



# KZN Health Intranet

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**AdvertQuote**



**KWAZULU-NATAL PROVINCE**  
HEALTH  
REPUBLIC OF SOUTH AFRICA

## Quotation Advert

<b>Opening Date:</b>	2021-10-08	
<b>Closing Date:</b>	2021-10-19	
<b>Closing Time:</b>	11:00	

### INSTITUTION DETAILS

<b>Institution Name:</b>	Head Office Contracts / Acquisition	▼
<b>Province:</b>	KwaZulu-Natal	
<b>Department or Entity:</b>	Department of Health	
<b>Division or section:</b>	Central Supply Chain Management	
<b>Place where goods / services is required</b>	Dr Pixley kalsaka Seme Hospital	
<b>Date Submitted</b>	2021-10-07	

### ITEM CATEGORY AND DETAILS

<b>Quotation Number:</b>	ZNQ: H04/0776/22	*
<b>Item Category:</b>	Select...	* ▼
<b>Item Description:</b>	Tympanoplasty / Stapedotomy	*

**Quantity (if supplies)** 1

### COMPULSORY BRIEFING SESSION / SITE VISIT

<b>Select Type:</b>	Not Applicable	▼
<b>Date :</b>		
<b>Time:</b>		
<b>Venue:</b>		

**QUOTES CAN BE COLLECTED FROM:** KZNHEALTH WEBSITE TENDER PORTAL

**QUOTES SHOULD BE DELIVERED TO:** 310 JABUONDOLOVU STREET, FM3, 3200  
DURBAN, KZN 3200

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

<b>Name:</b>	...
<b>Email:</b>	...
<b>Cell Number:</b>	553152344
<b>Finance Manager Name:</b>	S. NGUSANE
<b>Finance Manager Signature:</b>	

**No late quotes will be considered**

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: DEPARTMENT OF HEALTH-CSCM
DATE ADVERTISED: 2021/10/08 CLOSING DATE: 2021/10/19 CLOSING TIME: 11:00
FACSIMILE NUMBER: E-MAIL ADDRESS: QUOTATIONS.SCMHO@KZNHEALTH.GOV.ZA
PHYSICAL ADDRESS: 310 JABU NDLOVU STREET, SCM OFFICES, PMB, 3200

QUOTE NUMBER: HOH/ 0776/22-H
DESCRIPTION: TYMpanoplasty/ STAPEDOTOMY SET
CONTRACT PERIOD: ONCE OFF (if applicable) VALIDITY PERIOD 60 Days SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. [Grid]

UNIQUE REGISTRATION REFERENCE [Grid]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
310 JABU NDLOVU STREET, SCM OFFICES, PMB, 3201

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

DESCRIPTION: **ANTRUM SET**

SIGNATURE OF BIDDER ..... DATE.....

[By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
01		SUPPLY AND DELIVERY OF TYMPANOPLASTY/ STAPEDOTOMY SET				
		FOR DR PIXLEY KA ISAKA SEME MEMERIAL HOSPITAL				
		Bidder to attach csd report reflecting bank details also BEE certificate, tax clearence certificate or pin attach brochure and certificate requierd for evaluation purpose failing which will invalidate your quote				
		Responses to be delivered: 310 Jabu Ndlovu Street Old boys model, quotation tender box or quotations.scmho@kznhealth.gov.za				
<b>VALUE ADDED TAX @ 15% (Only if VAT Vendor)</b>						
<b>TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)</b>						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

<p><b>Enquiries regarding the quote may be directed to:</b></p> <p>Contact Person: <b>S. TSHAWUKA</b> ..... Tel: <b>0338158349</b> .....</p> <p>E-Mail Address: <b>Sakhile.Ngubane@kznhealth.gov.za</b> .....</p>	<p><b>Enquiries regarding technical information may be directed to:</b></p> <p>Contact Person: <b>Nishan Singh</b> ..... Tel: <b>0823368240</b> .....</p>
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## SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
  - (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
  - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.



## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |  |  |
|--|--|
| (i) the name, address and registration number of the supplier;                           | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient;  | (v) the official department order number issued to the supplier;             |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged;                     |
|  | (vii) the words tax invoice in a prominent place.                            |

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



Revised: 06/09/2021

**PROVINCE OF KWAZULU-NATAL**  
**DEPARTMENT OF HEALTH**  
**HEALTH TECHNOLOGY SERVICES**  
**(H.T.S)**

**SPECIFICATION FOR:**  
**INSTRUMENT SET, TYMPANOPLASTY /STAPENDECTOMY x2**

**SPECIFICATION: INSTR 0097**

**Intended Areas of Use:**  
Dr PIXLEY KA ISAKA  
SEME MEMORIAL  
HOSPITAL

**Expert Advisory Group:**



*Bidder to Sign and Date every Page*

SPECIFICATION: INSTR 0097  
REVISED: 06/09/2021  
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**NB: GENERAL CLAUSES THAT DO NOT APPLY TO THE EQUIPMENT OFFERED MUST BE ANSWERED "COMPLIES", "DOES NOT COMPLY" OR ANSWER THE QUESTION UNDER BIDDERS COMMENTS.**

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G1.1	<p>The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every Clause in this Bid Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted.</p> <p>Bidders must also note that no part of any clause/s in this Bid Specification may be altered. Where there are traces of alterations found to any clauses in this Bid Specification during Adjudication, the Adjudication Committee will reserve the right to disqualify the bidder.</p> <p>The Bidder must clearly indicate if their offered product complies with the stated requirements, by indicating, "Complies" or "Does not comply" or answer the question next to the corresponding clause.</p>	
Clause G2	All responses must be clear and legible.	
Clause G3	<b>a. GUARANTEE:</b>	
Clause G3.1	<p>All Equipment, Materials and Workmanship provided under this Contract must be Guaranteed for a minimum period of twenty four (24) Months. The successful bidder must arrange with the respective Hospital / Institution and the Health Technology Services before Commissioning the Equipment at the respective Hospital / Institution.</p> <p>The bidder to note that the Guarantee period must only take effect upon successful Commissioning at the respective Hospital / Institution and</p> <p><b>b.</b> successful test and acceptance by the Health Technology Services.</p>	
Clause G3.2	<b>c.</b> State percentage guaranteed up time of machine (Should be at least 99%).	
Clause G3.3	The recommended number of services, per annum, by the manufacturer, must be included during and up until the end of the guarantee period and all costs related to the provision of such service/s will be for the bidders account.	
Clause G3.4	The bidder must state the number of services that will be provided during and up to the end of the guarantee period.	
Clause G3.5	Any breakdown during the guarantee period must include all cost (spares, labour, travelling and sundries) for any prescribed maintenance services (major and minor) as well as any QA testing that is required by Department Health's Radiation Control Board during the guarantee period.	
Clause G3.6	Travelling and Travelling Time costs must be included during the Guarantee Period?	
Clause G3.7	Spares that may be required during the Guarantee Period will be supplied at the expense of the bidder.	
Clause G3.8	Downtime during the Guarantee Period must extend the Guarantee time on a Day-to-Day basis.	
Clause G3.9	Any repetition (twice or more) of the same type of fault that first occurred	

**Bidder to Sign and Date every Page**

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	during the guarantee period must be considered as a repair under guarantee if it occurs within the first year after the expiry of the guarantee period.	
Clause G3.10	The same guarantee conditions must apply to replacement units.	
Clause G4	The successful bidder must Supply, Deliver, Commission and install the Equipment and will be required to demonstrate the product to the Applicable Staff at the Institution and costs for the abovementioned must be included in the final bid price.	
Clause G5	Bidders must offer the Health Technology Service's In House Technicians a demonstration of the product, which will enable the Health Technology Service's In House Technicians to become acquainted with the Equipment during the Test and Acceptance phase.	
Clause G6	Preference may be given to a make and model that has been technically and clinically evaluated by a Government Institution within the R.S.A. (Attach proof of evaluation where applicable).	
Clause G7	The successful bidder must provide the Health Technology Service's in house Technicians, full training in the calibration, maintenance, service and repair of the product down to PCB Level. N.B. The quality and level of the training must be equivalent to the manufacturer's original factory training and any costs incurred to provide this training will be for the bidders account. A Certificate of Competency must be issued on completion of the training. The Training must be provided by the successful bidder to the Health Technology Services within three months from date of initial supply and delivery of the equipment to the end user.	
Clause G8	SERVICING:	
Clause G8.1	The bidder must have a well established service and repair facility in KwaZulu-Natal, to service, repair and calibrate the equipment offered. (The Health Technology Services reserves the right to inspect the premises).	
Clause G8.2	If the service is subcontracted to a local service agent, a signed copy of The letter of appointment by the bidder and acceptance by the subcontractor must be submitted with this bid / quotation. (The Health Technology Services reserves the right to inspect the premises).	
Clause G8.3	State Number of other medical equipment "Repair & Service" Agencies (excluding your Agency) represented by the subcontractor.	
Clause G8.4	Supply the Name, Address and Telephone Number/s of the Local Service Department within KwaZulu-Natal.  Please supply details as follows:  Company name : _____  Physical Address : _____ _____  Telephone Number/s : _____ Fax number : _____	

**Bidder to Sign and Date every Page**

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	(The Health Technology Services reserves the right to inspect the premises).	
Clause G8.5	State if the Technician(s) are in the direct employ of the bidder or a subcontractor.	
Clause G8.6	The bidder must supply information on the number of Technicians permanently working in KwaZulu-Natal and their names and contact Telephone Number/s must be listed (Directly employed or subcontracted) in an annexure to the bid document.	
Clause G8.7	The Technician(s) must be original equipment manufacturer trained to deal with the service, repair and calibration of the equipment quoted on. N.B. Proof of original equipment manufacturer training must be submitted with this bid / quotation offer.	
Clause G8.8	The Institution's requirement is that a technician is available within a reasonable time (24 hours) to attend to malfunctioning equipment. The Bidder to state the technician per install base e.g. equipment ratio to technician ratio, e.g. 1 technician per 10 pieces of equipment.	
Clause G9	The bidder must Guarantee that no additional equipment will be Required for the successful operation of the equipment bided for on delivery and commissioning at the customers site. A starter pack of all essential accessories and disposables must be supplied so that the unit can be put into immediate operation. The cost of the starter pack must be included in the final bid price.	
Clause G10	Optional accessories must be offered for separately on the Schedule of optional accessories found at the end of this Technical specification, indicating catalogue numbers, correct descriptions and Prices inclusive of V.A.T.	
Clause G11	Bidder must state the period of time for delivery of Spare parts following the receipt of an official order as follows: 0 to 10 days; 0 to 20 days; 0 to 30 days; 0 to 60 days; 0 to 90 days; more than 90 days.	
Clause G11.1	The Bidder must supply with this offer a list together with the quantities of spares held locally in stock in the KwaZulu-Natal Province on the offered product. The Health Technology Services reserves the right to inspect the premises to verify the spares stock held.	
Clause G12	The bidder must include a firm commitment in writing, which must be attached with this bid that they would supply spares, components, upgrades, complete original service / repair manual, technical support and ongoing training support for technical staff of the Health Technology Services and the end users Department of Health, KwaZulu-Natal throughout the life cycle of the equipment offered.	
Clause G13	Spares must be available for 10 (Ten) years from the original equipment manufacturer for the product offered.	
Clause G14	The successful bidder must include in their offer at no extra cost to the final bid price:	
Clause G14.1	Complete user Operation / Maintenance Manual x 2 (two) Book / File; CD; DVD copies in English Language.	

**Bidder to Sign and Date every Page**

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
Clause G14.2	Complete ORIGINAL Service / Repair Manual x 2 (two) Book / File; CD; DVD copies in English Language which MUST include the following information: Fault Finding Guide, Circuit Diagrams / Schematics, Circuit Descriptions, and PCB Layouts, Calibration Guide, Part Numbers and exploded diagram of Mechanical Parts / Panels.	
Clause G14.3	All the above Manuals must be properly bound in either a Book, File or CD form.	
Clause G14.4	The Bidder must supply all software (including software-keys and / or passwords) to allow for trouble shooting (faultfinding), maintenance, calibrations, repairs and services at no additional cost.	
Clause G15	Does your Company have an after hour service back up facility.	
Clause G16	If the equipment is taken away for repairs, a loan set must be made available on request to the end user by the Institution until the Institution's unit is returned. All costs incurred for providing the loan unit must be for the bidders account.	
Clause G17	Bidder must bid on the latest model and Technology that fully complies with this Technical Specification.	
Clause G17.1	The Bidder must state how long this technology has been commercially available (state when the model offered was launched).	
Clause G17.2	The bidder must state if there are any near future updates expected.	
Clause G18	The successful bidder must maintain a system for notifying and providing users with Updates, Modifications, new Software Releases and Recalls.	
Clause G19	The successful bidders must arrange for an acceptance test of the equipment with the Manager of the Health Technology Services and the Hospital Manager. A copy of the original answered Specification, copy of the invoice order and relevant paperwork (PH form) from the receiving Hospital must be submitted with the equipment when the ACCEPTANCE TEST is to be undertaken.	
Clause G20	Where equipment bided for, operates off 220 Volt, 50Hz a.c. supply, bidder must ensure that the product being quoted for is fitted with a 15 Amp approved mains plug top, which is held together by two screws.	
Clause G21	The unit must comply with an acceptable International Electrical Safety Standard such as IEC 60601-1 and 60601-1-2 for Medical Equipment where the quoted equipment operates off an electrical supply.	
Clause G22	All equipment, the installation and any alteration / additions must comply with:	
Clause G22.1	The Occupational Health and Safety Act (1993);	
Clause G22.2	The wiring code S.A.N.S. 0142.	
Clause G23	Units being quoted for must be CE Certified. (Attach a copy of certification). The make and the model offered must be reflected on the certificate.	
Clause G24	The Mains Cable of the unit being quoted for must be the Hospital Grade Type and it must be a minimum length of (3) three metres.	

**Bidder to Sign and Date every Page**

NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	N.B. The mains cable of the unit being quoted for must be S.A.N.S. colour coded.	
Clause G25	The equipment being quoted for must be protected against Electro magnetic Interference.	
Clause G26	Only new equipment must be quoted for. Refurbished and reconditioned equipment being quoted on will not be accepted.	
Clause G27	Bidders must note that dedicated test equipment, spare parts and any special tooling required for the upkeep and maintenance of the equipment quoted on must be available to the Health Technology Services to procure if requested.	
Clause G28	All the necessary calibration and maintenance software, where applicable, required to maintain and calibrate the equipment, must be supplied with the equipment to the Health Technology Services at no extra cost to the final bid price.	
Clause G29	NB. HAZARDOUS SUBSTANCE ACT:	
Clause G29.1	If this type of equipment / apparatus appears on the schedule of Hazardous Substances issued by the Directorate: Health Technology of the Department of Health, a license in terms of the Act on Hazardous Substances (Act. 15/1973) must be submitted with this bid document. The license must be registered under the bidders name or a letter of joint venture must be submitted by the license holder where the license is not in the name of the bidder. Bidders that neglect to submit a license will not be considered.	
Clause G29.2	Bidder must state the Radiation Control licence number of the make and model of equipment offered.	License No: <hr/>
Clause G29.3	Where it has been established by the bidder that the equipment offered does not require Radiation Control licence, proof from the Radiation Control authority must be submitted with this bid document.	
Clause G30	The system offered must comply fully with or exceed all of the minimum specification requirements per the Technical Clauses.	
Clause G31	The offer submitted must be supported by descriptive literature, colour pamphlets, colour brochures and technical data sheets applicable to the offer (i.e. supporting information for all components of the system) must accompany the bid, failing which the bid will not be considered.	
Clause G32	The equipment and any accessories ordered from the successful bidder will be delivered, installed, tested, calibrated, demonstrated (including specified training) and commissioned in the specific Hospital at the expense of the successful Bidder, prior to full payment being made.	
Clause G33	All prices are to include V.A.T. and must be quoted in the South African currency. The price must be valid for a period of 180 days from closing date of bid.	
Clause G34	If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of Technical and Clinical experts with regards to its functionality, performance and quality. The decision of this committee will be used as a motivation for the evaluation and recommendation of the bid. For this reason a demonstration unit must be readily available, or the bidder must take arrange for demonstration with representatives of the Department for the equipment offered at a site within South Africa where a same make and model of unit is installed and is in full	

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NO	SPECIFICATION	BIDDERS COMMENTS: STATE "COMPLIES" OR "DOES NOT COMPLY" OR ANSWER THE QUESTION.
	clinical operation. The cost of this site visit is for the account of the bidder and it must therefore not place any obligation on the Department to procure from the bidder.	
<b>Clause G35</b>	The Institution requesting the unit reserves the right to clinically trial and evaluate the unit in order to ensure that the unit meets the clinical requirements of the Department before adjudication of the bid.	
<b>Clause G36</b>	UPGRADEABILITY WHERE APPLICABLE:	
<b>Clause G36.1</b>	Bidders are to state the policy with regard to future software updates and the costs that will be involved.	
<b>Clause G36.2</b>	The Bidder to state what hardware and software will be available, with costs and projected dates.	
<b>Clause G37</b>	UPGRADE POLICY:	
<b>Clause G37.1</b>	All future upgrades (hardware and software) involving patient safety must be offered at no additional cost.	
<b>Clause G37.2</b>	All future upgrades removing software viruses from existing software must be supplied at no cost.	
<b>Clause G37.3</b>	Any upgrade before or after installation of the equipment involving additional cost must be brought to the attention of the Manager, Health Technology Services.	
<b>Clause G38</b>	The Bidder must indicate the expected life of their offered unit and software in years.	
<b>Clause G39</b>	Registered product with SAHPRA (South African Health Products Regulatory Authority) at time of tender. Failure to submit confirmation will result to disqualification. Please state SAHPRA Licence number to distribute the product	<b>License No:</b>

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## **TECHNICAL SPECIFICATION.**

### **Clause T1**

This bid calls for the supply, install and commissioning of **INSTRUMENT SET, TYMPANOPLASTY x1** used specifically in a Hospital environment.

### **BIDDER'S COMMENTS:**

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### **Clause T1.2**

**General requirements to be considered where applicable for the instruments to be quoted:**

- a. Instruments must be made from high quality stainless steel
- b. Instruments must be easy to assemble
- c. Instruments must be re-usable
- d. Laparoscopic Instruments must be able to be dismantled to facilitate cleaning
- e. Warranty 2 years against faulty workmanship or materials
- f. Instruments to last at least 20 years.
- g. Full Training for Theatre and CSSD Staff
- h. Instruments must have CE **Marking**
- i. Components must be modular and interchangeable to allow for multiple surgery applications
- j. Flushing ports for cleaning – with luer-lock connector
- k. Instrument handles – option of large contact surface design or slim design
- l. Insulated shaft with arc resistant polymer
- m. An option of shafts with centimetre marking
- n. Option of metal and/or plastic handles available
- o. Containers shall be made up of high grade stainless steel with smooth finishes for safe handling.**
- p. All sizes shall be supplied in rectangular shape**

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**Clause T2 - Tympanoplasty / Stapedectomy X2**

**Key requirements of the offered unit/s:**

Ref	Description	Size	Quantity	Cost (incl)
2.2.1	"Gross" sp with lock, curved	200mm, 8" total length	2 pieces	
2.2.2	"Backhaus" curved, tip 1,5mm, sharp	11mm, 4 ¼" total length	4 pieces	
2.2.3	Towel clan button tip	• 115mm, 4 ½" total length	2 pieces	
2.2.4	Scalpel har for blades fig. 10-15, 40, 42	125mm, 5" total length	2 pieces	
2.2.5	Iris- and lig sh./sh., curved, 26mm blade	• 110mm, 4 ¼" total length	1 piece	
2.2.6	"Joseph" d sh./sh., curved,	150mm, 6" total length	1 piece	
2.2.7	Surgical sci sh./bl., str., tip 5,0mm	145mm, 5 ¾" total length	1 piece	
2.2.8	• Surgical for str., tip 1,25mm, 1x2 teeth, flat handle	145mm, 5 ¾" total length	1 piece	
2.2.9	"DaBakey" Safety-Pin, tip 2,0mm	155mm, 6 1/8" total length	2 pieces	
2.2.10	"Halsted-IV curved, tip 1,0mm, serrated jaw	125mm, 5" total length	4 pieces	
2.2.11	• "Converse" straight, tip 1,2mm, needle size 5-6mm	130mm, 5 1/8" total length	1 piece	
2.2.12	• "Hartmann" jaw length 28mm, tip 6,0mm	155mm, 6 1/8" total length	1 piece	
2.2.13	• "Joseph" sl 2 prongs, 6,0mm, sharp	165mm, 6 ½" total length	1 piece	
2.2.14	"Plester" s curved, sharp, 2/2 teeth	130mm, 5 1/8" total length	1 piece	
2.2.15	"Plester w left blade blunt,	110mm, 4 ¼" long	1 piece	
2.2.16	• "Plester w right blade blunt, left	110mm, 4 ¼" long	1 piece	
2.2.17	"Plester" n 8,0mm wide	170mm, 6 ¾" total length	1 piece	
2.2.18	"Lembert" 3,0mm wide	160mm, 6 ¼" total length	1 piece	
2.2.19	Laborschäl B4, capacity 0,16L, Ø 85mm	40mm Höhe	1 piece	
2.2.20	Laborschäl B6, capacity 0,5L, Ø 110mm	55mm Höhe	1 piece	
2.2.21	"Hartmann" Ø 4,0mm		1 piece	
2.2.22	"Hartmann" Ø 5,0mm		1 piece	
2.2.23	"Hartmann" Ø 7,0mm		1 piece	
2.2.24	Micro eam straight, sharp pointed	155mm, 6 1/8" total length	1 piece	

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Ref	Description	Size	Quantity	Cost (incl)
2.2.25	Micro eam straight, sharp	155mm, 6 1/8" total length	1 piece	
2.2.26	Micro hook, 45° angled, 0,4mm	155mm, 6 1/8" total length	1 piece	
2.2.27	Micro eam hook 45° angled 1,0mm	155mm, 6 1/8" total length	1 piece	
2.2.28	Micro eam hook 90° angled, 0'4mm diam	155mm, 6 1/8" total length	1 piece	
2.2.29	Micro eam hook 90° angled 1,0mm	155mm, 6 1/8" total length	1 piece	
2.2.30	"Plester" s 60° angled, 2,0mm wide	150mm, 6" total length	1 piece	
2.2.31	Micro ean l mod. Hermann	150mm, 6" length	1 piece	
2.2.32	Plester mic 0,4mm	155mm, 6 1/8" total length	1 piece	
2.2.33	"Plester" a with button	160mm, 6 1/4" total length	1 piece	
2.2.34	Wire guide flat end with v-notch	165mm, 6 1/2" total length	1 piece	
2.2.35	Graft hold for lifting drum forward	155mm, 6 1/8" total length	1 piece	
2.2.36	Diszio knife straight, with basic plate	160mm, 6 1/4" total length	1 piece	
2.2.37	Sichelness leicht gebogen	155mm Gesamtlänge	1 piece	
2.2.28	Flap Knife, round cutting	155mm, 6 1/8" total length	1 piece	
2.2.29	Mocro knife 45° angled, diam. 2,0mm	150mm, 6" total length	1 piece	
2.2.40	Preparatio stainless steel, with mm-scale	92 x 54mm	1 piece	
2.2.41	"House" demouth- Ø 1,0x1,2mm, straigth, doubl end	150mm, 6" total length	1 piece	
2.2.42	Bone curet angled, tip	170mm, 6 3/4" total length	1 piece	
2.2.43	"Buck" ear fig. 00, curved, sharp	150mm, 6" total length	1 piece	
2.2.44	"Seiffert" ³ Ø 1mm	180mm, 7 1/8" total length	1 piece	
2.2.45	"Hartmann straight, 0,8 x 6mm	80mm working length	1 piece	
2.2.46	Micro Forc 80mm working length		1 piece	
2.2.47	"Hartman Ø 2,0mm, Slide shaft, Non-detachable,	80mm, 3 1/8" length of shaft	1 piece	
2.2.48	Micro spoc 0,8x1mm Very delicate length	80mm	1 piece	
2.2.49	Hammer head punch		1 piece	
2.2.50	"Bellucci" 1 str, Sharp/sharp,	Shaft Ø 1,5mm, 80mm,	1 piece	

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Ref	Description	Size	Quantity	Cost (incl)
		3 1/8" length of shaft		
2.2.51	, McGee Miccuded Down,	Jaw length 5mm, 80mm, 3 1/4" work length	1 piece	
2.2.52	"Schuhknecht" wire binding		1 piece	
2.2.53	Suction ha with Luer-connector			
2.2.54	"Rosen" m Ø 0,5 mm, curved	65mm, 2 1/2" total length	3 pieces	
2.2.55	Mikro-Saug Ø 0.7mm, Gebogen	65mm Gesamtlänge	3 pieces	
2.2.56	"Rosen" m Ø 1,0mm, Curved,	65mm, 2 1/2" total length	3 pieces	
2.2.57	"Plester" n Ø 1.5mm		3 pieces	
2.2.58	"Plester" s Ø 2,0mm	195mm, 7 3/4" total length	1 piece	
2.2.59	"Plester" s Ø 2,5mm	195mm, 7 3/4" total length	1 piece	
2.2.60	"Plester" s Ø 3,0mm	195mm, 7 3/4" total length	1 piece	
2.2.61	Storage tray fo r8 micro ear forceps			
2.2.62	Wire basket for Mini container	265 x 125 x 50mm	1 piece	
2.2.63	Endoscopic sinus surgy, devided into diffrents sets, can be combined into 1 set			

**BIDDER'S COMMENTS:**

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**Clause T3**

**GUARANTEE / WARRANTY**

The bidder must provide a minimum of 24-month warranty / guarantee period for the unit offered.

**BIDDER'S COMMENTS:**

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**Clause T4**

**MAINTENANCE AND SERVICE AGREEMENT**

Upon termination of the guarantee period the DOH Health Technology Services Component Technicians will be responsible for the maintenance, repair and service of the unit offered.

**BIDDER'S COMMENTS:**

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**Clause T5**

Registered product with SAHPRA (South African Health Products Regulatory Authority) at time of tender. Failure to submit confirmation will result to disqualification.

Please state SAHPRA Licence number \_\_\_\_\_ . (Attach a copy of the licence)

**BIDDER'S COMMENTS:**

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**Clause T6**

Units being quoted for must be CE Certified. (Attach a copy of certification). The make and the model offered must be reflected on the certificate.

**BIDDER'S COMMENTS:**

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**Clause T7**

If this type of equipment / apparatus appears on the schedule of Hazardous Substances issued by the Directorate: Health Technology of the Department of Health, a license in terms of the Act on Hazardous Substances (Act. 15/1973) must be submitted with this bid document. The license must be registered under the bidders name or a letter of joint venture must be submitted by the license holder where the license is not in the name of the bidder. Bidders that neglect to submit a license will not be considered.

Please state the Radiation Control licence number of the make and model of equipment offered. \_\_\_\_\_  
(Attach a copy of the lisenche)

**BIDDER'S COMMENTS:**

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## SCHEDULE OF ACCESSORIES

**Bidders must quote the price of the accessories listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.**

Cat No	Item	Price including VAT

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## SCHEDULE OF OPTIONAL ACCESSORIES

**Bidders must quote the price of the optional accessories listed as well as any other accessories that may be useful to the end users. The receiving Institutions may purchase individual accessories necessary for their particular Institution.**

Cat No	Item	Price including VAT

*Bidder to Sign and Date every Page*

# DETAILED TECHNICAL SPECIFICATION

## GENERAL INFORMATION REQUIRED

**FAILURE TO COMPLETE THIS PART WILL DISQUALIFY THE BIDDER**

Make: \_\_\_\_\_

Model Number / Part Number for: \_\_\_\_\_

Country of Origin \_\_\_\_\_

Delivery Period \_\_\_\_\_

R S A Import Permit Holder (License No) \_\_\_\_\_

Bidder \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No. \_\_\_\_\_

Contact Person \_\_\_\_\_  
(Please Print)

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