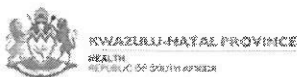


SharePoint

Mthethwa Khaya - ?



KZN HEALTH

### KZN Health Intranet

HOME CORPORATE INFORMATION COMPONENTS DIRECTORY DISTRICT OFFICES HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

#### AdvertQuote



KWAZULU-NATAL PROVINCE  
HEALTH  
REPUBLIC OF SOUTH AFRICA

### Quotation Advert

Opening Date: 2022-06-23

Closing Date: 2022-06-29

Closing Time: 11:00

#### INSTITUTION DETAILS

Institution Name: Amajuba district office

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: AMAJUBA DISTRICT

Date Submitted: 2022-06-22

#### ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: EMA023/22/23

Item Category: Services

Item Description: ANNUAL SERVICE OF THE FIRE FIGHT EQUIPMENT AT : EMS AMAJUBA DISTRICT BASES, NEWCASTLE MORTUARY, MADADENI MORTUARY, & AMAJUBA DISTRICT OFFICE CAR PARK. (CIDB : SF)

Quantity (if supplies)

#### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: Amajuba District Office, 38 Voortrekker Street, Newcastle, 2940

QUOTES SHOULD BE DELIVERED TO: Amajuba District Office, 38 Voortrekker Street, Newcastle, 2940

#### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: KHAYA OR NELLY

Email: khaya.mthethwa@kznhealth.gov.za/nelisiwe.msomi@kznhealth.gov.za

Contact Number: 034 328 7030/7054

Finance Manager Name: MRS. S.Y. MASANGO

Finance Manager Signature: 

No late quotes will be considered







## GENERAL CONDITIONS OF CONTRACT

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:  
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*  
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  take place
- (ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

Institution Stamp:	Institution Site Inspection / briefing session Official  Full Name: .....  Signature: .....  Date: .....
--------------------	--

**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |  |  |
|--|--|
| (i) the name, address and registration number of the supplier;                           | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient;  | (v) the official department order number issued to the supplier;             |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged;                     |
|  | (vii) the words tax invoice in a prominent place.                            |

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



**3. POINTS AWARDED FOR PRICE**

**3.1 THE 80/20 PREFERENCE POINT SYSTEMS**

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING applicable box)**

(Tick

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES	
1.	.....
2.	.....

..... SIGNATURE(S) OF BIDDERS(S)
DATE: .....
ADDRESS..... ..... .....

## EVALUATION CRITERIA over R30 000.

Proposals received shall be evaluated on the following.

### 1. Specification

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

### 2. Correctness of information

All information required in the bid document must be accurate and dully completion including all the appropriate signatures. This include the completion of documentation where required and the submission of required / requested documentation e.g. Valid Tax Certificate, etc. Able to adhere to time frame (delivery/service period must be clearly indicated). Please ensure samples of products submitted is of good quality and free from infestations (moth & food insects) and in sealed tins. The institution reserves the right to verify all information submitted.

### 3. Preferential Points System

3.1 The 80/20 preferential point system shall be used in the evaluation process

B-BBEE Status Level of contributor	Number of points (80/20 system company to ring their level)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

### 4. Specific Goals

4.1 Over and above the following activities will be considered in the evaluation/ adjudication process.

- (i) The promotion of South African owned enterprises.
- (ii) Whether the quotation offers value for money
- (iii) Representivity in the composition of the vendor and the possibility of fronting
- (iv) Tax Clearance Certificate issued by the South African Revenue Services
- (v) Compulsory registration of the Provincial Suppliers Database
- (vi) Verification the recommended bidder is not on the Register for tender defaulters
- (vii) Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution

Services to be provided as per OHS act 85of 1993

Delivery period shall adhere to time frame as specified on quotation document.

Supervision will be carried out by representative of the Department of Health between 7h30 to 16h00 from Monday to Friday.

Targeted suppliers (CIDB : SF)

Supplier to be registered with CIDB, proof of registration must be attached

As per specification

This evaluation criteria is designed in such a way that responses would be required from the bidders, NB: Failure to submit the required documents(s) may invalidate the entire bid.

**PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS**

\_\_\_\_\_  
NAME & SURNAME

\_\_\_\_\_  
SIGNATURE

**KWAZULU-NATAL DEPARTMENT OF HEALTH**  
**SPECIFICATION FOR ANNUAL SERVICING, REPLACE AND REPAIRS**  
**OF FIRE FIGHTING EQUIPMENT INSTALLED AT EMS FACILITIES AND AMAJUBA**  
**HEALTH DISTRICT OFFICE CAR PARK**

**1. GENERAL CONDITIONS**

- 1.1 This quotation shall be for the complete inspection, servicing, preventative maintenance and repair/Replacement of Fire Fighting Equipment, and shall be valid for a period of twelve (12) calendar months from the date of acceptance.
- 1.2 Contractors are required to complete the schedule of rates (Bill of Quantities) in full and failure to do so may invalidate their quotation. The charges/rates as reflected in the Schedule of Rates will remain fixed for the period of twelve (12) calendar months from the date of acceptance.
- 1.3 The successful contractor shall not assign this contract or sub-let any portion thereof to any other company, firm or person, unless prior written approval has been obtained from The District Manager Amajuba District Office.
- 1.4 Only contractors in possession of a valid permit to apply the **S.A.B.S. Standardization Mark** (Diamond Mark) will be considered. The Technicians servicing the equipment must be registered with the S.A.Q.C.C (South African Qualification Committee for the Fire Industry). **Note:-** A copy of these certificates must be furnished with this quotation.
- 1.5 If it is considered necessary to remove any Fire Fighting Equipment to the contractor's workshop for servicing, the contractor shall state the time required in writing to carry out such service. Under such circumstances, **the equipment must be replaced by a similar unit on loan to the institution at no cost to the institution**, until such time as the removed equipment has been serviced, returned and reinstalled.
- 1.6 After completion of the service, **a label bearing the name of the Service Company, date of service, date of next service, signature and certificate bearing the competency number of the person who carried out the service/repair shall be affixed to each item of fire fighting equipment.**
- 1.7 Should equipment require any interim maintenance, for example, **recharge after use** (between the annual service), rates tendered herein will apply to such interim service/maintenance as if such item service/maintenance were an annual service.
- 1.8 If any unit fails to operate when required due to negligence of the contractor, the unit shall be repaired or brought back into fully operational use as soon as possible thereafter at no cost to the institution.
- 1.9 **CO<sup>2</sup> to be pressure tested every five (5) years and others every three (3) years.** Should a unit require pressure testing then this unit shall be priced accordingly and this to be included in the service.
- 2.10 The unit price quoted will include service, recharge, pressure/hydrostatic test, hose testing and all necessary repairs and spares replacement of damaged, worn or missing parts.
- 2.11 The service/maintenance performed to each unit will include for all/any spares/repairs required to ensure 100% working condition of the apparatus.
- 2.12 **NOTE: The unit price will include all labour charges (including after hours), traveling/transport and any living out expenses.**  
**Note: Contractor must allow for the traveling km prize and labour price to be included into the price list.**
- 2.13 All spares replaced or removed to be handed to the Chief Works Inspector, Amajuba District Office.

2. **EXCLUSIONS:**

- 2.1 The following item is excluded from the unit service/maintenance rate quoted.
- 2.2 **Extinguishers** Complete full new extinguisher, replacing (not recharging) of B.C.F. units, servicing and recharge of Wheeled Units.
- 2.3 **Hose Reels New** Hose Reel completes, 30m PVC hose, Front and Back Frame Plate/Disc, Shaft.
- 2.4 **Hydrants** New Hydrants Complete, Pawl Assembly, Wheel, and Valve Stem.
- 2.5 **Canvas Hose** New Canvas Hose Complete, New Couplings, Binding.

3. **MAINTENANCE PERSONNEL**

- 3.1 The successful contractor shall ensure that only qualified technicians with proven experience in the servicing and maintenance of the fire fighting equipment shall carry out the servicing/maintenance and attending to repairs.

5 **MAINTENANCE AND REPAIR INSTRUCTIONS**

- 5.1 All servicing of Extinguishers, Hose Reels shall conform to S.A.B.S. 1475, 0105, 019 and 1567 standards as amended.
- 5.2 All servicing/maintenance of Canvas Fire Hoses shall conform to S.A.B.S. 1456 standard as amended. All other Hoses shall be serviced and maintained according to their relevant S.A.B.S. Codes.
- 5.3 The successful Contractor and/or his/her Technicians will be responsible to the CWI and will receive instructions for repairs to faulty equipment solely from the CWI or his duly appointed representative. Any faulty equipment found during the service must only be reported to the Chief Works Inspector or his duly appointed representative.
- 5.4 All normal servicing/maintenance shall be carried out during the hours normally worked by the Clinic, EMS or Forensic Mortuary Staff.
- 5.5 The successful contractor shall, on arrival and before any servicing/maintenance is carried out, report to the Sister/Manager in charge, On completion of the service the contractor shall record all details of the service in the Fire Fighting Equipment record service Log Book.
- 5.6 The successful contractor shall have an adequately sized organization and sufficient competent personnel including technicians to carry out the servicing and repairs. The successful contractor shall supply a technician when called upon to do so to carry out emergency repair work during normal working hours between the annual services.
- 5.7 The contractor to provide written test certificates for units which have been Pressure/Hydrostatic Tested in terms of the Act and over and above affix test plate to the serviced unit. Similar written certificate to be issued for condemned units with reasons as well as the serial number or unit number.
- 5.8 **Note: All fire extinguishers to be service to drain of old dry powered and refill will the new powered**
- 5.9 **Note: All fire extinguishers after servicers to be pressure tested according to their relevant S.A.B.S. Codes and standards.**

6. **TRAINING ON REQUEST**

- 6.1 The successful contractor may be required by the institution to conduct training seasons of the institutional staff in the form of lectures and practical demonstrations, of the correct procedure in the use of fire fighting equipment. The above to be done by prior arrangement with the Safety Officer or the Chief Works

Inspector and the O.H.S.A Committee. The training exercises to be carried out on institutional premises.

7. **SCHEDULE OF RATES**

7.1 The following schedules of rates are required and will apply for the twelve (12) months of this contract. Prices in Schedule A will also include Pressure/Hydrostatic Testing, all spares and repairs.

<b><u>Schedule A</u></b>	Recharge Price Per Extinguishers	Unit Service Rate	Vat 14%	Total
Recharge of DPC Extinguishers 2,5kg R_____	R_____	R_____	R_____	R_____
Recharge of DPC Extinguishers 4,5kg R_____	R_____	R_____	R_____	R_____
Service of DPC Extinguishers 9kg R_____	R_____	R_____	R_____	R_____
Service of CO <sup>2</sup> R_____	R_____	R_____	R_____	R_____
Service Fire Hose Real R_____	R_____	R_____	R_____	R_____
Pressure test Co <sup>2</sup> R_____	R_____	R_____	R_____	R_____
As per item 2,9				
				Sub Total R_____

7.2	<b><u>Schedule B</u></b>	Rate	Vat 14%	Total Cost
	Training rates per Hour	R_____	R_____	R_____

7.3 Note: Schedule 7.1 and 7.2 these prices will be used for recharging and training purposes only as will be requested by Amajuba District Office.

7.4 Note: the Price on the page must be the contractors price on the tender document page

8. **SCHEDULE OF INFORMATION:**

The following schedule is to be completed by the contractor:

A. NAME OF TENDERER/FIRM \_\_\_\_\_

B. PHYSICAL ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_

C. POSTAL ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

D. TELEPHONE: \_\_\_\_\_

E. FAX: \_\_\_\_\_

F. HAS THE CONTRACIOR CARRIED OUT WORK FOUR THE ADMINISTRATION IN THE PAST.  
DETAILS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Contractor : \_\_\_\_\_

Date : \_\_\_\_\_

Company Stamp:

**Duration of Contract:**

**NOTE:** PLEASE NOTE THAT THIS CONTRACT PERIOD IS FOR **(2) WEEKS**  
CONTRACTOR IS TO ENSURE THAT THEY HAVE STAFF IN PLACE TO  
COMPLETE THIS CONTRACT WITHIN THE STATED PERIOD.

**Safety Plan:**

**Not Applicable**

**BILLS OF QUANTITIES****NON-SCHEDULED RATES**

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	SUPPLY RATE
	<b>Service of Fire Fighting Equipment in EMS, Forensic Facilities and District Car Park:</b>				
1	<b>Charlestown Base ama-H-1920</b>				
	Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Charlestown Base</b> Note: 4,5kg = (1) Park home 9kg = (2) Ambulance Car Park = (1) Outside store room Note:2,5kg = (12) EMS Vehicles 1.KZN 24355 (A78G) 2.KZN 24684(A50G) 3.KZN 20348 (A36G) 4.KZN 20026 (A4G) 5.KZN 20051 (A15G) 6.KZN 24787 (A79G) 7.KZN 20193 (A45G) 8.KZN 24829 (A82G) 9.KZN 24794 (A92G) 10.KZN 24551 (A24G) 11.KZN 24464 (A90G) 12.KZN 24428 (A5G)	No	16		
2	<b>Dannhauser Base ama-1920</b>				
	Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Dannhauser Base</b> Note: 4,5kg = (1) Park home 9kg = (2) Ambulance Car Park = (1) Outside store room Note:2,5kg = (10) EMS Vehicles 1.KZN 24729 2.KZN 24017 3.KZN 22911 4.KZN 24700 5.KZN 20584 6.KZN 20037 7.KZN 20360 8.KZN 24442 9.KZN 24150 10.KZN 24827	No	14		
3	<b>EMS Amajuba District ama-H-1920</b>				



	<p>Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Amajuba District</b></p> <p>Note: 2kg, 4,5kg, 5kg, 9kg</p> <p>2 x 4,5kg Outside opposite Staff Parking</p> <p>1 x 4,5kg Outside Stores Opp Amb Parking Bay</p> <p>1 x 4,5kg Outside Comms</p> <p>1 x 4,5kg Inside Comms</p> <p>2 x 4,5kg Inside Comms Main Door</p> <p>1 x 4,5kg Inside Admin Main Door</p> <p>1 x 4,5kg Passage to Facility Manager's Office</p> <p>1 x 5kg Co2 Inside Comms</p> <p>1 x 2kg Co2 Next to Facility Manager's Office</p> <p>2 x 9kg Outside Lockable Garages</p> <p>1 x 9kg Comms Offices and Stores Passage</p> <p>1 x 9kg Comms Passage</p> <p>1 x 9kg Passage to Facility Manager's Office</p> <p>11 x 4,5kg- 9kg Old Admin Offices</p>	No	27		
	1 x Fire reel hose outside store room Passage	No	1		
4	<b>Newcastle Base ama-1920</b>				
	<p>Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Newcastle Base</b></p> <p>Note: 2,5kg, 4,5kg and 9kg</p> <p>1 x 4,5kg Outside admin oppo Amb Wash Bay</p> <p>1 x 4,5kg Outside Crew Room</p> <p>1 x 9kg Outside Crew Room</p> <p>1 x 9kg Inside Passage Crew Room</p> <p>Note: 2,5kg = (13) EMS Vehicles PTS</p> <p>1.KZN 20210</p> <p>2.KZN 20390</p> <p>3.KZN 24871</p> <p>4.KZN 24881</p> <p>5.KZN 24882</p> <p>6.KZN 20073</p> <p>7.KZN 20062</p> <p>8.KZN 20096</p> <p>9.KZN 20097</p> <p>10.KZN 20098</p> <p>11.KZN 20099</p> <p>12.KZN 20084</p> <p>13.KZN 24285</p>	No	17		
5	<b>Madadeni Base ama-1920</b>				

	<p>Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Madadeni Base</b></p> <p>Note: 4,5kg = (2) Park home  9kg = (2) Ambulance Car Park  9kg = (1) Outside store room  9kg = (1) Inside store room</p> <p>Note: 2,5kg = (10) EMS Vehicles</p> <ol style="list-style-type: none"> <li>1. KZN 24400</li> <li>2. KZN 24401</li> <li>3. KZN 20290</li> <li>4. KZN 24630</li> <li>5. KZN 20001</li> <li>6. KZN 24752</li> <li>7. KZN 24751</li> <li>8. KZN 24747</li> <li>9. KZN 24642</li> <li>10. KZN 24596</li> </ol>	No	16		
	<p>Supply and install numbering 1-5 to all the new additional fire extinguishers as well as to the existing, Equipment</p> <p><b>Note:</b> the numbers must appear on the bottles and on the wall or back plate timber board behind the bottles.</p> <p><b>Note:</b> the numbers must be printed on sticker plastic paper 50mm x 50mm square, with a black back ground, with numbering 40mm written in white. 1-5, contractor must make two sets one for the extinguisher and the second numbering above the bottle on the wall.</p>	No	30		
6	<b>Utrecht Base ama-1920</b>				
	<p>Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Utrecht Base</b></p> <p>Note: 4,5kg = (1) Gate House  = (1) Park home  9kg = (2) Ambulance Car Park  = (1) Outside store room</p> <p>Note: 2,5kg = (11) EMS Vehicles</p> <ol style="list-style-type: none"> <li>1. KZN 20347 A35</li> <li>2. KZN 24385 A17</li> <li>3. KZN 24699 A2</li> <li>4. KZN 24437 A10</li> <li>5. KZN 24443 A21</li> <li>6. KZN 244436 A9</li> <li>7. KZN 24441 A19</li> <li>8. KZN 22676 R41</li> <li>9. KZN 28693 S52</li> <li>10. KZN 24655 A49</li> <li>11. KZN 24830 A83</li> </ol>	No	16		

7	<b>Amajuba District Car Park: ama1920</b>				
	Service existing DPC 4,5kg firefighting extinguishers at <b>Amajuba District Car Park</b> , Car Park 4,5kg x 6 Note: 4,5kg = (6)	No	6		
8	<b>Madadeni Forensic Mortuary: ama1920</b>				
	Service existing DPC 2,5kg-4,5kg and 9kg firefighting extinguishers at <b>Madadeni Forensic Mortuary</b> Note: 2,5kg = (3) Department Vehicles Note: 4,5kg = (1) Waiting area = (1) Passage = (1) Autopsy room = (1) Lobby (to be replace) = (2) Refrigeration Plant room = (1) Next to standby generator 9kg = (1) Reception (to be replace)	No	11		
	Fire Hose Reels size 30m Long, 19mm Bore = Lobby 01				
	= Passage 02	No	03		
	Fire Hydrants = Outside	No	01		
9	<b>Newcastle Forensic Mortuary: ama1920</b>				
	Service existing DPC 2,5kg, 4,5kg and 9kg firefighting extinguishers at <b>Newcastle Forensic Mortuary</b> Note: 2,5kg = (3) 4,5kg = (6) Mortuary and (4) Autopsy room	No	13		
	Fire Hose Reels size 30m Long, 19mm Bore = Lobby 02	No	04		
	= Passage 02				
10	<b>Dannhauser Forensic Mortuary: ama1920</b>				
	Service existing DPC 4,5kg and 9kg firefighting extinguishers at <b>Dannhauser Forensic Mortuary</b> Note: 4,5kg = (3) Store room and Park home 9kg = (1)	No	4		
	Fire Hose Reels = 01	No	1		
11	<b>Contractor must provide a fire extinguisher register where all firefighting equipment, hose reels, bottles, etc. are to be noted, identifying the capacity size, type, quantity, and position installed in the building, numbered and recorded accordingly.</b>	<b>NO</b>	<b>1</b>		

12	<p><b>Safety plan:</b> Allow for employment of Safety Officer and drawing up of Safety Plan for the duration of the contract.</p> <p><b>Note:</b> This contract is 2 X weeks Contract, contractor need to sign a compulsory complying declaration documentation regarding the regulations for a safe working place for the duration of the project; this must be at our Safety Officer's Office.</p> <p><b>Note:</b> Should the contract period exceed the time frame of two month as allocated by the Department, it is imperative that the contractor immediately notifies the Engineer as to the delay in completing the project within the specified time. The signed declaration and safety plan shall still be a binding contract between the contractor and Department of Health.</p>	Item	N/A	N/A	N/A
13	<p><b>Transport:</b> - <u>Clinic:</u>                    <u>km from town One Way travel:</u></p> <p>1/ Charlestown Base                    50km 2/ Dannhauser Base                    40km 3/ Amajuba District                    4km 4/ Newcastle Base 3&amp;4 one building 5/ Madadeni Base                    18km 6/ Utrecht Base                    50km 7/ Amajuba District Car Park 8/ Madadeni Forensic Mortuary                    18km 9/ Newcastle Forensic Mortuary 10/ Dannhauser Forensic Mortuary                    40km</p>	Km	Km		
14	Labour:	Item	Item		
				TOTAL	