paint being used on the work.
- 4.1.5 All materials, if and when required by the Department, will be subject to tests by the South African Bureau of Standards, and the cost of such tests, should the material under test not meet the requirements of this specification, shall be borne by the Contractor. Fillers and stoppings are to be suitable for use with the material being filled or stopped and to the approval of the Department.

#### 4.2. PREPARATORY WORK:

- 4.2.1 All new and existing surfaces are to be thoroughly dry and are to be cleaned of all dust, dirt, grease, oil, rust, scale, efflorescence, fungus, loose or flaking material, etc. rubbed down, stopped, filled, knotted and sanded smooth as required in accordance with the paint manufacturer's recommendations and to the approval of the Department prior to the application of paint, etc.
- 4.2.2 Ceilings are to have nail heads, including those to cornices and cover strips, primed and stopped up as necessary and rubbed down smooth. Asbestos cement shall be primed with an approved alkali resistant primer before the application of subsequent coats which are not, in themselves, alkali resistant.
- 4.2.3 Iron, steel and other ferrous metals shall be cleaned in accordance with SANS Code of Practice 064 to remove rust, scale, grease, oil, etc. and the surface brought to a bright metallic condition. Galvanized iron and zinc shall be cleaned in accordance with SANS Code of Practice 062 to remove the manufacturer's temporary protective coating, white rust, etc.
- 4.2.4 Other non-ferrous metals shall be thoroughly cleaned to remove all milling oils, temporary protective coatings, etc. and the surface abraded with fine water-paper and white spirit.

- 4.2.4 Woodwork to be painted shall have all knots and resinous areas treated with an approved knotting, the surface shall then be primed and all holes, etc. stopped and rubbed down smooth,
- 4.2.5 Woodwork to be oiled, stained, varnished, etc. shall be free of all stains, pencil marks and other surface discolorations and all holes, etc. stopped with tinted stopping and rubbed down smooth.
- 4.2.6 In preparing existing glazed sashes and sash doors, all loose putty is to be removed, the rebates primed and glass re-sprigged and re-puttied as necessary before the painting is commenced.
- 4.2.7 Previously distempered or lime washed surfaces to receive any other type of paint, are to have the existing distemper or lime wash completely removed by scraping or wire brushing and the surfaces treated with an approved bonding liquid.
- 4.2.8 Where existing paint film are in good condition any flaking or bared patches are to be properly feathered into the surrounding paint and spot primed as necessary.
- 4.2.9 Where existing paint films are in poor condition and require to be removed completely, they are to be removed by means of wire brushing, paint remover, burning off, or other approved method.
- 4.2.10 Paint removers shall be free of wax and caustic substances and shall preferably be of water rinse able type. When burning off paint from wood, care must be taken to avoid charring the wood.
- 4.2.11 The final state of preparatory work to existing decorated surfaces shall in all cases produce in the finished decorated surfaces a condition similar to new work.
- 4.2.12 The Contractor will be held responsible for the proper and adequate preparation of the surfaces and any work which fails to meet the manufacturer's recommendations must be made good at the Contractor's expense to the satisfaction of the Department.

#### **4.3. APPLICATION OF PAINTS, ETC.**

- 4.3.1 Painting may be carried out by brush, roller or spray as recommended by the manufacturer and to the approval of the Department. All paints, etc. are to be applied in strict accordance with the manufacturer's instructions. Each coat of paint is to be adequately and permanently keyed onto the previous coat or surface and shall be evenly distributed and continuous and shall dry to a smooth film, free from sags, runs or other imperfections. Each coat of paint is to be of a colour distinctive from previous or succeeding coats.
- 4.3.2 All painting must be done in accordance with a colour scheme which will be provided by the Department and rates for painting etc. are to include for all cutting in of contrasting colours and masking as required. No distinction has been made where more than one colour of the same material is required on the walls or ceiling of the same room.
- 4.3.3 Samples of colours for the final coats are to be prepared in all cases to the approval of the Department and all work must be finished to the approved colours.

- 4.3.4 Backs of wood door and similar frames and the surfaces of other new or prefixed joinery in contact with brickwork, etc. and built in as the work proceeds, shall be primed or sealed before building in to prevent moisture seeping into the wood from the mortar bedding.
- 4.3.5 Tongued and grooved and rebated edges of boards in batten doors and other such like inaccessible parts of new joinery shall, before assembly, be primed, or where the joinery is to receive a finish other than paint, be given one coat of such other finishing material.
- 4.3.6 All new external structural timbers shall be primed before the timbers are fixed in position and shall include all surfaces such as backs of fascia's and barge boards.

#### **4.4. PAINTWORK TO PREVIOUSLY PAINTED PREPARATORY WORK EXISTING SURFACES**

- 4.4.1 All previously painted surfaces must be sanded and thoroughly washed down and allowed to dry completely before paints is applied. Blistering or peeling shall be completely removed and cracks shall be opened, filled with suitable filler and finished smooth.
- 4.4.2 Previously painted metal surface shall be thoroughly rubbed and cleaned down. Blistered or peeling shall be completely removed.
- 4.4.3 Previously painted wood surface shall be thoroughly cleaned down, Blistered or peeling paint shall be peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth.

#### **4.5. RATES:**

- 4.5.1 Rates for painting, etc. are to include for all preparatory work, and where spraying is employed, are to include or adequately masking all surrounding areas.
- 4.5.2 Where diameters of pipes are stated these are the nominal internal diameters, and rates for painting pipes are to include for painting the holder bats, hangers, clips, etc. supporting the pipes.
- 4.5.3 Rates are to include for providing all necessary dust sheets, covers, etc. taking all necessary precautions to prevent marking the surfaces of joinery, walls, floors, glass, electrical fittings, etc. All surfaces disfigured or otherwise damaged shall be completely renovated or replaced as necessary to the approval of the Department at the Contractor's own expense.

#### **NOTE:**

The Department of Heath reserves the right to verify the veracity of all information submitted.

## ANNEXURE A

In terms of clause 8 of Special Conditions of Contract the bidder must furnish the following details of all current contracts.

- (i) Date of commencement of contract/s;
- (ii) Expiry date/s;
- (iii) Value per contract; and
- (iv) Contract details. That is, with whom held, phone number and address/es of the company.

[illegible]

## ANNEXURE B

## EXECUTION PLAN

The bidder must provide an execution plan on how the contract is going to be effected successfully:  
The bidder must submit a project execution plan that the company will utilise to successfully execute the contract in terms of manpower, machinery, process control, infrastructure, delivery period, experience, etc.  
(Please refer to Clause 10)

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.



## SCHEDULE OF RATES

### 5. WORK TO BE DONE AND SCHEDULE OF PRICES: CHIKAGO HOUSE

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	<p><b>NOTE:</b></p> <p>All rates for items contained in this Schedule of Prices must be filled <b>excluding</b> the applicable Value Added Tax. All prices shall include labour and transport.</p> <p>The Administration reserves the right to Negotiate prices in the Bill of Quantities</p> <ol style="list-style-type: none"> <li>1. The contractor to provide their own water and electricity.</li> <li>2. The contractor is not allowed to sleep on site.</li> <li>3. The contractor is not allowed to work during the weekends.</li> <li>4. All rubbles must be removed and the contractor to comply with OHS Act.</li> <li>5. Contract period 6 weeks.</li> <li>6. CIDB Grading – 2GB</li> <li>7. EXECUTION PLAN (The bidder will be required to provide an efficient and effective service. Therefore, the bidder is required to submit proof that he/she has the required capacity to execute the contract tendered for successfully. The bidder must supply references or state his/her experience as a company to undertake the contract. References of past experience of owners/employees of new entities must accompany the bid document. Alternatively, the bidder must submit a project execution plan that the company will utilise to successfully execute the contract in terms of manpower, machinery, process, process control, infrastructure, etc)</li> <li>8. Service provider to produce Electrical &amp;</li> </ol>						

	plumbing compliance Certificate.						
	<b>9. Requirements.</b> <ul style="list-style-type: none"> <li>➤ CIDB grading = 2GB plus</li> <li>➤ The contractor to submit Trade Test Certificate together with documents for the person who will monitor the work and will be onsite every day. (This will be considered on evaluation and awarding).</li> <li>➤ The contractor to submit work plan.</li> <li>➤ The contractor to return fully filled Bill of Quantity.</li> <li>➤ The contractor to comply with EPWP projects specification.</li> </ul>						
	<b>INSTITUTION: CHICAGO</b>						
	<b>PROPRIETARY ARTICLES:</b> All equipment and material used in this contract shall be that which is specified or other approved.						
	<b>Interior and External Work</b>						
	<b>CHICAGO HOUSE</b>						
	Remove and replace the existing roof with replacing of 0.58 chromadek roof sheet. Colour to match existing.	M <sup>2</sup>	230				
	Prepare wall also supply and paint sure coat white undercoat SUC1.	M <sup>2</sup>	220				
	Paint wall external using Mngeni sand BB 313 coats.	m <sup>2</sup>	220				
	Paint window frames inside and outside.	m <sup>2</sup>	20				
	Replace all broken window glass	unit	all				
	Paint all burglary with white gross paint (universal undercoat to be used) for all rooms.	unit	all				
	Replace all cracked window and damaged patty of window	unit	all				
	Remove and replace all gutters and down pipe with aluminium type (8 down pipes)	m	74				
	Supply and install JOJO tank 500LTs (NO.8 wire to be used for tightening )	unit	03				
	Demolish existing of 2 concrete tanks; leave the base for the new tanks. Built 1 stand for the newly supplied tank with common bricks, mesh wire must be used for strengthening purposes on the base of the stand	unit	03				

<b>ELECTRICAL WORK</b>						
Replace all sockets outlets (Captre) <b>(all sockets to be labelled)</b>	unit	40				
Rewire all damaged wiring.	unit	all				
Replace all light fitting and globes/fluorescent tubes.	unit	all				
Replace all DB box with C/B and earth leakage. <b>(All DB box to be labelled)</b>	unit	03				
<b>Compliance certificate</b> must be issued for electrical work.	unit	01				
<b>MAIN KITCHEN</b>						
<b>All material used must be SABS approved</b>						
Universal undercoat to be used SUC 1	M <sup>2</sup>	60				
Paint walls using kitchen and bathroom B2-E2-3.	M <sup>2</sup>	60				
Repair and paint ceiling to match the existing pva paint. <b>(paint must be SABS Approve)</b>	M <sup>2</sup>	25				
Remove and replace existing tiles with <b>GN 573</b> 330 x 330 Johnson Granite floor tiles including 100mm skirting. Tile fixer 6hrs.	M <sup>2</sup>	28				
Replace the wall tiles to match the existing	M <sup>2</sup>	10				
Remove and replace built in cupboard <b>(the size and the design must match the existing built in cupboard)</b>	unit	02				
<b>PASSAGE</b>						
Universal undercoat to be used SUC 1.	M <sup>2</sup>	114				
Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	114				
Repair and paint ceiling to match the existing. <b>(paint must be SABS Approve)</b>	M <sup>2</sup>	24				
Remove and replace existing tiles with GN 573 330 x 330 Johnson Granite floor tiles including 100mm skirting. Tile fixer 6hrs.	M <sup>2</sup>	28				
Doors ,door frame and shelving for passage built in cupboard to be replaced (750mm x 2m) Shelving =09	unit	03				
<b>ROOM 01</b>						
Universal undercoat to be used SUC 1	M <sup>2</sup>	48				
Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	48				
Repair and paint ceiling to match the existing <b>(paint must be SABS Approve)</b>	M <sup>2</sup>	15				

	<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand paper using sanding machine with fine sand paper.</li> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>	M <sup>2</sup>	18				
	Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.	unit	01				
	<b>ROOM 02</b>						
	Universal undercoat to be used SUC 1	M <sup>2</sup>	38				
	Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	38				
	Repair and paint ceiling to match the existing (paint must be SABS Approve)	M <sup>2</sup>	10				
	<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand paper using sanding machine with fine sand paper.</li> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>	M <sup>2</sup>	12				
	Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.	unit	01				
Carried To Collection Summary PS 1					R		

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	<b>ROOM 03</b>						
	Universal undercoat to be used SUC 1	M <sup>2</sup>	38				
	Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	38				
	Repair and paint ceiling to match the existing (paint must be SABS Approve)	M <sup>2</sup>	10				
	<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand</li> </ul>	M <sup>2</sup>	12				

	<p>paper using sanding machine with fine sand paper.</p> <ul style="list-style-type: none"> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>					
	<p>Replace a door and mortice lock</p> <p>Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.</p>	unit	01			
	<b>ROOM 04</b>					
	Universal undercoat to be used SUC 1	M <sup>2</sup>	53			
	Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	53			
	Repair and paint ceiling to match the existing <b>(paint must be SABS Approve)</b>	M <sup>2</sup>	19			
	<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand paper using sanding machine with fine sand paper.</li> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>	M <sup>2</sup>	21			
	<p>Replace a door and mortice lock</p> <p>Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.</p>	unit	01			
	<b>ROOM 05</b>					
	Universal undercoat to be used SUC 1	M <sup>2</sup>	69			
	Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	69			
	Repair and paint ceiling to match the existing <b>(paint must be SABS Approve)</b>	M <sup>2</sup>	32			
	<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand paper using sanding machine with fine sand paper.</li> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>	M <sup>2</sup>	34			

Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.	unit	01				
<b>ROOM 06</b>						
Universal undercoat to be used SUC 1	M <sup>2</sup>	41				
Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	41				
Repair and paint ceiling to match the existing (paint must be SABS Approve)	M <sup>2</sup>	16				
<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand paper using sanding machine with fine sand paper.</li> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>	M <sup>2</sup>	18				
Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.	unit	01				
<b>ROOM 07</b>						
Universal undercoat to be used SUC 1	M <sup>2</sup>	58				
Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	58				
Repair and paint ceiling to match the existing (paint must be SABS Approve)	M <sup>2</sup>	24				
<ul style="list-style-type: none"> <li>➤ Clean/prepare the floor by means of sand paper using sanding machine with fine sand paper.</li> <li>➤ Fill all gaps where it necessary and make sure that no pilling of planks on the floor.</li> <li>➤ Two coats for SABS sending sealer</li> <li>➤ Use 2 coats SABS stain varnish also use fine sand paper.</li> </ul>	M <sup>2</sup>	30				
Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers UNION TYPE.	unit	01				
<b>BATH ROOM</b>						
Remove and replace existing bath, replace bath mixer (cobra with flexi horse) also repair potion behind bath tub.	unit	01				
Universal undercoat to be used SUC 1	M <sup>2</sup>	39				

Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	39				
Repair and paint ceiling to match the existing ( <b>paint must be SABS Approve</b> )	M <sup>2</sup>	16				
Remove and replace existing tiles with GN 573 330 x 330 Johnson Granite floor tiles including 100mm skirting. Tile fixer 6hrs.	M <sup>2</sup>	16				
Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers <b>UNION TYPE</b> .	unit	01				
Supply and install 200 LTs geyser 600Kpa kwickot with all accessories. (wall mounted)	unit	01				
<b>TOILET</b>						
<ul style="list-style-type: none"> <li>➤ Replace complete toilet (Low level Vaal)</li> <li>➤ Also change cast iron pipe outside the building to pvc, junction and 2 way vent to be used.</li> <li>➤ Repair to main hole and replace main hole cover.</li> </ul>	unit	01				
Universal undercoat to be used SUC 1	M <sup>2</sup>	21				
Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	21				
Repair and paint ceiling to match the existing ( <b>paint must be SABS Approve</b> )	M <sup>2</sup>	06				
Remove and replace existing tiles with GN 573 330 x 330 Johnson Granite floor tiles including 100mm skirting. Tile fixer 6hrs.	M <sup>2</sup>	06				
Replace a door and mortice lock Door must be of the same quality and type, mortice lock must be 2 levers <b>UNION TYPE</b> .	unit	01				
<b>OUTSIDE BUILDING</b>						
Remove and replace the existing roof with replacing of 0.58 chromadek roof sheet. Colour to match existing.	M <sup>2</sup>	68				
Prepare wall also supply and paint sure coat white undercoat SUC1.	M <sup>2</sup>	126				
Paint wall external using Mngeni sand BB 313 coats.	m <sup>2</sup>	126				
Paint window frames inside and outside.	unit	all				
Replace all broken window glass.	unit	all				
Paint all burglary with white gross paint (universal undercoat to be used) for all rooms.	unit	all				
Replace all cracked window and damaged patty of window.	unit	all				

Remove and replace all gutters and down pipe with aluminium type (2 down pipes)	m	17				
Universal undercoat to be used SUC 1.	M <sup>2</sup>					
Paint walls using Y3-B2-2 15 years guarantee.	M <sup>2</sup>	76				
Repair and paint ceiling to match the existing. (paint must be SABS Approve)	M <sup>2</sup>	48				
Remove and replace existing tiles with GN 573 330 x 330 Johnson Granite floor tiles including 100mm skirting. Tile fixer 6hrs.	M <sup>2</sup>	48				
Replace complete toilet (Low level Vaal)	unit	01				
Renovate to bathroom, replace wall tiles and shower stop taps	M <sup>2</sup>	10				
Remove and replace floor yard with 100mm concrete. Compact the area also use mash wire.	M <sup>2</sup>	160				
Supply and replace single garage roller door (SABS)	unit	01				
<b>Carried To Collection Summary PS 2</b>						

#### COLLECTION SUMMARY

INSTITUTION: CHICAGO HOUSE

PROJECT: RENOVATIONS

#### NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
Collection Summary PS 2	R		
SUB-TOTAL	R		
ADD Provision for Value Added Tax Allow 15% of SUB-TOTAL			
<b><u>TOTAL:</u> CARRIED TO FORM</b>	<b>R</b>		