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KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

KZN Health Intranet

KZN HEALTH

HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date:	2021-01-22	
Closing Date:	2021-01-29	
Closing Time:	11:00	

INSTITUTION DETAILS

Institution Name:	Dundee hospital	<input checked="" type="checkbox"/>
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required	UMZINYATHI SUB-DISTRICT CLINICS	
Date Submitted	2021-01-21	

ITEM CATEGORY AND DETAILS

Quotation Number:	ZNQ: NDE65/2020-21	
Item Category:	Goods	<input checked="" type="checkbox"/>
Item Description:	EXTRACTOR FAN	

Quantity (if supplies) 12

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:	Not Applicable	<input checked="" type="checkbox"/>
Date :		
Time:		
Venue:		

QUOTES CAN BE COLLECTED FROM: KZNHEALTHWEBSITE

QUOTES SHOULD BE DELIVERED TO: 121 MCKENZIE STREET DUNDEE 3000

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:	NOMASANTO NKOSI
Email:	nomasanto.nkosi@kznhealth.gov.za
Contact Number:	034 218 1245

Finance Manager Name:

MS N.P.Zulu

Finance Manager Signature:

No late quotes will be considered



Print this page

OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: NDE65/2020-21

DESCRIPTION: **EXTRACTOR FAN**

SIGNATURE OF BIDDER DATE:.....
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
		ADVERTISED				
		SUPPLY AND DELIVER				
01		EXTRACTOR FAN				
	02	GLENRIDGE CLINIC				
	01	SAKHIMPILO CLINIC				
	02	ELANDSKRAAL CLINIC				
	01	EMPATHE CLINIC				
	01	SIPHIMPILO CLINIC				
	01	WASBANK CLINIC				
	01	RORKERSDRIFT CLINIC				
	01	DOUGLAS CLINIC				
	02	GATEWAY CLINIC				
		AS PER ATTACHED SPECIFICATION				
		TO BE DELIVERED AT 121 MCKENZIE STREET				
		DUNDEE HOSPITAL				
		VALUE ADDED TAX @ 15% (Only if VAT Vendor)				
		TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)				

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

<p>Enquiries regarding the <u>quote</u> may be directed to:</p> <p>Contact Person: N.E. Nkosi Tel: 0342181245</p> <p>E-Mail Address: nomasonto.nkosi@kznhealth.gov.za</p>	<p>Enquiries regarding <u>technical information</u> may be directed to:</p> <p>Contact Person: N. DHLOMO Tel: 0342997442</p>
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DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative.....
- 2.2. Identity Number:
- 2.3. Position occupied in the Company (director, trustee, shareholder?).....
- 2.4. Company Registration Number:
- 2.5. Tax Reference Number:
- 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
 Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder	Signature	Position	Date
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"State" means –

- | | |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature; |
| b) any municipality or municipal entity; | d) national Assembly or the national Council of provinces; or |
| | e) Parliament. |

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....

**EXTRACTOR FAN FOR THE WAITING AREA AND SUB – WAITING AREA FOR
ALL CLINICS (GLENRIDGE X 2 , SAKHIMPILO X 1 , ELANDSKRAAL X 2 ,
EMPATHE X 1 , SIPHIMPILO X 1 , WASBANK X 1, RORKESDRIFT X 1 ,DOUGLAS
X 1 AND GATEWAY X 2) (TOTAL – 12)**

CONTRACT PERIOD

MECHANICAL INSTALLATION

GENERAL REQUIREMENTS FOR MECHANICAL INSTALLATIONS

1 SCOPE OF WORK

This supplementary specification is for the supply, delivery, installation and maintenance of the mechanical services to the waiting area at Lady Bank Clinic.

The mechanical services consist of the following:

- Extract Ventilation Installation.

2. GENERAL

All equipment and installations shall comply with the requirements of the Occupational Health and Safety Act, Act No 85 of 1993 as amended.

3. COMPREHENSIVE CNTRACTS

Only specialist sub-contractors who have previously successfully completed installations of the extent and type specified in this document will be considered

4. NEAREST STANDARD EQUIPMENT

“Tenderers attention is drawn to the bill of quantities generally which forms an integral part of the specification and especially the following clauses:

Where the term “or other approved” is used in connection with proprietary materials or articles, it is to be understood that approval shall be at the discretion of the secretary.

Where brand or trade names are referred to in the bill of quantities, these shall indicate the quality and type of material or fitting required and no substitution of materials so specified will be permitted unless the authority of the secretary has been obtained in writing before tenders close.

5. MANUFACTURER’S RATINGS

All equipment shall be able to work within the rated capacity, as determined by the manufacturer. Any equipment offered for use out of these limits will not be considered. Contractors shall hand in the rated capacities of all equipment as well as descriptive literature with the tender documents.

6. MATERIAL AND WORKMANSHIP

All materials and equipment used shall be new, free from rust, defects, undamaged and suitable for the purpose for which it will be used. Material shall comply with the latest issue of the relevant SABS or BS specification where applicable.

If any material or workmanship is not to the satisfaction of the Department, it shall be removed from the site. The Contractor is responsible for the correct and complete erection of the installation and inspections executed by the department do not exempt the Contractor of this obligation.

7. PROTECTION OF THE WORKS

The Contractor will be responsible for taking all necessary precautions for the protection of lives, equipment and materials, installations or structures in the vicinity of the works during installation and commissioning.

Any damage caused by the Contractor, his agents or workmen to the building, structure or any other installation will be made good by the Contractor at his own expense and to the entire satisfaction of the representative of this Department.

8. DRAWINGS

The following hand drawings form part of this Specification:

Ventilation Layout

The drawings are schematic and do not show exact dimensions or positions of equipment. Tenderers must satisfy themselves that the equipment offered by them will fit in the available space and can be positioned so that access for maintenance, repair or removal is not encumbered.

9. BUILDINGS

It is essential that Tenderers allow for making at least one visit to site prior the commencement of installation for the purpose of measuring and verifying dimensions on site, prior to any manufacturing of duct work, plant and equipment.

If any doubt exists over building dimensions, the Head Health Representative must be consulted, as no extras will be allowed for alterations due to work being proceeded with before verification.

The buildings are of brick construction, under Standard Sheet Metal or Clay/Cement Roof covering.

A hand drawing pertaining to the building structure will be available on site and must be read in conjunction with the Mechanical installation drawings.

10. LIAISON

The Contractor must liaise with other Sub-Contractors involved as per the clause "Co-ordination of Works" contained in the Preliminaries.

11. SERVICES BY OTHERS

11.1 Electrical

All wiring, conduits etc. from the lockable, weatherproof distribution board supplied under this contract to the equipment on offer shall form part of this contract. The electrical contractor will supply the main power cable and terminate it in the Distribution Boards on offer.

The electrical installation shall conform to SABS 0142 as amended.

12. PROGRESS AND COMPLETION

It is essential that all items be placed on order at the earliest possible time, and the Head Health Representative is to be advised immediately should it become apparent that extended deliveries might cause a disruption in the programme or delay in the intended completion.

A pre-first delivery inspection shall be attended by the Contractor who shall submit to the Head Health Representative, copies of such measurements recorded during the commissioning

(preliminary tests) of the plant as specified herein or required by the Head Health Representative to satisfy himself that the plant has been properly commissioned. The date on which the measurements were made as well as name (s) of person (s) who carried out the test (s) shall be indicated.

The Contractor must also ensure at pre first delivery that all operating and maintenance manuals are completed in every detail. No first delivery will be taken with any outstanding operating and maintenance manuals or any other outstanding items in terms of the scope of works.

13. LAYOUT OF PLANT

Detailed Workshop drawings of the plant offered must be submitted by the Tenderer, with dimensioned sketches and data sheets, showing the sizes and capacities of the plant, in order that the Head Health Representative may satisfy himself that the plant will, in every way, be in accordance with the specifications.

14. MAINTENANCE

In terms of the Conditions of Contract the complete mechanical installation must be guaranteed and maintained for a period of twelve months after first delivery.

Servicing must be carried out in accordance with the Contract service schedules in this section. Servicing and or preventative maintenance shall be executed in terms of the appropriate requirements contained therein and any other additional requirements required by the manufacturer of the specific equipment.

The Contractor shall submit these completed schedules to the Head Health Representative.

The service costs shall form part of the tendered contract value.

It will be expected from the Contractor to attend within seven days to any call made in respect of the malfunctioning of the equipment installed under this contract. The Head Health Representative reserve the right to make emergency repairs to keep the equipment in operation without voiding the Contractor guarantee if the Contractor does not respond to the notice of a breakdown.

15. CLIENT INSTRUCTION

The Contractor shall allow in his tender price for spending at least one working day with the Maintenance Staff after the installation is completed, in order to ensure that the owner is fully aware of the working and maintenance of the plant. A signed letter for this shall be included in the Operating and maintenance Manuals.

16. SUPERVISION AND SITE ORGANISATION

The Contractor shall, whilst the works are in progress, employ at least one good competent Supervisor, careful and skilled in all aspects of the trade and callings required by the particular installation. This Supervisor shall be on site whenever work associated with this contract is being carried out and shall at all other times be available to attend to queries by Head Health Representative.

The Contractor shall at all times have on site copies of all pertinent drawings as well as a copy of the specification. The Contractor shall institute the necessary procedures to ensure the drawings on site are the latest issue and that all superseded drawings are removed from site.

17. CONTRACT ADMINISTRATION: PRE AND FIRST DELIVERY INSPECTIONS

17.1 A pre first delivery inspection shall be held with the Head Health Representative at which a snag list for the installation will be drawn up.

17.2 The Contractor shall be given a date by which all the above snags must be satisfactory attended to, failing which penalties applicable may be applied, if the contract date has expired.

- 17.3 Once all snags have been attended to, to the satisfaction of the Head Health Representative, an appointment with representative of the Head Health Representative, an appointment with representatives of the Head Health Representative shall timorously be made by the Contractor to attend the first delivery inspection.
- 17.4 First delivery may be taken once all the snags have been attended to satisfactorily and the installation is 100% complete to the satisfaction of all parties concerned, and As Built Drawings and Operating and Maintenance Manuals are approved.
- 17.5 The above applies notwithstanding the fact that beneficial occupation of the building may already have been taken.
- 17.6 The 12-month guarantee period will only commence with the first delivery as noted in paragraph 17.4
- 17.7 If is necessary, due to continuing lists of items for rectification, for the Consultants and the Head Health Representative to return for a third or later inspection, the travelling and time costs of the personnel concerned will be changed to the Contractor and penalties for late completion will be imposed, as applicable.

VENTELATION INSTALLATION

18. GENERAL REQUIRMENTS

Tenderers are to make special note of the following:

The whole installation shall be in accordance with the Occupational Health and Safety Act, Act 85 of 1993 and all regulations framed therein and shall be carried out to the satisfaction of the Head Health Representative.

Anti-vibration equipment is required to ensure that the installation is completely acceptable to the Head Health Representative.

The installation shall include for all necessary holes through brickwork for the passage of interconnecting piping, ducting and cables and making good in all trades.

All apparatus, component parts, fittings and material employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. SABS mark bearing items shall be used wherever possible.

Rates shall include for all necessary electrical wiring and equipment to complete the installation as specified.

19. SCOPE OF WORK

This specification calls for the supply, delivery to site and installation of four (4) ducted ceiling mounted extract fan installation with ceiling, wall grilles and sheet metal and flexible ducting, all complete with electrical connections.

All equipment to be inspected and approved by Head Health Representative prior to installation.

20. EXTRACTION SYSTEM

20.1 SYSTEM DESCRIPTION

The four (4) extraction systems forming part of this contract shall consist of the following:

- Weather louvre

- Ducting
- Extracting fan
- Sound attenuators
- Extract air grilles
- Door grilles

20.2 EQUIPMENT DESCRIPTION

20.2.1 WEATHER LOUVRE

The weather louvre shall be constructed from extruded aluminium sections with a natural anodised finish.

The face velocity across the free area of the louvre shall not exceed 2,5 m/s.

Louvers shall be Europair Type WL or other approved.

Smaller sizes shall have a blade spacing of 19mm

20.2.2 DUCTING

Ducting shall comply with SANS 10173 : 2003 edition 2 : Standard specification for Air-conditioning Ductwork and SANS 10173 : The installation, Testing and Balancing of Air-conditioning Ductwork.

Ductwork lengths shall be connected with mez flanges.

Flexible connection required between Fansor Silencers and the ductwork.

20.2.3 EXTRACTION FANS

In line fans or axial flow fans with the duty as specified on the drawings, fans to come with FK fast clamps, shall be provided.

The in-line fans shall be S&P TD Silent Range or approved and be electrically connected as per drawing.

Axial flow fans with duty as specified on the drawing, the fan shall be Zeihl to TFA series or other approved.

20.2.4 SOUND ATTENUATORS

Sound attenuators shall be provided if required to ensure noise levels do not exceed NC35 below slab and ceiling especially for the axial fans.

20.2.5 DOOR GRILLES

All door grilles shall be of the Trox type or approved as specified on the drawings.

21. ELECTRIC FAN HEATERS

Supply and install (4) four fan heater with a duty of 3 KW heating 220V. Units to be mounted no lower than 2300mm AFFL to bottom of unit. Units to come complete with temperature controller. This to be mounted at high level adjacent fan.

Fan to be Alsthom Tempadair type or other approved.

22. WHIRLY BIRDS

Supply and install (5) roof mounted Whirly Bird extractors. Sixes and positions as shown on drawings.

Unit to be connected to a ceiling mounted grille with aluminium flexible ducting and spigot boxes where required.

Units to be Turbo-vent type or other approved.

23. ELECTRICAL

- All electrical Work to be carried out in accordance with Department of Health Standard Specification for Electrical Equipment and installation for Mechanical Services : Issue VIII December 1984 as amended.
- All low voltage switchgear and control gear assemblies are to comply to SABS 1473 Part 1 – 1989/IEC 439-1 1985.

The position of the power supply included in this contract, is indicated on the drawing. Cable to be routed along wall on cable rack.

Extract Fans serving Store Rooms and dirty Utility to run continuously.

- Green – Run Light
- Red – Trip Light
- Auto/Off/Manual Switch
- Seven day timer battery back up

Fans to be able to run in manual or on the seven day timer, settings to be made at First Delivery.

24. NOISE LEVELS

The Contractor shall ensure noise levels do not exceed NC35 in any room of the building by providing the following:

- Sound attenuators.
- Any soundproofing material to prevent noise breakout from AHU's, fans, etc.

25. MAINTENANCE REQUIREMENTS AND GUARANTEE

25.1 GENERAL

In terms of the requirements of the KwaZulu of the Natal Government, Tenderers shall allow in their tenders for the guarantee of the Air-conditioning and ventilation plant for a period of 12 (twelve) months.

The plant shall be serviced during the 12- month maintenance and guarantee period upon first delivery to the department.

Servicing of the plant will be administrated by the Head Health's Representative and certified in writing.

Servicing must be carried out in accordance with the attached Preventative Maintenance Schedule.

The Contractor shall make regular monthly visits to the site to ensure that his equipment is

operating satisfactory, and shall notify the Department of his intended visits.

The maintenance/service/guarantee costs shall form part of the tendered contract value, and will be considered when adjudicating the tenders received.

Should equipment failure occur on the plant, such service calls to rectify failures shall be to the Tenderers account, and must be attended to immediately. Should the Contractor fail to respond to a service call immediately, the Department of Health reserve the right to call upon another contractor to attend to the fault, and to deduct the cost thereof from moneys due to the installation Contractor.

Repair work by another contractor under these circumstances shall be deemed to have no effect on the installation Contract Guarantee for the equipment installed.

26. SERVICING AND MAINTENANCE SCHEDULES DURING GUARANTEE PERIOD

Quotations for the two following types of services must be provided in the Price Summary:

Minor Service

Three services at 3-monthly intervals in accordance with the maintenance schedules included in Clauses 26.1 and 26.3 of this Specification.

Major Service

This service is to be completed during the first week of the final month of the guarantee period.

- All units shall be subject to a major service which shall include the following work, and as detailed in the schedules included in Clauses 26.2 and 26.4 of this specification:
 - (1) The Units shall be thoroughly cleaned and rust-treated
 - (2) Refrigerant charges shall be checked.
 - (3) All equipment shall be checked for operation and replaced if not operating correctly.
 - (4) All casings shall be cleaned and checked for rust, and rust treated as necessary.
 - (5) Coils shall be given particular attention when cleaning, and all bent fins shall be combed.

Duration of Contract:

NOTE: PLEASE NOTE THAT THIS CONTRACT PERIOD IS FOR **(4)**
WEEKS. CONTRACTOR IS TO ENSURE THAT THEY HAVE STAFF IN PLACE
TO COMPLETE THIS CONTRACT WITHIN THE STATED PERIOD.

Safety Plan:

Not Applicable

BILLS OF QUANTITIES

NON-SCHEDULED RATES

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	SUPPLY RATE
	Lady Bank Clinic: Extraction Ventilation installation with ducting system in the waiting area.				
	Ducting: Where transformations or reducers occur the larger size ductwork has been measured through the fitting, descriptions of ductwork shall be deemed to include stiffeners, jointing materials, sealants, couplers on the running length and access. Inspection panels in accordance with specification. Description of sound attenuators shall be deemed to include flanged or flexible connections to ductwork and supports from the structure Rectangular galvanised sheet metal low pressure ducting, including duct hangers and fixing in position as per SANS 10173				
1	Category I ducting suspended not exceeding 1m from timber trusses at not exceeding 1200mm centres (300mm x 300mm) Note: All box ducting ends to connected up with flange ends and bolted together with 8mm mild steel bolts and nuts 12 per joint see drawing - 1 x 700mm long - 12 x 1200mm long	No	13		
	Extra over galvanized sheet metal low pressure ductwork for:				
2	300mm x 300mm Stopped end	No	1		
3	200mm Diameter spigot pipe x 500mm long	No	4		
	Diameter reducer, radius bend, square bend, transformation, spigot, branch or tee	No			
4	500mm Diameter x 300mm x 300mm square reducer	No	2		
5	600mm plate 300mm x 300mm square reducer	No	1		
6	200mm Diameter to 300mm x 300mm square reducer	No	4		
	Un-insulated flexible ductwork				
7	200mm Diameter duct not exceeding 1,5m girth including connections to ducting equipment Total 4 x each Note: clamps and duck board tape to use as sealant	No	4		
	Sound Attenuators:				
8	Sound attenuator 500mm diameter and 750mm long	No	2		
	DIFFUSERS, GRILLES, ETC				
9	Powder coated aluminium supply diffusers: 495mm x 495mm Richard CCD ceiling mounted air terminal with 200mm diameter neck fitted to opening in exposed tee system ceiling with Rhino Board/Fibre cement ceiling panels. Note: contractor must neatly secure ceiling diffuser to the ceiling flush leaving no open gaps. Note: contractor must use a 200 plus stainless steel clamp when tie the flexi Un-insulation to the diffuser	No	4		

	Natural anodised aluminium Weather Louver				
10	600mm x 600mm "Europair WL" weather louver screwed to and included timber sub-frame plugged and bird screen.	No	1		
11	Fan: (Majax) Axial flow type single-phase 500mm diameter extract fan as Ziehl TFA with a capacity of 760 l/sec, complete with flexible, flanges, mounting feet with anti-vibration equipment and fixing to timber roof trusses.	No	1		
12	Timber Support: Supply and install one 300mm wide x 50mm thick x 1.4m long S.A. Pine timber fixed between the two trusses as to form a support where upon the fan motor and sound attenuators can be fixed bolted upon.	No	1		
13	Brickwork: Contractor must cut into the side gable end brick wall a opening 350mm x 350mm square, with the inner skin bricks plastered reveals smooth finish of.	Item	1		
	Electrical:				
14	Control Switch: Supply and install one ON/OFF Control switch with a red indicator light showing when ventilation system is on .Note: Control switch need to be installed next door or inside the Distribution Board if space allows Note: Contractor need to allow for the connecting of wiring between the control switch and the circuit breaker.	No	1		
15	Cable: Supply and install 6mm ² x 3 core ECC SWA electrical cable complete with terminals both sides connected one end in the Distribution board and one end to the ventilation extractor fan control box. Total length of cable: (30m)	Item	1		
16	Circuit Breaker: Supply and install one 20 AMP circuit breaker	No	1		
	Compliance Certificate:				
17	Contractor must do the commissioning of the ventilation system, test the fan motor and extraction fan system, on completion the contractor must provide the guarantees for the equipment and manuals and certified for passing the system. Note: contractor to allow for a C.O.C Certificate	Item	1		
18	Contractor must allow for all connecting joints to be sealed, provide bolts and nuts, screws, clamps, etc	Item	1		
19	Work Area: Remove Rubble and used building material from site	Item	Item		

20	<p>Safety plan: Allow for employment of Safety Officer and drawing up of Safety Plan for the duration of the contract. Note: This contract is 1 x Month Contract, contractor need to sign a compulsory complying declaration documentation regarding the regulations for a safe working place for the duration of the project; this must be at our Safety Officer's Office. Note: Should the contract period exceed the time frame of two month as allocated by the Department, it is imperative that the contractor immediately notifies the Engineer as to the delay in completing the project within the specified time. The signed declaration and safety plan shall still be a binding contract between the contractor and Department of Health.</p>	Item	N/A	N/A	N/A
21	Transport:	Km	Km		
22	Labour:				
23	15% Vat				
				TOTAL	