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Khambule Simphiwe Princess ▾ ?

KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

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KZN Health > Components > Supply Chain Management

AdvertQuoteKWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA**Quotation Advert**

Opening Date: 2021-07-28

Closing Date: 2021-08-06

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Dannhauser CHC

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: dannahsuer chc

Date Submitted: 2021-07-28

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
DAN 174/21/22

Item Category: Services

Item Description: service of SPLIT UNITS AIRCONS for 10 dannhauser chc CLINICS (11 UNIT S
, cidb ME1 to be attached
NB:due to covid 19 tenders will be available on the intranet and can also be returned back via email

Quantity (if supplies): n/a

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: available on the intranet

QUOTES SHOULD BE DELIVERED TO: hand delivered to:no 07 durnacolroad dannhauser 3080/emailed to :dannhauser.quotations@kznhealth.gov.za

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Simphiwe Khambule

Email: simphiwe.khambule@kznhealth.gov.za

Contact Number: 034 621 6111

Finance Manager Name: S MBENSE

Finance Manager Signature:

No late quotes will be considered 27/07/2021

Print this page

Site Updated: 26 July, 2021, 10:13 am

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Contact the Web Administrator

OFFICIAL PRICE PAGE FOR QUOTATIONS

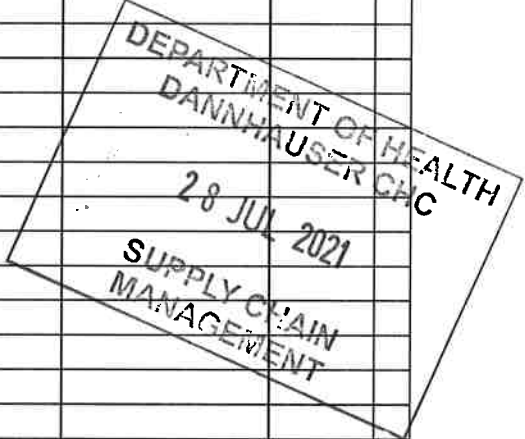
ZNQ NUMBER: DAN 174/21/22

DESCRIPTION: SERVICE OF SPLIT UNITS

SIGNATURE OF BIDDER DATE.....
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	11 UNITS	SERVICE OF AIRCONS SPLIT UNITS FOR CLINICS				
		SEE SPECIFICATION AND REQUIREMENT , ATTACH ALL DOCUMENTS				
		AND RETURN TOGETHER WITH THE DOCUMENT				
		CIDB ME1 TO BE ATTACHED				
		SBD FORM MUST BE FILLED ,SIGNED AND				
		RETURNED TOGETHER WITH THE QUOTATION DOCUMENT				
		NB:IF THE COMPANY FAILS TO DELIVER WITHIN THE STIPULATED				
		PERIOD,24HRS,NOTIFICATION OF INTENTION TO CANCEL THE				
		ORDER WILL BE ISSUED.				
		SARS CERTIFICATE, BBEEE/ SWORN AFFIDAVIT				
		CERTIFIED COPIES MUST BE ATTACHED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						



Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

<p>Enquiries regarding the <u>quote</u> may be directed to:</p> <p>Contact Person: <u>Simpkhone</u> Tel: <u>034 621 6111</u></p> <p>E-Mail Address: <u>Simpkhone.khambule@kzncac.health.gov.zw</u></p>	<p>Enquiries regarding <u>technical information</u> may be directed to:</p> <p>Contact Person: <u>S.Mbatha</u> Tel: <u>034 621 6157</u></p>
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SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting NA take place
- (ii) Date ____/____/____ Time ____:____ Place _____

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>



health

Department:
Health
PROVINCE OF KWAZULU-NATAL


Physical Address: No 7 Durnacol Road, Dannhauser, 3080
Postal Address: Private Bag x 1008, Dannhauser, 3080
Tel: 0346216100 Fax: 0346216180 Email: siboniso.mbatha@kznhealth.gov.za
www.kznhealth.gov.za

Artisan Forman

REQUIREMENTS FOR SERVICING SPLIT UNITS AIRCONDITION AT DANNHAUSER C.H.C. (CLINICS)

1. Companies must be registered with CIDB minimum 1 ME
2. Companies must comply with CSD
3. Companies must have valid letter of good standing with Department of labor (compensation commissioner)
4. Companies must provide one proof of work done before to do service on the split units aircondition.

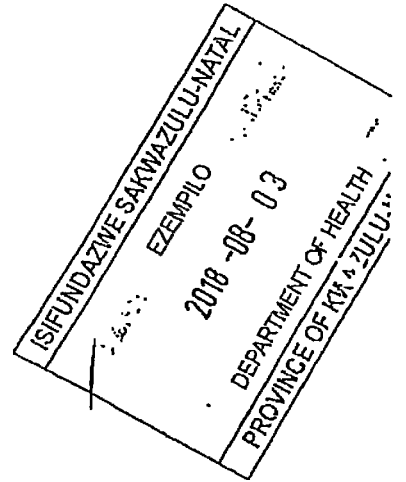
Kindly Regards

Mr. SC Mbatha (Artisan Forman)
Dannhauser CHC 

SCOPE OF WORK FOR SERVICING ROOM AIR CONDITIONING UNITS AT DANNHAUSER CHC CLINICS

Section A

1. Contractor should ensure that only the competent personnel perform task as of this project,
2. Contractor should service all splits units consider the attached scope for servicing and filled accordingly.
3. The contractor should service all split units inner and outer door.
4. All workmanship and the material must be guaranteed



P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)					OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
10.	Check and note compressor and fan motor amperages										
11.	Check and note outdoor db/wb temperatures										
12.	Check and note indoor db/wb temperatures										
13.	Check and note thermostat settings. Adjust if necessary										
14.	Check operation of heating coils as applicable										
15.	Check for loose components and correct										
16.	Clean plant and plant room area										
17.	Clean condenser coil										
18.	Check condenser fan/motor bearings for undue noise or end play										
19.	Check compressor, condenser fan mounting										
20.	Check and clean cooling coils and drain pan										
21.	Lubricate supply fan bearings as required										
22.	Clean rust spots and touch up with paint										

P.M. SERVICE		RUNNING REPAIRS (Apply for V.O. as Applicable)					OTHER REPAIRS REQUIRED SUBMIT QUOTATION				
ITEM	INSTRUCTION: CHECK, ADJUST, CLEAN AS REQUIRED	IN ORDER	OTHER NON-SPECIFIED RUNNING REPAIRS DONE	TIME TAKEN	DESCRIPTION OF SPARES USED	QTY. EX SITE STOCK	QTY. EX FIRMS STOCK	DESCRIPTION OF OTHER REPAIRS REQUIRED	EST. TIME REQ.	DESCRIPTION OF SPARES REQUIRED	QTY REQ.
23.	Tighten all electrical terminals and check all switchgear and inter-locks										
24.	Clean out fan and coil compartments; fan scroll and impeller										
25.	Remove motor end covers and clean out air ways										
26.	Check drive motor bearings										
27.	Tighten impeller, fan and motor pulley grub screws										
28.	Check DX valve superheat setting. Adjust if required										
29.	Check for rust and corrosion. Treat as necessary										
30.	Clean and remove loose paint, scale and repaint as required										
31.	Check and note HP and LP cut-out settings. Adjust as necessary										
32.	Check control thermostat calibration. Adjust if necessary										

NOTE THE FOLLOWING:

- a) Compressor suction/discharge pressures.....
- b) Compressor motor amperages.....
- c) Supply fan motor amperages.....
- d) Outdoor db/wb temperatures.....
- e) Indoor db/wb temperatures.....
- f) Thermostat settings.....
- g) DX valve superheat setting.....
- h) HP and LP cut-out settings.....

I CERTIFY THAT THE SPECIFIED SERVICE WAS CARRIED OUT				OFFICIAL STAMP:	
NAME OF SERVICEMAN (BLOCK LETTERS):			SIGNATURE:		
NAME/S OF ASSISTANT/S: SEMI SKILLED:					
NAME/S OF ASSISTANT/S: UNSKILLED:					
COMPANY NAME (BLOCK LETTERS):					
TIME IN:	TIME OUT:	TIME ON SITE:	DATE:		
FROM:	TO:	KM:	TO:	KM:	TOTAL KM:
				SIGNATURE:	
				NAME OF RESPONSIBLE OFFICIAL ON SITE:	

Section B

- 1 All work should be completed within two weeks once an official order number is issued.
- 2 Contractor should sign in when on site and sign out in when leaving the site, contractor book at electrical Workshop.
- 3 The contractor should note that all the offices will be occupied.
- 4 The contractor should **refrain walking on the roof it is very fragile (use concrete gutter)**.
- 5 ~~PMMH~~ Maintenance Staff will monitor contractor's progress.
- 6 The contractor must submit a detailed Safety Plan before commencing work and ensure that **PRO-FORMA AGREEMENT IN TERMS OF OHSA 1993 – Section 37(2)**.
- 7 Contractor's staff must be identifiable.
- 8 The hospital should not held responsible for any theft of the contractor's material or equipment.
- 9 At all times, Contractor must adhere to the Health and Safety requirements and in particular the Construction Regulations.
- 10 All workmanship and material must be guaranteed.
- 11 The contractors must not damage any equipment of fixtures within the hospital except for access.
- 12 If the Contractor failed to commence work within 14 days (including weekends and holidays) after the order has been issued, the order will be cancelled if contractor fall out the time frame.
- 13 Payment will only be processed on completion of work and site handed over to the hospital, please note that completion certificate and a guarantee of workmanship certificate to be handed in after the job has been completed in order for payments to be processed.
- 14 The preferred bidder must report to hospital workshop and under no circumstances where access is blocked without prior arrangements with hospital maintenance staff.



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DANNHAUSER Community Health Center
Private Bag x 1008
DANNHAUSER, 3080
www.kznhealth.gov.za

Maintenance

MAJOR SERVICING OF AIR CONDITIONERS

Section A

1. The contractor should send competent personnel to perform servicing of air conditioners
2. The contractor should service all air conditioners..

Section B

1. All work should be completed within three weeks after the date of issuing the official order number.
2. Contractor should sign in and out in the contractor's book at Maintenance when on site.
3. Contractor will be monitored on regular bases by PMMH Maintenance staff.
4. The contractor should comply with Department of Health (Health and Safety Specification August 2005, extracted from The Construction Regulations OHSA 85 of 1993) and sign a declaration form available from maintenance or Health and Safety Officer in terms of Occupational Health and Safety Act 85 of 1993 Section 8,9 and 37 requirements, before commencing any work.
5. The entire contractor's staff must be identifiable.
6. The hospital is not held responsible for any theft of the contractor's material or equipment.
7. Contractor must at all times adhere to the Health and Safety requirements and in particular Construction Regulations.
8. All workmanship and material must be guaranteed.
9. The contractor must be CIDB registered, attach proof.
10. The contractors must not damage any equipment of fixtures within the hospital.
11. If the Contractor does not commence work within 15 days (excluding weekends and holidays) after the order has been issued, the order will be cancelled and penalties will be issued.

12. Payment will only be processed on completion of work and site handover and please note that completion certificate and a guarantee of workmanship certificate to be handed in after the job has been completed in order for payments to be processed.

EVALUATION CRITERIA of R30 000.

under

Proposals received shall be evaluated on the following.

1. Specification

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

2. Correctness of information

All information required in the bid document must be accurate and dully completion including all the appropriate signatures. The institution reserves the right to verify all information submitted. Able to adhere to time frame (delivery/service period must be clearly indicated).

3. Preferential Points System

3.1 The 80/20 preferential point system shall be used in the evaluation process

B-BBEE Status Level of contributor	Number of points (80/20 system company to ring their level)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4. Specific Goals

4.1 Over and above the following activities will be considered in the evaluation/ adjudication process.

- (i) The promotion of South African owned enterprises
- (ii) The promotion of enterprises located within the District of the organization calling for bid.
- (iii) Documentation reports received from an institutions pertaining to past bad performance by a company who is tendering, will be taken into consideration.
- (iv) S.A.B.S approved products
- (v) Whether the quotation offers value for money
- (vi) Representatively in the composition of the vendor and the possibility of fronting
- (vii) End User/SCM official to approve product sample before final delivery
- (viii) Compulsory registration of the Central Suppliers Database
- (ix) Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution
 - (x) Delivery period shall adhere to time frame as specified on quotation documents
 - (xi) Services to be provided as per OHS Act 85 of 1993
 - (xii) Service provider should provide an enclosed vehicle or tarpaulin cover for all deliveries
 - (xiii) Targeted suppliers
 - (xiv) As per attached specification
 - (xv) Supplier to be CIBD registered
 - (xvi) Supervision will be carried out by representative of the Department of Health between 7h30 to 16h00 from Monday to Friday
 - (xvii) All warranties/guaranties must be provided with the purchase/service provided

PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS

NAME & SURNAME

SIGNATURE

Distance from dan chc to clinics

<u>CLINIC</u>	<u>DISTANCE FROM DANNHAUSER CHC TO CLINICS</u>
VERDIET CLINIC	53.3KM
DURNACOL CLINIC	4.3KM
SUKUMANI CLINIC	24.7KM
THEMBALIHLE CLINIC	53.3KM
EMFUNDWENI CLINIC	53.3KM
NELLIES FARM	18.4KM
GREENOCK CLINIC	42.8KM
THANDANANI CLINIC	1.6KM
LADYBACK CLINIC	49.9KM
NAASFARM CLINIC	42.8KM



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

Physical Address No 7 Durnacol Road, Dannhauser, 3080
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www.kznhealth.gov.za

Artisan Forman

REQUIREMENTS FOR SERVICING SPLIT UNITS AIRCONDITION AT THE CLINIC

1. Companies must be registered with CIDB minimum 1 ME
2. Companies must comply with CSD
3. Companies must have valid letter of good standing with Department of labor(compensation commissioner)
4. Companies must provide one proof of work done before to do service on the split units aircondition.

Kindly Regards

Mr. SC Mbatha (Artisan Forman)
Dannhauser CHC 