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KZN HEALTH

KZN Health Intranet

HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

AdvertQuote



Quotation Advert

Opening Date: 2022-07-27

Closing Date: 2022-08-05

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Vryheid hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: VRYHEID HOSPITAL

Date Submitted: 2022-07-25

ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: VRH-233-22-23

Item Category: Services

Item Description: Cutting of trees from ground and trim trees next to the gate house at Smason street clinic and deep cleaning of mortuary coldroom and office roofs and avian pest treatment at Mason clinic

Quantity (if supplies)

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date: 2022-07-29

Time: 09:00am

Venue: Mason Street Clinic (Vryheid)

QUOTES CAN BE COLLECTED FROM: Kzn health web/Vryheid Hospital

QUOTES SHOULD BE DELIVERED TO: Quotation box (Vryheid hospital)

ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: S Pillay

Email:

Contact Number: 0349822111 ext 5927

Finance Manager Name: Nomathemba Makhoba(scm supervisor)

Finance Manager Signature: *M. Makhoba*

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: VRYHEID HOSPITAL
DATE ADVERTISED: 25-07-2022 CLOSING DATE: 05-08-2022 CLOSING TIME: 11:00
FACSIMILE NUMBER: N/A E-MAIL ADDRESS: N/A
PHYSICAL ADDRESS: COSWALD BROWN STREET, VRYHEID, 3100

QUOTE NUMBER: ZNQ/VRH/233-22-23

DESCRIPTION: cutting of trees

CONTRACT PERIOD: once off (if applicable) VALIDITY PERIOD 60 Days SARS PIN:

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. [Grid]

UNIQUE REGISTRATION REFERENCE [Grid]

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)
DOCUMENTS TO BE HAND DELIVERED TO: VRYHEID HOSPITAL, COSWALD BROWN STREET, VRYHEID, 3100 (QUOTATION BOX IS SITUATED NEXT TO THE LIFTS ON THE GROUND FLOOR.)

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RETYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

OFFICIAL PRICE PAGE FOR QUOTATIONS

QUOTE NUMBER: **ZNQ/VRH/233-22-23**

DESCRIPTION: **trees**

SIGNATURE OF BIDDER DATE.....
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
		CUTTING OF TREES::				
1	8	CUTTING OF TREES FROM THE GROUNDS AND TRIM TREES NEXT TO THE GATE HOUSE AT MASON CLINIC AND REMOVE ALL DEBRIS ALSO TRIM ALL THE TREES INSIDE THE CLINIC AND REMOVE BIRDS NESTS				
		DEEP CLEANING OF MORTUARY COLDROOM AND OFFICE ROOFS AND AVIAN PEST TREATMENT AT MASON CLINIC				
		NB— SITE BREAFING 29-07-2022 . MASON STREET CLINIC 09:00 AM.				
		N.B; PLEASE ATTACH THE FOLLOWING DOCUMENTS TOGETHER WITH YOUR QUOTATION; BBBEE CERTIFICATE, TAX CLEARANCE CERTIFICATE, FULLY COMPLETED SBD 4 AND CSD FULL REPORT NOT OLDER THAN TEN DAYS.				
		NO E-MAILS ALLOWED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)						

Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?
Is The Price Firm?	State Delivery Period, e.g., 1day, 1week

<p>Enquiries regarding the quote may be directed to:</p> <p>Contact Person: MUZI SITHOLE Tel: 034 989 5948</p> <p>E-Mail Address:</p>	<p>Enquiries regarding technical information may be directed to:</p> <p>Contact Person: S PILLAY Tel: EXT 5927</p>
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DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons employed by the state or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

- 2.1. Full Name of bidder/representative.....
2.2. Identity Number: 2.4. Company Registration Number:
2.3. Position occupied in the Company (director, trustee, shareholder?); 2.5. Tax Reference Number:
2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below. [TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state? YES NO

2.8.1. If so, furnish the following particulars:
Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person connected to the bidder is employed:.....
Position occupied in the state institution:Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES NO

2.8.2.1. If yes, did you attach proof of such authority to the quote document? YES NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the quote.)

2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES NO

2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this quote? YES NO

2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this quote? YES NO

2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES NO

2.12.1. If so, furnish particulars:.....

3. Full details of directors / trustees / members / shareholders.

NB: The Department Of Health will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE STATE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of bidder Signature Position Date

"State" means -

- a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
b) any municipality or municipal entity;
c) provincial legislature;
d) national Assembly or the national Council of provinces; or
e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

SPECIAL CONTRACT CONDITIONS OF QUOTATIONS

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor). However, it must be noted that the Department reserves the right to evaluate all quotations excluding VAT as some bidders may not be VAT vendors.
- 3.5. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
 - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.6. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.7. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.8. Offers must comply strictly with the specification.
- 3.9. Only offers that meet or are greater than the specification will be considered.
- 3.10. Late offers will not be considered.
- 3.11. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.12. Used/ second-hand products will not be accepted.
- 3.13. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.14. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.15. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.16. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.17. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.18. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.19. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response is incomplete in any respect, the said supplier meets all specification requirements and is lowest to quote, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
 - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
 - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
 - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
 - (i) The institution has determined that a compulsory site meeting N/A take place
 - (ii) Date / / Time : Place

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: Signature: Date:
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8. STATEMENT OF SUPPLIES AND SERVICES

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **It is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

15. FAILURE TO COMPLY WITH ABOVE WILL RESULT IN YOUR QUOTE BEING PASSED OVER.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

SBD 6.1

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: =(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING applicable box

(Tick

YES	NO	
-----	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	NO	
-----	----	--

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

PROJECT SPECIFICATION

The work to be carried out in terms of this section of the project comprises the supply and installation of all the materials necessary, as per the Schedule of Rates

PART 1

1.1. SCOPE OF WORK

a) Felling and Removal of Trees on the premises
b) Pruning and removal of tree branches/limbs
c) Removal of bird nests and carcasses
d) Cleaning of outside roof and panels of Coldroom
e) Cleaning of Coldroom Porch (Roof and Side panels and concrete floor)
f) Cleaning of Park home Roof
g) Avian Pest Treatment/pest control
h) Install reflectors on trees

PART 2

2.1 TECHNICAL SPECIFICATION

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION and cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

Part 1

3.1. MATERIALS:

- a) Proprietary materials where specified are to be of the brand specified or other approved by the Department
- b) All the material to be used is to comply with the relevant SANS specification and in accordance with that manufacturer's instructions.
- c) Cleaning materials are to be none- corrosive or detrimental to the surfaces being cleaned
- d) Approved pesticides for avian pest treatment viz. pyrethrin spray, to be used

4. PREPARATORY WORK AND WORK IN PROGRESSION:

- 4.1 Surfaces are to be cleaned of all bird faeces, bird feathers, dust, dirt, grease, oil, rust, scale, efflorescence, fungus, loose or flaking material, etc. in accordance with the manufacturer's or hospital recommendations and to the approval of the Department prior to the application.
- 4.2 Contractor to ensure that all windows, doors are closed and make arrangements for covering of fixed electrical equipment during the cleaning and felling process with tarpaulin or the like
Deep cleaning should be performed with a high pressure hose, hard bristled brooms and non-corrosive chemicals. Special care to be taken around the coldroom compressor and airconditioner to prevent damages.

4.3 The Contractor will be held responsible for work which fails to meet the required standards and must be made good at the Contractor's expense to the satisfaction of the Department.

4.4 The Contractor will be held responsible for any damages and any repairs or replacements must be made good at the Contractor's expense to the satisfaction of the Department.

4.5 **MOVING EQUIPMENT OR FURNITURE-** The successful contractor will be responsible to move equipment , furniture or fixtures from the areas of work as required

4.6 **SIGNS**

- All external signs fixed to buildings to be removed by the contractor and handed to the department manager prior to installation. To be re-affixed after work had been completed.
- Safety signs to be conspicuously advertised in all areas of work both within and outside the facility.

4.7 **TOOLS , EQUIPMENT AND SAFETY GEAR**

- The contractor is to be in possession of all necessary tools and equipment to carry out this project.
- The hospital tools, equipment and facilities will not be at the contractors disposal
- All tools and equipment brought onto site by the contractor shall conform to the requirements of the Occupational Health and Safety Act (Act 85 of 1993 as amended)
- The contractors to ensure that the employees wear the appropriate tree felling safety gear. In addition special care and protection to be taken due to possibility of bird lice

4.8 **SITE CONDITION-** The site is to be kept tidy at all times during the course of the project. On completion of the project the site shall be left neat and tidy with all debris removed from site by the contractor.

4.9 **OCCUPATION-** Contractors are to note that the facility may be occupied and partially functional during the course of the project. The successful contractor will be responsible to liaise with the Maintenance and Operational Manager to determine which areas can be tackled and completed with the least inconvenience to the patients and staff and service delivery

4.10 **WORKING HOURS-** Normal working hours is defined as being between 07h00 and 16h30 during weekdays only. Contract work shall be carried out during normal hospital working hours where possible. Should the contractor elect to work after hours, weekends or public holidays this should be communicated to the Maintenance and Operational Manager and labour rates to be incorporated into the schedule of rates.

4.11 **CONTRACT PERIOD-** The contract period for the completion of the works will be determined by the supplier and indicated as Delivery Period on the official bid document.

4.12 **RATES-**Rates are to include all preparatory work.

4.13 **GUARANTEE -**The guarantee/maintenance period for the completed works will be Six (6) months calculated from the date of official acceptance of the works by the KZN DEPARTMENT OF HEALTH (First Delivery Certificate/Final Delivery)

Any faults or defects found during this period will be rectified by the contractor at no cost to, and, to the complete satisfaction of the KZN Department of Health.

PART 5

5. NOTE TO THE BIDDERS

5.1. TREE FELLING

a) **Safety**

Contractor and/or staff have the relevant experience and training and are familiar with the practices and hazards of arboriculture and the equipment used in such operations

b) **Tree Inspection**

The qualified contractor/staff will inspect each tree and base his quotation on his findings. If a condition is observed that requires additional attention, this condition should be brought to the attention of the facility

c) **Liability Insurance**

All workers must be covered by public liability insurance, Workmen's Compensation and all necessary occupational protective clothing. Commercial liability insurance for the company must be also available (R50000)

d) **Mature Tree Pruning/Trimming**

Tree branches shall be removed in such a manner as not to cause damage to other parts of the tree, plants or property. Large branches will be cut using the three-cut method to avoid splitting or tearing of the bark. Where necessary, ropes or other equipment should be used to lower branches or portions thereof to the ground

e) **Tools and Equipment**

Pruning tools used in making pruning cuts shall be kept adequately sharp, resulting in final cuts with a smooth surface and firmly attached remaining bark. **All tools and equipment will be inspected for approval.**

5.2 **Pest Control**

a) Data Sheets of all pesticides utilized and a Certificate of Treatment to be issued to the facility after the treatment has been conducted

b) It is compulsory for all on Pest Control site technicians to have a valid "P" Registration certificate. Refer Fertilizers, Farm Feeds and Agricultural Remedies and Stock Remedies Ac, 1947 (Act No. 36 of 1947) Preference will be given to service providers that are registered members of the South African Pest Control Association (SAPCA)

- 5.3 Sub-contracting is allowed. Subcontractors to submit all qualifying documents relating to tree felling and pest control
- 5.4 Experienced personnel to be utilized on site
- 5.5 No contractors will be allowed to sleep on site
- 5.6 Contractors to comply to Health and Safety Act for the duration of the contractor
- 5.7 This project is very tight since there may be a partial decanting plan or service suspension
- 5.8 Since the facility is operational 24 hours, disruption of services will be limited and work may need to be conducted on weekends and/or during night
- 5.9 Company representatives attending site briefings and appending signatures on Site Briefing Registers should have reasonable knowledge of the work/s being undertaken
- 5.10 Company Representatives attending Site Briefings and appending signatures on Site Briefing Registers are duly appointed representatives of the company

SCHEDULE OF RATES

6. WORK TO BE DONE AND SCHEDULE OF PRICES:

Item	DESCRIPTION	UNIT	QTY	RATE/UNIT		TOTAL	
				R	c	R	c
	<p>NOTE: All rates for items contained in this Schedule of Prices must be filled excluding the applicable Value Added Tax. All prices shall include labour and transport. The Administration reserves the right to Negotiate prices in the Bill of Quantities</p> <ol style="list-style-type: none"> The contractor is not allowed to sleep on site All debris must be removed and the contractor to comply with OHS Act 						
	INSTITUTION: Mason Street Clinic						
External Works							
1	Felling and Removal of Trees	Unit	3				
2	Pruning and removal of tree branches/limbs	Unit	12				
3	Removal of bird nests and carcasses	Item	Item				
4	Cleaning of outside roof and panels of Coldroom	Unit	1				
5	Cleaning Coldroom Porch (Roof and Side panels and concrete floor)	Unit	1				
6	Cleaning of Park home Roof	Unit	1				
7	Bird Lice Treatment/pest control	Unit	Item				
8	Install reflectors on trees	Unit	Item				
Carried To Collection Summary PS 1						R	

COLLECTION SUMMARY

INSTITUTION: MASON CLINIC

PROJECT: FELLING AND TRIMMING OF TREES , DEEP CLEANING OF MORTUARY COLDROOM AND OFFICE ROOFS: AND AVIAN PEST TREATMENT AT MASON STREET CLINIC

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE TENDER FORM.

Collection Summary PS 1	R		
ADD Provision for Value Added Tax Allow 15% of SUB-TOTAL			
TOTAL: CARRIED TO FORM	R		

NO.	EVALUATION CRITERIA	WEIGHT	POINTS
1.	NUMBER OF YEARS EXPERIENCE IN THE PROVISION OF TREE FELLING/PRUNING OR ARBORIST EXPERIENCE IN THE FORM OF REFERENCE LETTERS :	40%	
	Five years or more		5
	Between Three(3) and Four (4) Years		3
	Between Two (2) and Three (3) Years		2
	Less than One(1) Year		1
2.	LIABILITY INSURANCE (PROOF TO BE SUBMITTED) All workers must be covered by public liability insurance, Workmen's Compensation and all necessary occupational protective clothing. Commercial liability insurance for the company must be also available (R50000)	40%	
	Available		5
	Not Available		0
3.	NUMBER OF YEARS EXPERIENCE IN THE PROVISION OF PEST CONTROL IN THE FORM OF REFERENCE LETTERS:	20%	
	Experience:		
	Five years or more		5
	Between Three(3) and Four (4) Years 11 months		3
	Between Two (2) years and Tw o year and 11 months		2
	Less than One(1) Year		1
TOTAL WEIGHT AND POINTS		100%	15
MINIMUM PASSING SCORE			60%

EVALUATION CRITERIA