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Dlamini Sindi ▾ ?



KZN HEALTH **KZN Health Intranet**

HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

**AdvertQuote**



**Quotation Advert**

**Opening Date:** 2022-08-01

**Closing Date:** 2022-08-15

**Closing Time:** 11:00

**INSTITUTION DETAILS**

**Institution Name:** East Boom CHC

**Province:** KwaZulu-Natal

**Department or Entity:** Department of Health

**Division or section:** Central Supply Chain Management

**Place where goods / services is required** East Boom CHC

**Date Submitted** 2022-08-01

**ITEM CATEGORY AND DETAILS**

**Quotation Number:** ZNQ: ESB/104/23

**Item Category:** Services

**Item Description:** Carry out annual the bi-annual service to the airconditioning units at East Boom CHC - 2 x 6 monthly.  
Specification and requirements attached.

**Quantity (if supplies)** 82 Units

**COMPULSORY BRIEFING SESSION / SITE VISIT**

**Select Type:** Select...

**Date :**

**Time:**

**Venue:**

**QUOTES CAN BE COLLECTED FROM:** Quotes attached with advert

**QUOTES SHOULD BE DELIVERED TO:** 541 Boom Street PMB or Email: [Quotations,EastBoom@kznhealth.gov.za](mailto:Quotations,EastBoom@kznhealth.gov.za)

**ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:**

**Name:** Sindi Dlamini

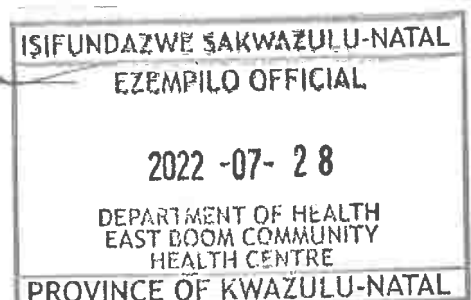
**Email:**

**Contact Number:** 033 264 4935

**Finance Manager Name:** Mr. JD Khumalo

**Finance Manager Signature:**

No late quotes will be considered



STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: EASTBOOM CHC  
DATE ADVERTISED: 01/08/2022 CLOSING DATE: 15/08/2022 CLOSING TIME: 11:00  
FACSIMILE NUMBER: 033 342 6024 E-MAIL ADDRESS: Sindi.dlamini@kznhealth.gov.za  
PHYSICAL ADDRESS: 541 BOOM STREET PIETERMARITZBURG, 3201

QUOTE NUMBER: ZNQ / ESB / 104 / 23 -  
DESCRIPTION: Carry out annual the bi-annual service to the air conditioning units at East Boom CHC ( 2 X 6 monthly )  
CONTRACT PERIOD: ONCE (if applicable) VALIDITY PERIOD 60 Days SARS PIN:  
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. M A A A  
UNIQUE REGISTRATION REFERENCE

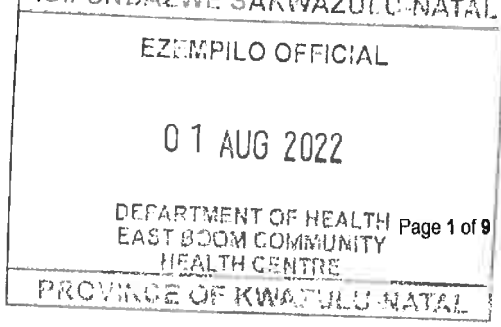
DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)  
541 BOOM STREET PIETERMARITZBURG 3201  
AT BOOM STREET SIDE NEXT TO SECURITY GATE

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.  
The quote box is open from 08:00 to 15:30.  
QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)  
THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER  
POSTAL ADDRESS  
STREET ADDRESS  
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....  
CELLPHONE NUMBER  
E-MAIL ADDRESS  
VAT REGISTRATION NUMBER (if VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO  
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSES) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]





## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. BIDDER'S DECLARATION

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1. If so, furnish particulars: .....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1. If so, furnish particulars: .....

### 3. DECLARATION

I, the undersigned,(name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....	.....	.....
Name of Bidder	Signature	Position	Date

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

## GENERAL CONDITIONS OF CONTRACT

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting N/A take place
- (ii) Date   /  /   Time   :   Place

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
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**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference points allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |  |  |
|--|--|
| (i) the name, address and registration number of the supplier;                           | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient;  | (v) the official department order number issued to the supplier;             |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged;                     |
|  | (vii) the words tax invoice in a prominent place.                            |

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



**3. POINTS AWARDED FOR PRICE**

**3.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P<sub>s</sub> = Points scored for price of bid under consideration
- P<sub>t</sub> = Price of bid under consideration
- P<sub>min</sub> = price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

**7. SUB-CONTRACTING applicable box**

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1. ....</p> <p>2. ....</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE: .....</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>
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## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x.

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9. (1) and 9. (3) make provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Regulation 9.(3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.
- 1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

$$LC = 1 - \left( \frac{x}{y} \right) \times 100$$

Where

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as indicated in paragraph 4.1 below.

- 1.7. A bid will be disqualified if:

- the bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below; and.
- this declaration certificate is not submitted as part of the bid documentation.

2. Definitions

- 2.1. "bid" includes advertised competitive bids, written price quotations or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

4. Does any portion of the services, works or goods offered have any imported content?

YES / NO

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below:

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

IN RESPECT OF BID No. ....  
 ISSUED BY: (Procurement Authority / Name of Institution):  
 .....

NB The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, ..... (full names),  
 do hereby declare, in my capacity as .....  
 of ..... (name of bidder  
 entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- (c) The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 4.1 above and the following figures:

Bid price, excluding VAT (y)	R
Imported content (x)	R
Stipulated minimum threshold for Local content (paragraph 3 above)	
Local content % , as calculated in terms of SATS 1286	

# Annex C

## Local Content Declaration - Summary Schedule

(C1) Tender No.  
 (C2) Tender description:  
 (C3) Designated product(s)  
 (C4) Tender Authority:  
 (C5) Tendering Entity name:  
 (C6) Tender Exchange Rate:  
 (C7) Specified local content %

Pula  EU  GBP

Note: VAT to be excluded from all calculations

Tender item no's	List of items	Tender price - each (incl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total imported content
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)

Signature of tenderer from Annex B \_\_\_\_\_  
 Date: \_\_\_\_\_

(C20) Total tender value	R 0
(C21) Total Exempt imported content	R 0
(C22) Total Tender value net of exempt imported content	R 0
(C23) Total imported content	R 0
(C24) Total local content	R 0
(C25) Average local content % of tender	R 0

Annex D

SATS 1256.2011

Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No. \_\_\_\_\_  
 (D2) Tender description: \_\_\_\_\_  
 (D3) Designated Products: \_\_\_\_\_  
 (D4) Tender Authority: \_\_\_\_\_  
 (D5) Tendering Entity name: \_\_\_\_\_  
 (D6) Tender Exchange Rate: \_\_\_\_\_

Note: VAT to be excluded from all calculations

EU 1.7.00 GBP 8.12.00

A. Exempted imported content

Tender Item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to part of entry	All locally incurred landing costs & duties	Total landed cost incl VAT	Tender Qty	Exempted imported value
										(D18) Total exempted imported value	0

B. Imported directly by the Tenderer

Tender Item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to part of entry	All locally incurred landing costs & duties	Total landed cost incl VAT	Tender Qty	Total imported value
										(D22) Total imported value by tenderer	0

C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to part of entry	All locally incurred landing costs & duties	Total landed cost incl VAT	Quantity Imported	Total imported value
										(D45) Total imported value by 3rd party	0

D. Other foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D49)	(D50)

Calculation of foreign currency payments

Local value of payments (D51)

Signature of Tenderer from Annex C

Date: \_\_\_\_\_

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D18), (D22), (D45)



### Annex E

#### Local Content Declaration - Supporting Schedule to Annex C

(E1) Tender No.	
(E2) Tender description:	
(E3) Designated products:	
(E4) Tender Authority:	
(E5) Tendering Entity name:	

**Note: VAT to be excluded from all calculations**

Local Products (Goods, Services and Works)	Description of Items purchased (E6)	Local suppliers (E7)	Value (E8)
<b>(E9) Total local products (Goods, Services and Works)</b>			<b>RO</b>

(E10) Manpower costs (Tenderer's manpower cost)	RO
(E11) Factory overheads (Rental, depreciation & amortisation, utility costs, consumables etc.)	RO
(E12) Administration overheads and mark up (Marketing, insurance, financing, interest etc.)	RO
<b>(E13) Total local content</b>	<b>RO</b>

**This total must correspond with Annex C - C24**

Signature of tenderer from Annex B

Date: \_\_\_\_\_



# END-USER SPECIFICATION FORM

Quote Number: ZNQ

Item Description: Carry the bi-annual (2 x 6monthly) major service to the various airconditioning units at East Boom CHC x 82 units

Department/Section: East Boom CHC

Purpose of Item: INFRASTRUCTURE MAINTENANCE

**1. Pre-qualification criteria if any:**

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:

Regulatory Body / certification required if Yes:

- AN ATTACHED TO THE BID COPY OF A VALID MINIMUM CIDB GRADE: 1ME.

1.2. Is a compulsory site inspection / briefing session required? Yes / No

1.3. Is local production and content part of the quote? Yes / No  
if Yes, specify: \_\_\_\_\_

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations,2017 if applicable? Yes / No  
if Yes, specify: \_\_\_\_\_

1.5. Liability Cover insurance? Yes / No  
if Yes, specify: A VALID DEPARTMENT OF LABOUR LETTER OF GOOD STANDING MUST BE ATTACHED TO THE BID.

**2. What is the specification of the required item?**

DEPARTMENT OF HEALTH

PROVINCE OF KWAZULU-NATAL

**ZNQ**

**BI-ANNUAL (6 MONTHLY) SERVICING OF AIRCONDITIONING UNITS AT EAST BOOM CHC X 82**

**QUOTATION DOCUMENT**

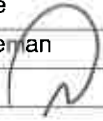

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

## QUOTATION DOCUMENT CONTENTS

### NUMBER OF PAGES

<b>PART ONE</b>	<b>:</b>	<b>INVITATION TO QUOTE AND QUOTATION CONDITIONS</b>
		<b>SITE BRIEFING CERTIFICATE</b>
<b>PART TWO</b>	<b>:</b>	<b>QUOTATION FORM AND ALTERNATIVE QUOTES</b>
<b>PART THREE</b>	<b>:</b>	<b>CONDITIONS OF CONTRACT</b>
<b>PART FOUR</b>	<b>:</b>	<b>TECHNICAL SPECIFICATION</b>
<b>PART FIVE</b>	<b>:</b>	<b>PARTICULAR SPECIFICATION</b>
<b>PART SIX</b>	<b>:</b>	<b>SCHEDULES OF EQUIPMENT OFFERED</b>
<b>PART SEVEN</b>	<b>:</b>	<b>SCHEDULE OF PRICES</b>
<b>PART EIGHT</b>	<b>:</b>	<b>DRAWINGS</b>

The Contractor is required to check these documents and drawings and the number of pages listed above which together form the Contract Agreement Document of the project. The Contractor's shall satisfy himself that this document is complete in accordance with the above schedule and if any pages or drawings are found to be missing, or duplicated, shall immediately request to rectify the discrepancy. No liability will be admitted by the Employer in respect of errors in the Contractors quote due to the foregoing.

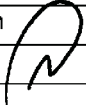
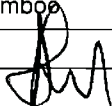
Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022



# END-USER SPECIFICATION FORM

## PART 1

### INVITATION TO QUOTE AND QUOTATION CONDITIONS

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simbo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

Enquiries:

Date: ...

**TO:**

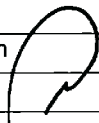
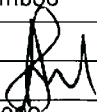
**ATTENTION :**

Dear Sir

**BI-ANNUAL (6 MONTHLY) SERVICING OF AIRCONDITIONING UNITS AT EAST BOOM CHC X 82**

1. We hereby invite you to quote for the above service, in accordance with the terms and conditions of the tender Contract.
- 2.1. Your quotation must be submitted in a sealed envelope, the front of the envelope being clearly endorsed with the Contract No, WCS Reference No, the ZNQ No and the project description as stated above, and marked for the attention of \_\_\_\_\_ and be placed in the **Tender Box B situated at 541 boom street Pietermaritzburg and must reach the mentioned address on or before but not later than 11h00** ..... **Compulsory Site Briefing is on**
- 2.2 The use of correcting fluid, e.g. "Tippex" etc will lead to the automatic disqualification of the Quotation.
- 2.3 Only the original quotation document, duly signed and completed in its entirety, will be given consideration.
- 2.4 Suppliers quotations may be facsimile or photocopied.
- 2.5 The total quotation amount shall be fixed for ninety (90) days from date of quotation.

Only additions or omissions arising from approved written authorized variations, will be accepted as a valid variation in cost.

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboe
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

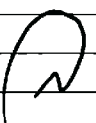



# END-USER SPECIFICATION FORM

3. THE QUOTATION SHALL BE FULLY DETAILED AS FOLLOWS:
  - 3.1 Itemised list of Materials/Spare Parts/Equipment, showing unit costs, contractors mark-up and subtotal
  - 3.2 Labour hours, Unit Rate and Sub-Total
  - 3.3 Kilometres, Unit Rate and Sub-Total (Specify number of trips)
  - 3.4 Subsistence: Number of Nights Out, Unit Rate and Sub-Total.
  - 3.5 VAT and Grand Total
4. A compulsory site inspection **is required**.
5. Kindly complete the attached document and return all pages as per paragraph 2.3 above, each page being initialed by the Contractor's authorized signatory.

Yours faithfully

**HEAD: HEALTH  
 DEPARTMENT OF HEALTH**

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

# END-USER SPECIFICATION FORM

**IMPORTANT**

**THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE BID.**

**COMPULSORY OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE**

Site/building/institution involved: **EAST BOOM CHC**

Bid no.:

**Service: BI-ANNUAL (6 MONTHLY) SERVICING OF AIRCONDITIONING UNITS AT EAST BOOM CHC X 82**

Date:

Time:

Venue:

Contact Person:.....

THIS IS TO CERTIFY THAT (NAME) \_\_\_\_\_

\_\_\_\_\_ VISITED AND INSPECTED THE  
 SITE ON \_\_\_\_\_ (DATE) AND IS THEREFORE FAMILIAR WITH THE  
 CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

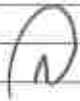
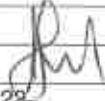
\_\_\_\_\_  
 SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE: \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE OF DEPARTMENTAL REPRESENTATIVE

DEPARTMENTAL STAMP

DATE:

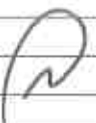
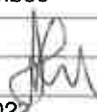
Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022





## PART 2

### QUOTATION FORM AND ALTERNATIVE QUOTES

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

# END-USER SPECIFICATION FORM

## PART 2

### QUOTATION FORM

TO BE COMPLETED BY THE CONTRACTOR:

I/We hereby quote for the following project in accordance with the conditions as specified in Contract **BI-ANNUAL (6 MONTHLY) SERVICING OF AIRCONDITIONING UNITS AT EAST BOOM CHC X 82**

- |       |   |              |
|-------|---|--------------|
| A:    | Equipment and Material including mark-up and VAT  | R _____      |
| B:    | Labour, Traveling, Subsistence and Transport including VAT  | R _____      |
| C:    | Credit for redundant equipment including VAT (as detailed in the particular Specification)  | -R ( _____ ) |
| A+B-C | Fixed Price for the scope of the works quoted for, valid for 90 days from date of quotation. Including 14% VAT<br><b>The offered total of the prices is</b> | R _____      |

Only additions or omissions arising from approved written authorized variations will be accepted as a valid variation in cost.

I/We agree that if we are awarded these works, the relevant preventive maintenance servicing, as per the Provincial Government KwaZulu-Natal: Department of Health Standard Service Schedules, may be done by others if so required, and that this would not invalidate my/our guarantee.

The total contract period for completion of this project (.....calendar months) and is inclusive of all statutory holidays.

The service provider is:

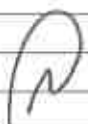

NAME :.....  
 ADDRESS.....  
 TEL NO:.....  
 FAX NO.....  
 E-MAIL ADDRESS:.....  
 CIDB REGISTRATION NUMBER AND GRADE:.....

**Signed on behalf of the Contractor:**

NAME:.....  
 POSITION:.....  
 SIGNATURE:..... DATE.....

**Signed on behalf of the Employer:**

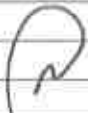

NAME .....  
 POSITION.....  
 SIGNATURE..... DATE.....

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022



## PART 3

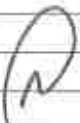
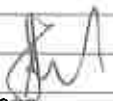
### CONDITIONS OF CONTRACT

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022



## PART 4

### TECHNICAL SPECIFICATION

Name of End-user (in full)	Mr T Mkhize	10	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022


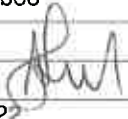
## PART FOUR

### TECHNICAL SPECIFICATION

#### BI-ANNUAL SERVICING OF AIRCONDITIONING UNITS AT EAST BOOM CHC X 82

#### 4 TECHNICAL SPECIFICATION

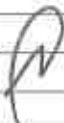
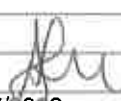
- 4.1 These works are to be carried out in accordance with the KwaZulu-Natal Province Standard Specification for mechanical installations.
- 4.2 All electrical work is to be carried out in accordance with the Department of Health Standard Specification for the Electrical Equipment and Installation for Mechanical Services Issue VIII, December 1984.
- 4.3 All low voltage switchgear and control gear assemblies are to comply to SABS 1473 Part 1 - 1989 / IEC 439 - 1 1985.
- 4.4 All building works shall be in accordance with the Standard Preambles to All Trades.
- 4.5 The contractor should fully familiarize himself with these documents prior to quoting.

Name of End-user (in full)	Mr T Mkhize	1	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022



## PART 5

### PARTICULAR SPECIFICATION

Name of End-user (in full)	Mr T Mkhize	12	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022

## 5. PARTICULAR SPECIFICATION

### 5.1 GENERAL REQUIREMENTS

Tenderers are to make special note of the following:

This particular specification must be read with, and shall form part of, Part 4 of this document (Technical Specification).

In so far as the conditions contained herein are at variance with any obtained in the Technical Specifications, the contract shall be interpreted in terms of this Part 5 (Particular Specification).

The whole installation shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.

Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.

The complete installation shall be maintained for a period of twelve months after acceptance in writing by the Department of Health and shall allow for routine inspections not less frequently than two times a year.

The complete installation must be guaranteed against defective parts and workmanship for a period of twelve months after the date of issue of the Completion Certificate. This period shall run concurrently with the maintenance period.

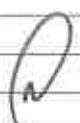
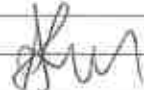
Rates are to include for commissioning and testing of the complete installation and handing over in working order ready for use.

Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

NOTE: All electrical equipment shall comply with NER Regulation of voltage

### 5.2 SCOPE OF WORKS

1. The work to be carried out under this contract includes the major servicing and providing a full detailed report, the report is to be submitted to the project leader on completion of the major service with narratives and must be on the service provider's company letterhead format..
2. The service shall be guaranteed against any mechanical defects for a period up to six (6) months post service.

Name of End-user (in full)	Mr T Mkhize	13 Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

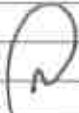





# END-USER SPECIFICATION FORM

## PART 6

### BILL OF QUANTITIES

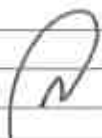
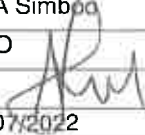
Name of End-user (in full)	Mr T Mkhize	14	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022

## PART 6

### BILL OF QUANTITIES

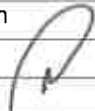
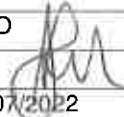
#### PREAMBLE TO THE BILL OF QUANTITIES

1. All prices shall be quoted in the currency of the Republic of South Africa and will be held to be firm. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
2. The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
3. **The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.**
4. The prices quoted for the supply of plant and equipment shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
5. The prices quoted for erection and installation shall include for all handling, loading, transporting and off-loading, to take plant and equipment to place on site where required, erection, installation, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
6. The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
7. The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialing next to the amendment.
8. Electrical and Mechanical work is not measured according to the Standard Procedures of Building Work.

Name of End-user (in full)	Mr T Mkhize	15	Name of SCM Rep (in full)	Mr A Simbogo
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022

**PART 7**

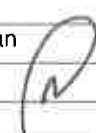
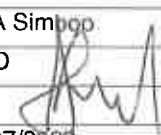
**SCHEDULE OF PRICES**

Name of End-user (in full)	Mr T Mkhize	15	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022

## PART 7 SCHEDULE OF PRICES

### PREAMBLE TO THE SCHEDULE OF PRICES

1. All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
2. The Bidder shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
3. **The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.**
4. The prices quoted for the supply of plant and equipment shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
5. The prices quoted for erection and installation shall include for all handling, loading, transporting and off-loading, to take plant and equipment to place on site where required, erection, installation, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
6. The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
7. Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative".
8. The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialing next to the amendment.
9. Electrical and Mechanical work is not measured according to the Standard Procedures of Building Work.

Name of End-user (in full)	Mr T Mkhize	17	Name of SCM Rep (in full)	Mr A Simbop
Designation / Rank (in full)	Artisan Foreman		Designation/ Rank (in full)	SMO
Signature			Signature	
Date	07/07/2022		Date	07/07/2022

# END-USER SPECIFICATION FORM

**7.1 AIRCONDITIONING SERVICE**

ITEM	DESCRIPTION	UNIT	QTY	ITEM COST			TOTAL COST (QTY X TOTAL ITEM COST)	MATERIAL			LABOUR SKILLED	
				FIXED COST (a)	IMPORTED CONTENT (b)	TOTAL COST (a) + (b)		BOUGHT OUT	PROPRIETARY	SUB-CONTRACT	UNIT (Hrs)	TOTAL LABOUR (Hrs)
7.1.1	Carry out a bi-annual major servicing of the 9000btu window wall type airconditioning units including issuing of the full detailed report, the report is to be submitted to the project leader for consideration and recommendation.	No	34									
<b>Totals carried forward to Summary A</b>												<b>Totals</b>

to be carried forward to Summary A1

**FOR IMPORTED ITEMS:**

STATE ITEM NUMBER/S: \_\_\_\_\_

State the applicable rate 14 days prior to closing date of quotation here \_\_\_\_\_

Totals carried forward to Summary A      Totals to be carried forward to Summary A1

**7.2 AIRCONDITIONING SERVICE**

ITEM	DESCRIPTION	UNIT	QTY	ITEM COST			TOTAL COST (QTY X TOTAL ITEM COST)	MATERIAL			LABOUR SKILLED	
				FIXED COST (a)	IMPORTED CONTENT (b)	TOTAL COST (a) + (b)		BOUGHT OUT	PROPRIETARY	SUB-CONTRACT	UNIT (Hrs)	TOTAL LABOUR (Hrs)
7.2.1	Carry out a bi-annual major servicing of the 12 000btu mid wall split type airconditioning units including issuing of the full detailed report, the report is to be submitted to the project leader for consideration and recommendation.	No	45									
<b>Totals carried forward to Summary A</b>												<b>Totals</b>

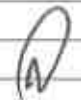

to be carried forward to Summary A1

**FOR IMPORTED ITEMS:**

STATE ITEM NUMBER/S: \_\_\_\_\_

State the applicable rate 14 days prior to closing date of quotation here \_\_\_\_\_

Totals carried forward to Summary A      Totals to be carried forward to Summary A1

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

# END-USER SPECIFICATION FORM

### 7.3 AIRCONDITIONING SERVICE

ITEM	DESCRIPTION	UNIT	QTY	ITEM COST			TOTAL COST (QTY X TOTAL ITEM COST)			LABOUR SKILLED	
				FIXED COST (a)	IMPORTED CONTENT (b)	TOTAL COST (a) + (b)	BOUGHT OUT	PROPRIETARY	SUB-CONTRACT	UNIT (Hrs)	TOTAL LABOUR (Hrs)
7.3.1	Carry a bi-annual major servicing of the 36 000btu mid wall split type airconditioning units including issuing of the full detailed report, the report is to be submitted to the project leader for consideration and recommendation.	No	3								
<b>Totals carried forward to Summary A</b>											<b>Totals</b>

to be carried forward to Summary A1

**FOR IMPORTED ITEMS:**

STATE ITEM NUMBER/S: \_\_\_\_\_

State the applicable rate 14 days prior to closing date of quotation here \_\_\_\_\_

Totals carried forward to Summary A                      Totals to be carried forward to Summary A1

**SCHEDULE OF PRICES  
COLLECTION SUMMARY**

ZNQ

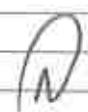
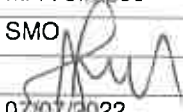
**INSTITUTION:** EAST BOOM CHC

**PROJECT DESCRIPTION:** BI-ANNUAL (6 MONTHLY) SERVICING OF AIRCONDITIONING UNITS AT EAST BOOM CHC X 82

**NOTE:**

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE QUOTATION FORM.

Collection Summary	7.1	R	
Collection Summary	7.2	R	
Collection Summary	7.3	R	
<b>SUB-TOTAL: CARRIED TO QUOTATION FORM</b>		<b>R</b>	

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simbo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022

# END-USER SPECIFICATION FORM

**3. Does a sample need to be submitted? Yes / No**(select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date  /  /  Time  :  Place

or


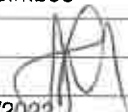
3.2. Specify that samples must be made available when requested in writing. Yes  or No

**4. Penalties to be noted by the suppliers:**

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

**5. What is the evaluation criteria / special terms and conditions to be advertised?**

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Pre-qualification criteria	Does the offer meet the pre-qualification criteria?
2. Administrative	Does the offer comply to stipulated administrative requirements?
3. Conformance:	Was the product made or service performed to specifications?
4. Performance:	Will/does the product/service fulfil its performance obligation, in a manner that releases the supplier from all liabilities under the contract?
5. Features:	What characteristics does the product or service have?
6. Reliability:	How long can a product go between failures and the need for maintenance? (guarantee)
7. Durability:	What is the useful life for the product? How will the product hold up under extended use?
8. Serviceability:	How easy is it to repair, maintain or support the product or service? (customer support)
9. Ability & Capacity	The ability and capacity of the vendor to execute the contract
10. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	Mr T Mkhize	Name of SCM Rep (in full)	Mr A Simboo
Designation / Rank (in full)	Artisan Foreman	Designation/ Rank (in full)	SMO
Signature		Signature	
Date	07/07/2022	Date	07/07/2022