








Quotation Advert

Opening Date: 2021-03-23 
Closing Date: 2021-04-09 
Closing Time: 11:00



INSTITUTION DETAILS

Institution Name: St Mary's Marianhill 
Province: KwaZulu-Natal
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required: No.1 Hospital road, Abbot Francis Monastery, Marianhill 3610
Date Submitted: 2021-03-23 

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ:
232/2020
Item Category: Services 
Item Description: 2 YEAR CONTRACT FOR PEST CONTROL SERVICES
Quantity (if supplies): n/a

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit 
Date: 2021-03-30 
Time: 10:00 AM
Venue: ST MARY'S HOSPITAL MARIANHILL - MAIN GATE

QUOTES CAN BE COLLECTED FROM: ST MARY'S HOSPITAL MARIANHILL

QUOTES SHOULD BE DELIVERED TO: ST MARY'S HOSPITAL MARIANHILL - TENDER BOX OR EMAIL

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mr. S Kweyama
Email: Sanele.Kweyama@kznhealth.gov.za
Contact Number: 031 717 1111
Finance Manager Name: Mr. S Mthethwa

Finance Manager Signature: 

No late quotes will be considered

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting YES take place
- (ii) Date: / / Time: : Place: **ST MARY'S HOSPITAL MARINHILL**

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>

NOTE: This estimate form shall be used for Repair work, when the scope of work is not known and only one quotation is obtained. The work done shall be measured on completion and shall be at proven time, travel and costs in accordance with the Contract ZNB5730/2014H Clause B31 to B33

PROVINCE OF KWAZULU-NATAL - DEPARTMENT OF HEALTH	
ESTIMATE FORM FOR : CONTRACT ZNB 5730/2014-H & ZNB 5731/2013-H: THE MAINTENANCE AND REPAIR OF FIXED MECHANICAL PLANT, EQUIPMENT AND INSTALLATIONS INSTALLED IN KWAZULU-NATAL PROVINCIAL HOSPITALS, CLINICS AND BUILDINGS	
SUBMIT TO: SUPPLY CHAIN MANAGEMENT	FOR ATTENTION: SCM
INSTITUTION: ST MARY'S DISTRICT HOSPITAL	NSI NO.: 439/2020
SCOPE OF WORK: (A description of the work quoted for is required).	
2 YEAR CONTRACT FOR PEST CONTROL SERVICES	
I/We hereby quote for the above work in accordance with the conditions as specified in Contract ZNB5730/2014H. Materials, component/ancillary parts: Firm Price. When applicable a detailed list of materials etc. showing unit costs shall be provided.	
A. Quoted for Bought Out Items (Excluding VAT)(Carried forward)	R
Mark Up @ % (Maximum Mark Up = 20% for values R0.00 to R299 999.99)	R
Mark Up @ % (Maximum Mark Up = 15% for values R300 000.00 to R500 000.00)	R
Mark Up @ % (Maximum Mark Up = 13% for values over R500 000.00)	R
B. Quoted for Proprietary Items (Excluding VAT)(Carried forward)	R
C. Quote for Sub-Contract Items (Excluding VAT)(Carried forward)	R
Mark Up @ %	R
D. Labour, Travelling, Subsistence and Transport. This price shall be firm in respect of materials etc. quoted for. (Excluding VAT) (Brought forward)	R
E. Less credit for redundant materials, parts and equipment if applicable	R ()
SUBTOTAL	R
VAT @ %	R
F. This Price in SA Currency firm for 90 days from date of the estimate quotation and shall not be exceeded. To be measured on completion.	R
Time required for completion weeks from receipt of official order.	
NAME OF SERVICE PROVIDER:	ZNB 5730/2014H
CIDB REGISTRATION NUMBER	CIDB CATEGORY:
CSD NO: MAAA	UNIQUE NO:
SERVICE PROVIDER'S AUTHORISED SIGNATURE:	QUOTE REF No
NAME IN BLOCK LETTERS:	
COMPANY STAMP:	DATE:

D.1 **SCHEDULE OF PRICES
LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT AND
ADDITIONAL EQUIPMENT**

D.1.1 LABOUR		No. of	TOTAL HOURS	RATE/HR	AMOUNT	
a)	Artisans	R 300.00	R.....	
b)	Apprentice	R 118.00	R.....	
	1 st Year	R 150.00	R.....	
	2 nd Year	R 180.00	R.....	
	3 rd Year	R 265.00	R.....	
	4 th Year	R 142.00	R.....	
c)	Semi-skilled	R 75.00	R.....	
d)	Unskilled			
D.1.2 SUBSISTENCE		No. of	TOTAL DAYS	RATE/24HR DAY		
a)	Artisans	R 303.00	R.....	
b)	Apprentice	R 303.00	R.....	
c)	Semi-skilled	R 303.00	R.....	
d)	Unskilled	R 303.00	R.....	
D.1.3 HOTEL/ACCOMMODATION			No. of Persons	No. of Nights	Cost per Night as per Suppliers Invoice	
.....			R.....	
NOTE: When applicable you may only claim for Accommodation <u>OR</u> Subsistence NOT both						
D.1.4 TRAVEL			TOTAL Km	RATE/Km		
D.1.4.1 From service provider's premises to site				Petrol	Diesel	
a)	trips (skilled)	Delete as applicable		R.....
	@ km per trip	R 7.78	R 7.58	R.....
b)trips (Semi-skilled)	R 5.80	R 5.60	R.....
	@.....km per trip			
D.1.4.2 From accommodation to site						
a) trips (skilled)	R 7.78	R 7.58	R.....
	@km per trip			
b)trips (semi-skilled)	R 5.80	R 5.60	R.....
	@ km per trip			
D.1.5 ADDITIONAL LABOUR TRAVELLING WITH DRIVER			TOTAL HOURS	RATE/HR	AMOUNT	
a) x Additional Artisan/s trips (skilled) @ km per trip ÷ 80km/hr		R 300.00	R.....	
b) x Additional Semi-Skilled trips (semi) @ km per trip ÷ 80km/hr		R 142.00	R.....	
c) x Additional Unskilled trips (unskilled) @ km per trip ÷ 80km/hr		R 75.00	R.....	
d) x Additional Apprentice/s trips (semi) @ km per trip ÷ 80km/hr		R.....	R.....	
SUBTOTAL CARRIED FORWARD TO PAGE 4					R.....	

SUBTOTAL BROUGHT FORWARD FROM PAGE 3					R.....
D.1.6	TRANSPORT		TOTAL Km	RATE	
a)	Haulage to site trips				
	@km per trip		2.5 tone	R 9.31	R.....
	@km per trip		3 tone	R10.80	R.....
	@km per trip		5 tone	R12.50	R.....
	@km per trip		7 tone	R14.50	R.....
	@km per trip		10 tone	R16.80	R.....
b)	Cranage to and on site @ sub contract rate		R.....	x 1.10	R.....

TOTAL AMOUNT CARRIED FORWARD TO PAGE 1 ITEM (D) R......



END-USER SPECIFICATION FORM

Quote Number: ZNQ 232/2020

Item Description: X 2 YEAR CONTRACT FOR PEST CONTROL SERVICE

Department/Section: SYSTEMS

Purpose of Item: HYGIENE

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:
Regulatory Body / certification required if Yes: _____

1.2. Is a compulsory site inspection / briefing session required? Yes / No Yes
if Yes, specify: Date 30/03/2021 Time 10:00am Place St Marys Hospital Morningside

1.3. Is local production and content part of the quote? Yes / No
if Yes, specify: _____

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No
if Yes, specify: SCM DELEGATION V.2 2018

1.5. Liability Cover insurance? Yes / No
if Yes, specify: _____

2. What is the specification of the required item?

List specifications to be advertised	Comment
1. PLEASE SEE ATTACHED DETAILED SPECIFICATION	
2.	
3.	
4.	
5.	
6.	
7.	

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date _____ / _____ / _____ Time _____ Place _____

or

3.2. Specify that samples must be made available when requested in writing. Yes or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Pre-qualification criteria	Does the offer meet the pre-qualification criteria?
2. Administrative	Does the offer comply to stipulated administrative requirements?
3. Conformance:	Was the product made or service performed to specifications?
4. Performance:	Will/does the product/service fulfil its performance obligation, in a manner that releases the supplier from all liabilities under the contract?
5. Features:	What characteristics does the product or service have?
6. Reliability:	How long can a product go between failures and the need for maintenance? (guarantee)
7. Durability:	What is the useful life for the product? How will the product hold up under extended use?
8. Serviceability:	How easy is it to repair, maintain or support the product or service? (customer support)
9. Ability & Capacity	The ability and capacity of the vendor to execute the contract
10. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<u>Sibusiso Makenubu</u>	Name of SCM Rep (in full)	<u>NR Melize</u>
Designation / Rank (in full)	<u>Supervisor (Admin)</u>	Designation/ Rank (in full)	<u>SCM Supervisor</u>
Signature		Signature	
Date	<u>23/03/2021</u>	Date	<u>23/03/2021</u>



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

Physical Address: 1 Hospital Rd, Abbort Francis, Mariannhill 3605
Postal Address: Private Bag X16, Ashwood, 3600
E-Mail: gugu.ndaba2@kznhealth.gov.za
PH: 031-717 1174/1000

ST MARY'S HOSPITAL
SYSTEMS MANAGEMENT

ST MARY'S HOSPITAL

TECHNICAL SPECIFICATION FOR: 2 YEAR CONTRACT - PEST CONTROL SERVICES

NO	SPECIFICATION	YES OR NO
1	<p>Bidders must note that answers must be provided to every technical (technical specification) requirement in this Bid Specification example YES or NO and where there are deviations, these deviations must be clearly specified. The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every technical (technical specification) requirement in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted.</p> <p>Bidders must also note that no part of any technical (technical specification) in this Bid Specification may be altered. Where there are traces of alterations AND use of correcting fluid / tippex used the technical specification document during the evaluation, the Evaluation Committee will reserve the right to disqualify the bidder.</p>	
2	<p style="text-align: center;"><u>TERMS & CONDITIONS OF THE QUOTATION</u></p> <p>2.1 All compulsory quotation document requirement:</p> <ul style="list-style-type: none"> - Official Price Quotation Page - SBD4 for quotes under R30 000. - SBD1, SDB4, SBD6.1 FOR Quotation above R30 000 – R200 000. - Any other compulsory certification requested for this quotation stated in the specification. <p>2.2 All deliveries as per commitment on the Quotation Price Page</p> <p>2.3 Breach of contract or non delivery will be liable for penalties levied against the supplier as per the conditions in the price quotation page</p> <p>2.3 Service is provided strictly between 7H30 – 15H00 directly to ST Mary's Hospital</p> <hr style="width: 25%; margin-left: 0;"/> <p>2.4 All chemicals & equipment will be checked and verified against quality, quantity and specification before the service is delivered.</p> <ul style="list-style-type: none"> - MANDATORY VALID PEST CONTROL CERTIFICATE – CERTIFIED BY THE RESPECTIVE AGENT/S – DEPARTMENT OF AGRICULTURE - MANDATORY SAFETY DATA SHEET/S PER CHEMICAL PRODUCT QUOTED ON. 	

TECHNICAL SPECIFICATION

- 3.1 This Pest Control Service provider should eradicate and control all pests and vermin :
rats, mice, cockroaches, bird lice, all types of ants, moth larvae, fishmoths, other crawling insects bed bugs(staff accommodation etc),
- 3.1.1 This Pest Control service provider should apply bird repellent **venue**, snake repellent-snake park, ,), , quarterly baiting .
- 3.2 This Pest service Provider should **install** , tamper proof or resistant bait stations x20 points
- 3.2.1 This Pest control service provider should do monthly bait box check and do quarterly baiting and replenishing when required or as advised by the Waste Manager.
- 3.2.2
- 3.3 Service and repair of _____3_____ electronic fly catchers in the kitchen and milk kitchen by:
- 3.3.1. Changing the glue boards monthly.
- 3.3.2. Replacing the light bulbs twice a year to maintain effective fluorescence.
- 3.4 This service does not cover the eradication of termites (white ants) or bees.
Should an exceptional situation arise where the institution requires the eradication or treatment of termites or bees, a separate quotation based on the travelling and hourly rates as in the price schedule will be called for.
- 3.5 **Re-infestation** – If, in between each four weekly service. Re-infestation of any type of pest becomes apparent, the contractor will be required to provide an immediate re-service in the specified infested area at no cost to, and to the complete satisfaction to the administration.
- 3.6 Apply snake repellent around file room size.... park home, rat trappers
- 3.6 **Service Procedure**
- 3.6.1 No service is to be carried out before the contractor has made prior arrangements for service date with the officer in charge of the institutional waste management.
- 3.6.2 Such service dates will be arranged at least seven (7) days prior to the actual proposed service date.
- 3.6.3 On arrival at the institution on the date of the service, the contractor will be required to report to the office of the Systems Manager to sign into the contractor's register before the commencement of such service.
- 3.6.4 On completion of the service procedure, the contractor will once again be required to report to the Chief Artisan's office to sign out, in the contractor's register.
- 3.6.5 This Pest Control Service provider should sign a site handover certificate and work completion certificate for each visit and work done.
- 3.6.6 Service provider is compelled to submit Pest Certification after every service together with the invoice. Failure to submit the mandatory certification is unacceptable and payment/s will be withheld up until such compliance is honored by the contractor.
This service provider should produce invoice by 1st week of each monthly service, failure to do so will constitute misconduct, therefore each late invoice should come with an attachment accounting for delayed or late submission.
- 3.7 **SPECIAL REQUIREMENT TO CONTRACT:-**
- 3.7.1 Minimum of 101 doors(87- first floor Admin. Building, 5-college,4-Admin. Building Ground floor entrance toilets.5-SCM) have been identified for wood borer treatment. Indicate cost separately on quotation.
- 3.7.2 Indicate quote per door for future wood borer treatment.
- 3.7.3 The service providing company should be registered with a regulatory body that is SABS compliant

3.8 GENERAL SERVICING PROCEDURES

- Only competent and trained persons are to handle Insecticides/Pesticides.
- The service providing officials should wear an identity card from the company.
- Every Room or enclosure in the wards or departments is to be treated with baits, Insecticides and pesticides as per SABS codes of practice.

- All free standing out-buildings shall be spray treated as per specifications.
- All sewage and storm water manholes are to be opened and spray treated at each service.
- All down pipe areas, water pipes. Ducting pipes.
- The outside walls of every building or structure where the walls reach ground level throughout the complex must be spray treated at each service.
- The edges of all concrete walkways within enclosed passages shall be spray treated at each service
- Refrigerator motors, Vending machines and skirting boards.
- Fire hose reels.
- Patient lockers
- The surrounds of every open type waste water gully shall be spray treated at each service.

NOTE: THE CONTRACTOR IS TO BE IN POSSESSION OF OWN TOOLS AND EQUIPMENT AND PROTECTIVE EQUIPMENT TO OPEN SEWAGE AND STORM WATER MANHOLES.

4.

PRICE SCHEDULE

(The Institution desire that the price be structured as follows)

- 4.1. Cost per kilometer from base to hospital in case of callout for exceptional requests (excluding Vat)
- 4.2 Hourly labour rate for pest control technician including rate for an assistant in case of callout for exceptional requests (excluding Vat)
- 4.3 Cost per door for future wood borer treatment.

R _____

R _____

R _____

NOTE : THE PRICE FOR EACH SERVICE SHALL INCLUDE ALL TRAVELLING AND LABOUR COSTS FOR THE SERVICE TECHNICIAN AND ALL ASSISTANTS TO CARRY OUT THE SERVICE AS PER THE SPECIFICATIONS.

R _____

R _____

- 4.4 Price per each four (4) weekly service as per the specifications (excluding vat)
- 4.5 Price per month for 101 door Wood borer treatment

R _____

4.4 Total contract price for services during the contract period of twelve(12) months (excluding vat)

The total contract price is to be carried to the official quotation form and written in words and figures and this amount will be accepted as final and binding.

COMPULSORY SAFETY DATA SHEET IS REQUIRED FOR ALL CHEMICALS USED ON SITE FOR THE EXECUTION OF THIS CONTRACT. DOH RESERVES THE RIGHT TO VET SUCH SAFETY DATA SHEET/S WITH THE REQUIRED AGENTS SHOULD THIS BE NECESSARY AND SUCH VETTING COST/S WILL BE BORNE BY THE SERVICE PROVIDER.

AUTHORISED COMPANY SIGNATURE: _____

NAME IN PRINT: _____ DATE: _____

COMPANY NAME : _____

COMPANY STAMP:-