



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

KZN HEALTH **KZN Health Intranet**

HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 2021-11-03

Closing Date: 2021-11-12

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Edendale hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Edendale Hospital

Date Submitted: 2021-11-03

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: EDN 1386/21-22

Item Category: Services

Item Description: Rerfubishment of nurses residence

Quantity (if supplies):

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date: 2021-11-08

Time: 11:00

Venue: SCM

QUOTES CAN BE COLLECTED FROM: Download from Intranet

QUOTES SHOULD BE DELIVERED TO: Blue tender box behind security house main gate at Edendale Hospital

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Lulama Mgwaba

Email: lulama.mgwaba@kznhealth.gov.za

Contact Number: 033 395 4570

Finance Manager Name: Mr D. Thangalan

Finance Manager Signature:

No late quotes will be considered

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative.....
 2.2. Identity Number: 2.4. Company Registration Number:
 2.3. Position occupied in the Company (director, trustee, shareholder?); 2.5. Tax Reference Number:
 2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:
 Name of state institution at which you or the person connected to the bidder is employed:.....
 Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document? YES NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Name of bidder Signature Position Date

"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- b) any municipality or municipal entity;
- c) provincial legislature;
- d) national Assembly or the national Council of provinces; or
- e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting take place
- (ii) Date 03 / 11 / 2021 Time 11 .00 Place SCM

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING
applicable box)

(Tick

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

Any QSE		
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9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....

.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR

PROVINCE OF KWAZULU-NATAL

DEPARTMENT OF HEALTH

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR

AT

HARRY GWALA HOSPITAL

Quotations are invited from registered contractors for the supply of all materials, labour, consumables, tools, equipment and transport for REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR.

CIDB: 1GB

SCOPE OF WORK:

1. The scope of this work entails the refurbishment of all 43 x residential rooms, 1 x kitchen, 1 x toilet and 2 x bathrooms.

1.1 Residential Rooms Scope of Works

The scope of works to be done on residential room is as follows:

- 1 Replacing cupboard door handles
- 2 Realigning of top cupboard doors
- 3 Replacing cupboard hinges and aligning cupboard doors
- 4 Supply, install and connect sink complete with pipework
- 5 Supply and install door handle and locks
- 6 Repairing and repainting of doors
- 7 Supplying and installation of towel rail and brackets
- 8 Replacing of tap heads
- 9 Supplying and installation of 15mm dia copper pipework
- 10 Supplying and installation of bottle traps
- 11 Replacing of sink wall tiles
- 12 Supplying and installation of curtain brackets
- 13 Supplying and installation of curtain rail
- 14 Supplying and installation of curtain rail side stoppers
- 15 Supplying and installation of taps

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR

- 16 Replacing of window glass
- 17 Supplying and installation of mirrors
- 18 Supplying and installation of window slays
- 19 Supplying and installation of new doors

1.2 Kitchen Scope of Works

- 1 Replacing of wall tiles
- 2 Replacing of tap
- 3 Repairing of sink cupboards
- 4 Supply and install door handles
- 5 Replacing of work top malthoid covers
- 6 Supplying and installation of curtain rail

1.3 Bathroom 1 Scope of Works

- 1 Supply and install tap tops
- 2 Supply and install bottle traps
- 3 Supply and install bath tub tap top
- 4 Re-enamel bathtub
- 5 Replace shower doors
- 6 Replace wall tiles
- 7 Repair shower floor
- 8 Seal shower tiles with epoxy grout
- 9 Replace door indicator latch mechanism

1.4 Bathroom 2 Scope of Works

- 1 Supply and install sink tap tops
- 2 Replace windows
- 3 Supply and install tap tops
- 4 Supply and install duct door new lock and keys
- 5 Supply and install towel rail
- 6 Supply and install shower doors
- 7 Supply and install latch and catch mechanism
- 8 Replace shower mason tiles (Measure)
- 9 Replace all wall tiles
- 10 Supply and install bathtub-side tiles
- 11 Supply and install toilet seats
- 12 Supply and install side towel rail
- 13 Replace solid door and re-attach mechanism

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR

1.5 Toilets Scope of Works

- 1 Replace flush master rubber seals
- 2 Supply and install toilet seats
- 3 Repair door and replace door closure mechanism
- 4 Replace floor tiles

1.6 Laundry Scope of Works

- 1 Supply and install ironing boards
 - 2 Replace skirting boards
 - 3 Replace work tops
 - 4 Replace floor tiles at washing bay
 - 5 Supply and install taps
 - 6 Polish and clean the wall sink
 - 7 Replace wall tiles
 - 8 Supply and instal tap tops
 - 9 Supply and install sluice tap
 - 10 Replace extractor fan window
 - 11 Allow for extractor fan replacement
 - 12 Supply and install curtain rails
2. Repainting of all the rooms on the floor and of the whole floor walls and ceiling.
 3. Replacement of old floor carpet and tiles from all the rooms and of the whole floor walls and ceiling.

The Site:

1. Harry Gwala Regional Hospital Nurses Residence 4th Floor

Contract Site Construction Period: 3 Weeks (15 Working days)

B. Ndlovu
Engineer
Signature:

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR						
	<u>SCHEDULE OF RATES</u>	UNIT	QTY	UNIT RATE	TOTAL	
	<u>DESCRIPTION</u>			<u>R</u>	<u>C</u>	<u>R</u>
	<p>All rates for item contained in this schedule prices must be computed excluding the applicable value added tax</p> <p>The Administration reserves the right to negotiate prices in the bill of quantities</p> <p>REFERENCE NO: CLOSING DATE: INSTITUTION: EDENDALE HOSPITAL</p> <p>All quoted shall be inclusive of transport, labour And profit.</p> <p>The Tenderer is advised that the hospital is fully functional and occupied and due Allowance must be made in this regard.</p> <p>The Tenderer must refer to the attached drawings</p>					
1	Health and Safety Compliance	Item	1			
	1. Residential Rooms					
1	Replace cupboard door handles	No.	286			
2	Replace cupboard hinges and align cupboard doors	No.	58			
3	Supply, install and connect sink complete with tap flexible pipework	Item	20			
4	Supply and install door handle and lock	No.	39			
5	Repair and repaint door	item	43			
6	Supply and install towel rail and brackets	No.	21			
7	Replace tap heads	No.	44			
8	Supply and install 15mm diameter copper	Item	38			

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	pipework					
9	Supply and install bottle trap	No.	31			
10	Replace sink wall tiles	Item	29			
11	Supply and install curtain brackets	No.	27			
12	Supply and install curtain rails	No.	28			
13	Supply and install curtain rail side stoppers	No.	34			
14	Supply and install taps	No.	4			
15	Replacing of window glass	Item	3			
16	Supply and install of mirrors	No.	11			
17	Supply and install of window slays	No.	19			
18	Supplying and install of new doors	No.	8			
	2. Kitchen					
1	Replace wall tiles	Item	1			
2	Replace tap	No.	1			
3	Repair sink cupboards	Item	1			
4	Supply and install door handles	No.	2			
5	Replace work top malthoid cover	No.	1			
6	Supply and install curtain rail	No.	1			
	3. Bathroom 1					
1	Supply and install tap tops	No.	6			
2	Supply and install bottle traps	No.	2			
3	Supply and install bath tub tap top	No.	1			
4	Re-enamel bathtub	No.	1			
5	Replace shower doors	No.	4			
6	Replace wall tiles	Item	1			
7	Repair shower floor	Item	1			
8	Seal shower tiles with epoxy grout	Item	1			
9	Replace door indicator latch mechanism	No.	1			
	4. Bathroom 2					
1	Supply and install sink tap tops	No.	4			
2	Replace windows	No.	2			
3	Supply and install tap tops	No.	2			
4	Supply and install duct door new lock and keys	Item	1			

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5	Supply and install towel rail	No.	1			
6	Supply and install shower doors	No.	2			
7	Supply and install latch and catch mechanism	No.	1			
8	Replace shower mason tiles (Measure)	No.	2			
9	Replace all wall tiles	Item	1			
10	Supply and install bathtub-side tiles	Item	1			
11	Supply and install toilet seats	No.	4			
12	Supply and install side towel rail	No.	1			
13	Replace solid door and re-attach mechanism	Item	1			
	5. Toilet					
1	Repalce flush master rubber seals	No.	4			
2	Supply and install toilet seats	No.	4			
3	Repair door and replace door closure mechanism	Item	1			
4	Replace floor tiles	Item	1			
	6. Laundry					
1	Supply and install ironing boards	No.	4			
2	Replace skirting bords	No.	2			
3	Replace work tops	No.	2			
4	Replace floor tiles at washing bay	Item	1			
5	Supply and install taps	No.	6			
6	Polish and clean the wall sink	Item	1			
7	Replace wall tiles	Item	1			
8	Supply and instal tap tops	No.	2			
9	Supply and install sluice tap	No.	1			
10	Replace extractor fan window	No.	1			
11	Allow for extractor fan replacement	No.	1			
12	Supply and install curtain rails	No.	2			
	Ceiling and Wall Painting					
1	Preparation for Painting of Ceiling	m ²	714			
2	Preparation for Painting of Wall	m ²	1487			
3	Painting of Ceiling	m ²	714			
4	Painting of Wall	m ²	1487			

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	Tiles and Vinyl Flooring						
1	Removal of old rooms and passage floor tiles	m ²	720				
2	Removal of old bathroom floor tiles	m ²	56				
3	Supply and installation of rooms and passage floor vinyl flooring	m ²	720				
4	Supply and installation of bathroom floor tiles	m ²	56				
	TOTAL						

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NOTE: **MATERIALS**:-Property materials where specified are to be of the brand specified or other approved by the Department.

All primers, emulsion paints, enamels, varnishes, etc. are to comply with the relevant SABS Specification.

Paints, etc. shall be suitable for applications on the surfaces to which they are being applied and those used externally shall be of exterior quality or suitable for exterior use.

For any particular work the priming coat and subsequent coats of paint are to be executed with paints from the same manufacturer and in accordance with those manufactures' instructions.

The materials are to be brought to the site in unopened containers and no adulteration will be permitted, except thinners of a quality directed by the manufacturer.

The Department shall be at all be permitted to take samples for testing purposes from open containers of any brand of paint being used at work.

All materials, if and when requires by the Department, will be subject to testing by South Africa Bureau of Standards, and the coast of such tests, should the material under test not meet the requirements of this specification, shall be borne by the Contractor.

Fillers and stopping are to be suitable for use with the material being filled or stopped and to the approval of the Department.

The Contractor will be held responsible for proper and inadequate preparation of the surfaces and any work which fails to meet the manufacturer's recommendations must be made good at the Contractor's expense to use satisfaction of the Department.

SATISFACTORY INSTALLATION

The whole of the installation shall be carried out in accordance with the South African Bureau of Standards Code of Practice for the application of National Building Regulations, the KZNPA Standard Preambles to all Trades, the KZNPA General Electrical Specification, the South African Bureau of Standards code of Practice for Wiring of Premises 0142-1 and the Occupational Health and Safety Act 85 of 1993 are amended.

Copies of KZNPA Standard Preambles to all Trades and KZNPA General Electrical Specification are available at the office of the Secretary of Health-KwaZulu-Natal and can be obtained on request.

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GENERAL

- (a.) Tenderers are required to visit the site or buildings, thoroughly acquaint themselves with nature and extent of the work to be done and make allowance for any items obviously intended and necessary for proper completion of the work, although not properly specified.
- (b.) The submission of a valid tender shall constitute compliance with this requirement.
- (c.) Contractor may under no circumstances deviate from this specification.
- (d.) The contractor is responsible for making sure that the area is kept clean.
- (e.) All work carried out must be to the satisfaction of the Engineer or his duly authorized Representative.
- (f.) Contractor to comply with OHS ACT 85 of 1993 and Edendale Hospital Rules and Regulations.

REQUIREMENTS FOR CONTRACTORS

- Contractors are required to attend a site meeting.
- Contractor is to commence work within seven days of receipt of order.
- Contractor to be registered with the Contractors Industry Development Board (CIDB).
- Contractor to attend progress meetings on Fridays at 8h00 at Engineers office. Failure to attend will be deemed a breach of contract and will be reported to Head Office.
- Contractors to commence work only on site handover and complete site completion form before any payments and are approved.

REFURBISHMENT OF NURSES RESIDENCE 4TH FLOOR

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I/We undertake to complete the project within _____ weeks

Tenderer : _____

Signature : _____ Capacity _____

Date : _____

Address : _____

Telephone: _____ Fax _____

Cell number: _____ Date:

T2.36 - Functionality Criteria

The Bidder needs to score a minimum of 80 points for the functionality and quality criteria to be considered responsive for this Bid. This form must be returned with the other returnable documents.

TENDER EVALUATION CRITERIA AND SCORING

The weighting for Quality and functionality out of 100 sub-points is as follows:

1	Evaluation Criteria	Deliverables	Points		Sub-Points		Sub-Criteria	Sub-Points Scoring				
			20	Points	20	Sub-points		20	Value	Scope	Duration	Year
1	Financial Capability to start the project	Submission of proof on available capital and proof of credit limit that can be obtained from financial institutions	20	Points	20	Sub-points	Proof of capital of at least 75% of quoted project value or an original official letter from the financial institution stipulating the credit limit.	20	Proof of capital of at least 75% of project value or an original official letter from the financial institution stipulating the credit limit.			
								0	no or irrelevant submission, does not meet requirement			
2	Competency and experience of the tenderer on similar sized projects.	Tenderers to demonstrate their competency and experience by submitting proof of at least 2 similar sized projects completed in the past 3 years. Submission must include at least the projects award letters, site handover certificates and completion certificates to determine scope, duration and value.	20	Points	20	Sub-points	Schedule of experience on projects of similar scope, value and duration.		Value	Scope	Duration	Year
								20	≥	≥	≤	< 3 years
								15	≥	≥	reasonable	< 3 years
								10	<	≥	reasonable	< 3 years
								5	<	≥	>	< 3 years
								0	Any	Any	Any	>
								0	Any	<	Any	Any
3	Tenderer's Project Management Structure, Organogram and experience of technical resources proposed for this project	A tenderer that submit a detailed project organogram that shows roles and responsibilities of each proposed technical team member, which is backed up by their curriculum vitae with traceable reference that detail technical qualifications and demonstrate extensive experience (min 3 years exp.) on similar projects.	40	Points	5	Sub-points	Submission of a detailed project organogram that shows roles and responsibilities of each technical team member that will be allocated to this project.	5	Submission of a detailed project organogram that shows roles and responsibilities of each technical team member that will be allocated to this project.			
								0	no or irrelevant submission, does not meet requirement			
								15	Submission of Proof of Trade Qualification of 2 x Trade Qualified artisans per trade (Plumber, Tiler, Painter and Carpenter).			
								0	Non-Submission of all required Proof of Trade Qualification of 2 x Trade Qualified artisans per trade (Plumber, Tiler, Painter and Carpenter).			
								20	Submission of Proof of 3 year experience, of more, of 2 x Trade Qualified artisans per trade (Plumber, Tiler, Painter and Carpenter).			
0	Non-Submission of Proof of all Trade Qualification with 3 years experience or more for the artisans.											
4	Locality	Submission of proof of location (Physical Address of the tenderer's premises) and the distance away from site (or various sites in the event of various facilities)	10	Points	10	Points	Submission of proof of location (Physical Address of the tenderer's premises) and the distance away from site (or various sites in the event of various facilities)	10	Submission of proof of location (Physical Address of the tenderer's premises) and the distance away from site (or various sites in the event of various facilities) not more than 25km			
								5	Submission of proof of location (Physical Address of the tenderer's premises) and the distance away from site (or various sites in the event of various facilities) between 26 and 100km			
								0	Submission of proof of location (Physical Address of the tenderer's premises) and the distance away from site (or various sites in the event of various facilities) above 100km			
5	Safety	Submission of the tenderer's Safety Policy or equivalent, demonstrating 1. safe working procedures/processes, 2. controls and guidelines that will give confidence to the Department that safety will be prioritised, 3. risk assessments, 4. tools and site inspections will be conducted, 5. First Aid kit will be provided, 6. Safety Officer will be made available (or at least a foreman will act as a Safety custodian). 7. Incidents will be reported and investigated as per Osh Act and Regulations.	10	Points	10	Points	Submission of the tenderer's Safety Policy of equivalent, demonstrating safe working procedures, processes, controls and guidelines that will give confidence to the Department that safety will be prioritised, risk assessments, tools and site inspections will be conducted. First Aid kit will be provided, Safety Officer will be made available (or at least a foreman will act as a Safety custodian). Incidents will be reported and investigated as per Osh Act and Regulations.	10	Submission of the tenderer's Safety Policy or equivalent, demonstrating full coverage of all 7 (or more) safety aspects as per the list on the deliverables.			
								5	Adequate submission, covering most (5 or 6) safety aspects as per the list on the deliverables.			
								0	Inadequate submission covering 4 or less safety aspects as per the list on the deliverables.			