

SharePoint

Majola Phumlani ?

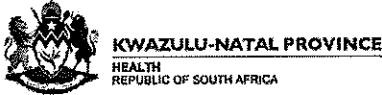


KZN Health Intranet

KZN HEALTH

- HOME
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- COMPONENTS**
- DIRECTORY
- DISTRICT OFFICES
- HEALTH FACILITIES

KZN Health > Components > Supply Chain Management
AdvertQuote



Quotation Advert

Opening Date: 2022-08-04

Closing Date: 2022-08-11

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name:

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required:

Date Submitted: 2022-08-04

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: ZNQ HOH/0596/23

Item Category:

Item Description: Removal and Replacement of Existing Ceiling with Fluorescent Light Fitting at Natalla Building

Quantity (if supplies): 01

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date: 2022-08-08

Time: 10:00

Venue: Natalla Building (Outside workshop)

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:

Email:

Contact Number:

Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered

DESCRIPTION: Removal and Replacement of Existing Ceiling with Fluorescent Light Fitting at Natalia Building

SIGNATURE OF BIDDER DATE.....
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1	01	Removal and Replacement of Existing Ceiling with Fluorescent Light Fitting at Natalia Building				
		NB: Specification Attached				
		Compulsory Site Visit				
		Date:08/08/2022				
		Time: 10:00				
		Vanue: Natalia Building (outside workshop)				
		CIDB rating 1GB is required				
		Original documents required in a sealed envelope with current CSD summary report reflecting banking details, certified copy of B-BBEE certificate by verified agency and accredited by SANAS , Tax Clearance				
		accredited by SANAS , Tax Clearance				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: Phumlani Majola Tel: 033 815 8379</p> <p>E-Mail Address: Phumlani.majola@kznhealth.gov.za</p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: NT Nsele Tel: 033 395 2101</p>
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GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting will be take place
- (ii) Date 08 / 08 / 2022 Time 10 : 00 Place Natalia Building (Outside workshop)

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name:
	Signature:
	Date:

8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
 - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>
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KWAZULU-NATAL PROVINCE

**HEALTH
REPUBLIC OF SOUTH AFRICA**

DEPARTMENT OF HEALTH

PROVINCE OF KWAZULU-NATAL

QUOTATION NUMBER:

REQUIRED CIDB GRADING: 1GB or above

FACILITY NAME: NATALIA BUILDING

**PROJECT DESCRIPTION: REMOVAL AND REPLACEMENT OF EXISTING CEILING WITH
FLOURESCENT LIGHT FITTINGS**

QUOTATION DOCUMENT

**DEPARTMENT OF HEALTH
Natalia Building**

Project Leader: N Nsele

Telephone No: 033 395 2101

Email: nompumelelo.nsele@kznhealth.gov.za

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

1 PURPOSE, SCOPE AND DEFINITIONS OF CONTRACT WORK CATEGORIES

The purpose of this contract specification is to procure the services of a reputable, competent and accredited Contractor to execute the following:

Ceiling

- a) Installation of 600mm x 1200mm vinyl face suspended ceiling.
- b) Safely remove all old existing suspended ceiling
- c) Certify the installation as being safe.

Lighting

- a) Installation of Radiant KR32EOP (RPR271) fluorescent fittings c/lt Recessed opal 1200 x 600, 3x36w T8 white with a 1 year warranty.
- b) Strip and safely remove the ceiling panels where they are in position of the light to be installed.
- c) Certify the installation as being safe.

2 DEFINITIONS OF WORK CATEGORIES

Replacement: defined as that work required to be executed on any existing building work, which is at presently functioning but must have the light replaced with new equipment of the same capacity/capability and technological features.

3 CONDITIONS OF CONTRACT

3.1 NOTICE TO BIDDERS

- 3.1.1 The institutions will remain open and operational at all times therefore the Contractor shall make the necessary arrangements with the Institutional Management before commencing works.
- 3.1.2 The Administration reserves the right to negotiate prices in the Schedule of Prices.
- 3.1.3 **All redundant material and rubble shall be removed from the institution's property immediately.**
- 3.1.4 **A kick off meeting is compulsory and the bidder who will be awarded the job must notify the Maintenance Supervisor in charge of the start date so that a kick off meeting can be scheduled and conducted before the work start date.**

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

- 3.1.5** The Contractor is advised to visit the site prior to tendering to acquaint him/herself with the nature of the work to be done and access to the siting of the existing buildings etc., as no claim will be allowed on the grounds of ignorance of the conditions under which the work will be executed.
- 3.1.6** All items quantities in the Schedule of equipment are PROVISIONAL and subject to re-measure after Site visit
- 3.1.7** Any discrepancies or omissions shall be brought to the attention of the Project Leader immediately.
- 3.1.8** **The Contractor must be registered with CIDB and must have minimum grading of 1GB or above and must have of trade tested personnel for carpentry and electrician.**
- 3.1.9** The Contractor must be competent with proven experience in working with both trades with traceable references
- 3.1.10** Colour to be selected by the client and the contractor is to apply to the specified areas, as sample so that the appearance on site can be assessed and the colour selection be confirmed.
- 3.1.11** Terms and conditions of guarantees and warrantees must be provided and adhered to in accordance with the manufactures requirements.
- 3.1.12** All product must be applied strictly in accordance with the relevant manufacturer's product data sheet

4 LIST OF RETURNABLES

Returnable	Returned (Yes/No) – to be filled in by contractor
Proof of CIDB required grading: 1 GB or above	
Proof of experience with similar nature or work.(CV, 1xorder with its completion certificate)	
Trade test certificate for Carpenter	
Trade test certificate for Electrician	

NOTE: FAILURE TO SUBMIT ONE OF THE ABOVE AFOREMENTIONED RETURNABLES WILL DISQUALIFY THE BIDDER.

5 EXECUTION PERIOD

One month/30 days is the specified maximum completion period for the repairs of the works from the date of award.

6 TECHNICAL SPECIFICATION

6.1 COMPLIANCE WITH REGULATIONS AND STANDARD SPECIFICATIONS

- a) The Contractor shall only use genuine OEM parts to conduct the works.
- b) The Contractor shall observe and abide by all rules and regulations a stipulated in the Occupational Health and Safety Act (Act 85, 1993) while conducting repairs in the facility.
- c) The Contractor shall take cognisance of the standard listed below while conducting the works:
 - SANS 10400: The application of the National Building Regulations
 - SANS 10142 - 1: The wiring of premises – Part 1: Low-voltage installations (Edition 3: 2020)
 - The ceilings and support frame work are to comply with Part T of the national building regulations.
- d) The Contractor shall observe Municipal By-laws and any special requirements of the Supply Authorities of the area or district concerned while conducting the works.
- e) All building works shall be in accordance with the Standard Preambles to All Trades.
- f) The contractor shall fully familiarise himself with these documents prior to quoting.

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

7 PARTICULAR SPECIFICATION

7.1 TECHNICAL SPECIFICATION

7.1.1 GENERAL

This Technical Specification shall be read in conjunction with all other sections of the specification.

7.1.2 GENERAL REQUIREMENTS

Tenderers are to make special note of the following:

- a) This particular specification must be read with, and shall form part of, Part 5 of this document (Technical Specification).
- b) In so far as the conditions contained herein are at variance with any obtained in the Technical Specifications, the contract shall be interpreted in terms of this Part 6 (Particular Specification).
- c) The whole repairs activity shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.
- d) Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.
- e) **The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.**
- f) All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.
- g) Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.
- h) The earth conductors of fall sub-circuits shall be connected to the earth bus bar in the supply board in accordance with SABS 0142.
- i) Under no circumstances shall any connection points, bolts, screws, etc., used for earthing be utilised for any other purpose. It will be the responsibility of the Contractor to supply and fit earth terminals or clamps on equipment and materials that must be earthed where these are not provided.
- j) The Contractor will be responsible for all earthing and bonding of the building and installation.

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

8 SCOPE OF CONTRACT

REPLACEMENT OF CEILING

- Remove all old existing suspended ceiling sheets/panels
- Supply, delivery and install new 600mm x 1200mm vinyl face ceiling
- The ceiling must remain as existing height
- Wall angle 22 x 22mm to be mounted with wall anchors 450mm apart.
- Main tee to run the width of all passages to have not more than 2mm gap of wall.
- The centre point on passage to be found to have equal sides all round.
- Ceiling tile white vinyl face covered with 12mm x1200mm x 600mm to be used.
- Ceiling to be suspended with 19mm x 0.5mm galvanised hanger straps and fixed to the concrete suffix with ceiling wedge anchors 6mmx40mm and 3m pop rivet to the main tee to be 120mm on all four corners of drop in light.
- Drop in opposed blade damper (OBD) grill 600mm x 1200mm to be installed at the end of passage but in the middle.
- The existing fire sprinklers and detectors to remain exposed outside of fire doors.
- All cross main tees and walls are to be wiped down clean up.
- Submission of safety file. The safety file must correlate the work to be done when replacing both ceiling and fluorescent light fitting

ELECTRICAL WORK

- Supply, delivery and install Radiant KR32EOP(RPR271) fluorescent fittings c/lt Recessed opal 1200 x 600, 3x36w T8 white with a 1 year warranty.
- Material to be Cold steel & Aluminium
- Remove all existing fluorescent light fittings with all accessories and return it to workshop/maintenance section
- Disposing of all removed material for ceiling and issue a disposing certificate

The Department shall have the right to instruct the Service Provider to remove from site any of the Service Provider's employees who at the sole and absolute discretion of the Department is found to be:

- a) Incompetent.
- b) Not properly qualified and/or not suitably skilled to perform his/her respective tasks.
- c) Is found to be under the influence of alcohol or drugs, or disorderly on Site.
- d) Is unwilling to perform his respective tasks.

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

THE SITE

The site is at the Natalia Building, Pietermaritzburg, KwaZulu-Natal in North Tower and South 3rd floor

Tenderers are encouraged to visit the site to ensure successful installation of the work required. Arrangements in this regard can be made with the representative from the department of health.

8.1 PROGRAM OF WORKS

It is imperative that the works be executed with minimum interruption to the facility.

The contractor shall notify the facility seven (7) days prior to carrying out the repair works. As the facility is to remain in full operation for the duration of the works, the works are to be planned and executed so as to cause minimum disturbance.

A program shall be submitted prior to the commencement of any work for the approval by the Project Leader. No work will commence without the program of works having been approved by the Project Leader.

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

9 SCHEDULE OF PRICES

PREAMBLE TO THE SCHEDULE OF PRICES

- 9.1** All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
- 9.2** The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
- 9.3** The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.
- 9.4** The prices quoted for the repairs of the roof shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
- 9.5** The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
- 9.6** Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Department of Health's "Representative".

The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialling next to the amendment.

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

10. SCHEDULE OF PRICES:

MATERIALS, COMPONENT/ANCILLARY PARTS AND SUB CONTRACT WORK.

The service provider shall add here, ALL materials, components/ancillary parts which are required for the completion of the work quoted for. In the event that more pages are required, this page may be copied. The provided prices shall be inclusive of mark-up, labour, material, overheads, transport, etc. and all other costs not here mentioned to achieve the completion of the project

NATALIA HEAD OFFICE : REPLACEMENT OF RUSTED PALISADE FENCE

NOTE: All rates for items contained in this Schedule of Prices must be computed **excluding** the applicable Value Added Tax but include labour, material, mark-up, overheads, transport costs, etc. The Administration reserves the right to Negotiate prices in the quotation. The work has to be approved by Engineer before processing the payment.

All rates quoted shall be inclusive of transport, labour and profit.

The bidders are advised that the above work to be finished within four weeks from the day of the official order.

No.	Description	Unit	Quantity	Rate	Total
	<p><u>NOTES TO TENDERES:</u></p> <p>The contractors must ensure all safety requirements in terms of OHS Act are adhered to at all times during the entire operation on site.</p> <p>All equipment and material used in this contract is be that which is specified or other approved prior to submission of bid.</p> <p>All rates quoted shall be inclusive of transport, Labour and profit/mark up.</p> <p>All measurements to be verified on site before tendering</p>				
	CEILING				
1.1	Submission of safety file	Item	1		
1.2	Supply, delivery and install new 600mm x 1200mm vinyl face ceiling	M ²	740		
1.3	Supply, delivery and install (OBD) grill 600mm x 1200mm	Each	4		
1.4	Strip and remove all existing suspended ceiling with all accessories	Item	1		
1.5	Supply, delivery and install of wall angle 22 x 22mm	Item	1		

NATALIA BUILDING: REMOVAL AND REPLACEMENT OF EXISTING CEILING AND FLOURESCENT LIGHT FITTINGS

1.6	Supply, delivery and install 19mm x 0.5mm galvanised hanger straps and fixed to the concrete suffix with ceiling wedge anchors 6mmx40mm and 3m pop rivet to the main tee to be 120mm on all four corners of drop in light.	Item	1		
	ELECTRICAL WORK				
1.7	Supply, delivery and install Radiant KR32EOP(RPR271) fluorescent fittings c/lt Recessed opal 1200 x 600, 3x36w T8 white with a 1 year warranty Material: Cold steel & Aluminium	each	100		
	Removal of existing fluorescent light fittings with accessories	Item	1		
1.8	Disposing of dirty or removed material	item	1		
<p>Note: The Bill of quantities is not limited. This means, if the contractor feels that there is something omitted in the above items of bill of quantities, It is requested that the contractor must quote the BOQ such that the amount will cover all accessories/ equipment omitted to ensure the completion of the project.</p>					
SUB TOTAL					R
20% Mark up					R
VAT @ 15%					R
GRAND TOTAL					R