



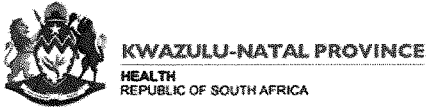
# KZN Health Intranet

KZN HEALTH

- HOME
- CORPORATE INFORMATION
- COMPONENTS
- DIRECTORY
- DISTRICT OFFICES
- HEALTH FACILITIES

KZN Health > Components > Supply Chain Management

## AdvertQuote



## Quotation Advert

Opening Date:

Closing Date:

Closing Time:

### INSTITUTION DETAILS

Institution Name:  ▾

Province:

Department or Entity:

Division or section:

Place where goods / services is required:

Date Submitted:

### ITEM CATEGORY AND DETAILS

Quotation Number:

Item Category:  ▾

Item Description:

Quantity (if supplies):

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type:  ▾

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name:

Email:

Contact Number:

Finance Manager Name:

Finance Manager Signature:

No late quotes will be considered







**GENERAL CONDITIONS OF CONTRACT****1. AMENDMENT OF CONTRACT**

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

**2. CHANGE OF ADDRESS**

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

**3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION**

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
  - (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

**4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.**

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  WILL  take place
- (ii) Date 16 / 11 / 2022 Time 10 : 00 Place SAPPI CLINIC

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name: .....
	Signature: .....
	Date: .....

**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

SBD 6.1

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING applicable box

(Tick

YES		NO	
-----	--	----	--

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES		NO	
-----	--	----	--

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<b>WITNESSES</b>
1. ....
2. ....

..... <b>SIGNATURE(S) OF BIDDERS(S)</b>
<b>DATE:</b> .....
<b>ADDRESS</b> ..... ..... .....



**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL

**INTERIOR PAINTING OF WALLS  
QUOTATION DOCUMENT CONTENTS**

- PART ONE** : INVITATION TO QUOTE
- PART TWO** : SCOPE OF THE CONTRACT
- PART THREE** : BILL OF QUANTY, COLLECTION SUMMARY
- PART ONE** : CERTIFICATE OF CONTRACTOR'S ATTENDANCE

**PROJECT LEADER** : CHRIS DLAMINI  
**PHONE NUMBER** : 035-7951124  
**CELL NUMBER** : 072 108 6493

## **PART ONE**

### **1. PROJECT SPECIFICATIONS**

### **2. THE QUOTATION SHALL BE FULLY DETAILED AS FOLLOVED:**

2.1 All prices are in accordance with Project Specification, Rates and Tariffs which shall be re-measured and adjusted on completion only additional labour arising from written authorized variations, or documented delays caused by circumstances beyond the Contractors control will be accepted as a valid additional cost.

2.2 Itemized list of additional Material /Spare parts required by Contractors , showing costs and contracts mark-up

2.3 Labour hours , rates and total travelling cost

2.4 Kilometer, Rates and Total Travelling Cost(specify number of trips)

2.5 Subsistence: Number of days, Rate and Total Subsistence Costs.

**2.6 Kindly complete the attached document and return all pages per two above, each page being initialed by the Contractor's authorized signatory**

The Contractor is required to check these documents and the number of pages listed above, which together, form the Contract Agreement. The Contractor shall satisfy himself or herself that this documents is complete in accordance with the above schedule and in any pages or drawings are found to be missing, or duplicated, shall immediately requested the Department Representative to rectify the discrepancy .

No liability will be admitted by the Employer in respect of error in the Contractor's quote due to the foregoing.

## **PART TWO**

### **1. SCOPE OF THE CONTRACT**

This contract is for the execution of the project: **PAINTING OF INTERIOR WALLS**

### **2. CONDITION OF THE CONTRACT AND PRELIMINARIES**

#### **2.1 PERIOD OF THE CONTRACT**

Six week (6) as the Contract Period for the completion of the work from date of site handover.

#### **2.2 GUARANTEE PERIOD**

The guarantee period for the completion of the work and all material is a minimum of **Twelve (12)** Calendar Months from the date of first delivery.

#### **2.3 SITE AND MODE OF PROCEDURE**

The work contained in this contract will be carried out on the site of the existing **SAPPI CLINIC (KWAMBONAMBI)**

**NOTE:** The bidders are advised that the existing premises will be occupied throughout the period of the contract, and that the minimum amount of the disruption of services is of the utmost importance. Damage to the existing buildings-Bidders to that any damage done or occurring to any of the buildings will be repaired at the expense of the Contractor /bidder.

The repairs must be to the satisfaction of the KwaZulu-Natal Department of Health

Bidders are advised to visit the prior to the tendering and acquaint themselves with nature of the work to be and access to the setting of existing building etc. as no claim whatsoever will be allowed on the grounds of the ignorance of the condition under which the work will be executed.

**EPWP: The bidder is obliged to employ the local people for general work**

#### **2.4 SATISFACTORY INSTALLATION**

The whole of the installation be out in accordance with the South African Bureau of Standards Code of Practice for the application of National Buildings, the KZN Standard Preambles to all Trades, the KZN General Electrical Specification, the South African Bureau of Standard Code of Practice for the wiring Premises SANS0142 and the Occupation Health and Safety Act and Regulations 85/1993 amended.

## **PART THREE**

### **SCHEDULE OF RATES**

#### **PREAMBLES TO SCHEDULE OF RATES**

##### **Items and Pricing**

The Department reserves the right to place an order for any quantities of items including in the schedules. The Schedule of Rates must also not be assumed to include and describe every detail of the supply requirements, but must be taken and read in conjunction with the other part of the document. Thus the supplies shall not have claim for further payment in respect of any order, which may be described or implied in the contract, although apparently no corresponding items are given in the Schedule of Rates. The supplier shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for contract and the rates and prices stated in the Schedule of Rates.

##### **Tax and Duties**

Prices, tendered and paid, must include all customer, exercise and import duties, and any other tariffs or taxes levied by the government or statutory body having jurisdiction on the provided good under this contract, **including Value Added Tax (applicable to the current rate)**

##### **Rates**

Except where provision is made in the schedule of Rates, the rates and prices inserted shall be the full rates and prices for the services delivered under respective items and shall cover all labour, transport, overhead charges and profit, etc. as well the general liabilities, obligations and risk arising out of the Condition of Contract, the overhead charges and profit being spread proportionately over the rates of the relative items in the Schedule of the Rates.

**WORK TO BE DONE AND SCHEDULE OF RATES:**

Item	DESCRIPTION	UNITY	QTY	RATE/UNIT		TOTAL	
				R	c	R	c
	<p><b>NOTE:</b> All rates for items contained in this Schedule of Prices must be computed excluding the applicable Sales Tax (Vat) <b>The Administration reserves the right to Negotiate prices in the Bill of Quantity</b></p>						
	<p><b><u>INSTITUTION: SAPPI CLINIC</u></b></p> <p><b>SERVICE: PAINTING OF INTERIOR WALLS</b></p>						
	<p><b>NOTES:</b> All rates quoted shall be inclusive of transport, labour and profit The bidder is advised that the buildings are Occupied and interruptions to the services must be kept to an absolute minimum. All work shall carry out accordingly to the health's Standard Preambles to all trades. The occupational Health and Safety Act, National Building Code of Practice and Regulation and the SANS 10142-1 code Of Practice for the wiring</p>						
	<p><b><u>PROPRIETARY ARTICLES</u></b> All equipment and material used in the contract is to be that which is specified SABS approved and South African Manufactured only. Quantities are provisional and shall be re-measured after completion <b>NB: Bidder to take note that no staff are allowed to reside on site. Only a security guard is allowed in the contractor's site establishment after hours</b></p>						
<b>Carried To Collection Summary</b>		<b>PS1</b>			<b>R</b>		

**WORK TO BE DONE AND SCHEDULE OF RATES:**

Item	DESCRIPTION	UNITY	QTY	RATE/UNIT		TOTAL	
				R	c	R	c
1	-Prepare walls by removing peeling off paint and seal all wall cracks with suitable exterior poly filler and plaster cement to the large and deep wall cracks before walls undercoated. -All stains and dirty on the walls surface must be completely removed and cleaned with suitable dirty stains remover and steam washer before walls undercoated. -All equipment mounted on the walls surface must be prevented from unnecessary painting -All broken equipment caused by the Contractor during painting will be replaced and repaired on his/her cost -Prepare to close beam filling in the guard house, remove old window wall air conditioner (500mmx 700mm) 4 existing and close the holes, secure the wires on wall in Admin office with silicon glue.	No	item				
	Supply and paint walls, doors and door frames with two coats of <b>Plascon VELVAGLO non-drip water based cream white paint ( re-measurable)</b>	No	330m <sup>2</sup>				
	Supply and install 500mmx600mm cast iron manhole cover and frame	No	01				
	Supply and install complete 74mm x 880mm aluminium window with all necessary fittings( silver)	No	01				
	Supply and install heavy duty aluminium window handle	No	06				
	Supply and replace mortice door lock set UNION ASSA ABLOY 5 year warranty with all necessary fittings.	No	16				
	Supply and install dark oak table top 2,4mmx600mm and painted with clear varnish with heavy duty brackets 400mmx450mm	No	01				
	<b>Male and female toilet</b>						
	Supply and replace internal broken doors and signage: Male toilet <b>03</b> doors and <b>01</b> door frame Female toilets <b>03</b> doors and <b>02</b> door frames	No	09				
	Sundries	No	item				
<b>Carried To Collection Summary</b>				<b>PS2</b>		<b>R</b>	



**PART FOUR**

**OFFICIAL COMPULSORY BRIEFING SESSION/SITE INSPECTION CERTIFICATE**

N.B: THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO BE THE BID.

Site/ BUILDING / Sappi clinic

**Service: Painting of interior walls**

THIS IS TO CERTIFY THAT (NAME) .....

ON BEHALF .....

ATTENDED THE BRIFING SESSION ON:

AND IS THEREFORE FAMILIAR WITH CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED

.....  
**SIGNATURE OF BIDDER OR AUTHORIZED REPRESENTATIVE**  
(PRINT NAME)

DATE: .....

.....  
**SIGNATURE OF DEPARTMNT REPRESENTATIVE**  
(PRINT NAME)

.....  
**DEPARTMENT STAMP**  
(OPTIONAL)

DATE: .....

# EVALUATION CRITERIA

## Painting of interior walls

All quotation received shall be evaluated on the following:

### 1. Specifications:

Only offers that specification and Condition in all aspect as stipulated in the bid document shall be considered.

Offers better than specification are considered to be complaint with the specification

### 2. Correction of information:

All information required in the bid document must be accurate and duly completed including all appropriate signatures.

This include the completion of documentation where required and the submission of required / requested documentation e.g. Valid tax certificate, etc.

The Department of Health reserves right to verify all information submitted.

### 3. Compulsory administrative requirements

- CSD registration
- SARS Certificate
- Qualified Painter

**NB: NON compliances with the above may result in elimination evaluation criteria**

### 4. Preferential Point system:

The 20/80 Preference Point System will be applicable to this bid and the points will be allocated as follows:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	<u>20</u>
Total Points for Price and B-BBEE	100

NOTE: For purpose of comparison and in order to ensure a meaningful evaluation, bidders must submit detailed information in substantiation of compliance to the evaluation criteria mentioned.