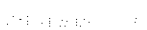

 KZN Health


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 HEALTH  
 REPUBLIC OF SOUTH AFRICA

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AdvertQuote


 KWAZULU-NATAL PROVINCE  
 HEALTH  
 REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date:	2022-12-05	<input type="text"/>
Closing Date:	2022-12-09	<input type="text"/>
Closing Time:	11:00	<input type="text"/>

## INSTITUTION DETAILS

Institution Name:	EG & Usher Memorial hospital	<input type="text"/>
Province:	KwaZulu-Natal	<input type="text"/>
Department or Entity:	Department of Health	<input type="text"/>
Division or section:	Central Supply Chain Management	<input type="text"/>
Place where goods / services is required	EGUMH (Workshop)	<input type="text"/>
Date Submitted	2022-12-02	<input type="text"/>

## ITEM CATEGORY AND DETAILS

Quotation Number:	ZNQ: EGU98/2022/2023	<input type="text"/>
Item Category:	Goods	<input type="text"/>
Item Description:	S&D: 1. Sewing tools 2. Curfain cotton grey (66) 3. Patient Linen (310)	<input type="text"/>

Quantity (if supplies)	as per attached list	<input type="text"/>
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## COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:	Not Applicable	<input type="text"/>
Date :		<input type="text"/>
Time:		<input type="text"/>
Venue:		<input type="text"/>

QUOTES CAN BE COLLECTED FROM:	Downloadable from KZNHealth Website	<input type="text"/>
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QUOTES SHOULD BE DELIVERED TO:	hand delivery or email	<input type="text"/>
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## ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:	Mr L. Doko	<input type="text"/>
Email:		<input type="text"/>
Contact Number:	039792129	<input type="text"/>
Finance Manager Name:	Mrs N Mbana	<input type="text"/>
Finance Manager Signature:		<input type="text"/>

No late quotes will be accepted







**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

Cnr Elliot & The Avenue Kokstad 4700  
Private x 506, Kokstad  
Tel: 039 797 8153  
E-Mail Williamson.hlophe@kznhealth.gov.za

East Griqualand and Usher Memorial Hospital

Enquires: Mr ndlovu  
Tel. 039 797 8100  
Date: 07/06/2022 2022

SCOPE OF WORK FOR SEWING AND LINEN SUPPLIES

SCOPE OF WORK

NO	DESCRIPTION	QUANTITY	RATE	TOTAL
1.	NEEDLES HAND SEWING PER	5 PKT		
2.	UNPIKER	2		
3.	BLUE YARN POLY COTTON 1000M	05 ROLL		
4.	GREEN YARN POLY COTTON 1000M	05 ROLL		
5.	LIGHT BLUE YARN POLY COTTON 1000M	05 ROLL		
6.	PINK YARN POLY COTTON 1000M	05 ROLL		
7.	RED YARN POLY COTTON 1000M	05 ROLL		
8.	WHITE YARN POLY COTTON 1000M	BOX		
9.	GREEN YARN POLY COTTON 1000M	BOX		
10	CURTAIN HOOKS R7 BRASS	10 PKT		
11	BUTTONS MEDIUM 18MM WHITE	10 PKT		
12	COTTONS DRAWSTRING CORD 100M	100M		
13	FABRIC PER METRE PLAIN ORGANZA OVELAYS 50 METRES CREAM WHITE	50M		
14	SAITOR MACHINE NEDDLES PER PKT	05 PKT		
15	SEWING MEASURING TAPE SET OF 04	1 PKT		

16	FABRIC TABLE CLOTH 50M DARK MAROON 100% COTTON	50M		
17	GREY CURTAIN 1.5M X 2M	06		
18	GREY CURTAIN 1M X 1M	02		
19	GOWNS DRESSING WOMEN PINK TOWELING X-LARGE	80		
20	GOWNS DRESSING MEN BLUE TOWELING X- LARGE	80		
21	GOWNS DRESING WOMEN PINK TOWELING MEDIUM	80		
22	TROUSER PYJAMA CHILD SUMMER (SHORTS) SIZE 2	50		
23	PATIENT THEATRE BLUE X-LARGE	20		
SUB-TOTAL				R
VAT				R
GRAND TOTAL				R



**SPECIFICATION FOR: SUPPLY AND INSTALL GREY DOUBLE CURTAINS AT GREATER KOKSTAD CLINIC**

ZNQ EGU ...../2022/2023

**Key Note:**

- All pages must be fully signed.
- Failure to sign and comment may disqualify the bidder
- **Fully completed form must be returned back with the quotation documents and other supporting documents.**

**SECTION A: SPECIFICATION.**

- ITEM ON THIS BID.

1. Six windows - size 1.5m (L) X 2m (B) X 200mm
2. Two windows – Size 1m (L) X 1m (B) X 400mm

Window Curtains

Fabric/material: SABS 1401 Part 3 Type P48 60/40% polyester/cotton, bleached and fully pre-shrunk

Threadcount: 180 or better

Colour: See measurement specification for different ward colour

Weight: 180grams or better

Dimensions: Finished – 200 cm x 500cm

Height: Must not touch floor by approximately 30cm

Stitching: Thread m80 mercerised, stitches 6 per 10mm.

Seams: Bottom seam doubled 3cm wide, all other raw seams hemmed 1,5cm wide. Double stitched

Rails: Empire rails to be installed

Hooks: Company to provide all necessary rufflette hooks to match rails

Size Tab: Mercerized and singed dye fast size tab to be sewn on each item indicating item no. dimensions, manufacturer name & month and year of manufacture (e.g. JUN 2022)

Additional: Each curtain to be provided with 80% Block out lining. 2,5cm wide rufflette tape to be stitched along entire top length on reverse side of the curtain approximately 2 millimeters from finished edge

Each curtain to be supplied with one "lie back" of the same material – lie back to be 120cm long and doubled to finish 10cm wide. All raw seams folded in and hemmed. Tie back to be center stitched at midpoint to curtain drop. All curtains to be sewn with washing instructions.

(N.B. These curtains are hung on an overhead rail which is why the rufflette tape is sewn so close to the top of the curtain.)

BIDDER'S AUTHORIZED REPRESENTATIVE SIGNATURE: \_\_\_\_\_

ITEM NO.	DESCRIPTION
38 046 14	<p><b>DRESSING GOWNS, WOMEN (Pink Towelling) Medium</b></p> <p><u>MATERIAL:</u> SABS 1401 Part I and V type T36Terry Towelling. double sided  <u>WEIGHT :</u> at least 200 gm.  <u>COLOUR:</u> CKS 129-23 c. – Rose Pink  <u>STYLE:</u> Double breasted, collarless. One piece back with belt.  <u>BACK:</u> Plain, no centre join.  <u>BODY:</u> Unlined  <u>FOREPART</u> Of self material 7.5 cm wide from top to bottom finished, edge turned 0,6 cm and sewn through.  <u>COLLAR:</u> Collarless neck, a continuation of forepart facing, turned and stitched 1 cm from edge.</p>

<u>EDGES:</u>	Front edges swell stitched 1 cm from edge.
<u>SEAMS:</u>	All seams safety stitch over lock.
<u>SLEEVES:</u>	Unlined, hemmed 2.5 cm.
<u>POCKETS:</u>	One front patch pocket on right side, 20, 5 cm x 18 cm wide, hemmed 2.5 cm. Pocket mouth to be strongly barred by machining.
<u>HANGER:</u>	1, 25 cm by 10 cm finished at centre back, of self material.
<u>BELT:</u>	Plain, 5 cm wide double belt of self material, to be sewn onto garment in middle of back of the waistline, double stitched - 15 cm.
<u>BOTTOMS:</u>	Hemmed by machine 3 cm hem.
<u>SIZE TAB:</u>	Mercerised and singed dye fast size tab to be sewn on each item indicating item no, size, Manufacturer name month and year. (e.g. Feb 2018)
<u>SIZE TABS:</u>	Fast dye size tab to be sewn in neck.
<u>SEWINGS:</u>	Spun polyester m80.
<u>FINISH:</u>	The cut, make and finish to be neat and clean.
<u>FINISHED GARMENT MEASUREMENTS:</u>	
1. Size:	Medium
2. Bust:	101,5cm
3. Back length:	117cm
4. Full length of sleeves from centre back:	79cm
5. Belt length:	173cm

ITEM NO.	DESCRIPTION
38-04615-1	<p><b>DRESSING GOWNS, WOMEN (Pink Towelling) Size XL.</b></p> <p><b>MATERIAL:</b> SABS 1401 Part I and V Type Heavy Towelling. In accordance with T36 double side, at least 200 gm.</p> <p><b>WEIGHT:</b> CKS 125-20 J. Rose PFI</p> <p><b>COLOUR:</b> Double breasted, collarless. One piece back with belt.</p> <p><b>STYLE:</b> Plain, no centre join.</p> <p><b>BACK:</b> Unlined.</p> <p><b>BODY:</b> Of self material 7.5 cm waist from top to bottom finished, edge turned 0.6 cm and a-through.</p> <p><b>FOREPART:</b> Collarless neck, a continuous part of forepart facing, turned and stitched 1 cm from edge.</p> <p><b>COLLAR:</b> Front edges overlapped 1 cm from edge.</p> <p><b>EDGES:</b> All seams safety stitch overlapped.</p> <p><b>SEAMS:</b> Unlined, hemmed 2, 5 cm.</p> <p><b>SLEEVES:</b> One front patch pocket on right side, 20, 5 cm x 18 cm wide, hemmed 2, 5 cm. Pocket mouth to be strongly barred by machining.</p> <p><b>POCKETS:</b> 1, 25 cm by 10 cm finished at centre back, of self material.</p> <p><b>HANGER:</b> Plain, 5 cm wide double use, of self material, to be sewn onto garment in middle of back of the waistline, double end use - 15 cm.</p> <p><b>BELT:</b> Hemmed by machine 3 cm deep.</p> <p><b>BOTTOMS:</b> Mercerised and stamped by iron size tab to be sewn on each item indicating item no. and manufacturer name month and year, (e.g. Feb 2018)</p> <p><b>SIZE TAB:</b> Fast dye size tag to be sewn in neck.</p> <p><b>SIZE TABS:</b> Mercerised and singed dye mark tab to be sewn on each item indicating item number, dimensions and manufacturer's name, sewn into neck.</p> <p><b>MARKINGS:</b> Spun polyester, 110.</p> <p><b>SEWINGS:</b> The cut, make and label should be neat and clean.</p> <p><b>FINISH:</b></p> <p><b>FINISHED GARMENT MEASUREMENTS:</b></p> <ol style="list-style-type: none"> <li>1. Size: 47-50 Large</li> <li>2. Bust: 122-127</li> <li>3. Back length: 127-132</li> <li>4. Full length of sleeves from centre back: 38-43</li> <li>5. Belt length: 113-118</li> </ol> <p>SHSC catalogue number requires:</p>



ITEM NO.	DESCRIPTION
38 046 18	<p data-bbox="384 922 1018 956"><b>DRESSING GOWNS, MEN (Blue Towelling) range - Extra</b></p> <p data-bbox="384 1016 1439 1720"> <u>MATERIAL:</u> SABS 1401 Part 1 and Type T36 Terry Towelling, double sided  <u>WEIGHT:</u> at least 200 gm.  <u>COLOUR:</u> CKS 129-38 c. - Pale Blue  <u>STYLE:</u> Double breasted, collarless. One piece back with belt.  <u>BACK:</u> Plain, no centre join.  <u>BODY:</u> Unlined.  <u>FOREPART:</u> Of self material 7,5 cm wide from top to bottom finished, edge turned 0,6 cm and seam through.  <u>COLLAR:</u> Collarless neck, a continuation of forepart facing, turned and stitched 1 cm from edge.  <u>EDGES:</u> Front edges well stitched 1 cm from edge.  <u>SEAMS:</u> All seams safety stitched on both.  <u>SLEEVES:</u> Unlined, hemmed 2,5 cm.  <u>POCKETS:</u> One front patch pocket on right side, 20,5 cm x 15 cm wide, hemmed 2,5 cm. Pocket mouth to be strongly barred by machining.  <u>HANGER:</u> 1, 25 cm by 10 cm finished at centre back, of self material.  <u>BELT:</u> Plain, 5 cm wide double fold of self material, to be sewn onto garment in middle of back of the waistline, double stitched - 15 cm.  <u>BOTTOMS:</u> Hemmed by machine 3 cm seam.  <u>SIZE TAB:</u> Mercatized and singed. One fast size tab to be sewn on each item indicating item no., size. Manufacturer name month and year. (e.g. Feb 2018)  <u>SIZE TABS:</u> Fast dye size tab to be sewn on each item.  <u>SEWINGS:</u> Spun polyester M91  <u>FINISH:</u> The cut, make and finish to be neat and clean. </p> <p data-bbox="384 1778 798 1812"><u>FINISHED GARMENT MEASUREMENTS:</u></p> <ol data-bbox="384 1812 861 1960" style="list-style-type: none"> <li>1. Size: 100 cm</li> <li>2. Chest: 100 cm</li> <li>3. Back length: 100 cm</li> <li>4. Full length of sleeves from centre back: 100 cm</li> <li>5. Belt length: 100 cm</li> </ol>

ITEM NO.	DESCRIPTION
38 046 29	<p><b>GOWNS PATIENT, THEATRE Size – X-Large</b></p> <p><u>MATERIAL:</u> Fast dye Mazarine Blue (CKS 129-Colour 30c) in accordance with the latest issue of S.A.B.S. specification 1401. Fully shrunk dyed cotton Parts I and III Type P48. KZN printed overall.</p> <p><u>STYLE:</u> Open down back. No collar. Short sleeves. Tying at back with self fabric tapes at neck, centre back and waist.</p> <p><u>BODY:</u> Unlined, front one piece, back open, turned over 1, 5 cm turned in 0, 6 cm to finish 1 cm and machine stitched.</p> <p><u>NECK:</u> Round neck, faced inside with self material 5 cm wide. Neck edge and facing to be stitched down.</p> <p><u>SLEEVES:</u> Wide short sleeves Shaped sleeve head. Bottom of sleeve turned up 2, 5 cm and turned in 0,6 cm to finish 2 cm and machine stitched. Under-seams raised and double stitched.</p> <p><u>BOTTOM:</u> Turned up 1, 5 cm turned in 0, 6 cm to finish 1 cm and machine stitched 0, 3 cm from edge.</p> <p><u>SEAMS:</u> All seams safety stitch over lock.</p> <p><u>SEWING:</u> Spun polyesier M80.</p> <p><u>SIZE TAB:</u> Mercerised and singed dye fast size tab to be sewn on each item indicating item no, size, Manufacturer name month and year. (e.g. Feb 2018)</p> <p><u>MARKING:</u> Fast dye tab to be sewn to each garment, white for X-Large.</p> <p>Length of back. <u>SIZES:</u> (X-Large) - 140 cm</p>

ITEM NO.	DESCRIPTION
38 046 15	<p><b>DRESSING GOWNS, WOMEN (Pink Towelling) Large</b></p> <p><u>MATERIAL:</u> SABS 1401 Part I and V type T36Terry Towelling. double sided</p> <p><u>WEIGHT:</u> at least 200 gm.</p> <p><u>COLOUR:</u> CKS 129-23 c. – Ross Pink</p> <p><u>STYLE:</u> Double breasted, collarless. One piece back with belt.</p> <p><u>BACK:</u> Plain, no centre join.</p> <p><u>BODY:</u> Unlined.</p> <p><u>FOREPART:</u> Of self material 7,5 cm wide from top to bottom finished, edge turned 0,6 cm and sewn through.</p> <p><u>COLLAR:</u> Collarless neck, a continuation of forepart facing, turned and stitched 1 cm from edge.</p> <p><u>EDGES:</u> Front edges well stitched 1 cm from edge.</p> <p><u>SEAMS:</u> All seams safety stitch over lock.</p> <p><u>SLEEVES:</u> Unlined, hemmed 2, 5 cm.</p> <p><u>POCKETS:</u> One front patch pocket on right side, 20, 5 cm x 18 cm wide, hemmed 2, 5 cm. Pocket mouth to be strongly barred by machining.</p> <p><u>HANGER:</u> 1, 25 cm by 10 cm finished at centre back, of self material.</p> <p><u>BELT:</u> Plain, 5 cm wide double belt of self material, to be sewn onto garment in middle of back of the waistline, double stitched - 15 cm.</p> <p><u>BOTTOMS:</u> Hemmed by machine 3 cm hem.</p> <p><u>SIZE TAB:</u> Mercerised and singed dye fast size tab to be sewn on each item indicating item no, size, Manufacturer name month and year. (e.g. Feb 2018)</p> <p><u>SIZE TABS:</u> Fast dye size tab to be sewn in neck.</p> <p><u>SEWINGS:</u> Spun polyester M80.</p> <p><u>FINISH:</u> The cut, make and finish to be neat and clean.</p> <p><b>FINISHED GARMENT MEASUREMENTS:</b></p>



## GENERAL CONDITIONS OF CONTRACT

## 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.

#### 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

#### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting **WILL NOT** take place
- (ii) Date **\_\_\_/\_\_\_/\_\_\_** Time **\_\_\_:\_\_\_** Place **\_\_\_\_\_**

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name: .....
	Signature: .....
	Date: .....

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

#### 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

#### 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |  |  |
|--|--|
| (i) the name, address and registration number of the supplier;                           | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient;  | (v) the official department order number issued to the supplier;             |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged;                     |
|  | (vii) the words tax invoice in a prominent place.                            |

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING  
applicable box)

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		



9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES	
1.	.....
2.	.....

..... SIGNATURE(S) OF BIDDERS(S)
DATE: .....
ADDRESS..... ..... .....