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### AdvertQuote



## Quotation Advert

Opening Date: 2021-12-06

Closing Date: 2021-12-15

Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: Amajuba district office

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Madadeni Forensic Mortuary

Date Submitted: 2021-12-03

### ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:  
ZNQ/HOH/0408/22

Item Category: Services

Item Description: SUPPLY, DELIVERY AND INSTALLATION OF ALLUMINIUM FRAMED PARTITIONING GLASS BETWEEN THE RECEPTION AND THE WAITING AREA .(CIDB:1GB)

Quantity (if supplies)

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date: 2021-12-08

Time: 10H00

Venue: Madadeni Forensic Mortuary, King Dinizulu Street, Section 6, Madadeni

QUOTES CAN BE COLLECTED FROM: Amajuba District,38 Voortrekker Str , Newcastle 2940

QUOTES SHOULD BE DELIVERED TO: Amajuba District,38 Voortrekker Str, Newcastle 2940

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Khaya/ Nelly

Email: khaya.mthwethwa@kznhealth.gov.za/nelisiwe.msomi@kznhealth.gov.za

Contact Number: 0343287030/0343287054

Finance Manager Name: Mrs S.Y. Masango

Finance Manager Signature:

No late quotes will be considered

**DEPARTMENT OF HEALTH**

**PROVINCE OF KWAZULU-NATAL**

**MADADENI FORENSIC MORTUARY : SUPPLY, DELIVERY AND INSTALLATION OF  
THE ALLUMINIUM FRAMED PARTITIONING GLASS BETWEEN THE RECEPTION  
AND THE WAITING AREA**

**QUOTATION NUMBER:**

**REQUIRED CIDB GRADING: 1GB AND Above**

**FACILITY NAME: Madadeni Forensic Mortuary**

**PROJECT DESCRIPTION: SUPPLY, DELIVERY AND INSTALLATION OF THE AL-  
LUMINIUM FRAMED PARTITIONING GLASS BETWEEN THE RECEPTION AND THE  
WAITING AREA**

**QUOTATION DOCUMENT**

**DEPARTMENT OF HEALTH**

**Madadeni Forensic Mortuary**

**Project Leader: Sandile Ngema**

**Telephone No: 033 940 2520/ 076 235 3442**

**Email: Sandile.Ngema2@kznhealth.gov.za**

On behalf of Madadeni Forensic Mortuary, we hereby invite you to quote for the below services as per specification.

**SUPPLY, DELIVERY AND INSTALLATION OF THE ALLUMINIUM FRAMED PARTI-TIONING GLASS BETWEEN THE RECEPTION AND THE WAITING AREA AT MADADENI FORENSIC MORTUARY TECHNICAL SPECIFICATION**

1.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not. **Note to Contractors:**

1. Works to be completed within 14 working days from receiving an official order.
2. This office to be notified in advance to arrange for an onsite inspection after completion of the installation so as to finalize the payment. **No payment will be done should incomplete service schedules be handed in on completion.**
3. The scope of work/ specifications is specific to Madadeni Forensic Mortuary and all bidders are required to **attend the compulsory site briefing.**
4. No work can commence without prior authorisation by the Engineer of the Facility.
5. A kick off meeting is compulsory and the bidder who will be awarded the job must notify the Facility and the Engineer in charge of the start date so that a kick-off meeting can be scheduled and conducted three days before the work start date.
6. **The following items to be quoted on:**
  - Supply and deliver the material, equipment and tools required to erect the partitioning between the waiting area and the reception area at the Madadeni Forensic Mortuary.
  - Install/erect a partition between the waiting area and the reception in the Madadeni Forensic Mortuary. The partitioning should be made of glass with an aluminium frame
  - Supplying and installation of the new aluminium door for the access to the Mortuary waiting area

**2. NOTES TO BIDDERS**

1. All work is to be carried out to the approval of the department by skilled and qualified workmen and in accordance with the methods prescribed in SABS code of practice.
2. Contractors are urged to ensure that safety measures as per the Occupational Health and Safety (OHS) Act are in place before any work is undertaken.
3. All dimensions and sizes shall be checked and confirmed before any work is undertaken or materials ordered. Any discrepancies shall be brought to the attention of the project leader immediately.
4. All work is to be carried out as per the Bill of Quantities (BOQ) and technical specifications as issued with this document-no alterations will be allowed unless the project leader grants prior authority.
5. The Department of Health reserves the right to negotiate prices in the Bill of Quantities.
6. All materials used in this contract shall be that which is specified or other approved.
7. Contractors are advised to visit site to acquaint themselves with the site and the layout of the institution as no claims on the grounds of ignorance of the locality/siting or access to the institution will be entertained later.

8. Contractors are informed that living on the institutions premises during the contract is not allowed and arrangements for accommodation will have to be made.
9. All rates for items contained in this Schedule of Prices must be computed **excluding** the applicable VAT.
10. All rates quoted shall be inclusive of transport, labour and profit but exclude VAT.
11. All work is to be executed in accordance with the instructions issued by the manufacturer of the material/equipment being used.
12. The institution is fully functional and occupied. Care must be exercised that daily functioning of the institution and safety of staff and visitors is not compromised in any way.
13. The whole installation shall be in accordance with the Occupational Health and Safety Act 85/1993 as amended and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.
14. Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.
15. The work shall at all times, for the duration of the contract, be carried out under supervision of a skilled and competent representative of the Service Provider, who will be able and authorized to receive and carry out instructions on behalf of the of the Service Provider. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.
16. All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed and SABS approved. S.A.B.S. mark bearing items shall be used wherever possible.
17. The complete installation shall be maintained as specified in this particular specification after acceptance in writing by the Department of Health.
18. The complete installation must be guaranteed against defective parts and workmanship for the period specified after the date of issue of the Completion Certificate. This period shall run concurrently with the maintenance period.
19. Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their bid. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.
20. The Department of Health reserves the right to make emergency repairs to keep the equipment in operation without voiding the Contractor's Guarantee, nor relieving the Contractor of his/her responsibility during the guarantee period when, after proper notice, the Contractor fails to attend to such emergency repairs. All costs incurred by the administration under these circumstances will be for the account of the Contractor.
21. The bidder will not be adjudicated on the Price only. The bidders will be adjudicated based on the cheapest COMPETENT, RE-SOURCED and COMPLIANT bidder
22. With effect from the date of the First Delivery Certificate the Contractor shall at his own expense undertake the regular servicing of the installation during the maintenance period and shall make all adjustments necessary for the correct operation thereof. If during the said period the installations is not in working order for any reason for which the Contractor is responsible, or if the installations develops defects, he shall immediately upon being notified thereof take steps to remedy the defects and make any necessary adjustments. Should such stoppages however be so frequent as to become troublesome, or should the installations otherwise prove unsatisfactory during the said period the Contractor shall, if called upon by the Department, at his own expense replace the whole of the installations or such parts thereof as the Department may deem necessary with apparatus specified by the Department.
23. The installation will have a defect liability period of 1 year from the date of practical completion.

### 3. SCHEDULE OF RATES

#### 3.1 ITEMS AND PRICING

The Department reserves the right to place an order for any quantities of items included in the Schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirement, but must be taken and read in conjunction with the other parts of the document and relevant standards taken into consideration. Thus the supplier shall not have claim for further payment in respect of any order which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before quoting as to the correctness and sufficiency of his quote for the contract and of the rates and prices stated in the Schedule of Rates.

#### 3.2 TAX AND DUTIES

Prices, quoted and paid, must include all customs, excise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the goods provided under this contract, **including Value Added Tax (applicable to the current rate).**

#### 3.3 RATES

Except where provision is made in the Schedule of Rates, the rates and prices inserted shall be the full rates and prices for the service delivered described under the respective items and shall cover all labour, transport, overhead charges and profit, etc. as well as the general liabilities, obligations and risks arising out of the Conditions of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of Rates.

### 4. STANDARDS

The supply and installation of the access doors and its associated equipment specified, must comply with the latest requirements of:

- i) The Occupational Health and Safety Act (Act 85, 1993) as amended.
- ii) IUSS Health Facilities Guide
- iii) Kwazulu-Natal Department Of Health - Policy Document For The Design Of Structural Installations

### 5. PROGRAMMING OF WORKS

- The contractor shall notify the institution seven (7) days prior to carrying out any site work.
- Contractor shall finish this work within fourteen (14) days counting from the date of site handover, unless other strong and valid reason is stated.

### 6. TESTING AND COMMISSIONING

The areas shall be inspected before handing over to Department of Health: Infrastructure Engineer. There shall be an inspection program submitted to the DoH Engineer by the service provider prior to the testing and commissioning and the tests and commissioning shall be witnessed by the Department of Health: Provincial Infrastructure Engineer or his/her representatives.

### 7. THE SITE

The site is Madadeni Forensic Mortuary in the Amajuba District.

### 8. SCOPE OF WORK and SPECIFICATIONS

The scope of work includes the following;

- Supply and deliver the material, equipment and tools required to erect the aluminium framed glass partitioning between the waiting area and the reception area at the Madadeni Forensic Mortuary.

- Install/erect a partition between the waiting area and the reception in the Madadeni Forensic Mortuary. The partitioning should be made of glass with an aluminium frame with dry wall.
- Supplying and installation of the new aluminium framed clear glass door for access to the Mortuary waiting area.
- The door handles must be stain less steel
- The door must open outwards.
- Door lock must be a cylinder lock and made of stainless steel
- Door handle must come with 3 sets of keys
- Door must be supported by 3 hinges of aluminium
- The service provider must do the actual measurements on site before ordering anything for manufacturing.

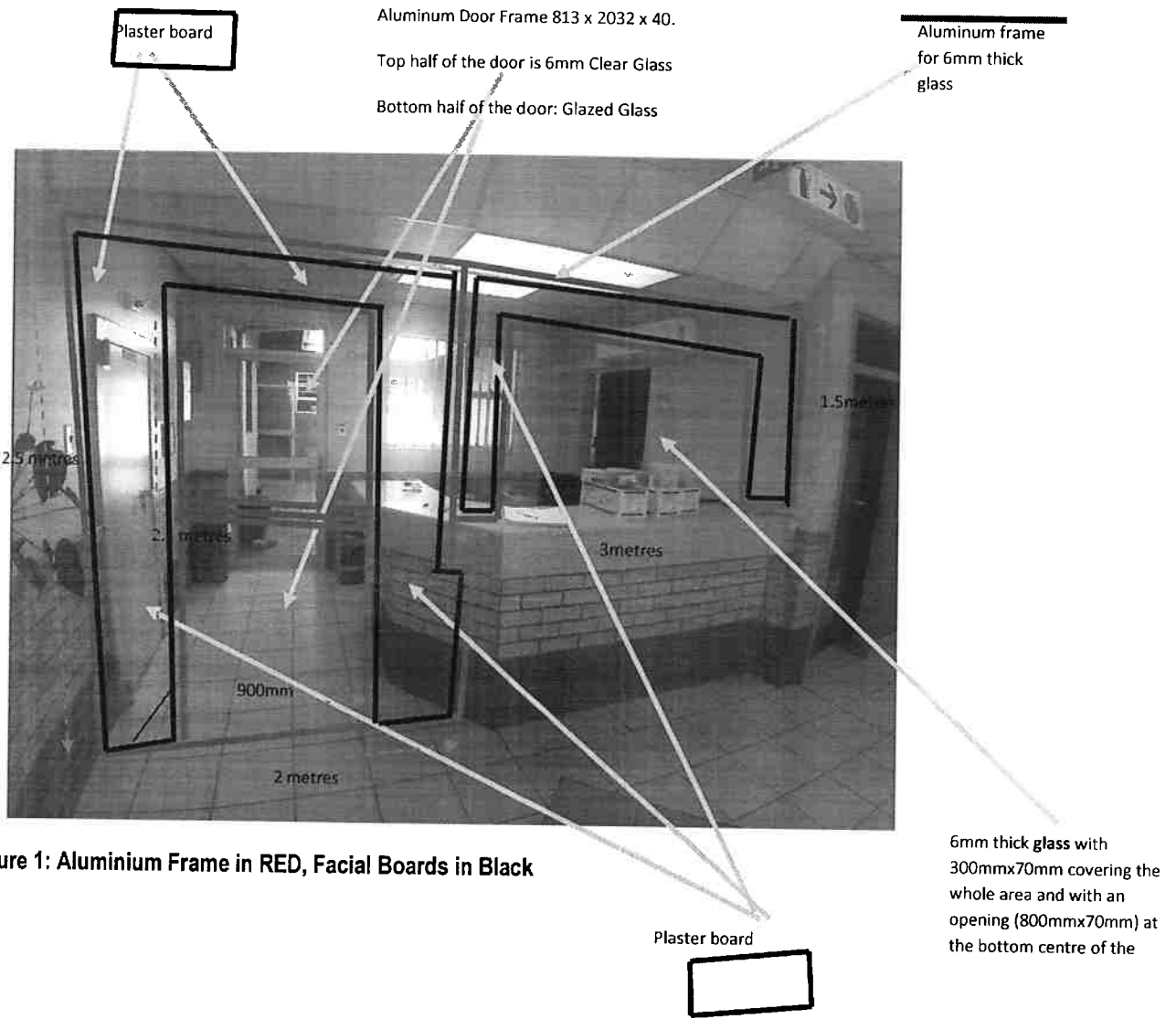
### **Specifications**

#### **1. Partition**

- 12mm Plaster Board tapered edge dry wall.
- Base is to be sealed with sound insulation under the floor track for infection control with cavity batt insulation.
- All butt joints on plaster board to be covered with 50mm fibre tape and made good with quick dry skimming compound ready for painting.
- Finish to be painted with a good quality acrylic paint.
- Recommend: a fine stipple coat in an office environment in well-lit area's to avoid seeing skimming of junctions.
- Insulation in cavities to conform to Class 1 fire index with a minimum of 50mm thick. Studding and tracks for partitioning to be galvanized steel and wall thickness to be 76mm finished product. All 90 degree open corners to be finished with 90 degree galvanized steel.

#### **2. Door**

- (813 x 2032 x 40) mm solid core timber/aluminium door with safety glazing viewing panel or glazed aluminium.



**9. BILL of QUANTITIES**

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	<p><b>INSTITUTION:</b>  <b>Madadeni Forensic Mortuary</b>                      All equipment and material used in this contract is to be that which is specified or other approved.</p> <p>Quantities are provisional and shall be re- measured after completion.</p> <p>NB. Tenderer to take note that no staff are allowed to reside on site. Only a security guard is allowed in the contractor's site establishment after hours. The tenderer shall indicate the quantities the quotes is based per item.</p>						
1.	<b>Site preparations (P&amp;Gs)</b>	Item	01				
2.	Supply and deliver the <b>aluminium frame</b> needed to erect the partitioning. The frame must be able to hold 6mm of glass. See drawing below.	Item	01				
3	Supply and deliver the 12mm Plaster Board tapered edge dry wall needed for the whole partitioning	Item	01				
5	Supply and deliver the (813 x 2032 x 40)m <b>aluminium door frame</b> to house a 6mm clear glass (top half of the door) and 6mm glazed glass (bottom half of the door)	Item	01				
6.	Erect the aluminium frame and install the plaster-boards and <b>complete the construction</b> of the partitioning between the Reception and Waiting area as per the drawing below.	Unit	01				
7	Replacement of the Madadeni Main Entrance aluminium door <b>frame support</b> . Secure the frame rigidly.	Item	01				
8	Replacement of the <b>glazed door glass</b> of 6mm thickness and 900mm wide on one of the mortuary exit aluminium doors	meters	1.5				
9	Allow for the painting of the facial boards with appropriate paint that meets the departmental specifications.  See IUSS and Department of Health Policy on Design Of Structural Installations]	Item	01				
<b>Collection Summary</b>		<b>PS 1</b>		<b>R</b>			
<b>Total (including VAT)</b>				<b>R</b>			



**9. RETURNABLE DOCUMENTS**

1. Proof of Relevant Qualification/ Certification (Built Environment) and (or) Trade Tests for the person (s) who will be involved in the installation work. Relevant Certificates to be attached.
2. CVs of person(s) who has been (and will be) involved with Alluminium Windows, doors, partitioning etc. installations to be submitted. The CV must show experience in alluminium windows/doors/partitioning installations with proven references. The same persons must be available for this specific work and will be requested to produce identification on the Works Start date.
3. Organogram/Structure of the person (s) who will be involved in the construction works supported by their CVs

**10. SCHEDULE OF PRICES**

<b>PROVINCE OF KWAZULU-NATAL - DEPARTMENT OF HEALTH</b>		
<b>ESTIMATE FORM:</b>		
<b>SUBMIT TO:</b>	<b>FOR ATTENTION:</b>	
<b>INSTITUTION:</b>	<b>REF NO.:</b>	
<b>SCOPE OF WORK:</b>		
SUPPLY, DELIVERY AND INSTALLATION OF THE ALLUMINIUM FRAMED PARTI-TIONING GLASS BETWEEN THE RECEPTION AND THE WAITING AREA AT MADADENI FORENSIC MORTUARY		
<p>I/We hereby quote for the above work in accordance with the conditions as specified in Contract Document.            Materials, component/ancillary parts: Firm Price. When applicable a detailed list of materials etc. showing unit costs shall be provided.</p>		
A.	Quoted for Bought Out Items <span style="float: right;">(Excluding VAT)(Carried forward)</span> Mark Up @ ..... % <b>(Maximum Mark Up = 20% for values R0.00 to R299 999.99)</b> Mark Up @ ..... % <b>(Maximum Mark Up = 15% for values R300 000.00 to R500 000.00)</b> Mark Up @ ..... % <b>(Maximum Mark Up = 13% for values over R500 000.00)</b>	R R R R
B.	Quoted for Proprietary Items <span style="float: right;">(Excluding VAT)(Carried forward)</span>	R
C.	Quote for Sub-Contract Items <span style="float: right;">(Excluding VAT)(Carried forward)</span>	R
	Mark Up @ ..... %	R
D.	Labour, Travelling, Subsistence and Transport. This price shall be firm in respect of materials etc. quoted for. <span style="float: right;">(Excluding VAT) (Brought forward)</span>	R
E.	Less credit for redundant materials, parts and equipment if applicable	R (      )
	SUBTOTAL	R
	VAT @ ..... %	R
F.	<b>This Price in SA Currency firm for 90 days from date of the estimate quotation and shall not be exceeded. To be measured on completion.</b>	R
<b>Time required for completion ..... weeks from receipt of official order.</b>		
NAME OF SERVICE PROVIDER: .....		
CIDB REGISTRATION NUMBER .....		CIDB CATEGORY.....
PROVINCIAL SUPPLIERS DATABASE REGISTRATION NUMBER: .....		
SERVICE PROVIDER'S AUTHORIZED SIGNATURE: .....		QUOTE REF No.....
NAME IN BLOCK LETTERS: .....		
COMPANY STAMP: .....		DATE: .....

11. Your quotation must be submitted to the following address:

**DELIVERED**

Amajuba District Office

38 Voortrekker Street

Newcastle

2940

**POSTED**

Amajuba District Office

P/Bag X 6661

Newcastle

2940

Attention : Pre- Bid and Adjudication Division

In a sealed envelope, the front being clearly endorsed with the Contract Number ZNQ..... and services type as stated above no later than **11H00** on the.....**Note: The tender box is at Main entrance at Amajuba District Office.**

Please note that the department shall not consider any posted mails that arrived at Amajuba District Office after the Bid Closing Date and Time.

12. **PERIOD OF CONTRACT**

02 weeks is the Contract Period for the completion of the work from date of Site handover.

**CONTACT PERSON PERTAINING TO SPECIFICATION**

Name : Mr SN Ngema

Telephone Number : (033) 940 2520

Fax No. : Nil

Execution Period : 02 Weeks

CIDB Rating required (attach proof) : 1GB and above