




## Quotation Advert

Opening Date: 2020-09-23   
Closing Date: 2020-10-01   
Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: King Cetshwayo district office   
Province: KwaZulu-Natal  
Department or Entity: Department of Health  
Division or section: Central Supply Chain Management  
Place where goods / services is required: King Cetshwayo District Office  
Date Submitted: 2020-09-22 

### ITEM CATEGORY AND DETAILS


Quotation Number: ZNQ:  
214/DC28/20-21  
Item Category: Goods 

Item Description: DRUG RESISTANT TB TREATMENT RECORD FOR ADULTS X 500 UNITS  
DRUG RESISTANT TB PATIENT IDENTITY CARD X 500 UNITS  
DRUG RESISTANT TB REGISTER X 50 UNITS  
NB: PLEASE NOTE THAT OUR EMAILS ARE CURRENTLY NOT WORKING AND  
PLEASE HAND DELIVER THE DOCUMENT INTO OUR TENDER BOX.

Quantity (if supplies)

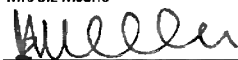
### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable   
Date:   
Time:  
Venue:






QUOTES CAN BE COLLECTED FROM: KING CETSHWAYO DISTRICT OFFICE 2ND LOOD AVENUE EMPANGENI  
RAIL 3910 

QUOTES SHOULD BE DELIVERED TO: KING CETSHWAYO HEALTH DISTRICT OFFICE 2ND LOOD AVENUE  
EMPANGENI RAIL 3910

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: MR N.N NDLOVU  
Email: nduduzo.ndlovu@kznhealth.gov.za  
Contact Number: 0357876287  
Finance Manager Name: Mrs S.L Msane  
Finance Manager Signature: 

No late quotes will be considered

 Submit |  Save |  Save As... |  Close |  Print Preview

[Print this page](#)

## Note:

1. The completed Quotation Advert must be printed and signed by the Finance manager.
2. A signed copy of the Quotation Advert must be scanned and emailed to web administration: [webmaster@kznhealth.gov.za](mailto:webmaster@kznhealth.gov.za) for uploading to the department website.
3. N.B if the scanned copy emailed to web Administration is not a signed copy (by the finance manager), the advert/award WILL NOT be uploaded.

Site Updated: 22 September 2020, 11:09 am

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[Contact the Web Administrator](#)







## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:  
(i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.



**KWAZULU-NATAL PROVINCE**

HEALTH  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**

2<sup>nd</sup> Lood Avenue, Kulaka & Chrome Crescent Corner, Empangeni Rail, Old Telkom Building  
Private Bag X 20034, EMPANGENI, 3880  
Tel: 035 787 0631 Fax: 035 787 0641/45  
www.kznhealth.gov.za

King Cetshwayo District Office  
Specification Document

DESCRIPTION	Mandatory requirements to be Completed by bidder
<b>Drug Resistant TB Treatment Record for Adults</b>	<b>COMPLY / DO NOT COMPLY</b>
- <b>COVER:</b> Printed black both sides	
160 GSM tokai board yellow	
- <b>TEXT:</b> 80 GSM bond white	
Printed black throughout	
36 pages	
Saddle stitched	
- <b>Seen the attached sample</b>	

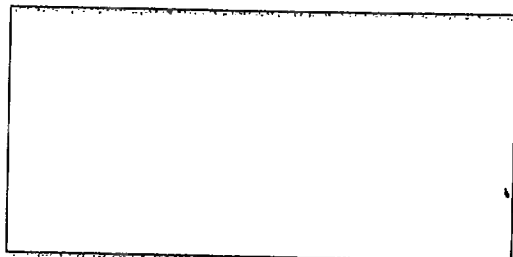
**Bidder's Comment:**

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.....

1. The bidder is requested to put a company stamp on this specification document.
2. The bidder is requested to complete "Mandatory requirements to be completed by bidder" segment

**NB: FAILURE TO COMPLY WITH THE ABOVE WILL RESULT FOR A BIDDER TO BE DISQUALIFIED.**

**Bidder's Official Stamp**



\_\_\_\_\_  
Bidder Signature:



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

**DIRECTORATE:**

2<sup>nd</sup> Lood Avenue, Kuleka & Chrome Crescent Corner, Empangeni Rail, Old Telkom Building  
Private Bag X 20034, EMPANGENI, 3880  
Tel: 035 787 0631 Fax: 035 787 0641/48  
www.kznhealth.gov.za

King Cetshwayo District Office  
Specification Document

DESCRIPTION	Mandatory requirements to be Completed by bidder COMPLY / DO NOT COMPLY
Drug Resistant TB Patient Identity Card	
- Printed black both sides	
- 240 GSM eltora white	
- Score and fold to DL	
- See the sample for more details	

Bidder's Comment:

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.....

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Bidder's Official Stamp

Bidder Signature: \_\_\_\_\_





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Private Bag X 20034, EMPANGENI, 3880  
Tel: 035 787 0631 Fax: 035 787 0641/46  
www.kznhealth.gov.za

King Cetshwayo District Office  
Specification Document

DESCRIPTION	Mandatory requirements to be Completed by bidder
<b>Drug Resistant-TB Register</b>	<b>COMPLY / DO NOT COMPLY</b>
- COVER: Printed full colour both sides	
350M magno matt	
Matt laminated both sides	
- TEXT: 80 GSM bond white	
Printed black throughout	
28 pages	
Size: 594mm x 210 mm	
Score and fold to 297mm x 210mm	
Saddle stitched	
- Seen the attached sample.	

Date:

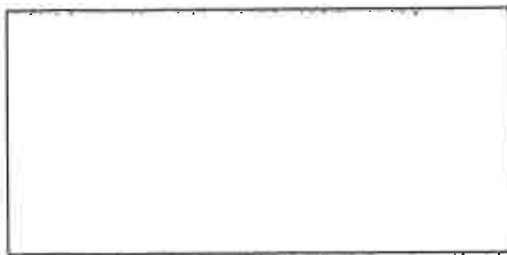
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