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KZN Health > Components > Supply Chain Management

AdvertQuote

KWAZULU-NATAL PROVIN		-
HEALTH REPUBLIC OF SOUTH AFRICA	Quotation Advert	
Opening Date:	2021-10-15	
Closing Date:	2021-10-21	
Closing Time:	11:00	
INSTITUTION DETAILS		:
Institution Name:	Select	* 🗸
Province:	KwaZulu-Natal	
Department or Entity:	Department of Health	
Division or section:	Central Supply Chain Management	
Place where goods / services is required		
Date Submitted		* [[]
ITEM CATEGORY AND DETAILS		!
Quotation Number:	ZNQ: HOH/0763/22	
Item Category:	Goods	
Item Description:	Procurement of Libriary books for the Department	
Quantity (if supplies)	Warlous	
COMPULSORY BRIEFING SESSION	Englishmen symmetric control of the	:
Select Type:	Not Applicable	<u>.</u>
Date:	Not Applicable	li i
		. 1
Time: Venue:		
QUOTES CAN BE COLLECTED FROM:	www.kznhealth.gov.za	
QUOTES SHOULD BE DELIVERED TO:	310 Jabundlovu street, SCM old boys model, pietermaritzburg quotations.scm@kznhealth.gov.za	or email on:
ENQUIRIES REGARDING THE ADVE	the second secon	
Name:	Sindiciuo Thusi	
Email:	sindisiwe.Thusi2@kznhealth.gov.za	
Contact Number:	033 815 8416	
Finance Manager Name:	Mrs N Maphumulo	
	B1.	
Finance Manager Signature:	JUN V	

STANDARD QUOTE DOCUMENTATION OVER R30 000.00	
YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH- CENTRAL SCM	
DATE ADVEDTICED, 15/10/2021	
PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PIETERMARITZBURG, 3201	
ZNQ NUMBER: HOH/0763/22	
Procurement of Library Books for the Departmental at Natalia Building DESCRIPTION	
CONTRACT PERIODVALIDITY PERIOD 60 Days	
SARS PIN	
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.	
UNIQUE REGISTRATION REFERENCE	+
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)	
310 JABU NDLOVU STREET, PIETERMARITZBURG, SCM OFFICES, TENDER ADVISORY	
Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted consideration.	ed for
The quote box is open from 08:00 to 15:30.	
ALL QUOTES MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)	
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERE PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPICONDITIONS OF CONTRACT.	NTIAL ECIAL
THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED)	
	1
NAME OF BIDDER	
POSTAL ADDRESS	
STREET ADDRESS	
TELEPHONE NUMBER CODE NUMBER FACSIMILE NUMBER CODE NUMBER.	
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TELEPHONE NUMBER CODENUMBER	BOX]
TELEPHONE NUMBER CODENUMBER	ВОХ
TELEPHONE NUMBER CODENUMBER	BOX]
TELEPHONE NUMBER CODENUMBER	BOX]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? [IF YES **ENCLOSE PROOF**] OFFICIAL PRICE PAGE FOR QUOTATIONS SIGNATURE OF BIDDER DATE..... [By signing this document I hereby agree to all terms and conditions] CAPACITY UNDER WHICH THIS QUOTE IS SIGNED. Price Country Brand Quantity Description Item No manufacture R model Procurement of Library Books for the various 1 Departmental at Natalia Building NB:Specification attached Original documents required in a sealed envelope with current CSD summary report reflecting banking details, certified copy of B-BBEE certificate by verified agency and accredited by SANAS, Tax Clearance certificate or SARS pin Responses to be delivered:310 Jabu Ndlovu street,old boys Model, Quotation tender box or email to quotations.scmho@kznhealth.gov.za VALUE ADDED TAX (Only if VAT Vendor) TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days) Does The Article Conform To: The S.A.N.S: / S.A.B.S. Specification? Does This Offer Comply With The Specification? State Delivery Period E.G. E.G. 1day, 1week Is The Price Firm? Enquiries regarding technical information may be directed to: Enquiries regarding the quote may be directed to: Contact Person: Neliswa Ngidi Tel033 395 2571 Contact Person: Sindisiwe Thusi Tel: 033-815 8392

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a lablood relationship, may make an offer or offers in terms of this invitation to quote (in limited quote or proposal). In view of possible allegations of favouritism, should the employed by the state, or to persons connected with or related to them, it is required declare his/her position in relation to the evaluating/adjudicating authority where-	resulting quote, or part thereof, be awarded to persons
 the bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has a relation evaluation and or adjudication of the quote(s), or where it is known that such a non whose behalf the declarant acts and persons who are involved with the evaluation. 	relationship exists between the person of persons for or
2. In order to give effect to the above, the following questionnaire must be completed a	
2.2 Idonfity Number: 2.5. Tax Refer	Registration Number:ence Number:
2.3. Position occupied in the Company (director, trustee, shareholder²): 2.6. VAT Regis	stration Number:
2.7. The names of all directors / trustees / shareholders / members, their individual ide employee / persal numbers must be indicated in paragraph 3 below.2.8. Are you or any person connected with the bidder presently employed by the state?2.8.1.If so, furnish the following particulars:	YES NO
Name of person / director / trustee / shareholder/ member: Name of state institution at which you or the person connected to the bidder is emp	loved:
Desition accurried in the state institution:	ner Daniculars
2.8.2. If you are presently employed by the state, did you obtain the appropriate author in the public sector?	rity to undertake remunerative work outside employment YES NO
2.8.2.1. If yes, did you attach proof of such authority to the quote document? (Note: Failure to submit proof of such authority, where applicable, may result in the disquali	ification of the quote
a a a a H no furnish reasons for non-submission of such proof	
2.9. Did you or your spouse, or any of the company's directors / trustees / shareholder state in the previous twelve months?	rs / members or their spouses conduct business with the YES NO
2.9.1. If so, furnish particulars: 2.10. Do you, or any person connected with the bidder, have any relationship (family, friemay be involved with the evaluation and or adjudication of this quote? 2.10.1. If so, furnish particulars:	end, other) with a person employed by the state and who
2.11. Are you, or any person connected with the bidder, aware of any relationship (family employed by the state who may be involved with the evaluation and or adjudication	n of this quote?
2.11.1. If so, furnish particulars	have any interest in any other related companies whether
3. Full details of directors / trustees / members / shareholders. NB: The Department Of Health will validate details of directors / trustees / members to ensure that their details are up-to-date and verified on CSD. If the Department not be considered and passed over as non-compliant according to National Treas	t cannot validate the information on Gad, the quote war
4 DECLARATION	
I, THE UNDERSIGNED (NAME) FURNISHED IN PARAGRAPHS 2.	CERTIFY THAT THE INFORMATION
I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAI PROVE TO BE FALSE.	NST ME SHOULD THIS DECLARATION
Name of bidder Signature Position	Date
Act, 1999 (Act No. 1 of 1999); e) Parliament. b) any municipality or municipal entity;	sembly or the national Council of provinces; or
2"Shareholder" means a person who owns shares in the company and is actively involved in the management	t of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

AMENDMENT		

Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties. 1.1.

CHANGE OF ADDRESS

Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et 2.1. executandi) details change from the time of bidding to the expiry of the contract.

GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- The institution is under no obligation to accept the lowest or any quote. 3,1.
- The price quoted must include VAT (if VAT vendor). However, it must be noted that the department reserves the right to evaluate all 3.2. quotations excluding VAT as some bidders may not be VAT vendors.
- The bidder must ensure the correctness & validity of quote: 3.3.
 - that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & (i) calculations will be at the bidder's risk
- The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this 3.4. agreement, as the Principal (s) liable for the due fulfilment of this contract.
- This quotation will be evaluated based on the 80/20 points system, specification & correctness of information. All required 3,5. documentation must be completed in full and submitted.
- Offers must comply strictly with the specification. 3.6.
- Only offers that meet or are greater than the specification will be considered. 3.7.
- Late quotes will not be considered. 3.8.
- Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months. 3.9.
- A bidder not registered on the Central Suppliers Database or verification has failed will not be considered. 3.10.
- All delivery costs must be included in the quote price, for delivery at the prescribed destination. 3.11.
- Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange 3.12. variations) will not be considered.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point. 3.13.
- In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered. Furthermore a verification will be done to identify if bidders have multiple companies and are quoting (cover-quoting) for this bid. In such instances only the cheapest bid according to specification will be considered.

SAMPLES

- In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples 4.1. should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion. (ii)
- Samples must be made available when requested in writing or if stipulated on the document. 4.2.
- If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

COMPULSORY SITE INSPECTION / BRIEFING SESSION

5.1.	Bidders who fail to attend the compulsory meeting will be disqua	lified from the evaluation process	1
(i) (ii)	The institution has determined that a compulsory site meeting Date	will not take place	
(")			1
1 1 - 124	No. Clarent	Institution Site Inspection / briefing session Official	

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:
	Date.

STATEMENT OF SUPPLIES AND SERVICES

The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the 6.1. Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

7. SUBMISSION AND COMPLETION OF SBD 6.1

Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all 7.1. relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote

TAX COMPLIANCE REQUIREMENTS

- In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for 8.1. the institution to validate the tax compliance status of the supplier.
- In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote 8.2. will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

TAX INVOICE

- A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars: 9.1.
- the name, address and registration number of the supplier;
- the name and address of the recipient;
- an individual serialized number and the date upon which the tax invoice is issued;
- a description and quantity or volume of the goods or services supplied;
- the official department order number issued to the supplier;
- the value of the supply, the amount of tax charged;
- the words tax invoice in a prominent place.

10. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

11. PENALTIES

11.1. if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract.

12. TERMINATION FOR DEFAULT

- 12.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- if the supplier fails to perform any other obligation(s) under the contract; or
- if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the
- In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

4.

Any QSE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right)$$
Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	r Number of points (80/20 system)
1	20 -
2	18
3 .	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	.0

1	Non-compliant contributor	<i>,</i>	<u></u>				ļ
5.	BID DECLARATION				1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
		t aamniata	the follo	owina:			
5.1	Bidders who claim points in respect of B-BBEE Status Level of Contribution must						į
6.	B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGE	RAPHS 1.4	4 AND 4	i. 1			
3.1	B-BBEE Status Level of Contributor: =(maximum of 20 points)					-	-
(Points proof o	claimed in respect of paragraph 7.1 must be in accordance with the table reflected in p f B-BBEE status level of contributor.	aragraph (4.1 and	must be s	ubstantia	ted by a	releva
7.	SUB-CONTRACTING		(Tick a	pplicable	box)	COCKIEWIE	
7.,1	Will any portion of the contract be sub-contracted?			YES		NO	Liniora
7.1.1	If yes, indicate:				•		
8.	i) What percentage of the contract will be subcontracted ii) The name of the sub-contractor iii) The B-BBEE status level of the sub-contractor Whether the sub-contractor is an EME or QSE	***********		pplicable	box)		
	 iv) Specify, by ticking the appropriate box, if subcontracting with an enter of Preferential Procurement Regulations, 2017: 	erprise in		YES		NO	
į	Designated Group: An EME or QSE which is at last 51% owned by:		EME		QS V		
	Black people						1
	Black people who are youth						!
	Black people who are women	-					
	Black people with disabilities		<u> </u>		<u> </u>		
	Black people living in rural or underdeveloped areas or townships				ļ	- 	1
	Cooperative owned by black people					-	1
	Black people who are military veterans		<u> </u>				1
	OR						1
	Any EME					<u> </u>	1

		:				1 :	j	
:								
	TWO AREAS ASSESSMENT DECARRATED TO COMPANY/FIRM	:				i		
9.	DECLARATION WITH REGARD TO COMPANY/FIRM	:						
3.1	Name of company/firm:	:			•			
9.2	VAT registration number:			i !		į		
).3	Company registration number:		***********	<u> </u> 				
).4	TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]	!		1		İ	٠	
:	Partnership/Joint Venture / Consortium	· •						::
	☐ One person business/sole propriety☐ Close corporation		•	:				. :
:	☐ Company			! !		Page 1		
	☐ (Pty) Limited	:						
9.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES	 		: :				.'
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	******************			:
9.6	COMPANY CLASSIFICATION [TICK APPLICABLE BOX]			1				
	□ Manufacturer							:
İ	☐ Supplier☐ Professional service provider							
	 Other service providers, e.g. transporter, etc. 					1	į	
n 7	Total number of years the company/firm has been in business:			T.				
9.7	I/we, the undersigned, who is / are duly authorised to do so on be			ertify that th	e noints clair	med b	ased o	on .
8.6	the B-BBE status level of contributor indicated in paragraphs 1.4 at the preference(s) shown and I / we acknowledge that:	and 6.1 of the	foregoing ce	rtificate, qua	alifies the cor	npany	firm fo	or
	j) The information furnished is true and correct;		1 2 1	7			.	
	ii) The preference points claimed are in accordance with the Ge	eneral Condition	ons as indica	ted in parag	aph 1 of this	form;		
	iii) In the event of a contract being awarded as a result of points be required to furnish documentary proof to the satisfaction of the satis	s claimed as s	hown in para	graphs 1.4	and 6.1, the o			ау
	 iv) If the B-BBEE status level of contributor has been claimed or have not been fulfilled, the purchaser may, in addition to any 	r obtained on a other remedy	a fraudulent b it may have	oasis or any	of the conditi	ons of	contra	ict
	(a) disqualify the person from the bidding process;							
	10 to 10 to	orad ac a racul	t of that nere	on,e conque			:	
:	(c) cancel the contract and claim any damages which it has			1		able		
	arrangements due to such cancellation;				:		1	:
:	 (d) recommend that the bidder or contractor, its shareholde who acted on a fraudulent basis, be restricted by the Na of state for a period not exceeding 10 years, after the ε applied; and 	ational Treasur	y from obtair	ning busines	s from any o	rgan		
	(e) forward the matter for criminal prosecution.					. ;	.	
1	WITNESSES		NATURE(S)	OF BIDDS	RS/S)			
	1							
		DATE:			.,	- 1 - 3	"	
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All books to be delivered to the Head Office Library, 10th floor Natalia Building Serive providers to please take note of the edition required.

Title	Author/s	Edition	ISBN Number	Quantity
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	McQuoid-Mason, D	3rd	9781485102656	လ
	Radue C, Schoeman W &			
Basic science for health students	Sahai J	latest	9780796228383	4
Contemporary issues in human resource management:				
	Rob Bothma, Chris Brewster	latest	9780195998306	
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	Susan Hattingh, Marie Dreyer			
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	R. Bezuidenhout	latest	9781485102014	1
Strategic management: Southern African concepts and				
cases.	Fred David	latest	9781292148496	-
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	Hockenberry, M.J. and Wilson			
Wongs nursing care of infants and children		11th	9780323549394	2