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KWAZULU-NATAL PROVINCE  
HEALTH  
PUBLIC HEALTH SERVICES

KZN HEALTH

## KZN Health Intranet

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## AdvertQuote

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health  
Department:  
Health  
PROVINCE OF KWAZULU-NATAL

## Quotation Advert

Opening Date:

2020-10-29

Closing Date:

~~2020-10-29~~ 06/11/2020

Closing Time:

11:00

## INSTITUTION DETAILS

Institution Name:

Dundee hospital

Province:

KwaZulu-Natal

Department or Entity:

Department of Health

Division or section:

Central Supply Chain Management

Place where goods / services is required

DUNDEE HOSPITAL

Date Submitted

2020-10-28

## ITEM CATEGORY AND DETAILS

Quotation Number:

ZNQ:  
45/10/2020

Item Category:

Goods

Item Description:

ADVERTISED:

SUPPLY AND DELIVER ASSISTIVE DEVICES FOR 12 MONTHS CONTRACT

Quantity (if supplies)

## COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:

Not Applicable

Date :

Time:

Venue:

STORES DEPARTMENT

QUOTES CAN BE COLLECTED FROM:

kznhealth website

QUOTES SHOULD BE DELIVERED TO:

121 MCKENZIE STREET DUNDEE






ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

**Name:** NOMASONGO NKOSI  
**Email:** nomasongo.nkosi@kznhealth.gov.za  
**Contact Number:** 034 218 1245  
**Finance Manager Name:** Phindile Mthethwa

**Finance Manager Signature:**



No late quotes will be considered

 Submit  Save  Save As...  Close  Print Preview

Print this page

## Note:

1. The completed Quotation Advert must be printed and signed by the Finance manager.
2. A signed copy of the Quotation Advert must be scanned and emailed to web administration: SCM.Advert@kznhealth.gov.za for uploading to the department website.
3. N.B if the scanned copy submitted is not a signed copy (by the finance manager), the advert/award WILL NOT be uploaded.

Site Updated: 26 October, 2020, 10:15 am

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Contact the Web Administrator

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DUNDEE HOSPITAL

DATE ADVERTISED: 29/10/2020 CLOSING DATE: 06/11/2020 CLOSING TIME: 11:00

FACSIMILE NUMBER: 034 212 3245 E-MAIL ADDRESS: nomasonto.nkosi@kznhealth.gov.za

PHYSICAL ADDRESS: 121 MCKENZIE STREET, DUNDEE 3000

[illegible]

DUNDEE 3000

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

1

ZNQ NUMBER: 45/10/2020

DESCRIPTION: SUPPLY AND DELIVER ASSISTIVE DEVICES

DATE.....

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

Contact Person: **MS N. DHLOMO** Tel: 0342997444.

## DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number: .....  
 2.2. Identity Number: ..... 2.5. Tax Reference Number: .....  
 2.3. Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):..... 2.6. VAT Registration Number: .....

- 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

- 2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

- 2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution:..... Any other particulars:.....

- 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

- 2.8.2.1. If yes, did you attach proof of such authority to the quote document?

*(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*

- 2.8.2.2. If no, furnish reasons for non-submission of such proof: .....

- 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

- 2.9.1. If so, furnish particulars:.....

- 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

- 2.10.1. If so, furnish particulars:.....

- 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

- 2.11.1. If so, furnish particulars:.....

- 2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

- 2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

## 4 DECLARATION

I, THE UNDERSIGNED (NAME)..... CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....	.....	.....
Name of bidder	Signature	Position	Date

<sup>1</sup>"State" means -

- |   |   |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);<br>b) any municipality or municipal entity; | c) provincial legislature;<br>d) national Assembly or the national Council of provinces; or<br>e) Parliament. |
|---|---|

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

## 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting N/A take place
- (ii) Date  /  /  Time  Place

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
--------------------	--

## 8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

## 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |   |   |
|---|---|
| (i) the name, address and registration number of the supplier;<br>(ii) the name and address of the recipient;<br>(iii) an individual serialized number and the date upon which the tax invoice is issued; | (iv) a description and quantity or volume of the goods or services supplied;<br>(v) the official department order number issued to the supplier;<br>(vi) the value of the supply, the amount of tax charged;<br>(vii) the words tax invoice in a prominent place. |
|---|---|

## 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate (this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.



# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_l - P_{\min}}{P_{\min}} \right) \text{ Where}$$

$P_s$  = Points scored for price of bid under consideration

$P_l$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

### 5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

#### 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = ..... (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

### 7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium  
☐ One person business/sole propriety  
☐ Close corporation  
☐ Company  
☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer  
☐ Supplier  
☐ Professional service provider  
☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;  
ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;  
iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;  
iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –  
  
(a) disqualify the person from the bidding process;  
(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;  
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;  
(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and  
(e) forward the matter for criminal prosecution.

WITNESSES

1. ....  
2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS.....  
.....  
.....

**Revised: 28/02/2019**

**PROVINCE OF KWAZULU-NATAL**

**DEPARTMENT OF HEALTH**

**HEALTH TECHNOLOGY SERVICES**  
**(H.T.S.)**

**SPECIFICATION FOR:**

**SPECIFICATION: H.T.S. NO. M 71 (MECHANICAL)**

**Description of Unit:**

**VISUAL ASSISTIVE DEVICES**

**Intended Areas of Use:**

Clinics  
CHC  
District Hospitals  
Regional Hospitals  
Tertiary Hospitals  
Specialised Eye Hospitals

**Expert Advisory Group:**

**Ophthalmology:**

Ms. S. Mthethwa - Mr.Z.Mnwabe  
Ms. J. Naidoo - Mr. P. Mdalose  
Mr. S. Gwala - Ms. Shingange  
Mr. S. Nyawo

**SPECIFICATION: H.T.S. M 71 (MECHANICAL)**

**REVISED: 28/02/2019**

**Page 1 of 8**

## **TECHNICAL SPECIFICATION.**

### **Clause T1.**

#### **Complete Set of Spectacles**

**Definition:** A complete set of spectacles with metal and plastic flexible temple, frames + lenses + spectacle case + spectacle cleaning cloth and a spectacle strap for children.

**a.Types of lenses:** Organic Plastic Lenses (CR39)  
Polycarbonate Lenses (For Children)  
High Refractive Index Lenses

**b.Types of tints:** Full Lens Fixed Tint  
Gradient Fixed Tint  
CR39 Photochromic Tint

**c. Coatings:** Anti- Reflection Coating

#### **Clause T1.1 Single Vision Spectacle Set**

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 8.00	Sph: >10.00 (must go up to -24.00) Cyl: > 8.00
Clear Lenses	R	R	R
Full Lens Fixed Tint	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic Tint CR39	R	R	R
With Prisms	R	R	R

**Higher prescription plus powers must be knife edged to reduce edge thickness**  
**Greater than -8.00DS and -3.00DC must be offered as a high refractive index lens.**  
**High plus lenses must also be offered high refractive index lenses.**

### **Clause T1.2 Bifocal Spectacle Set**

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00	Sph: >10.00 Cyl: > 6.00
Clear Lenses	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic Tint CR39			
With Prisms	R	R	R

**Reading Addition: +1.00 to +4.00 in +0.25 steps**

### **Clause T1.3 Multifocal Spectacle Set**

Description	Sph: 0.00 to 6.00 Cyl: 0.00 to 3.00	Sph: 6.25 to 10.00 Cyl: 3.25 to 6.00	Sph: >10.00 Cyl: > 6.00
Clear Lenses	R	R	R
Gradient Fixed Tint	R	R	R
Photochromic Tint CR39			
With Prisms	R	R	R

**Reading Addition: +1.00 to +4.00 in +0.25 steps**

### **Clause T1.4 Ready-mades**

Definition: Readers ready-mades to be available in a variety of frame designs and sizes.  
Readers/ Minus must be in 0.50 DS steps starting from +/-1.00DS

Description		
Readers +1.00 to +4.00		
Minus -1.00 to -3.00		
Aphakics +8.00 to +15.00		

## **Clause T1.5 Spectacle Frames**

Definition: Frames are used to fit in spectacle lenses.

### **Requirements**

1. Metal frames should have flexi – temples, spring back
2. Frames should be SABS approved for normal wear
3. Frames should be of current designs
4. Frames to cater for all: Face shapes, and sizes (oval, wide etc.), with varying temple lengths  
Ages (including children of all age groups- starting from 3months old) minimum pupillary  
Distance and both male and female frames
5. Variety of colours to be catered for in both metal and plastic ranges.
6. Pupillary distance 40 – 80mm range.

## **Clause T2. Accessories**

Definition: Replacements and repairs.

<b>Description</b>	<b>Unit Price</b>
Metal frame replacement	R
Plastic frame replacement	R
Single vision clear standard lens replacement	R
Single vision standard lens with full fixed tint replacement	R
Single vision standard lens with gradient fixed tint replacement	R
Single vision standard lens with photochromic tint replacement	
Single vision standard lens with ARC replacement	
Bifocal clear standard lens replacement	R
Bifocal standard lens with full fixed tint replacement	R
Bifocal standard lens with gradient fixed tint replacement	R
Bifocal standard lens with photochromic tint replacement	R
Bifocal standard lens with ARC replacement	
Nose pads replacement sets (Tools and Nosepads)	R
Screw replacement sets (Tools and Screws)	R
Tint removal	R
Fixed tint addition	R
Gradient tint addition	R

### **Clause T3. Low Vision Devices**

Low Vision Device	Magnification									
	3x	R	4x	R	6x		8x	R		
Telescope	3x	R	4x	R	6x		8x	R		
Stand magnifier	3x	R	7x	R	9x	R	11x	R	12.5x	R
Hand held magnifier	1.5x	R	3x	R	4x	R	6x	R		
Dome magnifier	1.5x	R								
Bar magnifier	1.5x	R	2x	R	3x	R	5x	R		
Chest magnifiers										
Stand Magnifier with Light										
Mounted magnifiers in form of specs for near- (max detail) + distance + max Tv.	3x	R	4x	R	6x	R				
Binocular Telescope	3x	R	4x	R	6x	R				

#### **Clause T4**

The bidder must list all the standard **accessories** that will be supplied with the system at no extra cost to the final bid price.

#### **BIDDER'S COMMENTS:**

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#### **Clause T5**

Bidders must ensure that all other necessary accessories, that will be required in order that the unit may be put into immediate use, must clearly be quoted for and the prices of which inclusive of **V.A.T.** must be included in the final bid price.

#### **BIDDER'S COMMENTS:**

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#### **Clause T6**

The bidder must guarantee that no additional equipment will be required for the successful operation of the equipment bidded for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.



**BIDDER'S COMMENTS:**

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**Clause T7**

**UPGRADABILITY:**

All future upgrades (hardware and software), where applicable, involving patient safety must be offered at no additional cost. **All future upgrades** and removing software viruses from existing software, where applicable, must be supplied at no additional cost. Any software upgrade, where applicable, before or after installation of the equipment must be brought to the attention of the Manager, Health Technology Services.

**BIDDER'S COMMENTS:**

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## **SCHEDULE OF OPTIONAL ACCESSORIES**

Bidders must quote the price of the optional accessories listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.

Cat No	Item	Price including VAT

## DETAILED TECHNICAL SPECIFICATION

### GENERAL INFORMATION REQUIRED

***FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER***

Make: \_\_\_\_\_

Model Number / Part Number for: \_\_\_\_\_

Country of Origin \_\_\_\_\_

Final Bid / Quotation Price inclusive of V.A.T. \_\_\_\_\_

Local (Kwa-Zulu Natal) Agent \_\_\_\_\_

Delivery Period \_\_\_\_\_

R S A Import Permit Holder \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ FAX NO. \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ (PLEASE  
PRINT)



Dundee Hospital, 121 Mackenzie Street  
Private Bag X2011, Dundee, 3000  
2121111 Fax: 034 2182525 Email: Ntombenhle.Zulu@kznhealth.gov.za

**Supply Chain Management**

DD: Specifications  
Enquiries: N.P Zulu  
23 October 2020

**RE: ZNQ - SUPPLY AND DELIVERY OF VISUAL ASSISTIVE DEVICES TO DUNDEE HOSPITAL**

**Annexure 1: Scope of Work:**

As per Attached Documentation HTS M71

**Annexure 2: Description:**

Supply and Delivery of Visual Assistive Devices to Dundee Hospital for a period of 12 Months

**Annexure 3: Performance Standards**

1.

- In order to achieve a successful and cost effective contract, stringent industry relevant, fair and patient-safety centred specifications were reviewed by senior doctors and consultants working in the field prior to advertisement of the bid.
- Where appropriate ISO industry standards were specified and are reviewed during the evaluation period
- Quality and ease of use are inferred in the specifications
- Descriptions of handling is sometimes difficult to describe and often clinical acumen is required to evaluate ease of use and quality
- The technical evaluation committee is also comprised of clinicians in the field with first-hand technical experience

2.

Specifications are specific to:

- Requirements - detailed description of the item
- Purpose of use
- Size/gauge/length of item
- Material used
- Quality
- Packaging
- Identification of the product

3.

All items must be latex free, non- toxic and non- irritant

4.

Since items are used invasively all items are to be

- Single use items
- Packaged in an easy to open pack

5.

Reproducibility of products is essential; hence the following must be noted on the packaging:

Trade name

- Size and specification
- Manufacturing site
- CE number
- Lot number
- Expiry date

6.

Items not in original packaging with only a sticker affixed will not be accepted

7.

Items supplied must be the identical to the samples supplied during the evaluation period and must meet the specification on the bid document.

#### Annexure 4: Special Conditions:

- Samples of each category are to be submitted with bid
- Orders will be placed as and when required
- Invoices are to be for goods delivered as per each order
- Delivery Period to be stipulated and adhered to

- Packaging: Per Each

#### General Terms & Conditions:

- ✓ Please attach a copy of the brochure goods/services which was used quote for the goods/service with your bid/tender document
- ✓ The SABS / SANS Specification Number is to be listed on your bid/tender document
- ✓ If the details of the goods/services bided on differ from above specifications, please attach a complete specification on the goods/service bided on
- ✓ Dundee Hospital reserves the right to request a viewing of the product prior to an order being processed or to get a detailed breakdown of the way the service will be carried out
- ✓ Samples
  - Samples will not be accepted with the closing of the bid document.
  - A sample meeting will be arranged with selected companies whereby the companies will be invited to forward their samples on a specified date and time.
  - Samples must be made available for the sample meeting, Failure to provide a sample upon request will disqualify that particular bided offer
  - Samples shall be supplied by the bidder at his/her own cost/risk. Samples must be packaged as per the specification.
  - The Dundee Hospital shall not be obliged to pay for such samples.
  - Representative samples will be accepted.
  - The Dundee Hospital reserves the right not to return such samples and to dispose of them at its discretion.
  - Samples must be clearly marked: Item number:
    - Brand Name
    - Name of the Company
    - Bid number
    - Name of the manufacturer/supplier
    - Description of item
    - Date of manufacture
- The award of this bid will be based on the sample/brand submitted from a manufacturer based on a letter of undertaking, which is compliant to specification. If, during the contract, the awarded supplier wishes to change the item being supplied,

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- KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING

the service provider shall apply to Dundee Hospital in writing, giving reasons why they want to change the product being supplied, which Dundee Hospital shall consider. This process will be subject to the sample being submitted to the technical committee for evaluation and if in order, to the adjudication committee for approval. This will be done via the contract management unit of the Dundee Hospital. If there is a change in the product being supplied, and no prior approval has been granted, the Dundee Hospital reserves its right to cancel the contract.

N.B Failure to clearly mark the samples submitted shall result in the samples not being evaluated and eliminated from further consideration

- ✓ There is to be a minimum guarantee period of 12 months for which a certificate is to be submitted together with the goods/services
- ✓ The date of manufacture of goods bided on, is to be not less than 12 months from date of delivery
- ✓ A Material Safety Data Sheet, (If Applicable) is to be submitted with the bid, if applicable
- ✓ Please place your company stamp on this page and return it with your bid/tender. Failure to do so will invalidate your bid/tender
- ✓ Only bidders that fully meet the specifications and all conditions will be considered
- ✓ Offers must comply strictly with the specification
- ✓ Offers exceeding specification requirements will be deemed to comply with the specification
- ✓ The quality of services/ supply must not be less than what is specified
- ✓ Suppliers are not allowed to submit more than one bid/tender document for a specific bid/tender. If it is found on the CENTRAL SUPPLIERS DATABASE that two separate companies are registered to the same person. His or her bid/tenders won't be accepted. And if it is found that two or more bids/tenders with different bid prices have been submitted for the same item/service, by the same bidder/tenderer, than his/her bids/tenders won't be accepted
- ✓ The successful bidder is to provide in-house training on the use and maintenance of the goods/services as requested. In the case of equipment, training is to be provided once the unit is installed - (Within 30 days of installation)



N Dlomo  
SCM Demand Management



L.S. Khanyile  
Optometrist