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KZN Health > Components > Supply Chain Management

AdvertQuote

1812 H	KWAZULU-NATAL PROVINCE HEALTH REPUBLIC OF SOUTH AFRICA QUOTATION Advert						
RE	PUBLIC OF SOUTH AFRICA	Quotation Auvent					
Opening Date:		2022-01-12					
Closing Date:		2022-01-21					
Closing Time:		11:00					
INSTITUTION	DETAILS						
Institution Nam	e:	Dr Pixley ka Isaka Seme Memorial Hospital					
Province:		KwaZulu-Natal					
Department or I	Entity:	Department of Health					
Division or sec	tion:	Central Supply Chain Management					
Place where go	ods / services is required	DR PIXLEY KA ISAKA SEME MEMORIAL HOSITAL					
Date Submitted	l	2022-01-11					
ITEM CATEG	ORY AND DETAILS						
Quotation Num		ZNQ:					
		DPM 64/21-22					
ltem Category:		Goods					
item Descriptio	n:	Olsposable scrub suits-x large =5000 disposable scrub siuts xx large and xxx large = 5000 each size disposable scrub siuts med= 50 sets disposable scrub sluts large =50 sets					
Quantity (if sup	plies)	various sizes					
COMPULSO	RY BRIEFING SESSIO	N / SITE VISIT					
Select Type:		Not Applicable					
Date :							
Time:							
Venue:							
QUOTES CAN I	BE COLLECTED FROM:	KZN HEALTH WEBSITE					
QUOTES SHOU	ILD BE DELIVERED TO:	310 JABU NDLOVU STREET OLD BOYS MODEL SCM TENDER BOX/EMAIL: quotations.scmho@kznhealth.gov.za					
ENGHIDIES	DECARDING THE AD	VERT MAY BE DIRECTED TO:					
Name:	NEONIDINO IIIE NO	ZAMA DLADLA					
Email:		zamampembe.dladla@kznhealth.gov.za					
Contact Number	er:	087 131-1808					
Finance Manag		1					
r mance mailag	pri italije.	BM NTOMBELS					
Finance Manag	jer Signature:	( ) more					

STANDARD QUOTE DOCUMENTATION OVER R30 000.00 YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL DATE ADVERTISED 12/01/2022 CLOSING DATE: 21/01/2022 CLOSING TIME: 11:00 FACSIMILE NUMBER: \_\_\_\_\_E-MAIL ADDRESS: quotations.scmho@kznhealth.gov.za PHYSICAL ADDRESS: 310 jabu ndlovu street old boys model pmb QUOTE NUMBER: DPM 64/21-22 DESCRIPTION: DISPOSABLE SCRUB SUITS CONTRACT PERIOD ONCE OFF VALIDITY PERIOD 60 Days SARS PIN..... (if applicable) CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. UNIQUE REGISTRATION REFERENCE DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS) Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration. The quote box is open from 08:00 to 15:30. QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED) THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED) NAME OF BIDDER POSTAL ADDRESS STREET ADDRESS TELEPHONE NUMBER CODE......NUMBER......FACSIMILE NUMBER CODE ......NUMBER...... CELLPHONE NUMBER E-MAIL ADDRESS VAT REGISTRATION NUMBER (If VAT vendor) ..... HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

			OHOTE MUM	<sub>BER:</sub> DPM 64/2	1-22	113
		FOR QUOTATIONS POSABLE SCRUB SUITS				
DESCRIPTI	ON:		************************	*************************		x = 3 = F.
SIGNATURI (By signing	E OF BIDDE this documer	Rt, I hereby agree to all terms and conditions]	DATE.		**************	
CAPACITY	UNDER WHI	ICH THIS QUOTE IS SIGNED				
Item No	Quantity	Description	Brand & model	Country of manufacture	Price R	c
1.		DISPOSABLE SCRUB SUITS				十十
<del>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>		MED= 50 UNITS				$\top$
,		LARGE=50 UNITS				
		XLARGE = 5050 UNITS				
		XXLARGE =5000 UNITS				$\top$
		XXXLARGE=5000 UNITS			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	$\top$
		individually packed in a clear plastic				
						+
		NB: Samples to be submitted on/before the closing				
		at Dr Pixley Ka Isaka Seme Memorial hospil	tal			
		310 bhejane road kwaMashu gate no3 durb	an			-
		Bidder product must be in compliant with the le	ocal			
		content requirement as attched, and fill the annexu				
		Document to be submitted with current CSD summary				
		reflecting banking details , certified copy of B-B8EE cert	ificate			
		by verified agency and accredited by SANAS, tax clearance cer				
		or SARS pin, failure to attach will result to quote being disqu	ralified			
		responses to be delivered :310 Jabu Ndlov	/E I			
		street, old boys model, quotation tender bo		. , .		
		OR email: quotations.scmho@kznhealth.gov				
				•		
						+
	-	15% (Only if VAT Vendor)				
TOTAL QU	OTATION PI	RICE (VALIDITY PERIOD 60 Days)				
		Does The Ar	ticle Conform To	The S.A.N.S. / S	.A.B.S.	
Does This (	Offer Comply	With The Specification? Specification				
Is The Price	Firm?	State Delivery P	eriod, e.g., 1day, 1we	ek		
•			iiries regarding <u>tech</u>	<u>inical information</u> may	be directed to	<b>)</b> :
Contact Pe	rson: ZAMA	1 Tel 087 131 1783	eserge er werene	ereg neggy reggynnig synn och elsk chold (1944 🔒 🦂 1977)	Malian di santantan santan sa	JEST 5012
E-Mail Addı	ress. zamar	mpembe.dladla@kznhealth.gov.za Conta	act Person:	Tel:,	,,,,,	*****

## PPE COMMODITIES REQUIRING ADHERENCE TO THE LOCAL CONTENT & PRODUCTION THRESHOLD

Product	Standards	Threshold
		100%
Clothing and Textiles: 3-ply Surgical Masks	EN 14683 SANS 1866	
Clothing and Textiles: Respirators (e.g. FFP2 & FFP3; N95)	EN 149	100%
Clothing and Textiles: Fabric/Public usage / consumer face masks	Per the guidelines issued by DTIC	100%
Leather and Footwear: Hospital cleaners closed work shoes	Department of Health Specifications	100%
Goggles	EN 166 is SANS 1404	100%
Face shield	EU standard directive 86/686/EEC (very broad), EN 166/2002 (Eye protection) ANSI/ISEA Z87.1-2010	100%

# DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

## 1. General Conditions

- 1.1 Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

#### Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

1.6. A bid may be disqualified ifthis Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

### 2. Definitions

- 2.1. "bid" includeswritten price quotations, advertised competitive bids or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3, "contract" means the agreement that results from the acceptance of a bid by an organ of state:
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
	%
· · · · · · · · · · · · · · · · · · ·	%
	%

4.	Does any portion of the services, works or goods offered
	have any imported content?
	(Tick applicable box)

VEG NO	accessored to the second second	
I LO I NO	YES	NO

If yes, the rate(s) of exchange to be used in this bid to calculate the local content as 4.1 prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

## LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)
IN RESPECT OF BID NO.
ISSUED BY: (Procurement Authority / Name of Institution):
NB
1 The obligation to complete, duly sign and submit this declaration cannot be

- transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- Guidance on the Calculation of Local Content together with Local Content is accessible and E) D (Annex C, Declaration Templates http://www.thdti.gov.za/industrial development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations

C, D and E with the actual values for the duration of	f the contract.								
I, the undersigned,	(full name	es),							
do hereby declare, in my capacity as									
ofentity), the following:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	4001							
(a) The facts contained herein are within my own perso	onal knowledge.								
(b) I have satisfied myself that:									
(i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and									
c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:									
Bid price, excluding VAT (y)	R								
Imported content(x), as calculated in terms of SATS 12	86:2011 R								
Stipulated minimum threshold for local content (paragr									
Local content %, as calculated in terms of SATS 1286:	2011								
If the bid is for more than one product, the local product contained in Declaration C shall be used institute the local content percentages for each product formula given in clause 3 of SATS 1286:2011, the paragraph 4.1 above and the information contained in the local content be verified in terms of the requirement (e) I understand that the awarding of the bid is definitely incorrect data, or data that are not verifiable as definitely the local content be used in the same of the bid is definitely incorrect data, or data that are not verifiable as definitely the local content be used in the local product.	tead of the table above. has been calculated using rates of exchange indicate in Declaration D and E.  In has the right to request that its of SATS 1286:2011.  Expendent on the accuracy of inderstand that the submission	the d in the the							
result in the Procurement Authority / Institution imp provided for in Regulation 13 of the Preferential promulgated under the Preferential Policy Framew of 2000).  SIGNATURE: DATE:	osing any or all of the remedie I Procurement Regulations, 2	s as 2011							
WITNESS No. 2 DATE:									

Signature of tenderer from Annex B		Tender item no's	Tender No. Tender description: Designated product(s) Tender Authority: Tendering Entity name: Tender Exchange Rate: Specified local content %		
rer from Annex B		List of items	t(s)		
		Tend (ex	Pula		
		Tender price - each (excl VAT)		:	,
		Exempted imported value	eu[	Local	
	,	net of exempted imported content	GBF	Content D	
		Imported value	GBP	Annex C  Local Content Declaration - Summary Schedule	
(C22) Tot		Local value		C - Summar	
(C20) Total I (C21 11 Tender value		Local content % (per item)		y Schedule	
Total tender value (C21) Total Exemy ryalue net of exemy		Tender Qty			
ot imported con ot imported con (C23)		Total tender value	Teno		
t imported content t imported content (C23) Total imported content (C24) Total local content (C25) Average local content % of tender		Total exempted imported content	Note: VAT to be excluded from all calculations		
4 5 5 1		Total Imported content	cluded from a	SATS 1286.2011	

Annex D													
				Imported Co	ntent Declaration	ı - Suonor	ting Sched	lule to Ann	ex C				
(D2) (D3) (D4)	Tender No. Tender description Designated Prod Tender Authority	ucts: r:					<u>-</u> .		Note; VAT to be earlicalculations	xcluded from			
	Tendering Entity Tender Exchange		Pula	. ,	εu	R 9.00	GBP	R 12.00	]				
17			•					Calandasa	Imported conten				Summary
	Tender Item no's	d imported con		Local supplier	Overseas Supplier	Foriga currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports		All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
	(D7)	(08)		(D9)	(D10)	(011)	(012)	(D13)	(014)	(D15)	(D16)	(D17)	(018)
							l	l		/D19	Total exempt In	sported value	
										·		This total m	ust correspond with nex C+C 21
` -/	B. Imported	d directly by the	Tenderer					Calculation o	f imported conte	ıt			Summary
	Tender item no's	Description of imp	ported content	Unit of measure	Overseas Supplier	Forign currency value as per Commercial invoice	Tender Rate of Exchange	Local value of Imports	Freight costs to port of entry	All locally incurred landing costs & dutles	Total landed cost excl VAT		Total Imported value
	(D20)	(DZ)	7	(D22)	(D23)	(D24)	(025)	(D26)	(D27)	(028)	(D29)	(D30)	(D31)
}													
							-		<u> </u>				
												<u> </u>	
]							<u> </u>	<u> </u>		(D32) Te	otal imported val	le by tenderer	
		•											
1	C. Importe	erer	Forign	ŀ	Calculation o	f imported conte				Summary			
	Description o	f Imported content	Unit of measure	Local supplier	Overseas Supplier	currency value as per Commercial Involce	Tender Rate of Exchange		Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity Imported	Total imported value
		(D33)	(D34)	(D35)	(D36)	(037)	(038)	(D39)	(040)	(D41)	(042)	(043)	(D44)
ļ		•											
						-		-		<del> </del>	1	<b> </b>	
<b>!</b> ~∖													
الا										(D45) To	tal Imported val	ie by 3rd part	,
	D. Other fo	reign currency	Calculation of forei								Summary of payments		
	Туре	of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange							Local value of payments
		(D46)	(047)	(048)	(D49)	(DSO)							(051)
						<u> </u>	1						
			-				_						
	L		J	<u> </u>		1		(052) Total of	foreign currency p	ayments declar	ed by tenderer a	nd/or 3rd part	у
	Signature of ter	iderer from Annex B					(D53) To	tal of imported	content & foreign	currency payme	ents - <i>(D32), (D45)</i>	This total r	nust correspond with
	Date:			-								A	nnex C - C 23
								··············				<del></del>	

SATS 1286.2011

ender No.	er No. Note: VAT to be excluded fr		
ender description:		Note. VAI to be excluded in	arr air colcaidtions
esignated products:			
ender Authority:			
endering Entity name:			•
Local Products (Goods, Services and Works)	Description of Items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
,	West and the second sec		
<del></del>			
<u> </u>	/FOI Total local grad	ucts (Goods, Services and Works	
•	(LS) Total local prod	ucto (00000) bol violo alla viville	
(E10) Manpower costs (Te	nderer's manpower cost)		
(E11) Factory overheads (Re	ntal, depreciation & amortisation, utility cost	s, consumables etc.)	
(E12) Administration overhead	and mark-up (Marketing, insurance, fina	ancing, interest etc.)	
		(E13) Total local conten	
		This total must correspond	with Annex C - C
Signature of tenderer from Annex B	·		

## **DECLARATION OF INTEREST**

Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority wherethe bidder is employed by the state; and/or the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote. 2.1. Full Name of bidder/representative..... 2.3. Position occupied in the Company (director, trustee, 2.5. Tax Reference Number: ..... 2.6. VAT Registration Number: ..... shareholder2): 2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, TICK APPLICABLE] employee / persal numbers must be indicated in paragraph 3 below. 2.8. Are you or any person connected with the bidder presently employed by the state? YES 2.8.1. If so, furnish the following particulars: Name of person / director / trustee / shareholder/ member: ..... state institution at which you or the person connected to bidder of Name employed:.... other institution: Position the state occupied particulars:.... 2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? 2.8.2.1. If yes, did you attach proof of such authority to the quote document? (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.) If no, furnish reasons for non-submission of such proof: 2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? 2.9.1. If so, furnish particulars: 2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO 2.10.1. If so, furnish particulars: 2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO 2.11.1. If so, furnish particulars..... 2.12 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES | NO 2.12.1. If so, furnish particulars: 3. Full details of directors / trustees / members / shareholders. NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17. DECLARATION FURNISHED IN PARAGRAPHS 2. I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION

1"State" means ...

Name of bidder

PROVE TO BE FALSE.

 a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

Signature

- c) provincial legislature;
- d) national Assembly or the national Council of provinces; or

Date

e) Parliament.

Position

b) any municipality or municipal entity;
"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

### SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

#### 1. AMENDMENT OF CONTRACT

1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

#### 2. CHANGE OF ADDRESS

2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

3.1. The Department is under no obligation to accept the lowest or any quote.

3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.

3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.

3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.

3.5. The bidder must ensure the correctness & validity of the quotation:

(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk

(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.

3.8. Offers must comply strictly with the specification.

3.9. Only offers that meet or are greater than the specification will be considered.

3.10. Late offers will not be considered.

3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.

3.12. Used/ second-hand products will not be accepted.

3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.

3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.

4.6. Use of correcting fluid is prohibited and may render the response invalid.

4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.

4.8. Where practical, prices are made public at the time of opening quotations.

- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

#### 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

### 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. (i) (ii)	Bidders who fail to attend the compulsory meeting will be disqua  The institution has determined that a compulsory site meeting  Date / Time Place	lified from the evaluation process.  take place
	iion Stamp:	Institution Site Inspection / briefing session Official
		Full Name:
		Signature:
		Date:

#### 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

#### 11. TAX INVOICE

- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

#### 12. PATENT RIGHTS

The supplier shall indemnify the KZN Department of Health (hear after known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

#### 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

#### 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
- (ii) if the supplier fails to perform any other obligation(s) under the contract; or
- (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
  - (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

#### 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes:

### 3. POINTS AWARDED FOR PRICE

#### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P\min}{P\min} \right)$$
 Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration Pmin = price of lowest acceptable bid

## 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributo	Number of points (80/20 system)		
1	20		
2	18		
3	14		
4	12		
5	8		
6	6		
7	4		
8	2		
Non-compliant contributor	0		

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8.

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
- 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1
- 6.1 B-BBEE Status Level of Contributor: = .......(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

1010 1411	R proof of 2 2222 states (175)				
7.	SUB-CONTRACTING	(Tick			
	applicable box)		YES	NO	
7.1	Will any portion of the contract be sub-contracted?				
7.1.1	If yes, indicate:				
	i) What percentage of the contract will be subcontracted				

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of YES NO Preferential Procurement Regulations, 2017: QSE **EME** Designated Group: An EME or QSE which is at last 51% owned by: V Black people Black people who are youth Black people who are women Black people with disabilities Black people living in rural or underdeveloped areas or townships Cooperative owned by black people Black people who are military veterans OR Any EME

	Any QS	E					
	DECLA	RAT	ION WITH REGARD TO COMPANY/FIRM				
	Nam	e of c	company/firm:				
	VAT registration number:						
		-	registration number:				
	TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]						
	□ Partnership/Joint Venture / Consortium □ One person business/sole propriety □ Close corporation □ Company □ (Pty) Limited						
	DES		E PRINCIPAL BUSINESS ACTIVITIES				
					***************************************	****************************	
,	CON	/PAN	Y CLASSIFICATION [TICK APPLICABLE I	BOX]			
		Si Pr	anufacturer ipplier ofessional service provider her service providers, e.g. transporter, etc.				
	Tota	l nun	ber of years the company/firm has been in	business:	44444414444		
	I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, base the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm the preference(s) shown and I / we acknowledge that:						
	i)	The	information furnished is true and correct;				
	ii)	The	preference points claimed are in accordance	ce with the General Conditi	ons as indicated in paragra	ph 1 of this form;	
	<ul> <li>iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;</li> </ul>						
	iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the c contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have —						
	(	a) :	disqualify the person from the bidding proce	ess;			
	(	b)	recover costs, losses or damages it has inc	urred or suffered as a resu	It of that person's conduct;		
	(	c)	cancel the contract and claim any damage arrangements due to such cancellation;	s which it has suffered as	a result of having to make	less favourable	
	(		recommend that the bidder or contractor, i who acted on a fraudulent basis, be restric of state for a period not exceeding 10 yea applied; and	ted by the National Treasu	ry from obtaining business	from any organ	
	(	e)	forward the matter for criminal prosecution.				
	WI	TNE	SSES				
				SIG	NATURE(S) OF BIDDER	₹S(S)	
	1.			DATE:			
	2.					i i	
	l			1 1			