



## KZN Health Intranet

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KWAZULU-NATAL PROVINCE  
HEALTH  
KWAZULU-NATAL PROVINCE

### Quotation Advert

**Opening Date:** 2021-10-05

**Closing Date:** 2021-10-15

**Closing Time:** 11:00

#### INSTITUTION DETAILS

**Institution Name:** Addington hospital

**Province:** KwaZulu-Natal

**Department or Entity:** Department of Health

**Division or section:** Central Supply Chain Management

**Place where goods / services is required** ADDINGTON HOSPITAL

**Date Submitted** 2021-10-05

#### ITEM CATEGORY AND DETAILS

**Quotation Number:** ZNQ:  
ADD/109/2122

**Item Category:** Services

**Item Description:** SERVICE ALL MEDICAL GAS POINTS IN THE HOSPITAL

#### Quantity (if supplies)

#### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Compulsory Site Visit

**Date :** 2021-10-07

**Time:** 09: AM

**Venue:** ADDINGTON WORKSHOP

**QUOTES CAN BE COLLECTED FROM:** DOWNLOADED AND BE BRUOGHT TO SITEMEMEETING

**QUOTES SHOULD BE DELIVERED TO:** ADDINGTON STAFF GATE TENDER BOX

#### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

**Name:** ELVIS SIFISO JALI

**Email:** elvis.jali@kznhealth.gov.za (FOR ENQUIRIES ONLY)

**Contact Number:** 0313272133

**Finance Manager Name:**

**Finance Manager Signature:**

No late quotes will be considered



Postal Address : PO Box 977, Durban 4000

Physical Address: 16 Erskine Terrace, Durban 4001

Tel: 031 327 2133 Fax: 031 327 2759 Email address [elvis.jali@kznhealth.gov.za](mailto:elvis.jali@kznhealth.gov.za)  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

## **CONDITIONS FOR COMPULSORY SITE MEETING**

The following are conditions that are applicable for attending compulsory site meeting:-

- Advert and quotation documents must be printed from KZN Health Website, read and brought on the day of the site meeting as a complete document.
- Companies to be present 15 minutes prior to site meeting allocated time.
- No other site meeting for the same job will be conducted after completion of said site meeting.
- No fax or email quotations will be accepted. Quotations to be dropped off in Tender Box, Prince Street.

Companies not adhering to above will not be allowed to participate in the site meeting.

**ALL COVID PRECAUTIONS AND PROTOCOLS MUST BE ADHERED TO.**





DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- |   |   |
|---|---|
| 2.1. Full Name of bidder/representative.....                                  | 2.4. Company Registration Number: ..... |
| 2.2. Identity Number: .....   | 2.5. Tax Reference Number: .....        |
| 2.3. Position occupied in the Company (director, trustee, shareholder?):..... | 2.6. VAT Registration Number: .....     |

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

2.8. Are you or any person connected with the bidder presently employed by the state? [TICK APPLICABLE]

2.8.1. If so, furnish the following particulars:  YES  NO

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed:.....

Position occupied in the state institution: ..... Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

2.8.2.1. If yes, did you attach proof of such authority to the quote document?  YES  NO

*(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)*

2.8.2.2. If no, furnish reasons for non-submission of such proof: .....

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

2.9.1. If so, furnish particulars:.....  YES  NO

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote?

2.10.1. If so, furnish particulars:.....  YES  NO

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote?

2.11.1. If so, furnish particulars:.....  YES  NO

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

2.12.1. If so, furnish particulars:.....  YES  NO

**3. Full details of directors / trustees / members / shareholders.**

NB: The Department Of Health will validate **details of directors / trustees / members / shareholders** on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the **information** on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

**4. DECLARATION**

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Name of bidder	..... Signature	..... Position	..... Date
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<sup>1</sup>"State" means –

- |   |   |
|---|---|
| a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); | c) provincial legislature;                                    |
| b) any municipality or municipal entity;  | d) national Assembly or the national Council of provinces; or |
|   | e) Parliament.  |

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

**1. AMENDMENT OF CONTRACT**

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

**2. CHANGE OF ADDRESS**

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

**3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION**

- 3.1. The institution is under no obligation to accept the lowest or any quote.
- 3.2. The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.3. The bidder must ensure the correctness & validity of quote:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- 3.4. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.5. This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required documentation must be completed in full and submitted.
- 3.6. Offers must comply strictly with the specification.
- 3.7. Only offers that meet or are greater than the specification will be considered.
- 3.8. Late quotes will not be considered.
- 3.9. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.10. A bidder not registered on the Central Suppliers Database or verification has failed will not be considered.
- 3.11. All delivery costs must be included in the quote price, for delivery at the prescribed destination.
- 3.12. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.13. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.14. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

**4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.**

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotation submitted must be complete in all respects.
- 4.5. Any alteration made by the bidder must be initialled.
- 4.6. Use of correcting fluid is prohibited
- 4.7. Quotation will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.

- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
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## 8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |   |   |
|---|---|
| (i) the name, address and registration number of the supplier;<br>(ii) the name and address of the recipient;<br>(iii) an individual serialized number and the date upon which the tax invoice is issued; | (iv) a description and quantity or volume of the goods or services supplied;<br>(v) the official department order number issued to the supplier;<br>(vi) the value of the supply, the amount of tax charged;<br>(vii) the words tax invoice in a prominent place. |
|---|---|

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (here after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

### 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.



This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P<sub>s</sub> = Points scored for price of bid under consideration
- P<sub>t</sub> = Price of bid under consideration
- P<sub>min</sub> = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES	
1.	.....
2.	.....

..... SIGNATURE(S) OF BIDDERS(S)
DATE: .....
ADDRESS..... ..... .....

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**SPECIFICATION**

**FOR**

**SERVICE OF MEDICAL GAS POINTS**  
**MAJOR SERVICE**

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Enquiries for technical related matters:

**Mr. R. Gopal**  
**(031) 327 2116**

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**GENERAL NOTES:**

1. **SCOPE OF CONTRACT: -**

This Contract is for— Service of medical gas points

2. **PROGRAMME: -**

Time is considered to be the essence of this Contract and Tenderers are advised, if necessary, to discuss the programme for the work with the Secretary: Department of Health or his appointed representative before submitting their tenders.

The Contractor shall carry out his work in such a manner at such times as to suit the convenience of the Secretary: Department of Health.

4. **DAMAGE TO WORKS: -**

Care should be taken not to cause damage to any part of the building structure. The Contractor shall be held responsible for damage caused to the building structure by his negligence and will be liable for all costs incurred in making good any such damage to the satisfaction of the Secretary: Department of Health.

5. **MAINTENANCE PERIOD: -**

The Maintenance period applicable to this period is 3 calendar months.



6. REQUIREMENTS: -

Tenderers are to make special note of the following: -

- a) Prior to tendering, tenderers are advised to visit the Site and acquaint themselves fully with site conditions, nature and full extent of the work involved. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.
- b) Competent workmen skilled in their trades shall carry out all work. Quality of work shall be of the best standard practice and all workmanship shall be subject to the approval of the Secretary: Department of Health. Only new materials of the best quality shall be installed and must be SABS marked bearing items wherever possible.
- c) During the progress of work, the Contractor shall carefully clean up after his men and shall leave the premises and portions of the building in which his men have been working clean and free from debris.
- d) The work contained in this Contract will be carried out within the ADDINGTON Hospital. The Contractor will be required to conform to the security and other regulations imposed by the Health Services Department and, in addition, are to provide suitable means of identification of all workmen employed on the works to the approval of the Secretary: Department of Health.
- e) The Contractor is advised that the premises will be occupied during and towards the end of the Contract.
- f) Sanitary Conveniences. Tenderers are advised that they will be permitted to use certain existing sanitary conveniences on the site and they must allow for maintaining these in a clean condition. Any damage to the existing fittings shall be made good at the Contractor's expense.
- g) All work to be carried in accordance with preambles of all trades.
- h) Contractors are to ensure that they are registered with the CIDB. ME *Revised*
- i) Contractors are to take note time is of the essence and to notify as to the duration of the contract.
- j) Bidding companies should have these requirements as follows.
- k) Proof of site meeting attendance
- l) Completion of BOQ
- m) Labor letter of good standing.
- n) Companies must submit all the above documents with their quotation. If the above documents are not submitted their quotation will be disqualified.
- o) The service of the gas points must be done by a person with SAQCC medical gas practitioner supply proof.

**OCCUPATIONAL HEALTH & SAFETY**

1. Accept & Agree to the Occupational Health & Safety Act, Act no.85 of 1993.
2. Written agreement of transfer of the Occupational Health & Safety Act, Act no. 85 of 1993 {Referring to section 37(1), (2) & (3)3. Proof of registration with the Compensating Commissioner with the Registration numbe

**UNSAFISFACTORY PERFORMANCE: INSTITUTIONS AND DEPARTMENTS' ROLE**

2(b) If the Contractor fails to supply the goods or render the service within the period stipulated in the contract, the Department shall have the right, on its own discretion either to deduct as a penalty from the value of the contract sum as amount of one-fourteenth percent in lieu of such penalty. Provide that, where beneficial of the complete portion is enjoyed, the penalty shall be applied to the outstanding potion only.

**7. WORK TO BE DONE**

**1. SERVICE OF MEDICAL GAS POINTS**

<b><u>INSTITUTION:</u></b>					
<b><u>SERVICE:</u></b>					
<b><u>CONTRACT PERIOD</u></b>					
<b><u>Note to Tenderers:</u></b>					
All items to be fully inclusive of all charges: e.g. labour, plant, profit, etc, but <b>excluding</b> Value Added Tax.					
The Administration reserves the right to negotiate prices in the Bill of Quantities.					
All materials used in this contract shall be that which is specified, or other approved.					
Contractors are advised to visit site to acquaint themselves with the site and the layout of the institution as no claims on the grounds of ignorance of the locality/siting of the institution will be entertained later.					
Contractors are informed that living on the institution premises during the contract is not allowed and arrangements for accommodation will have to be allowed for:					
<b>NB.</b>	<b>A detailed work-plan including a safety plan must be submitted before starting a project. Plan to be reviewed on weekly basis by the Foreman, Artisan Superintendent, Engineering Service Manager &amp; the responsible Contractor.</b>				
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Total</b>
1	All gas points in the hospital must be service.				
2	<b>All leaking gas point pipes must be repaired</b>				
3	All gaskets, rolling pins and steel balls in each medical gas points to be replaced.				
4	Secure all loose medical gas points.				
5	Change all dull and corroded looking disconnecting push rings of medical gas points.				

- KINDLY RETURN **ALL DOCUMENTATION** WHEN REPLYING

[Type text]

6	Change all dull and broken medical point covers.				
7	Ensure connecting and disconnecting of all points is operating				
8	All missing Perspex number to be replaced with new ones.				

NB: all items from No 1 to 8 to be carried out on this services. Company must quote for all spares that are on items No1 to No8. Company must full in the unit, quantity, rate and total.

- 1. Ensure connecting and disconnecting of all points is operating.**
- 2. All missing Perspex number to be replaced with new ones.**
- 3. Every ward or department to be checked and signed of on a contractors work sheet after completion of each ward or department before proceeding to next ward or department.**
- 4. Ensure to sign the contractors register for each time when arriving or leaving the site.**

R. Gopal  
Mechanical Foreman

Addington point schedule

Trauma Unit

Oxygen	Vacuum	Air	N2O	Air lung
707	166	535	0	
709	52	537		
168			75	
708	51	536		
	167		74	
710	169	538		
711	540	53		
170			76	
712	54	54		
	171		77	
685	144			
684	143			
683	142			
682	141			
681	140			
680	139			
679	138			
678	137			
677	136			
676	135			
675	134			
674	133			
673	132			
672	131			
698		45		528
	157		68	
699		46		529
	158		69	
688		39		520
	147		62	
689		40		521
	148		63	
717		57		544
	176	80		
	716	56		543
	175			
704		49		533
	163	72		
702	161	531		



Addington point schedule

Trauma Unit

Oxygen Vacuum N2O

87	544	
88	545	
89	546	
90	547	
91	548	
531	74	50
532	75	
533	76	
534	77	
535	78	
536	80	
537	80	
538	81	
539	82	

Addington point schedule

Floor Number 3

Ward 3 A

Ward 3 B

Oxygen A	Vacuum A		Oxygen B	Vacuum B
4	4		28	28
3	3		27	27
			26	26
			25	25
			24	24
			23	23
			22	22
			31	31
			30	30
			29	29
			21	21
			20	20
			19	19
			18	18
			17	17
			42	42
			573	507
			574	508
			575	509

Addington point schedule

Floor Number 4

Ward 4 A

Ward 4 B

Oxygen A	Vacuum A		Oxygen B	Vacuum B
93	93		73	73
22	22		74	74
90	90		75	75
89	89		76	76
88	88		77	77
87	87		78	78
96	96		79	79
95	95		80	80
94	94		71	71
86	86		72	72
85	85		70	70
84	84		69	69
83	83		68	68
82	82		67	67
97	97		66	66
			18	18

Addington point schedule

Floor Number 5

Ward 5 A

Ward 5 B

Oxygen A Vacuum A Oxygen B Vacuum B

114	114	479	473
43	43	480	474
	112	463	461
115	115	464	478
116	116	591	477
117	117	592	460
109	109	465	459
108	108	466	476
107	107	593	475
106	106	594	458
103	103	467	457
102	102	468	474
101	101	595	473
105	105	596	456
104	104	469	455
103	103	470	471
		597	470
		598	469
		471	454
		472	453
		599	452
		600	600
		467	
		468	
		466	
		450	
		449	
		464	
		446	
		445	
		99	
		2	
		98	
		1	
		22	
		0	
		481	
		435	

Addington point schedule

Floor Number 6

Ward 6 A

Ward 6 B

**Oxygen A Vacuum A Oxygen B Vacuum B**

135	135		121	121
136	136		122	122
134	134		124	124
132	132		126	126
133	133		128	128
130	130		129	129
131	131		127	127
137	137		139	139
138	138		138	138
139	139		137	137
129	129		134	134
128	128		135	135
126	126		136	136
124	124		121	121
127	127		124	124
123	123		125	125
122	122		126	126
121	121		128	128
119	119		129	129
120	120		127	127
483	483		139	139
477	477		138	138
			137	137
			134	134
			135	135
			136	136

Addington point schedule

Floor Number 7

Ward 7 A

Ward 7 B

Oxygen A	Vacuum A		Oxygen B	Vacuum B
148	148		168	168
147	147		167	167
150	150		166	166
152	152		165	165
151	151		164	164
153	153		169	169
154	154		170	170
145	245		171	171
146	146		162	162
144	144		163	163
143	143		164	164
142	142		165	165
156	156		166	166
141	141		159	159
140	140		158	158
			157	157
			172	172

Addington point schedule

Floor Number 8

Ward 8 A

Ward 8 B

Oxygen A	Vacuum A		Oxygen B	Vacuum B
609	515		202	202
516	610		201	201
608	514		200	200
611	517		198	198
607	513		205	205
188	188		204	204
187	187		203	203
186	186		197	197
177	177		196	196
178	178		195	195
179	179		194	194
180	180		191	191
181	181		190	190
182	182		206	206
185	185			
184	184			
183	183			
176	176			
171	171			
189	189			
174	174			
173	173			

Addington point schedule

Floor Number 9

Ward 9 A

Ward 9B

Oxygen A	Vacuum A		Oxygen B	Vacuum B	Nitrogen
230	230		214	214	1
331	331		215	215	1
229	229		216	216	1
232	232		217	217	1
228	228		218	218	1
233	233		219	219	1
237	237		220	220	1
225	225		212	212	1
496	492		213	213	
481	491		21	21	
484	490		20	20	
483	489		209	209	1
224	224		222	222	
223	223		207	207	1
488	482				
487	481				



Addington point schedule

Floor Number 10

Ward 10 A

Ward 10 B

**Oxygen A Vacuum A**

**Oxygen B Vacuum B**

262	262		242	242
261	261		243	243
260	260		244	244
259	259		245	245
258	258		246	246
257	257		247	247
256	256		248	248
263	263		249	249
264	264		240	240
255	255		241	241
254	254		239	239
253	253		238	238
252	252		237	237
251	251		236	236
250	250		235	235
			493	487
			234	234

Addington point schedule

Floor Number 11

Ward 11 A

Ward 11 B

Oxygen A Vacuum A Oxygen B Vacuum B

273	273		COVID	
274	274		288	288
275	275		289	289
276	276		290	290
277	277		291	291
278	278		295	295
279	279		296	296
280	280		297	297
271	271		292	292
272	272		294	294
270	270			
269	269			
268	268			
267	267			
261	261			
266	266			

Addington point schedule

Floor Number 12

Ward 12 A

Ward 12 B

Oxygen A	Vacuum A		Closed
325	325		
324	324		
323	323		
322	322		
321	321		
320	320		
319	319		
328	328		
327	327		
326	326		
316	316		
317	317		
316	316		
315	315		
314	314		

Addington point schedule

Floor Number 13

Ward 13 A

Ward 13B

Oxygen A	Vacuum A		Oxygen B	Vacuum B
360	360		343	343
359	359		344	344
358	358		342	342
357	357		341	341
356	356		340	340
363	363		345	345
362	362		346	346
361	361		347	447
355	355		348	348
354	354		349	349
353	353		337	337
352	352		336	336
351	351		334	334
350	350		335	335
349	349		333	333
364	364		332	332
			348	348
			330	330
			331	331

Addington point schedule

Xray

Oxygen	Vacuum	N2O
59	59	102
101	58	557
558	57	100