

Quotation Advert

Opening Date: 2020-09-02

Closing Date: 2020-09-10

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Clairwood hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required **CLAIRWOOD HOSPITAL**

Date Submitted: 2020-09-02

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
93/2020

Item Category: Services

Item Description: RENOVATIONS TO NHLS BUILDING

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date : 2020-09-07

Time: 11:00

Venue: CLAIRWOOD HOSPITAL

QUOTES CAN BE COLLECTED FROM: **WEBSITE**
CLAIRWOOD HOSPITAL

QUOTES SHOULD BE DELIVERED TO: 2020-09-09
CLAIRWOOD HOSPITAL TENDER BOX

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: SIPHOKAZI

Email: Siphokazi.Gcaba@kznhealth.gov.za

Contact Number: 031- 4515058

Finance Manager Name:

Finance Manager Signature:

MRS S.G. MKHIZE

No late quotes will be considered

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative..... 2.4. Company Registration Number:
- 2.2. Identity Number: 2.5. Tax Reference Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder)²:..... 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder / member:

Name of state institution at which you or the person connected to the bidder is employed:

Position occupied in the state institution: Any other particulars:

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4. DECLARATION

I, THE UNDERSIGNED (NAME) CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.....

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder	Signature	Position	Date
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¹"State" means -

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited.
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date ____/____/____ Time ____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSDB, it is the suppliers responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing in email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
 - 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
 - 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

- 1.3 The following criteria are applicable:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations/2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....
.....
.....

.....
.....
.....



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

**DEPARTMENT OF HEALTH
PROVINCE OF KWAZULU-NATAL
QUOTATIONN AND TECHNICAL SPECIFICATION
DOCUMENT FOR**

**MAINTENANCE, REPAIR, UPGRADING AND RENOVATIONS OF BUILDINGS IN
KWAZULU-NATAL PROVINCIAL HOSPITALS AND CLINICS**

CONTRACT PERIOD (Six weeks (6)) AFTER SITE HANDOVER AND ACCEPTENCE

QUOTATION NUMBER: (ZNQ : 93-20/21)

REQUIRED CIDB GRADING: GBI

FACILITY NAME: CLAIRWOOD HOSPITAL

PROJECT DESCRIPTION: (Renovation to NHLS Building)

**DEPARTMENT OF HEALTH
(Clairwood Hospital)**

**Project Leader : Mr. W. Mjwara
Telephone No : 031 541 5008**

QUOTATION DOCUMENT CONTENTS

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The Service Provider is required to check these documents and drawings and the number of pages listed above which together form the Contract Agreement Document of the project. The Service Provider shall satisfy himself/herself that this document is complete in accordance with the above schedule and if any pages or drawings are found to be missing, or duplicated, shall immediately request rectification of the discrepancy. No liability will be admitted by the Employer in respect of errors in the Service providers quote due to a foregoing.

ANNEXURES:

SBD 4	: DECLARATION OF INTEREST
SBD 8	: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES
SBD 9	: CERTIFICATION OF INDEPENDENT BID DETERMINATION
	: COMPULSORY ENTERPRISE QUESTIONNAIRE

Note : The following documents are to be returned with the Quotation Document

Item	Description	Submitted Yes/No
1.	SBD 4: Declaration of Interest	
2.	SBD 8: Declaration of Bidder's Past Supply Chain Management Practices	
3.	SBD 9: Certification of Independent Bid Determination	
4.	Compulsory Enterprise Questionnaire	
5.	Authority to sign bid. A certified company resolution authorizing the person signing the bid to do so (required if there are more than two members/directors in the company)	
6.	Active CIDB Registration Certificate	
7.	Original Valid Tax Clearance Certificate	
8.	Valid Letter of Good Standing	
9.	Certified Copy of Valid BBBEE Certificate	
10.	Certified Copy of CIPRO/CIPC Certificate	

PART 1

INVITATION TO QUOTE AND QUOTATION CONDITIONS

Enquiries :
Quotation No :
Your Reference No :
Date :

TO :
(INSERTS NAME AND ADDRESS OF SERVICE PROVIDER HERE)

ATTENTION:.....
(INSERTS NAME OF CONTACT PERSON OF SERVICE PROVIDER HERE)

Dear Sir/Madam

PROJECT DESCRIPTION: (Renovation to NHLS Building)

THE MINIMUM REQUIRED CIDB GRADING DESIGNATION IS (CIDB GRADE: GB1)

- 1. We hereby invite you to quote for the above service, in accordance with the terms and conditions of this Contract Document.
- 2.1. Your quotation must be submitted in a sealed envelope, the front of the envelope being clearly endorsed with the Contract No and the project description as stated above, and marked for the attention of: (Insert name of the Project Leader) and must reach the (enter facility name here) address not later than 11h00 on (Insert closing day, date and time here)
- 2.2. The use of correcting fluid, e.g. "Tippex" etc. will lead to the automatic disqualification of the Quotation.
- 2.3. Only the original quotation document duly signed and completed in its entirety, will be given consideration.
- 2.4. Suppliers quotations may be facsimile or photocopied.
- 2.5. The total quotation amount shall be fixed for ninety (90) days from date of quotation.

Only additions or omissions arising from approved written authorized variations will be accepted as a valid variation in cost.

3. THE QUOTATION SHALL BE FULLY DETAILED AS FOLLOWS:

All rates and quoted shall be inclusive of transport, labours and profit.

3.1 VAT and Grand Total

4. A compulsory site inspection will be held on (insert date here if applicable) at the (insert the place and time here if applicable) which shall be attended at the service providers own cost **OR** the service provider may inspect the site, if he/she wishes, by arrangement with the Head of the Institution or his/her authorized representative (Delete as applicable).
5. Kindly complete the attached document and return all pages as per paragraph 2.3 above, each page being initialed by the Service Providers authorized signatory.

Yours faithfully

HEAD: DEPARTMENT OF HEALTH

PART 2

QUOTATION FORM AND ALTERNATIVE QUOTES

PART 2
QUOTATION FORM

TO BE COMPLETED BY THE CONTRACTOR:

I/We hereby quote for the following project in accordance with the conditions as specified in this Contract Document.

- A: Equipment and Material including mark-up and VAT R _____
 - B. Labour, Traveling, Subsistence and Transport including VAT R _____
 - C. Credit for redundant equipment including VAT (as detailed in the particular Specification -R (_____)
- A+B-C Fixed Price for the scope of the works quoted for, valid for 90 days from date of quotation. Including 15% VAT
The offered total of the prices is R _____

Only additions or omissions arising from approved written authorized variations will be accepted as a valid variation in cost.

I/We agree that if we are awarded these works, the relevant preventive maintenance servicing, as per the Provincial Government KwaZulu-Natal: Department of Health Standard Service Schedules, may be done by others if so required, and that this would not invalidate my/our guarantee.

The total contract period for completion of this project (6) Six weeks of calendar months) and is inclusive of all statutory holidays.

The service provider is:

NAME :

ADDRESS :

TEL NO :

FAX NO. :

E-MAIL ADDRESS :

CIDB REGISTRATION NUMBER AND GRADE :

Signed on behalf of the Service Provider:

NAME :

POSITION :

SIGNATURE : DATE :

Signed on behalf of the Employer:

NAME :

POSITION :

SIGNATURE : DATE :

QUOTATION FORM

ALTERNATIVES

It is required that the Contractor's main offer be in accordance with the specification. However, should Contractors wish to make alternative offers these must only be made on this form or copies thereof as necessary.

Note that all of the information required in this document must be supplied for all alternative offers as well.

Where the Contractor does not wish to submit alternatives, the word "NIL" shall be inserted against each section and the page signed by the Contractor.

ALTERNATIVE NO _____

ALTERNATIVE PRICE _____

(IN WORDS) _____

DETAIL VARIATIONS FROM SPECIFICATION _____

DETAIL BENEFITS TO OWNER IN TERMS OF THE ALTERNATIVE OFFER _____

REMARKS _____

SERVICE PROVIDER'S AUTHORISED SIGNATURE / FULL NAME AND ADDRESS OF FIRM

NAME IN BLOCK LETTERS : _____

DATE : _____



health
 Department:
 Health,
 PROVINCE OF KWAZULU-NATAL

VARIATION ORDER NO.

Project File/ZNQ NO: 93-20/21

NAME OF INSTITUTION: CLAIRWOOD HOSPITAL DISTRICT OFFICE: ETHEKWINI

Item No.	Add or Omit	Description of Work	Omissions excl. VAT	Adds excl. VAT
		TOTAL		
		Net Addition to the Contract Value		

The cost indicated is fixed/ Estimated and will be adjusted with the conditions pertaining to the contract.

SUBMITTED BY: CONTRACTOR

NAME:..... SIGNATURE:..... DATE:.....

OFFICE USE

SUPPORTED BY : **PROJECT LEADER**

NAME:..... SIGNATURE:..... DATE:.....

APPROVED/NOT APPROVED BY : **SYSTEMS MANAGER**

NAME:..... SIGNATURE:..... DATE:.....

APPROVED/NOT APPROVED BY : **FINANCE MANAGER**

NAME:..... SIGNATURE:..... DATE:.....

APPROVED/NOT APPROVED BY : **CEO**

NAME:..... SIGNATURE:..... DATE:.....

PART 3

CONDITIONS OF CONTRACT

These works shall be carried out in accordance
With this Contract Document for Repair, Maintenance, Upgrading and
Renovation of Hospital Buildings and Clinics
In KwaZulu-Natal Province

PART 4

TECHNICAL SPECIFICATION

2. TECHNICAL SPECIFICATION

Site Access

The contractor is note that access to the site is restricted and that the buildings are to remain functional at all times. The Contractor is to allow for this in his pricing.

2.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

3. SCOPE OF WORK

The work to be carried out under this document includes the supply and install of all materials including all labour and leaving in service condition to the satisfaction of the Secretary for Health: KwaZulu-Natal.

Service to be done

The service to be done is to remove exiting the existing

Cleaning of site

No rubble, used material or any material to be left on site by the contractor.

3.1. **The work comprises of:-**

Removal of existing, Pvc flooring tiles, grinding of floor, scraping of all old paints, allowing to cut some of the walls and filling of some walls too.

3.2 **Supply and install the following:-**

- a) supply and install rhino board ceiling
- b) supply and install 38x38mm branderings
- c) supply and install polystyrene cornice
- d) Supply paint and paint walls, ceiling, doors, door frames and window frames.
- e) supply install 2.5mm vinyl floor
- f) Supply and install new doors, door locks and handles
- g) Supply and plaster some walls.
- h) Supply and install new cupboards
- i) Supply and do plumbing connections of water

- j) Supply and install toilet pan and complete set with cisterns
- k) Supply and install new medical hand basin
- l) Cleaning and polishing of the existing polypropylene sinks.
- m) Removing and drop the height of light and re-installation of lights.
- n) Supply and install deck double Mounted Gas Valves.
- o) Supply with the OHS Act Plan
- p) Hiring of local people
- q) Cleaning of all rubbles in the site.

3.3 STANDARD PREAMBLES TO ALL TRADES

The contractor shall carry out all work according to the Standard Preambles to all Trades. The standard preambles can be obtained from Department of Health Facilities Management.

PART 5

PARTICULAR SPECIFICATION

(INSERT PARTICULAR SPECIFICATION OF THE SITE, PROJECT INFORMATION, MATERIALS, EQUIPMENT ETC. HERE)

5. PARTICULAR SPECIFICATION

5.1 SPECIFICATIONS

5.1.1 This particular specification shall be read in conjunction with all other sections of the Specifications and cognizance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

5.1.2 GENERAL REQUIREMENTS

Tenderers are to make special note of the following:

This particular specification must be read with, and shall form part of, Part 4 of this document (Technical Specification).

In so far as the conditions contained herein are at variance with any obtained in the Technical Specifications, the contract shall be interpreted in terms of this Part 5 (Particular Specification).

The whole installation shall be in accordance with the Occupational Health and Safety Act 85/1993 as amended and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.

Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for the duration of the contract, be carried out under supervision of a skilled and competent representative of the Service Provider, who will be able and authorized to receive and carry out instructions on behalf of the of the Service Provider. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.

The complete installation shall be maintained as specified in this particular specification after acceptance in writing by the Department of Health.

The complete installation must be guaranteed against defective parts and workmanship for the period specified after the date of issue of the Completion Certificate. This period shall run concurrently with the maintenance period. Rates are to include for commissioning and testing of the complete installation and handing over in working order ready for use.

Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their bid. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

The Department of Health reserves the right to make emergency repairs to keep the equipment in operation without voiding the Contractor's Guarantee, nor relieving the Contractor of his/her responsibility during the guarantee period when, after proper notice, the Contractor fails to attend to such emergency repairs. All costs incurred by the administration under these circumstances will be for the account of the Contractor.

5.2 THE SITE

5.2.1 (Clairwood Hospital)

5.3 SCOPE OF WORK

5.3.1 (Renovation to NHLS Building)

5.4 CONTRACT PERIOD

5.4.1 Six (6) *weeks* is the Contract Period for the completion of the Work from date of Site handover.)

**5.4.2 PENALTIES FOR NON COMPLETION/ DEFAULT FOR NON COMPLETION.
Penalties at rate of 0.04 per day shall apply.**

5.5 DESCRIPTION OF THE WORKS

5.5.1 Equipment

Enter equipment details here. Service providers should note that the quantities listed in the service price schedule are intended as a guide only. The Department reserves the right to increase or decrease the quantities, as and when required, in which case a variation order to add, or omit, will be issued and the total quoted price will be amended accordingly.

5.5.2 Quoted Service Price

The quoted service price shall be inclusive of all, materials, labor, consumables, corrosion treatment, lubricants, filters, supervision, administration, overhead costs, insurance, profit, printing of service schedules, travel, transport, attendance at (enter number) site meetings etc.

5.5.3 Program of Works

The successful tenderer shall confirm his/her program of works to the Department's Representative seven (7) days prior to commencing each planned service.

5.5.4 Access to Site

Access for servicing shall be by arrangement with the official in charge on site.

No claims arising from the contractor failing to make prior arrangement for access to the site will be entertained. In particular the service provider shall ensure that plant room keys are available.

5.5.5 Commencement of Work and Official Order

Work shall only commence on receipt, by the service provider, of an official order.

5.5.6 Health and Safety Requirements

It is required that a project specific Health and Safety Plan, for the work to be executed under this project, shall be submitted for approval, by the Department's Representative, before any work commences.

5.5.8 Familiarization with the Site

Tenderers are required to familiarize themselves with the site.

Claims on the grounds of lack of acknowledge, in such respect, or otherwise, will not be entertained.

5.5.9 Co-Ordination

The contractor shall co-ordinate the works in liaison with the Department's Representative.

5.5.10 Disruptions on Site

The minimum of disruption to the functioning of the site facilities is required.

5.5.11 Cleanliness on Site

Due diligence is to be exercised, at all times, in respect of cleanliness in the work area.

5.5.13 Guarantee Period

- a) The Service Provider shall unconditionally guarantee all servicing and repair work performed together with all materials and spare parts (inclusive of electrical components) supplied by him/her for a minimum period of twelve (12) months from the date of acceptance of the Works.
- b) The Service Provider shall unconditionally guarantee all new, replacement or additional equipment, and installations (inclusive of all electrical components) for a minimum period of twelve (12) months from the date of the First Delivery Certificate.
- c) The guarantee shall cover the performance of the Works and any defects due to inferior materials and/or workmanship of the Service Provider, or any of his/her Sub-Contractors, fair wear and tear excepted, and the Service Provider shall repair any such defects without delay and at his/her own cost. This guarantee shall include malfunction, and water exhaust, oil, or air leaks etc. and adjustments.
- d) Should any part of the complete Works perform unsatisfactorily so as to become detrimental to its functional use the service provider shall replace any such part of the complete Works with equipment as prescribed by the Employer without delay and at his/her own cost.
- e) If any defects are not remedied within the period specified by the Employer, the Employer shall have such defect repaired at the risk and cost of the Service Provider, by another service provider whom the employer deems to be proficient in the work, without prejudice to any rights the employer has against the defaulting service provider. The Employer will give written notice to the service provider of such instances where he/she appoints another Service Provider to remedy defects in the Works.

PART 6

SCHEDULE OF EQUIPMENT

The Schedule of equipment offered shall be fully completed by the Tenderer.

PART 7

SCHEDULE OF PRICES

PART 7

SCHEDULE OF PRICES

PREAMBLE TO THE SCHEDULE OF PRICES

1. All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
2. The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
3. **The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.**
4. The prices quoted for the supply and install shall include all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
5. The prices quoted for erection and installation shall include for all handling, loading, transporting and off-loading, to take plant, equipment and material to place on site where required, erection, installation, renovations, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
6. The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply.
7. Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative".
8. The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialing next to the amendment.
9. All building related work must be measured according to the Standard Procedures of Building Work.
10. The scope of work carried out will be re-measured at completion and the final cost of the works will be adjusted accordingly if it's approved by the department of Health kz

PART 7: WORK TO BE DONE AND SCHEDULE OF RATES
SCHEDULE OF RATES

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
NOTE TO CONTRACTORS:							
All items to be priced fully inclusive of all charges e.g. labour scaffolding, materials, profit, etc. But excluding Value Added Tax (VAT). Contractors are warned							
INSTITUTION: CLAIRWOOD HOSPITAL							
SERVICE: Renovation to NHLS Building							
STANDARD PREAMBLES							
The contractor is referred to the "KwaZulu Natal: Department of health Standard.							
CEILING							
1.	Supply and fit 6.4mm Gypsum board ceiling, they must be fixed on 38 x 38mm buttons using dry wall screws not less than 150mm apart. The joints should be sealed with Rhino tape and rhino glade plasters over the joints as per manufactures instructions.	m ²	257				
2.	Allow for 2mm to 3mm skim coat	m ²	257				
3.	Supply and install the polyurethane cornices of 100mm x 100mm.	m	302				
4.	Supply and install Donn steel branderings at maximum of 300mm centres including Donn suspension brackets fixed to the tie beam with screws it must drop by 600mm under tie beam	m	1033				
5.	Supply and install Donn steel Donn suspension brackets fixed to the tie beam at 300mm apart with screws, it must drop by 600mm under tie beam	m	632				
6.	Allow to remove existing ceiling	m ²	19				
ELECTRICAL							
7.	Re-installation of the existing electrical fluorescent fittings in the new ceiling.	No.	39				
8.	Supply and install 2D light fittings with lights	No.	4				
VINYL FLOORING							
9.	Allow to grid the floor and make it smooth and level buy screed muster	m ²	210				
10.	Supply and install new welded 2.5mm vinyl sheeting including skirting, colour to be conformed with Systems Manager Installation includes stripping and polishing of floors after installation. Note 100% quality to the floors.	m ²	210				
Carried To Collection Summary PS1				R			

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
TILES							
11.	Supply and lay first grade 600 x 600x 8,3mm full bodied Porcelain Tiles in compliance with UPEC specifications with joints varying from 3mm (Colour grey). Installation must include tile adhesive and grouting	m ²	66				
12.	Supply and fit tile skirting to match the new installed tiles.	m	85				
DOORS and FRAMES							
<i>Note: measurements to be checked and verified on site</i>							
13.	Supply and install solid flush panel door Merant of (Size: 44mm x 810mm x 2032mm)	No.	1				
14.	Supply and install new solid Laminated Meranti door to match the existing on site with measurements and size: 44mm x 2200mm x 2032mm with 304 stainless steel cover plate laminated inside and outside the door.	No.	2				
15.	Supply and install 3liver complete lock set with handles and 3spare keys for doors with five years warranty	No.	16				
16.	Supply and install purpose made solid flush panel door Merant of (Size: 44mm x 910mm x 2032mm)	No.	10				
17.	Supply and install the hot Deeped Galvanised Steel Frame with welded hinges(Size 810mm x 2032mm x 220mm)	No.	1				
18.	Supply and install double emergency exit door complete with frame, hinges and threshold. It must also have anti-jemmy lip round the frame. An active leaf on either left or right must be installed to open outward only. It must come with shoot/flush bolts on inactive leaf and double panic bar to be powder coated. Door to be solid meranti and frame size : 1690x 2032mm The contractor is responsible for correct measurements on site before installation.	No.	1				
19.	Supply and install galvanised steel louvre double door and frame for plant room as per attached drawing No:3025H/02	No.	1				
Carried To Collection Summary PS2				R			

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
Painting and preparation							
<i>Painting must include preparations, plaster prime, cleaning and labour. One under coat and two coats of good finishing. It must be painted with quality paint with 12years of warranty.</i>							
PAINT TO WALLS							
20.	Allow to prepare the wall before painting, removing of vinyl sheet, sand off, filling of cracks etc.	m ²	906				
21	Allow to paint with one under coat and two finishing coats of interior light grey wayside inn 00YY63/024 (Mild sheen) Pastel Base 7	m ²	906				
PAINT TO CEILING and CORNICE							
22	Supply and paint 6.4mm Rhino board ceiling, with prime coat to a new ceiling.	m ²	257				
23	Allow to paint with undercoat, and 2finishing coats of Dulux Acrylic PVA Matte Brilliant White (5147038)	m ²	257				
PAINT TO NEW AND EXISTING DOORS							
24	Supply and paint the Doors and frames	No.	21				
Carried To Collection Summary PS3				R			

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
PLUMBING							
Plumbing and Drainage (replacement and new work)							
Exposed, underground, waste pipes, water supply pipes including all compression fittings, capillary fittings and pipe clamps required.							
<i>Note plumbing to be checked on site before submission of quotation document.</i>							
25	Supply and install VAAL HIBISCUS closed couple 104 degree outlet open rim wash down pan (code 772200) with a seat cover and matching 9lt cistern (code 72053) complete with heavy duty lid and fitment.	No.	3				
26	Supply and install toilet Roll holder as "Halcast" chrome Thiefproof Item No. 366	No.	3				
27	Supply and install wash hand basin: VALL "HIBISCUS" lavatory basin 510 x 405 mm white (code 705) bolted to wall using two 5mm bolts (code 8446Z0), Pillar taps as Cobra No.114 with carina Handle, basin waste plug and chain and chain as "cobra" No. 301, CF bottle trap as Cobra no. 340, 75mm deep seal. Basin to be sealed with silicone at wall junction, cold water pipe to be 15mm diameter, copper and fitted with approved "cobra" full way bullock or the similar approved by the Department	No.	3				
28	Supply and install class 2 copper pipes of 15mm including fittings and holder-batts Copper tubes and fittings are to be regulated with SANS 460 for domestic plumbing services with their copper based fitting of SANS 1067-2	m	36				
29	Supply and install class 2 copper pipes of 22mm including fittings and holder-batts. Copper tubes and fittings are to be regulated with SANS 460 for domestic plumbing services with their copper based fitting of SANS 1067-2	m	36				
30	Supply and install 50mm waste pipe including all accessories e.g. bends, couplings holder bets.	sum	1				
31	Allow for digging and backfilling for underground sewer pipes.	Item	1				
32	Supply and fit a vent valve, all junctions and bend to have IE protruding above the ground	Item	1				
33	Supply and fit sewer pipes including bends, y-junctions, etc.	Sum	1				
34	Supply and install a white mounted urinal of hygienic, modern unity. It must include brackets and waste and include tap and bottle trap. (BE1WH5021)	No.	1				
35	Supply and install the idral chrome urinal flushing valve and tail pipe, this urinal flush valve comes complete with piping for the pours urinal.	No.	1				
36	Allow for removing existing toilets pans, cast-iron pipes, hand basins and waste pipes	Sum	1				
Carried To Collection Summary PS4				R			

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
MECHANICAL							
37.	Supply and install 36000 BTU (size) QHA105N (model) air conditioner Non-inverter midwall split unit. Power must be taken directly from the DB by a qualified electrician.	No.	2				
38.	Supply and install 9000 BTU (size) QHA26N (model) air conditioner Non-inverter midwall split unit. Power must be taken directly from the DB by a qualified electrician.	No.	2				
39.	Supply and install 12000 BTU (size) QHA35N (model) air conditioner Non-inverter midwall split unit. Power must be taken directly from the DB by a qualified electrician.	No.	2				
40.	Allow for new gas piping including connection, brazing including and all accessories needed	Item	1				
41.	Supply and install good quality SABS /SOI approved circuit breaker 25amp x 2 off, 20amp x 4 off	No.	6				
42.	Supply and install 2.5mm ² cable for Db to the outdoor units including connecting and cutting of cable	m	100				
43.	Supply and install 25mm bosal conduit including bends, saddles on surface wall. Above the ceiling PVC conduit maybe used	m	100				
44.	Supply and install 60 amps Isolator fitted in a water proof cover	No.	6				
CUPBOARDS							
45.	Supply and install a drawer units with three drawers joined by worktop 32mm x 600mm, The cabinet base must be 738mm(H) from the floor level and 17070 mm long(L) material to be used is super wood with white finishing, including all accessories Asper attached drawing	No.	1				
46.	Supply and install a drawer units with three drawers joined by worktop 32mm x 600mm, The cabinet base must be 738mm(H) from the floor level and 21780mm long(L) material to be used is super wood with white finishing, including all accessories Asper attached drawing	No.	1				
47.	Supply and install a three drawer units joined to the worktop 32mm x 600mm, The cabinet base must be 868mm(H) from the floor level and 4820 mm long(L) material to be used is super wood with white finishing, including all accessories	No.	1				
48.	Supply and install a counter top that is fixed on top of the drawer units and wall using 90° steel brackets	m	39				
Carried To Collection Summary PS5				R			

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
DEMOLISHING							
49	Allow to cut and demolish half brick wall and remove rubble from site	m ²	6				
PLASTER AND BRICKLAYING							
50	Supply, deliver and lay brick wall	m ²	40				
51	Allow for plastering on internal walls vertical and horizontal in a correct plaster ratio.	m ²	28				
52	Allow for plastering on reviles (vertical and horizontal side)	m ²	2.5				
53	Allow for 25mpa concrete	m ³	5				
54	Allow for wood float finishing	m ²	20				
55	Allow for steel float finishing	m ²	10				
CERTIFICATE OF COMPLIANCE							
56	Submit Occupational Health and Safety Plan to Health and Safety Officer, in accordance with the project before any construction work commences. Failing to submit safety requirements may result to stop the project by Department Health And Safety. Fulfil all safety requirements, safety audits, inspections, signing of appointment documents etc. for the full duration of the specified contract in terms of the Health and Safety Specification.	Item	1				
57	Allow to employ local people at least under 10km away from the institution. There will be no excuses that will be accepted for not complying with this item. Requirements to the awarded contractor will be ID Book of the local employee as well as proof of wages and address.	Item	1				
58	NOTE: The contractor is responsible for cleaning of building, site and removal of waste	Item	1				
Carried To Collection Summary PS6					R		

COLLECTION SUMMARY

INSTITUTION: CLAIRWOOD HOSPITAL
CONTRACT PERIOD Six (6) WEEKS
PROJECT DESCRIPTION: Renovation to NHLS Building
ZNQ: 93-20/21

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE QUOTATION FORM.

Collection Summary PS1	R	
Collection Summary PS2	R	
Collection Summary PS3	R	
Collection Summary PS4	R	
Collection Summary PS5	R	
Collection Summary PS6	R	
ADDED VALUE FOR TAX@15%	R	
<u>SUB-TOTAL: CARRIED TO QUOTATION FORM</u>	R	

PART 8
DRAWINGS

PART 8 DRAWINGS

8.1 When applicable Service Providers will be issued with copies of drawings and specifications at the time of site handover and such documentation must be available on site during the construction period.

a) SCALE

All dimensions are to be checked on site the Service Provider.

b) INTERPRETATION OF DRAWINGS, ETC.

Should it occur that any part or parts of the Drawings or Specification not be clearly intelligible to the Service Provider, or that the materials or articles to be used in the execution of the works be considered insufficiently described, it is to be clearly understood that the Department's Representative shall be requested, in writing, to make clear, also in writing, his/her requirements, failing which the Service Provider shall be liable to make, at his/her own expense, any alterations or substitutions rendered necessary through incorrect interpretations of such Drawings and Specifications.

c) DETAILS

At the commencement of the Works the Service Provider will be expected to study the drawings supplied and to advise the Department's Representative in writing of any further details he/she requires for the accurate interpretation of the drawings. If, during the course of the Contract, he/she finds that he/she requires further details he/she must apply for these in writing one (1) week before he/she reaches that particular stage of work affected. Failing this, he/she cannot claim delay through lack of details.

Upon receipt of a detail drawing for any work, the Service Provider shall, before putting that work in hand, ascertain that the dimensions given on the detail drawing correspond with the dimensions of any work already built which govern the size of the work for which the detail drawing is given. In the event of any detail drawings not agreeing with the work already built the drawing shall be at once be returned for alteration, as no claim for extra work will be entertained in this respect.

8.2 The following drawing/s shall be read in conjunction with, and shall form part of, this Specification:

DRAWING NO:
08/2020
3025H

DRAWING DESCRIPTION:
Renovations to NHLS Building
Plant Room Louvre Door

(List drawing numbers and drawing descriptions applicable to the project here.
These applicable drawings must form part of the quotation document)

PART 9

SERVICE SCHEDULES

9.1 Include here the service schedules which are relevant to this project.



health
Department:
Health
PROVINCE OF KWAZULU-NATAL

IMPORTANT
THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE
TO THE BID

Site/building/institution involved: Clairwood Hospital

Quotation no.: ZNQ: 93-20/21

Service: Renovation to NHS Building

Date:.....

Time:.....

Venue:
Contact person

THIS IS TO CERTIFY (NAME)

_____ **VISITED AND INSPECTED**
THE SITE ON

_____ **(DATE) AND IS THEREFORE FAMILIAR**
WITH THE

CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

SIGNATURE OF BIDDER OF AUTHORISED REPRESENTATIVE

DATE: _____

SIGNATURE OF DEPARTMENTAL REPRESENTATIVE

DATE: _____

