



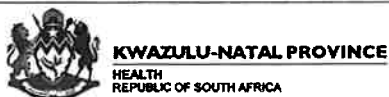
# KZN Health Intranet

KZN HEALTH

- HOME
- CORPORATE INFORMATION
- COMPONENTS
- DIRECTORY
- DISTRICT OFFICES
- HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

## AdvertQuote



## Quotation Advert

Opening Date:

Closing Date:

Closing Time:

### INSTITUTION DETAILS

Institution Name:

Province:

Department or Entity:

Division or section:

Place where goods / services is required:

Date Submitted:

### ITEM CATEGORY AND DETAILS

Quotation Number:

Item Category:

Item Description:

Quantity (if supplies):

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:


### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:

Email:

Contact Number:

Finance Manager Name:

Finance Manager Signature: 

No late quotes will be considered 27/05/2021

Print this page

Site Updated: 27 May, 2021, 08:50 am

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Contact the Web Administrator



OFFICIAL PRICE PAGE FOR QUOTATIONS

ZNQ NUMBER: 227/20/21

DESCRIPTION: renovations (REPAIRS TO TOILETS, REPLACE LIGHTS, AND WALLS)

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	NASS FARM	SERVICE PROVIDER TO SUPPLY, DELIVER ALL MATERIAL AND REPAIR TOILETS,				
	clinic	REPLACE LIGHT FITTINGS AND RENOVATE WALLS AT NAAS FARM CLINIC				
		SEE SPECIFICATION AND REQUIREMENT, ATTACH ALL DOCUMENTS AND RETURN TOGETHER WITH QUOTATION				
		CIDB GB1 MUST BE ATTACHED (42.8KM FROM DANNHAUSER CHC)				
		NB: SUPPLIERS ARE ALLOWED TO COME AND RE MEASURE AT ANY TIME DURING THE WEEK AND NOT ON WEEKENDS BEFORE CLOSING DATE				
		SBD FORM MUST BE FILLED, SIGNED AND RETURNED TOGETHER WITH THE QUOTATION DOCUMENT				
		NB: IF THE COMPANY FAILS TO DELIVER WITHIN THE STIPULATED PERIOD, 24HRS, NOTIFICATION OF INTENTION TO CANCEL THE ORDER WILL BE ISSUED.				
		SARS CERTIFICATE, BBBEEE/ SWORN AFFIDAVIT CERTIFIED COPIES MUST BE ATTACHED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

DEPARTMENT OF HEALTH  
 DANNHAUSER CHC  
 28 MAY 2021  
 SUPPLY CHAIN MANAGEMENT

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period E.G. E.G. 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: <u>SP Khambuk</u> Tel: <u>034 621 6111</u></p> <p>E-Mail Address: <u>Simphwe.khambuk@k2n.health.gov.zw</u></p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: <u>Smbatho</u> Tel: <u>034 621 6117</u></p>
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6152



## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:  
(i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date  /  /  Time  :  Place

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
--------------------	--

**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

**11. TAX INVOICE**

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

**12. PATENT RIGHTS**

The supplier shall indemnify the **KZN Department of Health** (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### **13. PENALTIES**

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### **14. TERMINATION FOR DEFAULT**

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### **15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.**



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

**3. POINTS AWARDED FOR PRICE**

**3.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = Price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

(Tick applicable box)

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

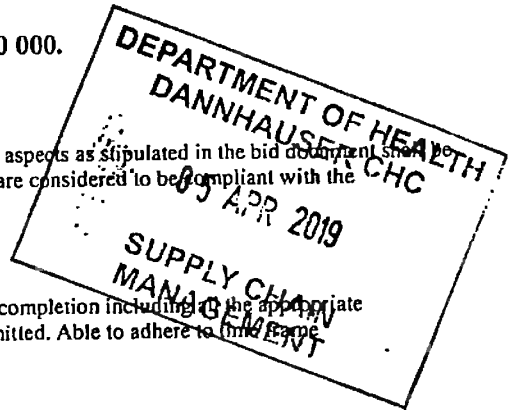
9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<p><b>WITNESSES</b></p> <p>1. ....</p> <p>2. ....</p>
---

<p>.....</p> <p><b>SIGNATURE(S) OF BIDDERS(S)</b></p> <p><b>DATE:</b> .....</p> <p><b>ADDRESS</b>.....</p> <p>.....</p> <p>.....</p>
--

**EVALUATION CRITERIA UNDER R30 000.  
OVER**



Proposals received shall be evaluated on the following.

**1. Specification**

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

**2. Correctness of information**

All information required in the bid document must be accurate and dully completion including the appropriate signatures. The institution reserves the right to verify all information submitted. Able to adhere to time frame (delivery/service period must be clearly indicated).

**3. Preferential Points System**

3.1 The 80/20 preferential point system shall be used in the evaluation process

<b>B-BBEE Status Level of contributor</b>	<b>Number of points (80/20 system company to ring their level)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**4. Specific Goals**

4.1 Over and above the following activities will be considered in the evaluation/ adjudication process.

- (i) The promotion of South African owned enterprises
- (ii) The promotion of enterprises located within the District of the organization calling for bid.
- (iii) Documentation reports received from an institutions pertaining to past bad performance by a company who is tendering, will be taken into consideration.
- (iv) S.A.B.S approved products
- (v) Whether the quotation offers value for money
- (vi) Representatively in the composition of the vendor and the possibility of fronting
- (vii) End User/SCM official to approve product sample before final delivery
- (viii) Compulsory registration of the Central Suppliers Database
- (ix) Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution
- (x) The department request S.A products unless specified
- (xi) All warranties/guaranties must be provided with the purchase of the unit/equipment.
  - (xii) Delivery period shall adhere to time frame as specified on quotation documents
  - (xiii) Service provider should provide an enclosed vehicle or tarpaulin cover for all deliveries
  - (xiv) Targeted suppliers
  - (xv) CIDB registration must be attached
  - (xvi) Supervision will be carried out by representative of the department of health, between 7H30 TO 16H00 from Monday to friday
    - (i) Service to be provided as per OHS ACT 85 OF 1993
    - (ii) As per attached specification

**PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS**

\_\_\_\_\_  
NAME & SURNAME

\_\_\_\_\_  
SIGNATURE



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Physical Address No 7 Durnacol Road, Dannhauser, 3080  
Postal Address: Private Bag x 1008, Dannhauser, 3080  
Tel: 0346216100 Fax: 0346216180 Email: siboniso.mbatha@kznhealth.gov.za  
www.kznhealth.gov.za

Artisan Forman

REQUIREMENTS FOR RENOVATION AT <sup>N995 FARM</sup> GREENOAK CLINIC

1. Companies must be registered with CIDB minimum 1 GB/ <sup>SC</sup> ~~(1 GB)~~ <sup>(EB)</sup>
2. Companies must comply with CSD
3. Companies must have valid letter of good standing with Department of labor (compensation commissioner)
4. Companies must provide two proof of work done before to (GENERAL BUILDING AND PLUMBING).

Kindly Regards

Mr. SC Mbatha (Artisan Forman)  
Dannhauser CHC *SC*



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Physical Address: DANN HAUSER C.H.C.  
Postal Address: P/Bag x 1008/DANNHOUSR/3080  
Tel034 621100 mail: Siboniso.mbatha2@kznhealth.gov.za

MAINTENANCE

**PROVINCE OF KWAZULU-NATAL: DEPARTMENT OF HEALTH**

**DANN HAUSER CHC**

**Project name:** Repair and renovation of Naas farm clinic resident interior and exterior ~~and exterior~~

**Site Name:** Naas Farm clinic  
**QUOTATION NO:** ZNQ 2271 /19/20 20/21

**Description of the Project:** Repair all broken mentioned item and renovation of mentioned items.  
Paint exterior and interior walls.

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**1. Preference will be given to:**

- ✚ **Registered with central supply chain data base**
- ✚ **Valid tax clearance**
- ✚ **CIDB grade: 1GB**
- ✚ ~~GIBB grade: 1 EB~~
- ✚ ~~GIBB grade: 50~~

### 3. GENERAL INFORMATION

**3.1 VISIT SITE:** - The tenders are to visit the site prior to tendering and satisfy themselves as to the nature and extent of the work to be done, also to examine the condition of all buildings as no claim to entertained on the grounds of ignorance of the condition under which the work was to be executed.

- The contractor will start work once an official order number is issued.
- The contractor must not take more than **six (6) weeks** to complete the work **including VOs.**
- The contractor workmanship and material must be approved by SABS and guaranteed.
- The contractor must at all times adhere to the Health and safety regulations and contraction act.
- The contractor must not damage any equipment or fixture as he will be responsible by claim.
- The contractor must not disrupt service and prior arrangement must be made with Chief ART or Artisan Foreman.
- The contractor staff must be cleared identifiable-with name of the company and the hospital is not responsible for any theft of contractor's equipment and materials.
- The contractor must move all dirt/rubble of site and leave the area /department neat and clean.
- Contractor to sign on the in the contract's register every time they are on site.
- ***The hospital is not responsible to loan contractor Labour, tools, machines and ladders or any other item.***
- As the work proceeds it is the duty of the contractor to have the work checked by an official.
- Poor quality of workmanship will not be acceptable and that could affect payment for the work done.
- **It is a duty of the contractor to have correct spec for the project**
- **When contractor com to start the project the contractor must have the spec on the hands it is a duty of the contract to make sure about that**

### 3.2 Obstacles on site

The building that you have to work on is occupied by the staff and patience you will have to work around them but make sure that the service is not disturbed. The contractor must make arrangements with CHIEF ART or FOREMEN in time when you are coming to start. The contractor must try by all means to limit the dust as much as he/she can because of staff working in

**All building works shall be in according with the Standard Preambles of all Trades.**

#### Health and Safety Specification

**Health and safety Plan with Risk assessment schedule is to be compiled taking cognizance of the specific type of patient's that walk around the institution all day.**

**All areas are to be protected at all times from patients falling in. All new and old materials are to be securely stored during constriction to eliminate any person from rolling to them or playing inside them.**

### 3.3 Reporting

Prior agreement must be done with Chief Artisan /Artisan Foreman

The contract must always report to Chief Artisan / Artisan Foreman before starting working and signing contractor logbook time in & time out. On the completion of the project inspection will be done with Chief Artisan / Artisan Foreman then hand over the site.

**NB:** The work place must be left health and clean, if that is not done the project will be taken as incomplete and they will be no payment will be processed

### 4. SPECIFICATION

#### PAINTING

The work to be carried out in terms of this section of the project comprises the supply and installation of the material necessary, as per the bill of Quantities and Drawings

- Materials are to be brought to the site in unopened container and no adulteration will be permitted except thinners of a quantity and quality directed by the manufacturer.
- The Department shall all time be permitted to take sample for testing purposes from open container of any brand of paint being used on work.
- The contractor will have to used contractors paint or wash and wear paint / any paint that is going to be friendly with people living in
- The Contractors will be held responsible for the proper and adequate preparation of the surface and any work fails to meet the manufacture recommendation must be made good at the contractor's expense to the satisfaction of the Department.
- Use Bonding to Bond this two type of paint
- You must paint with **two coats**
- It shall be no run on each coat of paint
- All coats shall be dry to smooth finishing
- Contractor must remove lights fittings for painting and re-install, it must be proper done by a qualified electrician.
- No mess on the floor will be allowed when you painting.
- Ceiling have nails heads including those to cornices and cover strip/ primed and stopped up as necessary & rubbed down smooth.
- Any cracks must be patched properly feathered into the surrounding paint and spot primed as necessary.
- The final state of preparation work to existing decorated surfaces shall in all cases produce in the finished decorated surface a condition to new work



## 6. Scope of work

Item No	Description
<b>6.1. Painting</b>	
<b>6.1 .1. Wall painting interior</b>	
	<ul style="list-style-type: none"> <li>• Prepare wall as required to be able to paint.</li> <li>• All cracks on the existing walls shall be repaired used crack filler and used cement plaster if needed.</li> <li>• All wall pictures and papers shall be removed for painting and re-install after painting.</li> <li>• The contractor must not paint the existing electric Plugs and switches.</li> <li>• The contractor shall remove covers and paint.</li> <li>• The contractor must not leave any paint on the floor during his/her job.</li> <li>• The final state of preparation work to existing decorated surfaces shall in all cases produce in the finished decorated surface a condition to new work.</li> <li>• Paint walls and window seals matching the existing with all aspect.</li> <li>• Paint shall be guaranteed for 7 years</li> </ul>
<b>6.1.2. Doors and frames</b>	
	<ul style="list-style-type: none"> <li>• Scrap down the existing doors and frames paint to prepare for new painting</li> <li>• Paint the existing with new paint on both side of the doors and frames.</li> <li>• Paint all doors that are vanished with the dark brown varnish and all doors paint with paint must be painted.</li> <li>• Paint all outside doors.</li> </ul>

<b>6.2.4 Toilets inside clinic male toilet x1 outside toilet x3 ,male ,disable, female</b>	<ul style="list-style-type: none"> <li>• The contractor to allow for all necessary accessories for the installation.</li> <li>• Replace all system mechanism (flushing system only) in all toilets and ensure that all toilets have working complete toilet system.</li> </ul>
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<b>2.2.7 Electrical lights feedings</b>	<ul style="list-style-type: none"> <li>• Supply and fit fluorescent lights feedings five foot LAD with tubes</li> <li>• Extension of wall plug at room 2</li> </ul>
	<ul style="list-style-type: none"> <li>• Remove existing examination light and plug at reception room</li> <li>• Repair damage electrical cable at store room in the wall.</li> </ul>

## 7. QUOTATION FORM: A

***DANN HAUSER C.H.C.***

QUOTATION NO: ZNQ

**PROJECT DESCRIPTION:** Repair and renovation of Naas Farm clinic resident interior and exterior

### **BILL OF QUANTITIES:**

ITEM	DESCRIPTION	QTY	SUPPLY RATE	TOTAL
1	Painting wall to all internal rooms, waiting area, reception, consulting room 1, OM office, consulting room 2, consulting room 3, consulting room 4, consulting room 5, surgical store room, medicine store room, passage, room 7, labour ward, kitchen, pharmacy, security room with cream white Vanilla Velva Glo GLO47 paint which is 7 years guarantee	681036 m <sup>2</sup>	R	R
2	Painting of all internal doors with each 2mx800mm	21	R	R
3	Replace fluorescent fittings LED 5 Ft double with lights tubes	20	R	R
4	Replace existing flushing system with (hibiscus elite dual top flush) close coupling suite	04	R	R
5	Addition of wall plug consulting room 2	01	R	R
6	Remove examination light, wall plug and replace electrical cable (2,5mm cable x 50m)	02	R	R
<b>TOTAL</b>				

## 2. Terms and condition

### CONTRACT TERMS AND CONDITIONS

The following terms and conditions the contract shall comply with before and while is on process of the project.

- The contractor shall start the project after he/she have an official order.
- Sign all necessary documentation.
- Submitted written program of the project. The programme shall have full information how the project will be done, start date and when it will be finished.
- The contractor shall finish the project on the date which is agreed on.
- If there is any delay the contractor shall submit in written report with full information to the project manager
- The contactor shall submit a safety plan and waste management plan.

No payment shall be done until the project is completely done as per specification including Cleaning and tidy the site and hand over to the project manager.

The complete installation/job done shall be guaranteed for a period of six (6) months calculated from the date of site acceptance by the administration. (First delivery), any fault or defect in material or workmanship discovered during the guarantee period shall be immediately attended to by the contractor, at no cost to, and to the complete satisfaction of the administration.

Performance and quality must satisfying the department, if not the department has the right to cancel the order and the contract is liable for all expenses accumulated in that regard.

#### Contractor period

The contract period for the completion of the project will be 8 weeks calculated from the date of official site handover to the contractor.

#### Technical Enquiries

All technical enquiries pertaining to this project can be directed to: Mr. S.C. Mbatha (maintenance section) 034 621 6100 EXT:5022

The contractor is bided by the terms and conditions of the above maintained and must comply if not he/she will be paying penalty for non-completion within the contract period time or any extension of time granted. The contractor is liable for all expenses accumulated in the regard if the order is cancelled.

Contractor Representative: \_\_\_\_\_ Sign : \_\_\_\_\_

Date: \_\_\_\_\_

Company stamp

**This document shall be sign and submitted with your tender documentation**