

# **Quotation Advert**

**Opening Date:** 2020 / 11/ 16 **Closing Date:** 2020 / 11/24 **Closing Time:** 11:00 **INSTITUTION DETAILS** Institution Name: RK Khan hospital Province: KwaZulu-Natal Department or Entity: Department of Health Division or Section: Supply Chain Management Place where goods / Services is required R.K KHAN HOSPITAL **Date Submitted** 2020 / 11 / 10 ITEM CATEGORY AND DETAILS **Quotation Number:** ZNQ: 515 / 20-21 Item Category: Goods Item Description: **MEDICATION FRIDGE** 75 LITRES Quantity (if supplies) 22 UNITS COMPULSORY BRIEFING SESSION / SITE VISIT Select Type: Select... Date: Time: Venue:

QUOTES CAN BE COLLECTED FROM:

FORMS CAN BE PRINTED ON-LINE OR PICKED UP FROM THE PRINTING ROOM, R. K. KHAN HOSPITAL

QUOTES SHOULD BE DELIVERED TO:

COMPLETED QUOTATIONS CAN BE DROPPED OFF IN THE TENDER BOX, R.K. KHAN HOSPITAL OR FAXED TO 0314037333.

Name:

Mrs M Khumato

Email:

maud.khumalo@kznhealth.gov.za

Contact Number:

0314596300

Finance Manager Name:

MRIDMYEZA

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: R.K. KHAN HOSPITAL. DATE ADVERTISED: 16 NOVEMBER 2020 CLOSING DATE: 24 NOVEMBER 2020 CLOSING TIME: 11:00 E-MAIL ADDRESS: maud.khumalo@kznhealth.gov.za FACSIMILE NUMBER: 031 403 7333 PHYSICAL ADDRESS: 336 R.K KHAN CIRCLE, WESTCLIFF, CHATSWORTH - 4092 ZNQ NUMBER: 515/ 20-21 DESCRIPTION: SUPPLY MEDICATION FRIDGES 75 LITRES CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) 336 R.K KHAN CIRCLE, WESTCLIFF, CHATSWORTH - 4092 Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor)

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES

NO

OFFICIAL PRICE PAGE FOR QUOTATIONS		₹:		
DESCRIPTION: SUPPLY MEDICATION FRIDGES 75	LITRES			,
SIGNATURE OF BIDDER [By signing this document I hereby agree to all terms and conditions]	DATE.			
CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.				,
Item No Quantity Description	Brand & model	Country of manufacture	Price R	С
1 22 SUPPLY OF MEDICATION FRIDGES 75 LITRES		1100110101010		
UNITS				
	_	<u> </u>		+
	-			+
AS PER ATTACHED SPEC.		+		+
		-		
			_	+
				+
		1	-	
				_
N.B DECLARATION FORMS, CSD NO., UNIQUE RE TO BE SUBMITTED, FAILER TO ADHERE WILL BE				-
LEAD TO DISQUALIFICATION.	,,,		-	
			<u> </u>	
				+
		<del>                                     </del>		
	-	1		+
VALUE ADDED TAX @ 15% (Only if VAT Vendor)				
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)				

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week	

Contact Person: MNP. MT.HE.THV Tel: 0314596391	ing technical information may be directed to: PGOVENDER Tel: 0314596152
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# **Specifications Template**

# Prepared by:

Initial and Surname	Designation	Signature	Date
D. Shunmugam	Operational Manager	Edhiningani Yer Ru	16/10/20
		0.	

# Reviewed by Supervisor/Operations Manager:

Initial and Surname	Designation		Signature	Date
C.Z.L. Simelane	Deputy Manager	Nurse	81.0.	16/10/20
			Louve	

Item details	Specification		
Item description	Medication fridge		
Size	75 litres External (HxWxD) + 860x500x605 Internal (HxWxD) + 545x420x385		
	Weight (kg) + 55 Shelves x 2		
Colour	Silver		
Material	Stainless steel		
Packaging (unit/box)	Unit		
Functionality/performance	To store medication in the fridge, to		
Purpose	maintain cold chain e,g, vaccines, insulin etc.		
Other:	Detailed brochures in colour required for evaluation  TO HAVE THE FOLLOWING FEATURE		
	<ul> <li>Even temperature distribution</li> <li>Lockable door</li> <li>Temperature display</li> <li>Internal Light (LED)</li> <li>Manual internal light switch</li> <li>High/low temperature alarm</li> <li>Voltage protector</li> <li>Door open audible alarm</li> <li>Auto defrost</li> </ul>		

# Approved by specifications committee chairperson:

Initial and Surname	Portfolio	Signature	Date
S-upi7	Seno	Ench	27/10/2020

# **DECLARATION OF INTEREST**

1. - -	Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, imited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where—the bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2.	n order to give effect to the above, the following questionnaire must be completed and submitted with the quote.
2.1. 2.2. 2.3.	Full Name of bidder/representative
2.8.2 2.8.2 2.8.2 (Note: I 2.8.2 2.9. 2.9.1 2.10 2.11 2.11 2.11	The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.  Are you or any person connected with the bidder presently employed by the state?  If so, furnish the following particulars:  Name of person / director / trustee / shareholder/ member:  Name of state institution at which you or the person connected to the bidder is employed:  Position occupied in the state institution:  If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?  1. If yes, did you attach proof of such authority to the quote document?  Pailure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)
<b>3.</b> NB:	Full details of directors / trustees / members / shareholders.  The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the Information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.
4	DECLARATION
	E UNDERSIGNED (NAME)
I AC PRC	CEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION VE TO BE FALSE.

\*State\* means –

Name of bidder

 any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

Signature

c) provincial legislature;

.....

- d) national Assembly or the national Council of provinces; or
- e) Parliament.

Position

.....

......

Date

any municipality or municipal entity;

<sup>\*</sup>Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

#### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

# 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

#### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1.	Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.			
(i) (ii)	The institution has determined that a compulsory site meeting Date/ Time: Place	take place		
Instit	ution Stamp:	Institution Site Inspection / briefing session Official		
		Full Name:		
		Signature:		
		Date:		

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

# 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

#### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act:
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

# 3. POINTS AWARDED FOR PRICE

# 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min}\right)$$
 Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

# 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	44
8	2
Non-compliant contributor	0

5	DIL	DECL	ARATIO	AI

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

# 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

•		
7.	SUB-CONTRACTING	(Tick applicable box)
7.1	Will any portion of the contract be sub-contracted?	YES NO
7.1.1	If yes, indicate:	
	i) What percentage of the contract will be subcontracted% ii) The name of the sub-contractor	
8.	Whether the sub-contractor is an EME or QSE	(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE √
Black people		*
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		1
Any EME		
Any QSE		

9.	DECLARA	ATION WITH REGARD TO COMPANY/FIRM										
9.1	Name o	of company/firm:										
9,2	VAT reg	gistration number:										
9.3	Compa	ny registration number:										
9.4	TYPE C	OF COMPANY/ FIRM [TICK APPLICABLE BOX										
		Partnership/Joint Venture / Consortium One person business/sole propriety Close corporation Company (Pty) Limited										
9.5	DESCR	IBE PRINCIPAL BUSINESS ACTIVITIES										
•												
9.6		ANY CLASSIFICATION [TICK APPLICABLE BC Manufacturer Supplier Professional service provider Other service providers, e.g. transporter, etc.	DX]									
9.7	Total nu	ımber of years the company/firm has been in bu	siness:									
9.8	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based of the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:											
	i) Th	e information furnished is true and correct;										
	ii) Th	e preference points claimed are in accordance	with the General Conditions as indicated in paragraph 1 of this form;									
	iii) In be	the event of a contract being awarded as a resu required to furnish documentary proof to the sa	ult of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may tisfaction of the purchaser that the claims are correct;									
	iv) If t ha	he B-BBEE status level of contributor has been ve not been fulfilled, the purchaser may, in addi	claimed or obtained on a fraudulent basis or any of the conditions of contract tion to any other remedy it may have –									
	(a)	disqualify the person from the bidding process										
	(b)	recover costs, losses or damages it has incurr	ed or suffered as a result of that person's conduct;									
	(c)	cancel the contract and claim any damages warrangements due to such cancellation;	hich it has suffered as a result of having to make less favourable									
	(d)	who acted on a fraudulent basis, be restricted	shareholders and directors, or only the shareholders and directors by the National Treasury from obtaining business from any organ after the audi alteram partem (hear the other side) rule has been									
	(e)	forward the matter for criminal prosecution.										
	WITNE	SSES	SIGNATURE(S) OF BIDDERS(S)									
	1		DATE:									
	2		ADDRESS									
	2		7.557(2.00									
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# STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

DATE ENQL	E ADVERTISED: <sup>10</sup> JIRIES MAY BE DII	TED TO QUOTE FO NOVEMBER 2020 F RECTED TO: MNP I	ACSIM	ILE NU	MBER:	031 40	3 7333			., EMAIL	mnq	obi.mt	nethw:	@kzr	hea	lth.go	ıv.za					•	
l		336 RK KHAN CIRC	LE - W	ESTCL	IFF - CI	HATSW	ORH - 40	92			*******			. 141 *****			*******						
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DESCR	IPTION SUPPLY C	F WOODEN TONG				*********																	
	THE F	OLLOWING PARTIC	ÜLARS	S MUST	BE FU	RNISHĒ	D (FAILU	RE TO D	00 3	O WILL	RESU	T IN Ÿ	OUR	OFFE	₹ BE	ING [	)ISQU/	ALIFIÉC	))				
_				_		NAME 8	ADDRE	SS OF B	IDD	ER (FIRN	4)		_		=				_	_			
NAME	OF BIDDER:							DA	TE:		_	_				_							
PHYS	ICAL ADDRESS:							EM	IAIL	ADDRE:	SS:					_			_				
CONT	ACT NUMBER:							FA	CSI	MILE NU	MBER	5				_							
SIGNA	ATURE OF BIDDER							SA	RS	PIN:					_							•	
		I hereby agree to all	terms a	and cond	fitions]			CE	CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.: 1														
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1.1 The 1.2 The 1.3 The ven 1.4 The cov bide	e institution is under no ob e price quoted must includ e department reserves the idors, e bidder must ensure the c rer all for the work/item (s) der's risk.	right to evaluate all quotatio orrectness & validity of quot & accept that any mistakes	l or any qu ons exclud te: that the regarding	ling VAT as e price(s), r i the price (	ate(s) & pi s) & calcu	reference q lations will	juoted be at the	1.22	In the	riction penà od not exce ne event of a sidered, Fur ting (cover-a sidered	eung 10 i bidder   thermore juoting) i	years, naving mi a verific or this bi	ultiple qu ation will d, In sucl	otes, on be done n instanc	ly the to id es or	cheape entify if t ly the ci	st accordi bidders ha heapest b	ing to spec aving multi oid accordi	dicatio iple cor ng to s	n will be npanies a pecificatio	and are on will be		
bidder's risk.  The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devalving on under this agreement, as the Principal (s) liable for the due fuffilment of this contract.  This quotation will be evaluated specification & correctness of information.  Only offers that comply with or greater than specification will be considered.  Late quotes with not be considered.  All products supplied must be valid for a minimum period of six months.							2. 2.1 2.2	QUOTATION.  2.1 Unless inconsistent with or expressly indicated otherwise by the content, the singular shall include the plural and vice verse and with words importing the massuline cender shall include the feminine and the newton.															

- An products suppreted must be valid for a minimum period of six months.

  1.10 A bidder not registered on the Central Suppliers Database or verification has falled will not be considered.

  1.11 All delivery costs must be included in the quote price, for delivery at the prescribed destination.

  1.12 Only firm prices will be accepted. Such prices must remain film for the contract period. Non-firm prices (including rales of exchange variations) will not be considered.

  1.13 In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 1.14 If samples / compulsory site inspection / briefing session are required, the supplier will be informed in due

- course.

  1.15 The supplier shall furnish any information, when requested.

  1.16 In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

  1.17 The supplier shall indemnify the KZN Department of Health (aka the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof for the nurchaser.
- of infiningement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

  1.18 If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayer digods or unperformed services using the current prime interest rate calculated for each day of the delay units actual delivery or performance. The purchaser may also consider termination of the contract.

  1.19 The purchaser, may terminate this contract in whole or in part if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract liats to perform any other obligation(s) under the contract.

  1.20 The purchaser may record, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser may record.

- services similar to truce sincerive ou, and ene supplies shall be hadre to the functioner for any excess co such similar goods, works or services. 1,21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

- and to satisfy himself that none are missing or duplicated.

- The bidder is advised to check the number of pages and to salisfy himself that none are missing or dupit Quotation submitted of must be complete in all respects. Any atteration made by the bidder must be initialled. Use of correcting fluid is prohibited. Use of correcting fluid is prohibited. Quotation will be opened in public as soon as practicable after the closing time of quotation. Where practice, prices are made public at the time of opening quotations. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS
- Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt,
- Cuotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

  Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate scaled envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If the revision is not compiled with, such quotations/bids may be rejected as being invalid.

  All quotations received in scaled envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be scaled. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope scaled and the quotation number written on the envelope. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

  No quotation/bid cent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

- 3.6

# **DECLARATION OF INTEREST**

1.	quote or proposal). In view of by the state, or to persons or position in relation to the evaluation to the legal person on whose evaluation and or adjudical whose behalf the declarant	ersons employed by the state <sup>1</sup> , or pe ffer or offers in terms of this invitation of possible allegations of favouritism, onnected with or related to them, it is fuating/adjudicating authority where- the state; and/or se behalf the bidding document is so attion of the quote(s), or where it is known attacts and persons who are involved above, the following questionnaire must	on to qui should require igned, h lown tha with the	ote (includes a price quotation, adversal the resulting quote, or part thereof, but that the bidder or his/her authorise has a relationship with persons/a peat such a relationship exists between the evaluation and or adjudication of the	rtised competitive quote, limited e awarded to persons employed d representative declare his/her rson who are/is involved in the the person or persons for or on e quote.
2.2	2. Identity Number:	sentative		Company Registration Number:	
2.3	B. Position occupied in the C	ompany (director, trustee, shareholde	2.0. er²):2.6.	Tax Reference Number:	
				The registration warner	***************************************
2.8	Are you or any person con 1.1. If so, furnish the following Name of person / director / Name of state institution at	trustee / shareholder/ member:which you or the person connected t	elow, ployed b	by the state?	[TICK APPLICABLE]  YES NO
	. oomon occupied in the ata	ite insulution,		Any other particulars:	
2.8	) ou ale procently child	loyed by the state, did you obtain the	approp	oriate authority to undertake remuner	ative work outside employment
	in the pastie occitor:	roof of such authority to the quote do			YES NO
Tivote:	Fallure to submit proof of suc	th authority where annlicable, may r	acult in	the disqualification of the con-	
2.0.	.z.z. u no, iumish reasons t	Of non-submission of such proof:			
2.9.	Dia you of your spouse, or	arry of the curribany's directors / true	stees / s	shareholders / members or their spou	uses conduct business with the
	arara in rije breklada (MCM	FINORUSE			YES NO
2.10	Do you, or any person cont	nected with the bidder, have any rela	tionshir	(family friend other) with a name	
2.10	0.1. If so, furnish particulars:	valuation and or adjudication of this (	luore?		YES NO
2.11	employed by the state who 1.1. If so, furnish particulars:	may be involved with the evaluation	relation: and or a	ship (family, friend, other) between ar adjudication of this quote?	YES NO
	or not into y are braditing for t	rs / trustees / shareholders / member his contract?			ner related companies whether YES NO
3.	Full datails of directors the			***************************************	
NB:	The Department Of Health to ensure that their details	ustees / members / shareholders. will validate details of directors / tru are up-to-date and verified on CSD. sed over as non-compliant according	11 1000 11	enarment cannot validate the infer-	metion on CCD the second till
4	DECLARATION				
I. T	HE UNDERSIGNED (NA RNISHED IN PARAGRAI	ME) PHS 2	, ,	CERTIFY TH	AT THE INFORMATION
IAC		E MAY REJECT THE QUOTE	OR AC	T AGAINST ME SHOULD TH	S DECLARATION
	ie of bidder	Signature		Dodition	
		Jighataro		Position	Date
t"State a) b)	e" means – any national or provincial departr constitutional institution within the Act, 1999 (Act No. 1 of 1999); any municipality or municipal entity	ment, national or provincial public entity or meaning of the Public Finance Management	ď)	provincial legislature; national Assembly or the national Council of ρ Parliament.	rovinces; or
2º Shar	reholder" means a person who owns	shares in the company and is actively involved	d in the m	anagement of the enterprise or business and a	averaines control outside and a

# STANDARD QUOTE DOCUMENTATION SUPPLY CHAIN MANAGEMENT UNDER R30 000.00

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1.1 The i 1.2 The i 1.3 The i vend 1.4 The i cover	nstitution is under no of price quoted must included department reserves the pris. pridder must ensure the	IDITIONS OF QUOTATIONS oligation to accept the (owest or any quote, the VAT (if VAT vendor), right to evaluate all quotations excluding VAT as some b correctness & validity of quote; that the price(s), rate(s) & d accept that any mistakes regarding the price (s) & calc	preference avalad	1.22	2 In cc qt	enod not ex the event on sidered. F noting (cover ansidered	nalty on the ceeding 10 of a bidder h Furthermore cr-quoting) fo	years. Javing mi a venfic or this bi	ulliple ation v d. In si	quol vill b uch i	es, on e done hsland	ly the a to ic ces o	cheape lentify if nly the c	est ar bidd theap	ccordin lers hav pest bid	g to spe ring mul l accord	cifica tiple d ing to	ulion wil compar o specif	l be nies a icatio	nd are n will be
1.5 The b	oidder must accept full r	esponsibility for the proper execution & fulfilment of all obf ement, as the Principal (s) liable for the due fulfilment of th	igations conditions		SPECIAL INSTRUCTIONS AND NOTICES TO SUPPLIERS REGARDING THE COMPLETION OF THIS QUOTATION.  2.1 Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural.															
1.b   fils (	auctation will be evalua	ted specification & correctness of information.  or greater than specification will be considered.	is contract.	2.1	an	id vice vers	a and with y	vords im	οπης	} lhe	masci	Uline	gender s	shall	l include	e the fen	ntnine	e and th	е ле	uler
1.6 Late	quotes will not be consi	dered. e valid for a minimum period of six months.		2.2	00	іділаі бій фо	cumstances ocumentatio	n may be	e used	i. bu	an m	ioinal	signalui	te m	illet ann	ear nn	ench	nhotoce	onine	
1.10 A bid	der not registered on th	e Central Suppliers Database or verification has failed will sluded in the quote price, for delivery at the prescribed des	not be considered.	2.3	Qt	ie bioderis Jotation sub	advised to o mitted mus	check the I be com	: numi dete i	perα η all	if page respei	es ani	to satis	afy hi	imself ti	nat non	e ate	missin	g or d	uplicated
1.12 Uniy	irm prices will be accep	oted. Such prices must remain firm for the contract period. variations) will not be considered.	Non-firm prices	2.5 2.6	Us	e of correct	made by the	prohibiter	1											
1.13 In cas	ses where different deliv ch delivery point.	variances) with not be considered. very points influence the pricing, a separate pricing schedu	le must be submitted	2.7	144	nere practic	be opened al, prices a	e made	public	at th	e time	e of o	penina a	iuota	ations.					
1,14 If sam	ples / compulsory site i	nspection / briefing session are required, the supplier will I	be informed in due	2.9	If it	l is desired	to make mo Die page in	re than o	ne of	fer a	qainst	any i	ndividua	al iter	m. such	offers s on the sr	shoul chedu	d be givules att	ven o	na L
1.15 The s	upplier shall furnish any	information, when requested. pliance status has failed on GSD, it is the suppliers' respon	475-4	3.	SP	ECIAL INS	TRUCTION	IS REGA	RDIN	G H	AND D	EUV	ERED (	QUQ	TATIO	NS				
SARS	FULL ALL OLD BE INCLUDED IN THE INCLUDENT IN THE INCLUDEN	itution to validate the tax compliance status of the supplier the KZN Department of Health (aka the purchaser) agains	r	3.1	ahi	d in accord:	II be lodged ance with th	e directa	tes in l	the r	uolati	on de	cument	c						
OLMIN	ingement of patent, trace of by the purchaser.	lemark, or industrial design rights arising from use of the g	, ail inird-party claims joods or any part	3,2	100	igeu in a se	on shall be a parate seal	ed enven	ope, w	แก เ	ne man	ne an	d addres	ss of	f the bid	der the	atin1	tation n	umbe	er and
1.18 If the:	supplier fails to deliver	any or all of the goods or to perform the services within the nall, without prejudice to its other remedies under the contr	period(s) specified in		oth	ising date in ier than tha	t shown on	ine enve	ope.	hei	envelo	ne sh	all bol c	mnia	ain docut	imante r	rate los	ng to ng		station
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perfor	mance. The nurchaser	me interest rate calculated for each day of the delay until a may also consider termination of the contract. • this contract in whole or in part if the supplier fails to deli			olb (	openee in s en, it shall b	ate custody se sealed. If	Until the it is rece	closin ived w	ig tin vitho	ne of lit ut a qu	he qu Jotati	olation/t on/bid nu	bids. umb	. Where er on th	, howev is envel	er, a	quotati it shall i	on is he on	received
gnags	within the period(s) spi	scrited in the contract fails to perform any other oblination/	s) under the contract:	3,4	As	pecific box	is provided	ertained, for the re	the er eceipt	of q	ipe se: iotalio	aled i ns, a	and the c nd na qu	duot tetou	tation nu tion four	ımber w	ritten	on the	enve	done
1.20 The pt	If chaser may progure, 1	fraudulent practices in competing for or in executing the coupon such terms and in such manner as it deems appropri	into goode weeks es	3.5	No	equent to quotation/b	the closing aid sent thro	date and ugh the p	i time ost w	of gr ill be	olatio.	n will derea	be cons lifit is re	siden eceiv	red. ved afte	er the clo	nsina	riate ar	nd tim	ne
SUUN S	amajar godds, works or :	livered, and the supplier shall be liable to the purchaser for services.		3.6	SUP	iviated in in	e quotation uments mus	docume	ntahor	<ol> <li>ал</li> </ol>	d arao	of of n	oséna w	til ne	ni he ar	hotosy	ac na	oof of d	[pline	n.c

such similar goods, works or services.

1.21 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a

lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. If he envelope shall not contain documents relating to any quotation other fram that shown on the envelope. If this provision is not compiled with, such quotationshids may be rejected as being invalid.

3.3 All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, sacretariend, the envelopes saide and the quotation number written on the envelope.

3.4 A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

3.5 No quotation/bid sent tiltrough the post will be considered if it is received after the closing date and time of quotation documentation, and proof of posting will not be accepted as proof of delivery.

Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

# **DECLARATION OF INTEREST**

1.	re qı b <u>y</u>	y legal person, including persons employed by the state <sup>1</sup> , or persons having a kinship with persons employed by the state, including a bloo ationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limite ote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employe the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/hes sition in relation to the evaluating/adjudicating authority wherethe bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or o whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.	d d er
2.	In	order to give effect to the above, the following questionnaire must be completed and submitted with the quote.	
2	2.2.	Full Name of bidder/representative	
2	2.8. 2.8.1	The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable employee / persal numbers must be indicated in paragraph 3 below.  Are you or any person connected with the bidder presently employed by the state?  If so, furnish the following particulars:  Jame of person / director / trustee / shareholder/ member:  Jame of state institution at which you or the person connected to the bidder is employed:  Position occupied in the state institution:  Any other particulars:	[] ]
( <u>N</u> o	2.8.2 2.8.2 te: F	If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?  1. If yes, did you attach proof of such authority to the quote document?    YES   NO	ıt
2	2.9. 2.9.1	Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?  YES   NO    If so, furnish particulars:	
2	2.10.	Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?  If so, furnish particulars:	
2	2.11. 2.11.	Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?  If so, furnish particulars:	
		Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whethe or not they are bidding for this contract?  YES NO  If so, furnish particulars:	r
3		ull details of directors / trustees / members / shareholders.  The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.	y II
4		DECLARATION	
I.	TF UR	E UNDERSIGNED (NAME)CERTIFY THAT THE INFORMATION VISHED IN PARAGRAPHS 2.	Į
I	AC RO	CEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION /E TO BE FALSE.	
		of bidder Signature Position Date	
a) b)		means – any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); e) provincial legislature; national Assembly or the national Council of provinces; or constitution and provinces are considered as a second of the Public Finance Management and provinces are considered as a second of the Public Finance Management and provinces are considered as a second of the Public Finance Management and provinces are considered as a second of the Public Finance Management and provincial legislature;  Act, 1999 (Act No. 1 of 1999);  Parliament.	
2"	Share	tolder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise	