

## Quotation Advert

Opening Date: 2020-10-08

Closing Date: 2020-10-15

Closing Time: 11:00

## INSTITUTION DETAILS

Institution Name: Wentworth hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: LOGISTIC DEPARTMENT/ WENTWORTH HOSPITAL

Date Submitted: 2020-10-07

## ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: 527/20-21

Item Category: Goods

Item Description: 1. THERMAL TRANSFER LABEL PRINTER DESKTOP. 2. THERMAL TRANSFER LABEL PRINTER INDUSTRIAL. 3. AUTOMATIC LABEL DISPENSER.

Quantity (if supplies): NO 1 X 2 UNITS. NO 2 X 1 UNIT. NO 3 X 2 UNITS.

## COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Select...

Date :

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: WENTWORTH HOSPITAL BY SECURITY GATE.

QUOTES SHOULD BE DELIVERED TO: POSTED IN A BLUE BOX BY SECURITY GATE.

## ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: THANDAZILE JOYCE NDI MANDE

Email: thandazile.ndimande@kznhealth.gov.za

Contact Number: 031-4605314 /031-4605308

Finance Manager Name: MISS HAPPY NXASANE

Finance Manager Signature:

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: WENTWORTH HOSPITAL
DATE ADVERTISED: 08.10.2020
PHYSICAL ADDRESS: 1 BOSTON ROAD JACOBS 4026

ZNQ NUMBER: 527/20-21 CLOSING DATE: 15.10.2020 CLOSING TIME: 11:00

DESCRIPTION: INV: GENERAL & WORKSHOP SUPPLIES

CONTRACT PERIOD: VALIDITY PERIOD 60 Days

SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. [Grid]

UNIQUE REGISTRATION REFERENCE [Grid]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

1 BOSTON ROAD JACOBS 4026

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RE-TYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY? [TICK APPLICABLE BOX]

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) [ ]

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); [ ]

A REGISTERED AUDITOR [ ]

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES NO

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES ENCLOSE PROOF]

OFFICIAL PRICE PAGE FOR QUOTATIONS

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

| Item No   | Quantity | Description  | Brand & model | Country of manufacture | Price |   |
|---|----------|--|---------------|------------------------|-------|---|
|   |          |  |               |                        | R     | c |
|   | 2 UNITS  | THERMAL TRANSFER LABEL PRINTER -<br>DESKTOP                  |               |                        |       |   |
|   | 1 UNIT   | THERMAL TRANSFER LABEL PRINTER -<br>INDUSTRIAL.              |               |                        |       |   |
|   | 2 UNITS  | AUTOMATIC LABEL DISPENSER.<br><br>( SPECIFICATION ATTACHED ) |               |                        |       |   |
|   |          | NOTE THAT DELIVERY PERIOD IS PART OF<br>EVALUATION CRITERIA. |               |                        |       |   |
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| VALUE ADDED TAX (Only if VAT Vendor)            |          |  |               |                        |       |   |
| TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days) |          |  |               |                        |       |   |

|  |   |
|--|---|
| Does This Offer Comply With The Specification?<br>Is The Price Firm? | Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?<br>State Delivery Period E.G. E.G. 1day, 1week |
|--|---|

|   |   |
|---|---|
| Enquiries regarding the <u>quote</u> may be directed to:<br>Contact Person: T.J.NDIMANDE Tel: 031.4605314 | Enquiries regarding <u>technical information</u> may be directed to:<br>Contact Person: ..... Tel:..... |
|---|---|

# Specs for Thermal transfer label printer - desktop

(1)

- USB V1.1 interface, bi-directional

## Fonts/Graphics/Symbologies

- 16 resident expandable ZPL fonts
- One resident scalable ZPL font
- 5 resident expandable EPL2 fonts
- Supports user-defined fonts and graphics— including custom logos

## Bar Code Symbologies

- Bar Code Ratios: 2:1 (non-rotated) and 3:1
- Linear Bar Codes: Code 11, Code 39, Code 93, Code 128A, B & C (User selectable/Auto), UCC/ EAN-128, Code 128, UPC-A, UPC-E, EAN-8, EAN-13, EAN-14, UPC-A and UPC-E with EAN 2 or 5 digit extensions, UPC-E with 2 and 5 add on, Plessey, POSTNET, Standard 2 of 5, Industrial 2 of 5, Interleaved 2 of 5, LOGMARS, MSI, Codabar, and GS1 DataBar™ (formerly RSS), Postnet (5, 9, 11 & 13 digit) Japanese Postnet, Plessey (MSI-1), MSI-3, German Post Code, RSS-14 (limited, truncated, stacked).

- 2-Dimensional: PDF417 (MicroPDF-417 and MacroPDF-417), Code 49, Maxicode, Codablock, Data Matrix, QR code, and Aztec.

## Options and Accessories

- Dispenser—Label peel and present with label present sensor
- KDU and KDU Plus™—Keyboard display units for stand-alone printing applications

## Electrical Specifications

- Auto-ranging external power supply with C7 type connector
- Output: 20 VDC, 3.0A
- Input: 100-240 VAC, 50-60 Hz

# Specs for Thermal transfer label printer industrial

## SPECIFICATIONS

|  |
|--|
| <p>Integrated RFID system is user-upgradable in the field</p> <p>Optional field-upgradeable on-metal version available (ZT411 only)</p> <p>Prints and encodes tags with a minimum pitch of 0.6 in./16 mm</p> <p>Supports tags compatible with: UHF EPC Gen 2 V2, ISO/IEC 18000-63 and RAIN RFID protocols</p> <p>Compliant with Global RFID radio to support multinational deployments</p> <p>Automatically eliminate complex RFID placement guidelines with adaptive encoding technology</p> <p>Variable inlay placement supports a range of inlay positions for maximum media flexibility</p> <p>Track performance with RFID job-monitoring tools</p> <p>Support for industry standard multi-vendor chip-based serialization (MCS)</p> <p>Supports block permalocking of user memory compatible with ATA Spec 2000</p> <p>Integrated ThingMagic® RFID reader/encoder</p> |
|--|

### Standard Features

|   |  |
|---|--|
| <p>Print Methods: Thermal transfer and direct thermal printing</p> <p>Construction: Metal frame and bi-fold metal media cover with enlarged clear viewing window</p> <p>Side-loading supplies path for simplified media and ribbon loading</p> <p>Thin film printhead with E3™ Element Energy™ Equalizer for superior print quality</p> <p>Communications: USB 2.0, high-speed, RS-232 Serial, 10/100 Ethernet, Bluetooth 4.1, Dual USB</p> | <p>Host</p> <p>4.3-inch color touch display with intuitive menu for quick operation and settings management</p> <p>Bi-colored status LEDs for quick printer status</p> <p>ENERGY STAR® qualified</p> |
|---|--|

### Physical Characteristics

|                     |  |
|---------------------|--|
| Dimensions (closed) | <p>ZT411: 19.5 in. L x 10.6 in. W x 12.75 in. H</p> <p>495 mm L x 269 mm W x 324 mm H</p> <p>ZT421: 19.5 in. L x 13.25 in. W x 12.75 H</p> <p>495 mm L x 336 mm W x 324 mm H</p> |
| Weight              | <p>ZT411: 36 lbs./16.33 kg</p> <p>ZT421: 40 lbs./18.14 kg</p>  |

### Printer Specifications

|                     |   |
|---------------------|---|
| Resolution          | <p>203 dpi/8 dots per mm</p> <p>300 dpi/12 dots per mm (optional)</p> <p>600 dpi/24 dots per mm (optional for ZT411 only)</p>   |
| Memory              | <p>256 MB SDRAM memory</p> <p>512 MB on-board linear Flash memory</p>   |
| Maximum Print Width | <p>ZT411: 4.09 in./104 mm</p> <p>ZT421: 6.6 in./168 mm</p>  |
| Maximum Print Speed | <p>ZT411: 14 ips/356 mm per second</p> <p>ZT421: 12 ips/305 mm per second</p>   |
| Media Sensors       | Adjustable dual media sensors: transmissive and reflective  |
| Print Length        | <p>ZT411</p> <p>203 dpi: 157 in./3988 mm</p> <p>300 dpi: 73 in./1854 mm</p> <p>600 dpi: 39 in./991 mm</p> <p>ZT421</p> <p>203 dpi: 102 in./2591 mm</p> <p>300 dpi: 45 in./1143 mm</p> |

### Media Characteristics

# Specs for Thermal transfer label printer industrial

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|                         |  |
|-------------------------|--|
| Maximum Media Width     | ZT411<br><br>1.00 in./25.4 mm to 4.5 in./114 mm tear/cutter<br>1.00 in./25.4 mm to 4.25 in./108 mm peel/rewind |
|                         | ZT421<br><br>2.00 in./51 mm to 7.0 in./178 mm tear/cutter<br>2.00 in./51 mm to 6.75 in./171 mm peel/rewind     |
| Maximum Media Roll Size | 8.0 in./203 mm O.D. on a 3 in./76 mm I.D. core   |
| Thickness               | 0.0023 in./0.058 mm to 0.010 in./0.25 mm<br>On-metal option: up to 0.059 in./1.5 mm                            |
| Media Types             | Continuous, die-cut, notch, black-mark   |

## Ribbon Characteristics

|                 |  |
|-----------------|--|
| Standard Length | 1476 ft./450 M   |
| Width           | ZT411: 2.00 in./51 mm to 4.33 in./110 mm<br>ZT421: 2.00 in./51 mm to 6.85 in./174 mm |
| Core I.D.       | 1.0 in./25 mm  |

## Environmental

|                                    |   |
|------------------------------------|---|
| Operating Temperature              | Thermal transfer: 40° F to 104° F/5° C to 40° C |
|                                    | Direct thermal: 32° F to 104° F/0° C to 40° C   |
| Storage/Transportation Temperature | -40° F to 140° F/-40° C to 60° C                |
| Operating Humidity                 | 20% to 85% non-condensing                       |
| Storage Humidity                   | 5% to 85% non-condensing                        |

## Firmware

ZBI 2.0™ — Optional powerful programming language that lets printers run standalone applications, connect to peripherals, and much more.  
 ZPL and ZPL II® — Programming Language provides sophisticated label formatting and printer control and is compatible with all printers.  
 EPL and EPL2™ — Eltron® Programming Language with Line Mode simplifies label formatting and enables format compatibility with legacy applications. (EPL available on 203 dpi models only.)

## Electrical

Auto-detectable (PFC Compliant) 100-240VAC, 50-60Hz  
 ENERGY STAR qualified

## Options and Accessories

|                |   |
|----------------|---|
| RFID           | Field-installable on-metal RFID kit available (ZT411 only, not available on the 600 dpi model)  |
| Connectivity   | Two open communication slots to add internal cards for:<br><br>Dual band 802.11ac Wi-Fi and Bluetooth<br>Parallel (bi-directional interface)<br>10/100 Ethernet<br>Applicator interface   |
| Media Handling | Rewind: Internally rewinds a full roll of printed labels on 3" core, or peels and rewinds liner (factory installed only)<br>Peel: Front-mount, passive peel option<br>Peel: Liner take-up — additional full-roll liner take-up spindle accommodates standard printer base<br>Cutter: Front-mount guillotine cutter and catch tray |

# Specs for Thermal transfer label printer industrial

(2)

|                       |  |
|-----------------------|--|
|                       | 1 in. I.D. Core media supply hanger<br>Ink-side in ribbon supply spindle |
| Keyboard Display Unit | ZKDU™ keyboard display units for stand-alone printing applications       |

## Fonts and Graphics

16 resident expandable ZPL II bitmap and two resident scalable ZPL fonts  
 Asian and other international scalable and smooth bitmapped fonts  
 Unicode™: For multi-language printing  
 Downloadable objects include graphics, scalable and bitmap fonts, label templates and formats  
 IBM Code Page 850 international character sets are available in the fonts A, B, C, D, E, F, G and 0 through software control  
 Code Page 1250, 1252, 1253, 1254, 1255 Support with font 0  
 64 MB user-available non-volatile memory storage for downloadable objects  
 8 MB user-available SDRAM

## Barcode Symbologies

|                          |   |
|--------------------------|---|
| Linear Barcodes          | Code 11, Code 39, Code 93, Code 128 with subsets<br>A/B/C and UCC Case Codes, ISBT-128, UPC-A, UPC-E, EAN-8, EAN-13,<br>UPC and EAN 2- or 5-digit extensions, Plessey, Postnet, Standard 2-of-5,<br>Industrial 2-of-5, Interleaved 2-of-5, Logmars, MSI, Codabar, Planet Code |
| Two Dimensional Barcodes | Codablock, PDF417, Code 49, DataMatrix, MaxiCode, QR<br>Code, TLC 39, MicroPDF, RSS-14 (and composite), Aztec   |

## Agency Approvals

|           |   |
|-----------|---|
| Safety    | IEC 60950, EN 55022 Class B, EN 55024, EN 61000-3-2, EN 61000-3-3   |
| Emissions | CTUVus, CE Marking, FCC-B, ICES-003, VCCI, C-Tick, NOM, S-Mark (Arg), CCC,<br>CU, BSMI, KCC, SABS, IN-Metro |

## Print DNA Software Solutions

|                    |  |
|--------------------|--|
| Development Tools  | With faster, easier and smarter integration of Zebra printers with your devices and applications, your Zebra printing solutions are up and running in less time, with less cost.   |
| Management Tools   | Minimize IT effort and maximize IT control with Print DNA management tools — the easy way to add and manage any number of printers, anywhere — from a handful of printers to thousands of printers all around the world. |
| Productivity Tools | Reach new levels of productivity with innovations that streamline tasks and workflows, optimize device performance and solve tomorrow's printing problems today.   |
| Visibility Tools   | Regardless of whether or not you have an existing Mobile Device Management solution in place, robust visibility tools provide unparalleled insight into printer health, usage and performance.                           |

## Product Warranty

printers are warranted against defects in workmanship and materials for a period of 1 (one) year from the date of shipment.

## Recommended Services

Key features include 24/7 technical support, comprehensive coverage, advance replacement and software updates. Optional Support and Visibility Services are available.

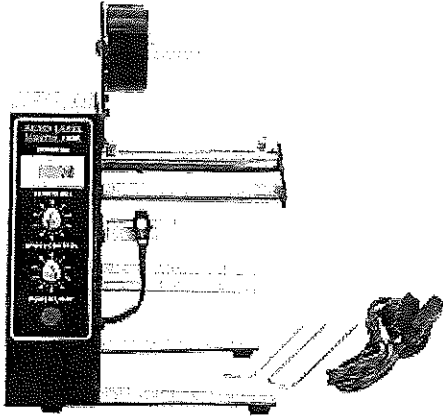
## Print DNA Software

This printer is supported by our powerful Print DNA suite of applications, utilities and developer tools that give our printers better performance, simplified remote manageability, and easier integration.

Print DNA features may vary by model and a Support Contract may be required:

(3)

Specification for Automatic label dispenser:



- Mode: AL-1150D, Speed: 1-8 M/Min; Automatic LCD Counter: 6 digit, Counting Range: 0-999999
- Applicable Label Length: 3-150mm, Width: 4-140mm; Outer Label Diameter: =25
- Automatic label dispenser with speed control, easy to operate, can increase your productivity
- Suitable for self-adhesive labels, barcodes, anti-counterfeit labels, hot stamping stickers, packaging trademarks, insulated plastic washers, stickers, printing patterns, etc
- Label dispenser is ideal for assembly lines, manufacturing, retail locations, and anywhere where small labels are used



**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- |  |   |
|--|---|
| 2.1. Full Name of bidder/representative.....   | 2.4. Company Registration Number: ..... |
| 2.2. Identity Number: .....  | 2.5. Tax Reference Number: .....        |
| 2.3. Position occupied in the Company (director, trustee, shareholder <sup>2</sup> ):..... | 2.6. VAT Registration Number: .....     |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES  NO

2.8.1. If so, furnish the following particulars:  
 Name of person / director / trustee / shareholder/ member: .....  
 Name of state institution at which you or the person connected to the bidder is employed:.....  
 Position occupied in the state institution: .....Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES  NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

*(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*

2.8.2.2. If no, furnish reasons for non-submission of such proof: .....

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES  NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES  NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES  NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES  NO

2.12.1. If so, furnish particulars:.....

**3. Full details of directors / trustees / members / shareholders.**

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

|                         |                    |                   |               |
|-------------------------|--------------------|-------------------|---------------|
| .....<br>Name of bidder | .....<br>Signature | .....<br>Position | .....<br>Date |
|-------------------------|--------------------|-------------------|---------------|

<sup>1</sup>"State" means –

- |   |   |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature;                                    |
| b) any municipality or municipal entity;  | d) national Assembly or the national Council of provinces; or |
|   | e) Parliament.  |

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**SPECIAL CONTRACT CONDITIONS OF QUOTATIONS**

**1. AMENDMENT OF CONTRACT**

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

**2. CHANGE OF ADDRESS**

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

**3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION**

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
  - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

**4. SAMPLES**

- 4.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 4.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**5. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

5.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

|                    |  |
|--------------------|--|
| Institution Stamp: | Institution Site Inspection / briefing session Official<br><br>Full Name: .....<br><br>Signature: .....<br><br>Date: ..... |
|--------------------|--|

## 6. STATEMENT OF SUPPLIES AND SERVICES

- 6.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 7. SUBMISSION AND COMPLETION OF SBD 6.1

- 7.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 8. TAX COMPLIANCE REQUIREMENTS

- 8.1. In the event that the tax compliance status has failed on CSD, ***it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.***
- 8.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, ***the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.***

## 9. TAX INVOICE

- 9.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

## 10. PATENT RIGHTS

- 10.1. The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 11. PENALTIES

- 11.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

## 12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 12.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 12.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

**FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.**

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

|  | POINTS     |
|--|------------|
| PRICE  | 80         |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR                       | 20         |
| <b>Total points for Price and B-BBEE must not exceed</b> | <b>100</b> |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

**3. POINTS AWARDED FOR PRICE**

**3.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1                                  | 20                              |
| 2                                  | 18                              |
| 3                                  | 14                              |
| 4                                  | 12                              |
| 5                                  | 8                               |
| 6                                  | 6                               |
| 7                                  | 4                               |
| 8                                  | 2                               |
| Non-compliant contributor          | 0                               |

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

**7. SUB-CONTRACTING**

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

| Designated Group: An EME or QSE which is at last 51% owned by:    | EME<br>√ | QSE<br>√ |
|---|----------|----------|
| Black people  |          |          |
| Black people who are youth  |          |          |
| Black people who are women  |          |          |
| Black people with disabilities                                    |          |          |
| Black people living in rural or underdeveloped areas or townships |          |          |
| Cooperative owned by black people                                 |          |          |
| Black people who are military veterans                            |          |          |
| OR  |          |          |
| Any EME   |          |          |
| Any QSE   |          |          |

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

|           |
|-----------|
| WITNESSES |
| 1. ....   |
| 2. ....   |

|                                     |
|-------------------------------------|
| .....<br>SIGNATURE(S) OF BIDDERS(S) |
| DATE: .....                         |
| ADDRESS.....<br>.....<br>.....      |