



KZN HEALTH

# KZN Health Intranet

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AdvertQuote



## Quotation Advert

**Opening Date:** 2022-07-22

**Closing Date:** 2022-08-01

**Closing Time:** 11:00

### INSTITUTION DETAILS

**Institution Name:** Prince Mshiyeni Memorial hospital

**Province:** KwaZulu-Natal

**Department or Entity:** Department of Health

**Division or section:** Central Supply Chain Management

**Place where goods / services is required** Prince Mshiyeni Memorial Hospital, Mangosuthu Highway, Unit V, ...

**Date Submitted** 2022-07-22

### ITEM CATEGORY AND DETAILS

**Quotation Number:** ZNQ:  
ZNQ/PMM/240/22/23

**Item Category:** Services

**Item Description:** 12 Months contract, Outsourcing collection, packaging and dispatch of hospital supplies and asset (pilot)

NB:SEE ATTACHED ANNEXURE D FAILING TO COMPLY WILL RESULT DISQUALIFICATION!

**Quantity (if supplies)** 06 Employees

### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Compulsory Briefing Session

**Date :** 2022-07-27

**Time:** 10:00 am

**Venue:** Prince Mshiyeni Memorial Hospital (Nurses Home Hall)

**QUOTES CAN BE COLLECTED FROM:** Tender documents collected from 25/07/2022 till 26/07/2022, Time:09:30 am to 15:30 pm. No tender documents available on briefing session.

**QUOTES SHOULD BE DELIVERED TO:** PMMH on tender box, No email, fax and late quotation will be considered.

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

**Name:** Hloniphani Ngcobo

**Email:** hloniphani.ngcobo@kznhealth.gov.za

**Contact Number:** 031 907 8214

**Finance Manager Name:** C.D Zuma

**Finance Manager Signature:**

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No late quotes will be considered

**ANNEXURE D – Target Youth who are Local**

**PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT IN COMPLIANCE WITH PROCUREMENT REGULATION 2017**

<b>Tender Number</b>	<b>Quote No :PMM/240/22/23</b>	<b>Description of Service</b>
		12 Months contract, Outsourcing collecting, packaging and dispatch of hospital supplies and asset (pilot)
<b>Name of Tenderer (Bidder):</b>		

**Note: The tenderer (bidder) who fail to meet the following pre-qualification criteria will be regarded as non-responsive and will immediately be disqualified:**

<b>PRE-QUALIFICATION CRITERIA</b>		<b>Does it qualify? Yes / No/ NA</b>
1.	A Tenderer (Bidder) having a stipulated minimum B-BBEE status level 1 contributor on Central Supplier Database (CSD).	
2.	A Tenderer (Bidder) subcontracting a minimum of 30% to an EME or QSE which on CSD is at least 51% owned by black people who are youth, whose a	
3.	address indicate that they are living within catchment area of the hospital which is Umlazi/ Nkonyameni or Ethekwini Lower South (covering Isipingo, Malukazi, Illovu, Amanzimtoti, UMBumbulu, Nsimbini, Folweni, Umnini, Magabheni, Danganya, Inkwali, Imfume, Odidini etc.  Or	
4.	A tenderer (bidder) on CSD which is at least 51% owned by black people who are youth, whose address indicate that they are living within the catchment area of the hospital which is Umlazi/ Nkonyameni or Ethekwini Lower South (covering Isipingo, Malukazi, Illovu, Amanzimtoti, UMBumbulu, Nsimbini, Folweni, Umnini, Magabheni, Danganya, Inkwali, Imfume, Odidini etc.  <b>Note: Tenderer (Bidder) failing either of the two criterion will be regarded as non-responsive and immediately be disqualified</b>	
5.	A tenderer (bidder) must submit Original proof of address from Ward Counsellor or Utility Bill of tenderer (bidder) not less than three months old.  Or  A Tenderer (Bidder) subcontracting must submit Original proof of address from Ward Counsellor or Utility Bill of tenderer (bidder) not less than three months old.  <b>Note: Tenderer (Bidder) failing either of the two criterion will be regarded as non-responsive and immediately be disqualified</b>	
6.	If the Tenderer (Bidder) opted to subcontract a minimum of 30% to an EME or QSE per above, there must be valid proof of joint venture agreement endorsed with South African Police (SAPS) affidavit. <b>Note. We reserve the right to check for validity of the joint venture agreement. Tenderer (Bidder) sub-contracting but failing this criteria will be regarded as non-responsive and will immediately be disqualified</b>	
7.	The EME and QSE subcontracted must be registered with Central Supplier Database (CSD), have valid tax clearance certificate on Central Supplier Database (CSD). If expired there must be proof of tax clearance certificate which will be checked and verified with SARS via pin number.	
8.	Does the tenderer (bidder) comply with pre-qualification criteria? If No what is/are the reason/s?	

**Note: Prospective tenderer (bidder) is obliged to comply with pre-qualification criteria as prescribed on Preferential Procurement Regulation 2017, any tenderer (bidder) who fail to comply with this, will be regarded as non-responsive and be disqualified.**

**This quotation will be evaluated as follows:**

1. Phase 1 – Prequalifying criteria as prescribed on Annexure D.
2. Phase 2 – Mandatory requirements and scope of work
3. Phase 3 – Price and Preference Point System 80/20 System

**SPECIFICATION/SCOPE**

<b>TYPE OF SERVICE: SCOPE COLLECTION, PACKING AND DISPATCH OF HOSPITAL SUPPLIES AND ASSET (PILOT)</b>	<b>Indicate if submitted Yes/No</b>
1) The tenderer to collect, pack, dispatch hospital supplies and asset from various storage locations to end users within the hospital and satellite clinics, daily or on adhoc basis.	
2) The job require counting therefore, the tenderer must employ one (1) Team Leader (supervisor), five (5) workers of which four (3) must be males and two (2) females who are Youth within catchment area. The youth must have at least matric and least three months exposure to stock management or supply chain management preferable from hospital environment. Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.	
3) The tenderer to attach a schedule with Full Names of Youth to be employed, ID Numbers, Residential Address, period of exposure to stock management or supply chain management, Entity or Company where exposure was obtained, Year Matriculated	
<p>4) The tenderer must provide a detailed break-down of cost which must include National Minimum wage salary structure as proclaimed by the President. The cost must include <b>Salary Cost:</b> National Minimum Wage, Annual Bonus, <b>Compliance with requirements from Department of labour,</b> (Unemployment Insurance Fund (UIF), Compensation for Occupational Injuries and Diseases Act (COIDA), Provident fund, Annual leave (normal)) &amp; Uniform Cost). Note: If not included the quotation will be regarded as non-responsive, and will be disqualified.</p> <p><b>Detailed Administrative cost</b> to include Transportation, Audit Fees, Telecommunication, Bank Fees etc, Note: If not included the quotation will be regarded as non-responsive, and will be disqualified.</p> <p><b>Management Fee and Total cost.</b> The total of detailed breakdown cost must be equivalent or the same with the one on official quotation. Note: If not included the quotation will be regarded as non-responsive, and will be disqualified.</p> <p><b>The total cost should be for twelve (12) months or one year.</b> Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.</p>	
5) The tenderer must provide a detailed execution plan which must include Collection Strategy, Packing Strategy and Dispatch Strategy. The Execution Plan should be in in with how the normal warehouse operate. The plan must be signed by contractor representative. Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.	
6) The tenderer to attach three trade reference demonstrating general work service was rendered successfully and paid for, the information to include Order number/Type of Service / Name of Client / Amount Paid/ Contact Person and Contact Details. Should the tenderer fail to provide this, the quotation will be regarded as non- responsive and will be disqualified.	
7) The tenderer to attach letter of good standing from the bank to demonstrate capacity to pay labourers on time. Should the tenderer fail to provide this, the quotation will be regarded as non-responsive and will be disqualified.	
Company Stamp and Signature	