

Quotation Advert

Opening Date: 09/12/2022
Closing Date: 20/12/2022

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Benedictine Hospital
Province:
Department or Entity: Department of Health
Division or section: Central Supply Chain Management
Place where goods / services is required: System

Date Submitted: 09/12/2022

ITEM CATEGORY AND DETAILS

Quotation Number: Ben272/2022-2023

Item Category: Service

Item Description: Servicing of Firefighting equipment for Benedictine Hospital

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Both
Date: 15/12/2022
Time: 09:00
Venue: Benedictine Hospital Sisters Lounge

QUOTES CAN BE COLLECTED FROM: Download from website

QUOTES SHOULD BE DELIVERED TO: Deposit to tender box Next to PRO office
Or Email togabazile.nxumalo@kznhealth.gov.za

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Mrs Jabulile Miaia
Email: Jabulile.Mjaia@kznhealth.gov.za
Contact Number: 0358317060

Finance Manager Name:

Finance Manager Name: Mrs P.N Gumede

Finance Manager Signature: 

No late quotes will be considered

GENERAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. ***ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.***
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfill their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting will take place
 - (ii) Date 15 / 12 / 2022 Time 09 : 00 Place Benedictine Hospital Sisters Lounge

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, *it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.*
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, *the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.*

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- | | |
|--|--|
| (i) the name, address and registration number of the supplier; | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient; | (v) the official department order number issued to the supplier; |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged; |
| | (vii) the words tax invoice in a prominent place. |

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING
applicable box)

(Tick

YES		NO	
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7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
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Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.</p> <p>2.</p>
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<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>



COMPLAINTS PROCESS FOR QUOTATIONS R2 000.00 TO R500 000.00 INCLUDING V.A.T

1. Supplier Submits Written Complaint / Objection

- Bidders aggrieved by decisions or actions taken by the Department or Institution during the SCM procurement process, must lodge a written complaint **immediately**.
- Complaints lodged two (2) or more days after the award will not be entertained.
- Complaints must be directed to the Responsibility Manager of the institution (Hospital or CHC) and District Finance Manager for District Offices.
- **It must be noted that this is not an appeals process and as such will not halt the procurement process.**

2. Institution Prepares Written Response to Complaint

- The Responsibility Manager, or his appointee, must prepare a response letter to the complainant.
- The complaint must be resolved within **60 days**.
- Should the complainant not be satisfied with the response, the matter will be referred to the District Finance Manager (applicable to all Hospitals and CHC) or District Manager (Applicable to all District Offices) for a final verdict.
- Should the complainant still not be satisfied with the response received, they may then seek legal recourse at their own expense.

Complaints or objections should be directed to:

Responsibility Manager:

Mrs P.N Gumede

Email Address:

Phiwayinkosi.Gumede@kznhealth.gov.za



END-USER SPECIFICATION FORM

Quote Number: _____

Item Description: Servicing and refilling of fire extinguishers in Benedictine Hospital

Department/Section: **Systems Management** Purpose of Item: **Fire safety**

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? **Yes** / No:
SAQCC certification, SABS Certification, required if Yes: is a compulsory site inspection / briefing session required? **Yes** / No

if Yes, specify: Date _____ / _____ / _____ Time _____: _____ Place _____

1.2. Is local production and content part of the quote? Yes / **No**
if Yes, specify: _____

1.3. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / **No**
if Yes, specify: _____

1.4. Liability Cover insurance? Yes / **No**
if Yes, specify: _____

2. What is the specification of the required item?

List specifications to be advertised		Comment location of firefighting equipment)
1.	Service size 4.5 kg STP Extinguisher (EXT. No. 1-7) = 07	- Empilweni park home 1-4
2.	Service size 4.5 kg STP Extinguisher (EXT. No. 8) =01	- Outside Therapy
3.	Service size 4.5 kg STP Extinguisher (EXT. No. 9) = 01	- Inside Therapy
4.	Service size 4.5 kg STP Extinguisher (EXT. No.10 –16) =07	- Inside Paeds ward
5.	Service size 9 kg DCP Extinguisher(EXT. No.17)= 01	- Outside Paeds
6.	Service size 9 kg DCP Extinguisher(EXT. No.18)=01	- Outside Dieticians
7.	Service size 9 kg DCP Extinguisher(EXT. No.19-26)=08	- OPD Ward
8.	Service size 9 kg DCP Extinguisher(EXT. No.27)=01	- Inside OPD Card office
9.	Service size 9 kg DCP Extinguisher(EXT. No.28-29)=02	- Outside card office
10.	Service size 9 kg DCP Extinguisher(EXT. No.30)=01	- Outside social worker
11.	Service size 9 kg DCP Extinguisher(EXT. No.31)=01	- Outside guard house
12.	Service size 9 kg DCP Extinguisher(EXT. No.32)=01	- Outside OPD Ward
13.	Service size 9 kg DCP Extinguisher(EXT. No.33-35)=02	- Inside admitting and discharge office
14.	Service size 9 kg DCP Extinguisher(EXT. No.36)=01	- Outside flu clinic
15.	Service size 9 kg DCP Extinguisher(EXT. No.37-38)=02	- Outside blood bank
16.	Service size 9 kg DCP Extinguisher(EXT. No.39)=01	- Outside dental clinic
17.	Service size 9 kg DCP Extinguisher(EXT. No.40)=01	- High care ward
18.	Service size 9 kg DCP Extinguisher(EXT. No.41)=01	- Outside finance manager's office
19.	Service size 9 kg DCP Extinguisher(EXT. No.42)=01	- Outside HRM office
20.	Service size 9 kg DCP Extinguisher(EXT. No.43)=01	- Outside medical manager's office
21.	Service size 9 kg DCP Extinguisher(EXT. No.44-45)=02	- Inside Theatre
22.	Service size 9 kg DCP Extinguisher(EXT. No.46-47)=02	- Outside HR archives
23.	Service size 9 kg DCP Extinguisher(EXT. No.48)=01	- Outside security office
24.	Service size 9 kg DCP Extinguisher(EXT. No.49)=01	- Outside CEO Office
25.	Service size 9 kg DCP Extinguisher(EXT. No.50)=01	- Outside HR registry
26.	Service size 9 kg DCP Extinguisher(EXT. No.51)=01	- Outside systems Office
27.	Service size 9 kg DCP Extinguisher(EXT. No.53-54)=02	- Isolation(Known as Ortho)
28.	Service size 9 kg DCP Extinguisher(EXT. No.56)=01	- Isolation (Known as Ortho)
29.	Service size 9 kg DCP Extinguisher(EXT. No.57)=01	- Outside duty room
30.	Service size 2 kg CO2 Extinguisher(EXT. No.58)=01	- Outside maternity ward
31.	Service size 9 kg DCP Extinguisher(EXT. No.59)=01	- Outside home affairs
32.	Service size 9 kg DCP Extinguisher(EXT. No.60)=01	- Outside sick ante-natal

Name of End-user (in full)	KHOZA SL	Name of SCM Rep (in full)	G. N. Thusi
Designation / Rank (in full)	AD: FACILITIES MANAGEMENT	Designation/ Rank (in full)	SCC
Signature		Signature	
Date	22/11/2022 02/12/2022	Date	22/11/2022 02/12/2022

**END-USER SPECIFICATION FORM**

33.	Service size 9 kg DCP Extinguisher(EXT. No.61)=01	- Outside nursery roomB
34.	Service size 9 kg DCP Extinguisher(EXT. No.62)=01	- Labour ward
35.	Service size 4.5 kg STP Extinguisher (EXT. No.63)=01	- Outside ante-natal
36.	Service size 9 kg DCP Extinguisher (EXT. No.64-73)=10	- Sister's lodge passage
37.	Service size 9 kg DCP Extinguisher (EXT. No.74)=01	- Inside Main Kitchen
38.	Service size 9 kg DCP Extinguisher (EXT. No.77-80)=04	- Inside Main Kitchen
39.	Service size 2kg STP Extinguisher (EXT. No. 81)=01	- Revenue office
40.	Service size 9 kg DCP Extinguisher (EXT. No.82)=01	- Outside CSSD
41.	Service size 9 kg DCP Extinguisher (EXT. No.83)=01	- Inside linen bank
42.	Service size 9 kg DCP Extinguisher (EXT. No.84)=01	- Outside linen bank
43.	Service size 9 kg DCP Extinguisher (EXT. No.85-89)=05	- Inside laundry
44.	Service size 9 kg DCP Extinguisher (EXT. No.90-96)=06	- Inside stores Department
45.	Service size 9 kg DCP Extinguisher (EXT. No.97)=01	- At store entrance
46.	Service size 9 kg DCP Extinguisher (EXT. No.98-101)04	- Inside pharmacy
47.	Service size 4.5 kg STP Extinguisher (EXT. No.103)=01	- Outside Tuckshop
48.	Service size 4.5 kg STP Extinguisher (EXT. No.104-105)=02	- Inside psych Clinic
49.	Service size 4.5 kg STP Extinguisher (EXT. No.106-109)=04	- Female medical ward
50.	Service size 4.5 kg STP Extinguisher (EXT. No.110)=01	- MMHC
51.	Service size 9 kg DCP Extinguisher (EXT. No.111)=01	- Outside MMHC
52.	Service size 9 kg DCP Extinguisher (EXT. No.112-113)=02	- Paeds OPD
53.	Service size 4.5 kg STP Extinguisher (EXT. No.114-115)=02	- Male medical ward
54.	Service size 4.5 kg STP Extinguisher (EXT. No.116-117)=02	- Male surgical ward
55.	Service size 4.5 kg STP Extinguisher (EXT. No.118)=01	- Located outside mortuary toilets
56.	Service size 4.5 kg STP Extinguisher (EXT. No.119)=01	- Outside mortuary office
57.	Service size 9 kg DCP Extinguisher (EXT. No.120-121)=02	- 2 nd floor new building nurses home
58.	Service size 9 kg DCP Extinguisher (EXT. No.122-123)=02	- 1 st floor new building nurses home
59.	Service size 9 kg DCP Extinguisher (EXT. No.124-125)=02	- Ground floor new building nurses home
60.	Service size 4.5 kg STP Extinguisher (EXT. No.127)=01	- Basement new building nurses home
61.	Service size 9 kg DCP Extinguisher (EXT. No.128)=01	- Outside plant room 6
62.	Service size 9 kg DCP Extinguisher (EXT. No.129)=01	- Nursing college upstairs
63.	Service size 9 kg DCP Extinguisher (EXT. No.130-131)=02	- Nursing college ground floor
64.	Service size 9 kg DCP Extinguisher (EXT. No.132)=01	- Nursing college ground floor
65.	Service size 9 kg DCP Extinguisher (EXT. No.133)=01	- Nursing college basement
66.	Service size 2 kg CO2 Extinguisher(EXT. No.134)=01	- Outside principal's office
67.	Service size 9 kg DCP Extinguisher (EXT. No.135-136)=02	- Nursing college ground floor
68.	Service size 9 kg DCP Extinguisher (EXT. No.137)=01	- Gas Cage
69.	Service size 9 kg DCP Extinguisher (EXT. No.138-139)=02	- Worksop parking
70.	Service size 9 kg DCP Extinguisher (EXT. No.140)=01	- Workshop upstairs
71.	Service size 4.5 kg STP Extinguisher (EXT. No.141)=01	- Workshop upstairs
72.	Service size 5kg CO2 Extinguisher (EXT. No. 142)=01	- Workshop upstairs
73.	Service size 9 kg DCP Extinguisher (EXT. No.144)=01	- Outside maintenance
74.	Service size 4.5 kg STP Extinguisher (EXT. No.145-147)=03	- Maintenance upstairs
75.	Service 2.5 kg STP Extinguisher (EXT. No.149)=01	- Inside workshop
76.	Service size 9 kg DCP Extinguisher (EXT. No.150-154)=05	- Male resident
77.	Service size 9 kg DCP Extinguisher (EXT. No.155)=01	- Guest house
78.	Service size 9 kg DCP Extinguisher (EXT. No.156)=01	- Staff res next to transport office
79.	Service size 9 kg DCP Extinguisher (EXT. No.158)=01	- Top gate outside guard room
80.	Service size 9 kg DCP Extinguisher (EXT. No.160)=01	- Staff res



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81	Service size 9 kg DCP Extinguisher (EXT. No.161-162)=02	- Transport office
	Service size 9 kg DCP Extinguisher (EXT. No.163-167)=05	- Boy's residents
83	Service size 9 kg DCP Extinguisher (EXT. No.168)=01	- Male residents
84	Service size 9 kg DCP Extinguisher (EXT. No.169)=01	- Outside plant room
85	Service size 4.5 kg STP Extinguisher (EXT. No.172)=01	- Slovo building ground floor
86	Service 2.5 kg STP Extinguisher (EXT. No. 173-174)=02	- Slovo building upstairs
87	Service size 4.5 kg STP Extinguisher (EXT. No.175)=01	- Slovo building ground floor
88	Service size 9 kg DCP Extinguisher (EXT. No.176-177)= 02	- Umhlanga building upstairs
89	Service size 9 kg DCP Extinguisher (EXT. No.178-181) = 04	- Umhlanga building Ground floor
90	Service size 5kg Extinguisher (EXT. No.182) = 01	- Pump room
91	Service size 9 kg DCP Extinguisher (EXT. No.183) = 01	- Generator room next to pump room
92	Service size 2kg DCP Extinguishers = 11	- Safety officer's office
93	Service size 9 kg DCP Extinguishers = 10	- Safety officer's office
94	Service size 9 kg DCP Extinguisher = 02	- Safety officer's office
95	Service size 9 kg DCP Extinguisher (EXT. No.193) = 01	- PHC Park home
96	Service HR No. 02	- Inside Paeds
97	Service HR No.03	- Inside Paeds
98	Service HR No.04	- OPD Ground floor
99	Service HR No.05	- OPD Ground floor
100	Service HR No.07	- Outside registry
101	Service HR No.09	- Outside Gynecology
102	Service HR No.10	- Outside home affairs
103	Service HR No.11	- Outside surgical stock room
104	Service HR No.12	- Sister's lodge passage
105	Service HR No.13	- Sister's lodge passage
106	Service HR No.14	- Outside Main Kitchen
107	Service HR No.15	- Female surgical ward
108	Service HR No.19	- Female medical ward
109	Service HR No.20	- Male medical ward
110	Service HR No.21	- Male surgical ward
111	Service HR No.22	- 2nd floor new building nurses home
112	Service HR No.23	- 1st floor new building nurses home
113	Service HR No.28	- Nursing college ground floor
114	Service HR No.29	- Nursing college basement
115	Service HR No.30	- Nursing college ground floor
116	Service HR No.31	- Nursing college upstairs
117	Service HR No.34	- Male res
118	Service HR No.35	- Staff res
119	Service HR No.36	- Boys residence inside
120	Service HR No.37	- Umhlanga building upstairs
121	Service HR No.38	- Umhlanga building upstairs
122	Service HR No.39	- Umhlanga building upstairs
123	Service HR No.40	- Umhlanga building upstairs
124	Service HR No.41	- Doctor's building upstairs
125	Service HR No.42	- Doctor's building upstairs
126	Service HR No.43	- Doctor's building upstairs
127	Service HR No.44	- Doctor's building upstairs
128	Service fire hydrant valve No.01	- Outside Paeds ward
129	Service fire hydrant valve No.02	- Outside Paeds ward
130	Service fire hydrant valve No.03	- Between store and mortuary
131	Service fire hydrant valve No.04	- Opposite umhlanga building
132	Service fire hydrant valve No.05	- Opposite slovo building

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133	Service fire hydrant valve No.06	- Umhlanga Main gate
134	Service size 4.5 kg STP Extinguisher (EXT. No.	- Main Hospital Archives
135	Fire hose reels = 06	
136	Lay flats hose = 10	
137		

Total number of firefighting equipment to be serviced:

- Size 2 kg Co2 extinguishers = 19
- Size 4.5kg STP extinguishers = 39
- Size 5kg CO2 extinguishers = 07
- Size 9kg DCP extinguishers = 28
- Fire hose reel = 08

Total number of equipment to be supplied and installed:

-

Please note the following:

- All work shall be done on-site (no company will be allowed to service off-site)
- Service provider to replace fire extinguishers numbers and provide fire equipment register on job completion.
- Service report and certificate of service shall be provided at the end of servicing.
- Service provider to refill all fire extinguishers that needs to be refilled and mount those that needs to be mounted.

3. Does a sample need to be submitted? Yes/ **No** (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date / / Time Place

or

3.2. Specify that samples must be made available when requested in writing. Yes or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1.	Pre-qualification criteria Does the offer meet the pre-qualification criteria?
2.	Administrative Does the offer comply to stipulated administrative requirements?
3.	Conformance: Was the product made or service performed to specifications?
4.	Performance: Will/does the product/service fulfil its performance obligation, in a manner that releases the supplier from all liabilities under the contract?



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5.	Features:	What characteristics does the product or service have?
6.	Reliability:	How long can a product go between failures and the need for maintenance? (guarantee)
7.	Durability:	What is the useful life for the product? How will the product hold up under extended use?
8.	Serviceability:	How easy is it to repair, maintain or support the product or service? (customer support)
9.	Ability & Capacity	The ability and capacity of the vendor to execute the contract
10.	Preference points	Preferential Procurement System (80/20) if applicable