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Mihembu Nolwazi1 ?


KZN Health > Components > Supply Chain Management

AdvertQuote

**KWAZULU-NATAL PROVINCE**
HEALTH
REPUBLIC OF SOUTH AFRICA


Quotation Advert

Opening Date: 2020-11-26 

Closing Date: 2020-12-03 

Closing Time: 11:00

INSTITUTION DETAILS


Institution Name: Head Office Quotations 

Province: KwaZulu-Natal

Department or Entity: Department of Health


Division or section: Central Supply Chain Management

Place where goods / services is required: Integrated Nutrition Programme

Date Submitted: 2020-11-25 

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
998/20/21-H

Item Category: Services 

Item Description: Design, development and delivery of quality improvement and project management

Quantity (if supplies): 45 Dietitian

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Select... 

Date : 

Time: 

Venue: 

QUOTES CAN BE COLLECTED FROM: www.kznhealth.gov.zaQUOTES SHOULD BE DELIVERED TO: Quotations.scmho@kznhealth.gov.za or hand deliver at 310 Jabu Ndlovu street, Old boys Model, Tender Quotation Box

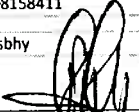
ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Nolwazi Mthembu

Email: nolwazi.mthembu1@kznhealth.gov.za

Contact Number: 033-8158411

Finance Manager Name: T. Asbhy

Finance Manager Signature: 

No late quotes will be considered

[Print this page](#)

Site Updated: 25 November, 2020, 01:58 pm

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Contact the Web Administrator

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH- CENTRAL SCM
 DATE ADVERTISED: 26/11/2020
 PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201

ZNQ NUMBER: 998/20/21-H CLOSING DATE: 03/12/2020 CLOSING TIME: 11:00

DESCRIPTION: Design, development and delivery of quality improvement and project management

CONTRACT PERIOD: Once Off VALIDITY PERIOD: 60 Days

SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.

UNIQUE REGISTRATION REFERENCE

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISORY

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
 (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)**

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)

YES	NO
-----	----

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

[TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) ☐

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); ☐

A REGISTERED AUDITOR..... ☐

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES	NO
-----	----

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES
ENCLOSE PROOF]

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER

DATE.....

[By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price R	c
1	45	Design, development and delivery of				
	Dietitian	quality improvement and project management				
		training for 45 nutrition professionals				
		(Dietitians and Nutritionists) employed in the				
		KZN Department of Health				
		Original documents required in a sealed				
		envelope with current CSD summary report				
		reflecting banking details, certified copy				
		of B-BBEE certificate by verified agency and				
		accredited by SANAS , Tax Clearance				
		certificate or SARS pin				
		Responses to be hand delivered at				
		310 Jabu Ndlovu street, Old Boys Model				
		Tender Quotation Box or emailed to				
		Quotations.scmho@kznhealth.gov.za				
VALUE ADDED TAX (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?

Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?

Is The Price Firm?

State Delivery Period E.G. E.G. 1day, 1week

Enquiries regarding the quote may be directed to:

Contact Person: Nolwazi Mthembu Tel: 033-815 8411

Enquiries regarding technical information may be directed to:

Contact Person: Sthandiwe Monegi Tel: 033-3952079

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
- 2.2. Identity Number: 2.5. Tax Reference Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder²):..... 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES ☐ NO ☐

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES ☐ NO ☐

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES ☐ NO ☐

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES ☐ NO ☐

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES ☐ NO ☐

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder	Signature	Position	Date
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¹"State" means -

- | | |
|--|--|
| <p>a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);</p> <p>b) any municipality or municipal entity;</p> | <p>c) provincial legislature;</p> <p>d) national Assembly or the national Council of provinces; or</p> <p>e) Parliament.</p> |
|--|--|

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SAMPLES

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

5. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, ***it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.***
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, ***the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.***

9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

- 11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

POINTS	
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

.....
.....

**health****Department:
Health
PROVINCE OF KWAZULU-NATAL****DIRECTORATE:**

Physical Address: 330 Langalibalele, Pietermaritzburg, 3200
Postal Address: Private Bag X9051, Pietermaritzburg, 3200
Tel: 033 395 2594 Fax: 033 394 5868 Email: Buyile.mthembu@kznhealth.gov.za
www.kznhealth.gov.za

HRMS: HRD

Specification for:**Quality Assurance and Community Engagement Training for Dietitians and Nutritionists**

CLAUSE	SPECIFICATION/REQUIREMENT	BIDDERS COMMENTS	
		COMPLIES	DOES NOT COMPLY
NO. 1	COURSE TITTLE Quality assurance and Community Engagement Training for Dietitians and Nutritionists (Unit Standard based and HPCSA CPD CEU Accredited)		
NO. 2	BACKGROUND AND THE PURPOSE OF PROJECT Delivery of comprehensive nutrition services to KwaZulu-Natal Citizens is reliant on capacitated healthcare providers. Nutrition services is delivered across levels at community, primary healthcare and hospital level. These services are preventative as well as curative services, impacting patient outcomes. Delivery of preventative services to achieve the KZN department of health outcomes, requires Nutrition Professionals (Dietitians and Nutritionists) to be capacitated to coordinate and deliver community interventions. Knowledge and skills such as project management and quality assurance are key to the success of projects aiming to improve prevention strategies. Within this context the KZN DoH: MCWH & Nutrition Directorate aim to capacitate 45 Nutrition Professionals in the key competencies that will allow them to design, plan and implement quality improvement projects within preventative nutrition services in collaboration with communities.		
NO. 3	POSSIBLE BENEFITS		

	<p>The Training will enable participants to develop and /or attain competencies in Quality Improvement (QI) Process and Community Engagement to address nutrition-specific community problems that are related to the Integrated Nutrition Programme deliverables using key principles of quality assurance principles.</p> <p>Improved project management skills, along with community engagement skills and quality assurance can assist with better project planning, realization and implementation of preventative nutrition services.</p>		
NO. 4	<p>TARGET AUDIENCE Dietitians and Nutritionists</p>		
NO. 5	<p>COST COVER The training provider should be able to provide the total cost that will cover the following:</p> <ul style="list-style-type: none"> • Training cost per learner • Printing of learner certificates • Training Manuals/Guidebook • SETA-Accreditation of unit standards • CPD CEU Accreditation • Trainer Travelling and accommodation Costs (if necessary) 		
NO. 6	<p>LEARNING OUTCOMES The learning outcomes for this programme will be informed by the contents of all modules designed for the course</p> <p>The Training will enable participants to develop and /or attain competencies as following:</p> <p>Quality Improvement (QI) Process in addressing nutrition-specific community problems that are related to INP deliverables using key principles of quality assurance.</p> <ul style="list-style-type: none"> • Be able to define quality and quality improvement • Understand the quality standards for Integrated Nutrition Programme (INP) • Able to apply knowledge gained on the five foundation stones of Quality Improvement <ol style="list-style-type: none"> 1. Client 2. Teamwork 3. Data 4. Systems and processes <ul style="list-style-type: none"> ▪ Using systems approach – WHO Building Blocks 5. Communication and feedback • Implement the Quality Improvement Cycle <ol style="list-style-type: none"> 1. Situational Analysis: Use the set of core standards to assess the current situation, and to provide a baseline to compare future improvements. 2. Engage in QI process; Identify gaps in 		

	<p>current provision</p> <ol style="list-style-type: none"> 3. Understand the system (to uncover system barriers causing gaps); analyse causes, and explore alternative ways to improve 4. Develop a plan to address the gaps and improve provision 5. Test and Monitor the changes; implement successful changes 6. Sustain changes; continuous quality improvement <ul style="list-style-type: none"> • Skilled to use Quality Improvement Tools that facilitate / support the follow aspects/components of the QI Process <ol style="list-style-type: none"> 1. Analyse of the system and identifying gaps 2. Analyse possible causes 3. Approaches and management tools that can be used to improve productivity, quality and safety 4. Techniques to try out, test, and implement improvements 5. Techniques and process for planning, implementing and reporting on process improvement projects such as the PDSA cycle. • Able to facilitate community engagements or dialogues that will enable communities identify strengths, challenges and opportunities to find solutions to the nutrition-related community issues • Acquired the ability to develop and monitor SMART quality improvement plans (QIPs) • Able to implement methods that what would sustain the quality improvement changes and beneficial outcomes. • Able to implement methods that will support the scale-up of the quality improvement practices using project management skills. <p>The Training will enable participants to develop and /or attain competencies to implement Community Engagement</p> <p>At conclusion of the training, the participants should possess the following core competencies to implement within service delivery projects and programmes:</p> <ul style="list-style-type: none"> • An understanding of what a community is • Define community & stakeholder engagement • Understand why community engagement is needed in the implementation of project cycle • Acquired skills to engage communities and stakeholders outside the Department of Health on nutrition related issues • Understand the principles of public engagement to 		
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	<p>problem solving.</p> <ul style="list-style-type: none"> • Developed the ability and skill to provide feedback to stakeholders such as the community and health care workers involved in projects and programmes • Understand and implement the communication process as well as the team members required to implement it. • Understand and implement the stages of community engagement that include, but is not limited to: <ol style="list-style-type: none"> 1. Phase 1: Set the stage, 2. Phase 2: Gather the facts, brainstorm and Select 3. Phase 3: Plan and Review 4. Phase 4: Implement and Evaluate • Understand the dynamics of Group Decision Making and community engagement process and what is required to have successful community engagement • Able to provide feedback on the engagement findings 		
NO. 7	<p>COURSE REQUIREMENTS OF THE TRAINING PROVIDER</p> <p>The service provider will be required to develop learning content and curriculum for each of the (number) learning areas:</p> <ul style="list-style-type: none"> • Principles of community engagements • Different methods of community engagement • Tools required to facilitate the communication • Principles of Quality assurance • Development of QIPs • Monitoring • Principles to follow when giving feedback to stakeholders • Assess competency of the candidates 		
NO. 8	<p>FACILITATOR QUALIFICATION AND EXPERIENCE</p> <p>The service provider calls for the following desired background and experience:</p> <ul style="list-style-type: none"> • Quality Assurance Degree or postgraduate Diploma • Qualification in Health communication • Masters in Nutrition or Dietetics or Public Health • A PHD on the above will be an added advantage • Five or more years of experience in the field of public sector • Experience in developing and implementing maternal, nutrition and child health behaviour change communication programmes in South Africa. • A portfolio of evidence on developing effective 		

	<p>training material in project management and quality assurance</p> <ul style="list-style-type: none"> • Experience in engaging stakeholders and participating / organising community engagements • Experience in engaging civil society in maternal, child and nutrition health promotion. • Evidence of experience in online training platform delivery. <p>The service provider must be prepared to efficiently handle a heavy workload under time constraints, while consistently demonstrating a high level of professionalism and sensitivity to local traditions and customs.</p>		
NO.9	<p>POSSIBLE COURSE CONTENT</p> <ul style="list-style-type: none"> • Refer to point 7 		
NO. 10	<p>DELIVERY METHOD On-site facilitation Workshop style, including case studies and handouts / should also be able to facilitate virtually if COVID regulations impact on participant attendance.</p>		
NO. 11	<p>VENUES State Venues - The physical workshop will take place in Durban. Service provider to cover the cost of their transport and accommodation if required</p>		
NO. 12	<p>DURATION 2 days A 14 week consultancy period is expected commencing from the date of awarding of the contract. The period of the 12 weeks should be split as indicated below:-</p> <p>10 weeks - for the development of training package 2 weeks – for printing of the training materials 2 weeks for implementation of training, and close out report from training.</p> <p>The contract will not be renewable or extendable.</p>		
NO. 13	<p>NUMBER OF PARTICIPANTS 45</p>		